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CITY OF CONDON
WORK SESSION AGENDA
FIBER COMMITTEE
Friday, June 22, 2018, 12:01 PM
CONDON CITY HALL

1. Call the Meeting to Order

Called committee meeting to order at 12:07 p.m. Present: Councilors Jan Stinchfield & Donald Jamieson; Fiber Committee members Elizabeth Farrar, Rita Rattray and Chief Dale Scobert; Staff & Consultants CA Greiner, on telephone Adam Haas and Marsha Spellman of Converge Communications. Also present was Times Journal Mac Stinchfield & Lori Anderson CBEC director

2. Discuss Zayo ROW Fee - Fee Schedule Recommendation

Spellman said that through discussion the fee is either charged by lineal foot or a percentage of gross revenues within the cities. She cited a League of Oregon cities study that showed lineal charge from $3-4 per lineal foot per year. There seems to be very little documentation for smaller cities that charge for not selling services within city limits. A lengthy discussion by the committee was to investigate further with neighboring utilities and cities that may charge for this service. Zayo has their ROW application approved by the council at the June 6 meeting, but left the negotiations between the city and Zayo to discuss and decide.

3. Review and Discuss CBEC IRU

Columbia Basin Electric Cooperative has sent back the IRU after it was received by their telecom attorney. The city had sent the IRU that was signed with Inland Development. Haas asked that CA Greiner get a redlined copy from CBEC so they can compare it to the Inland Development IRU so we do not run afoul of what is in the original agreement. CA Greiner is also forward all the accompanied, signed documentation. Haas stated that what is needed for the IRU and fiber orders in the NRC and MRC agreements with CBEC. CA Greiner thought that the agreed upon amount of NRC was $300,000, but she will email CBEC GM Tom Wolff for the amount. Haas stated that with the agreed upon work of CBEC and the city for end points and ROW, the MRC would not have a mark-up. In the fiber order the city will require CBEC to write in a disclaimer of the location of the vaults, as they were not privy to the design of CBEC's system. The vaults are a change order to the City's contract with Inland Development at a cost of approximately $56,000 and agreement has been made by CBEC to pay this amount. CA Greiner stated that Inland Development is not in a hurry for a signed change order for the vaults, so when the IRU has been signed with CBEC it will be signed.

Discussion of materials of rates for the fiber was discussed. Farrar stated that even though CBEC is a partner with the City they goal was always to "be fair" with other entities that were in need of dark fiber. Discussion was if there would be a NRC along with MRC, or if the person does not want an upfront cost, they can have a higher MRC. Haas will talk with industry people at Q-Life and LSN about what the market is for dark fiber. The goal of the city in their strategic plan is to allow for an open system and must charge what the market can bear.

4. Review and Discuss North Gilliam End Point

Discussed the end point at Arlington for the leased dark fiber. CA Greiner stated that she had an informal visit about location with Arlington Mayor Jeff Bufton and though interested a more detailed discussion is needed. Haas said that he visited with Arlington TV Cooperative staff to have this at their building, but has issues of it being designed for carrier class facility. The facility needs to be used by other companies and be carrier neutral. LSN has shown interest in a carrier neutral facility in Arlington and partnering with City of Condon, but all agreed that if the City of Arlington was not on board we would not proceed. Haas will talk with Arlington TV Cooperative and CA Greiner will set up a meeting with Arlington Mayor Jeff Bufton, Haas and members of the fiber committee. Chief Scobert wanted to make sure that the plans for the end points considered expansion and future customers.

5. Other

Briefly discussed IRU and leasing documents.

6. Adjourn

Adjourned the committee meeting at 1:25 p.m.