



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
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<http://cityofcondon.com/>

AGENDA REGULAR CITY COUNCIL MEETING

WEDNESDAY, AUGUST 6, 2025, 7:00 PM

<https://us02web.zoom.us/j/85332960778?pwd=F5rN5bsgp0UVw93UCO0Nnbaf4z0cxY.1>
Meeting ID: 853 3296 0778
Passcode: 929518

- 1. CALL REGULAR MEETING TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS TO AGENDA**
 - 3.1. ** Approve Change Order on Oregon & Church Street ODOT SCA Grant Project**
 - 3.2. ** Approve Payments of over \$50,000 to Crestline Construction for ODOT SCA Oregon & Church Streets Project**
 - 3.3. ** Review Condon Early Learning Center Request to Change Donation**
- 4. PUBLIC COMMENT**
 - 4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.**
- 5. CONSENT AGENDA**
 - 5.1. Review & Approve the July 2, 2025 Regular Condon City Council Meeting Minutes & July 11, 2025 Council Work Session Minutes**
 - 5.2. Review the Accounts Payable & VISA Statements**
 - 5.3. ** Approve Payments of over \$50,000 to Crestline Construction for ODOT SCA Oregon & Church Streets Project**
- 6. OLD BUSINESS**
 - 6.1. Condon Grade School Update**
 - 6.2. Condon Community Swimming Pool Update**
 - 6.3. Condon Administrator Job Search Update**
 - 6.4. Fairway Housing Update**
- 7. NEW BUSINESS**
 - 7.1. Discuss Request of Golf Cart Use on City Streets**
 - 7.2. Review Traffic & Parking Issues on Summit & Main Streets & Approve Parking Design**
 - 7.3. Approve Resolution 2026-02 - A Resolution to Apply for an Oregon Department of Energy Community Renewable Energy Grant Program**
 - 7.4. Discuss Gilliam County Economic Development Grant Project**
 - 7.5. ** Approve Change Order to Oregon & Church Streets ODOT SCA Project**
 - 7.6. ** Review Condon Early Learning Center Request to Change Donation**

8. STAFF REPORTS

- 8.1. Public Works – Public Works Superintendent Gibb Wilkins**
- 8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt**
- 8.3. Administration – City Administrator Kathryn Greiner**

9. COUNCIL INFORMATION

- 9.1. Oregon Public Resources Coordination Assistance Agreement**
- 9.2. Condon Community Pool Inspection Report**
- 9.3. City Administrator Advertisement**

10. NEXT REGULAR MEETING DATE

- 10.1. The next regular Condon City Council meeting is Wednesday, September 3, 2025, 7 p.m. at City Hall.**

11. ADJOURN REGULAR MEETING

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. Please contact Condon City Administrator at (541) 384-2711 to make a request for an interpreter or other accommodations.

Agenda prepared and distributed July 30, 2025



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MINUTES REGULAR CITY COUNCIL MEETING WEDNESDAY, JULY 2, 2025, 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Dustan Hall called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Dustan Hall; Councilors Tom Fatland, Michael Durfey, Jan Stinchfield, Dawn Parm and Jeremy Kirby; Staff - City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins and Gilliam County Sheriff Gary Bettencourt; Contract Planners Dan Meader and Jaime Crawford of AKS/Tenneson Engineering.

Absent: Councilor Hanna Bass

3. ADDITIONS TO AGENDA

3.1. ** Review & Approve The Automation Group & CIS Invoices that Exceed \$50,000

3.2. ** Discuss Public Parking Issues - Main & Summit Streets

3.3. ** Gilliam County Strategic Roundtable Meeting Agenda

4. PUBLIC HEARING - Ordinance 2026-01 - Floodplain Management Regulations

4.1. Open Public Hearing

Mayor Hall opened the public hearing on Ordinance 2026-01 - Floodplain Management Regulations at 7:16 p.m.

4.2. Hear Public Comment/Testimony on Ordinance 2026-01

Planning Consultant Dan Meader explained that the ordinance was necessary due to a lawsuit filed over a decade ago by FEMA regarding floodplain ordinances. It revolves around the Endangered Species Act (ESA) and the ordinances make it difficult to build within the floodplain. Although Condon is working with FEMA on new, more accurate floodplain maps, they are not completed and the current maps of 1984 are used for this purpose. Meader stated that due to the lawsuit, there is not much the council can do about what is before them. Planning Consultant Jamie Crawford of AKS stated that due to this lawsuit, there are three options - 1) adopt the model ordinance that is before the council this evening, which meets all the state and federal language necessary; 2) do not allow development in the floodplain ordinance; or 3) a biological option that requires environmental and wetland scientist to be involved. Crawford stated that if the city chose to do nothing, it would immediately be taken out of the National Flood Insurance Program.

CA Greiner asked for clarification as she was telling people that it would be quite difficult or next to impossible to build floodplains with a new ordinance as she was led to believe by previous meetings. Crawford clarified that it would be similar to old ordinance that still would require floodplain surveys, yet added in additional language to meet state and federal law. Resident Barbara Anderson asked about the floodplain maps and suggested that they are incorrect near her properties. CA Greiner stated that FEMA is in the process of issuing new maps and most of the field work has been completed, showing that there are not a lot of changes to the maps in general, but will be more exact of where the floodplains are located. The new maps have been engineered to show where the floodplain lines are so it may be easier to build by having the line already drawn and showing where your floodplain ends. CA Greiner will send the draft maps to Crawford and Anderson.

Council did not have an additional questions.

4.3. Close Public Hearing

Mayor Hall closed the public hearing at 7:29 p.m.

5. PUBLIC COMMENT

5.1. The council may hear discussion of unannounced items from the floor and the comments on the agenda items. Comments are limited to five(5) minutes.

None

6. CONSENT AGENDA

6.1. Review & Approve June 4, 2025 Budget Hearing and Regular Council Minutes

A motion was made by Councilor Fatland to approve the June 4, 2025 Budget Hearing and Regular Council meeting minutes. The motion was seconded by Councilor Durfey. Motion carried.

Yes- Stinchfield, Parm, Kirby, Fatland, Durfey, No- None, Abstain- None

6.2. Review Accounts Payable & VISA Statements

Councilor Fatland asked what the wifi cost was in the accounts payable and was told by PW Wilkins that it was to connect the mini-split system in the Memorial Hall to run as one unit instead of two. Councilor Fatland also asked about the bill to Kelsay Garten Tree Service of \$10,500 and heard from PW Wilkins that it was for 8 trees at the golf course. CA Greiner noted that PW Aaron Fitzsimmons came in after a large limb fell out of a tree by the clubhouse and asked to have it taken down for safety reasons.

6.3. ** Review & Approve The Automation Group Invoice for \$90,553.60 & CIS Invoice \$52,472.13

Council is required to approve checks over \$50,000 and there are two to be approved at this meeting.

A motion was made by Councilor Stinchfield to approve The Automation Group invoice for \$90,553.60 and CIS invoice for \$52,472.13. The motion was seconded by Councilor Kirby. Motion carried.

Yes- Stinchfield, Parm, Kirby, Fatland, Durfey, No- None, Abstain- None

7. OLD BUSINESS

CA Greiner stated that Gilliam County Commissioner Leah Watkins needed to be added and that Amanda Richardson had called and asked to be on the pool committee.

Mayor Hall appointed himself, Councilor Durfey, Molly Fatland, Cindy Osterlund, Shellie Johnson, Steve Shaffer, Guy Whatley, Gilliam County Commissioner Leah Watkins and Amanda Richardson to the swimming pool committee.

CA Greiner asked if they could schedule their first meeting at 5:30 p.m. Wednesday, July 23 and there was consensus to schedule it for that time and make council aware of any changes.

7.1. Condon Community Swimming Pool Update & Appoint Pool Committee - Mayor Hall, Councilor Durfey, Molly Fatland, Cindy Osterlund, Shellie Johnson, Steve Shaffer & Guy Whatley

CA Greiner has asked the council to approve a swimming pool committee for the Master Plan project with OPSIS. Several members of the committee participated in the last pool discussion several years ago, two were suggested by councilors and Amanda Richardson contacted the city and asked to be on the committee.

Mayor Hall appointed himself, Councilor Durfey, Condon Community Pool manager Shellie Johnson, Molly Fatland, Cindy Osterlund, Steve Shaffer, Guy Whatley and Amanda Richardson.

CA Greiner stated that OPSIS would like to meet with the committee in July and will ask for availability from he group.

7.2. Condon Grade School Update

Condon Grade School project has put out an RFP for environmental abatement and project management that is due back next week to Port of Arlington Environmental Sentry. The project is expected to be completed late 2025 or early 2026.

8. NEW BUSINESS

8.1. First & Second Reading & Emergency Declaration of Ordinance 2026-01 - City of Condon, Gilliam County Floodplain Management Regulations

A motion was made by Councilor Parm to approve the first reading of Ordinance 2026-01 - An Ordinance Floodplain Management Regulations by title only. The motion was seconded by Councilor Fatland. Motion carried.

Yes- Stinchfield, Parm, Kirby, Fatland, Durfey, No- None, Abstain- None

CA Greiner read Ordinance 2026-01 - An Ordinance Floodplain Management Regulations by title only

A motion was made by Councilor Parm to approve the first reading of Ordinance 2026-01 - An Ordinance Floodplain Management Regulations with emergency clause which makes it effective July 2, 2025. The motion was seconded by Councilor Durfey. Motion carried.

Yes- Stinchfield, Parm, Kirby, Fatland, Durfey, No- None, Abstain- None

A motion was made by Councilor Parm to approve the second reading of Ordinance 2026-01 - An Ordinance Floodplain Management Regulations by title only. The motion was seconded by Councilor Fatland. Motion carried.

Yes- Stinchfield, Parm, Kirby, Fatland, Durfey, No- None, Abstain- None

CA Greiner read Ordinance 2026-01 - An Ordinance Floodplain Management Regulations by title only

A motion was made by Councilor Fatland to approve the second reading of Ordinance 2026-01 - An Ordinance Floodplain Management Regulations with emergency clause which makes it effective July 2, 2025. The motion was seconded by Councilor Kirby. Motion carried.

Yes- Stinchfield, Parm, Kirby, Fatland, Durfey, No- None, Abstain- None

8.2. Review & Approve Resolution 2026-01 - General Fee Resolution

Council received the fee resolution in June, but without the Park & Recreation Committee's input on golf fees. Those have been adjusted. CA Greiner asked the council when they would like the fees to go into effect and noted that the original July 2, 2025, would be problematic with the golf fees over the weekend. She recommended that it go into effect August 1, 2025, to give staff time to make changes to the website, software and at the golf course. Fees for water would not be charged the new rate until the August bills.

A motion was made by Councilor Durfey to approve Resolution 2026-01 - General Fee Resolution effective August 1, 2025. The motion was seconded by Councilor Parm. Motion carried.

Yes- Stinchfield, Parm, Kirby, Fatland, Durfey, No- None, Abstain- None

8.3. Finalize Lot Layout of Fairway Housing Subdivision

CA Greiner stated that the Business Oregon housing grant has been executed, and she is meeting on Zoom Wednesday, July 9 with the surveyor, planner and engineer to begin the subdivision process by the golf course. She asked that the council make a formal motion to approve the lot layout that was previously presented. She anticipates the project to be completed by the end of the year. She asked if the housing committee would like to meet in July or early August to determine street names and the name of the subdivision, but it was the consensus to have the full council involved. Councilor Parm suggested naming streets after the local Nobel Prize Laureate winners.

8.4. Review Request for Funds for Summer Food Program at Condon Early Learning Center

Councilor Kirby stated an actual conflict of interest due to his wife being an employee of the Condon Early Learning Center and abstained and recused himself from the discussion. Councilor Durfey stated an actual conflict of interest due to his wife being an employee of the Condon Early Learning Center and abstained and recused himself from the discussion.

CA Greiner stated that the city has a "community" line item in the general fund that has been used for other donations such as this in the past and last year gave the Condon Food Pantry \$2,500.

A motion was made by Councilor Fatland to approve \$2,500 to the Condon Early Learning Center for their summer lunch. The motion was seconded by Councilor Stinchfield. Motion carried.

Yes- Stinchfield, Parm, Fatland, No- None, Abstain- Kirby, Durfey

8.5. Accept Resignation of City Administrator Kathryn Greiner

A motion was made by Councilor Fatland to approve the resignation of City Administrator Kathryn Greiner effective December 31, 2025. The motion was seconded by Councilor Durfey. Motion carried.

Yes- Stinchfield, Parm, Kirby, Fatland, Durfey, No- None, Abstain- None

8.6. ** Discuss Public Parking Issues - Main & Summit Streets

In response to a resident's complaints at the June meeting regarding parking issues on Main Street and near Two Boys Meat & Grocer (Main & Summit), the issue was brought back to the council by Sheriff Bettencourt. He stated that he had spoken with the owner of the store, who did not want to participate but to leave it up to the council. The council has the authority to make the rules for parking with the city and PW Superintendent Wilkins stated that it would go before the council in a resolution. Sheriff Bettencourt, in discussion with city staff, recommended diagonal parking for compact cars only on the south side of Summit Spring by the store. Parallel parking is permitted without any changes to that area, with Councilor Fatland stating that he would like that solution, but realized that making such a large change would cause a lot of confusion. It was discussed that to make the changes, the parking lanes would need to be painted and also add a traffic barrier and/or paint

the curb near the stop sign. It was the consensus of the council to have staff bring back a resolution on the parking design at the August meeting.

9. STAFF REPORTS

9.1. Public Works – Public Works Superintendent Gibb Wilkins

PW Wilkins stated that 10 million gallons were pumped in June, which is 2 million gallons more than the previous year. There was a voluntary water restriction put on for irrigation between 9 a.m. and 6 p.m. and he has had to remind several water users of those restrictions. He stated that the city underwent its water system review on June 12 by the Oregon Health Authority Drinking Water Division, which took almost 8 hours and had no major findings. DEQ is reviewing PW Wilkins comments on the burn pile at the transfer station and will alert council when the public comment period is open. CA Greiner stated that at a recent LOC Small Cities meeting she learned of a company that will come burn the yard debris by using a machine that alleviates smoke pollution. The cost is approximately \$1,800 a day plus travel. She noted that if the burn pile is taken out of the next permit, this is an option and the cost is covered by the fees at the transfer station. The Public Works crew are moving rights-of-way before the July 4 holiday and the new equipment purchased with grant funds will be in Condon next week. PW Wilkins stated that testing for PFAS in the water will begin in July 2026 and the ODOT Small City Allotment paving project will be done in September.

9.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt stated that he toured Condon before July 4 and noted a few mopre lots that need to be mowed and has contacted the landowners. He said that the golf cart issue of driving throughout town has gotten out of hand, and he is addressing that issue, but noted that the council can make changes in their ordinance too. ORS 810.070 authorizes the city to make the decision on the golf cart issue in town. The consensus was to do nothing in an ordinance at this time. Sheriff Bettencourt stated that he is addressing the complaints received last month regarding people living in their RVs on private property and in the city's right-of-ways and has talked to one instance where this is an issue.

9.3. Administration – City Administrator Kathryn Greiner

CA Greiner reminded the council of the Gilliam County Strategic Roundtable meeting Tuesday, July 8, 6p.m. and the city's work session to start the city administrator search Friday, July 11, 10-11 a.m. Agendas for both of these meetings are available to the council in Civic Clerk system. Senator Ron Wyden will be holding a townhall at Condon's Memorial Hall Saturday, July 26, 11 a.m. - noon. CA Greiner attended Gilliam County Court earlier in the day to question the new program that was submitted by City of Arlington for \$200,000 for economic development. After discussion, it was tentatively decided that the cities of Condon and Lonerock would also enter into an IGA for economic development funds. Gilliam County Judge Cris Patnode was present and confirmed the meeting next week is to have an annual meeting of county stakeholders to discuss issues important to Condon.

10. COUNCIL INFORMATION

10.1. Condon Community Food Pantry Ribbon Cutting Invitation

10.2. Park & Recreation Committee Notes of June 4, 2025 Meeting

10.3. Gilliam County Strategic Roundtable Meeting Agenda - July 8, 2025, 6 p.m.

11. NEXT REGULAR MEETING DATE

11.1. The next regular Condon City Council meeting will be Wednesday, August 6, 2025, 7 p.m. at City Hall.

12. ADJOURN REGULAR MEETING

Mayor Hall adjourned the meeting at 8:07 p.m.

Dustan Hall, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator



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MINUTES CITY COUNCIL WORK SESSION

FRIDAY, JULY 11, 2025, 10:00 AM

1. CALL REGULAR MEETING TO ORDER

Mayor Dustan Hall called the work session to order at 10 a.m.

2. ROLL CALL

Present: Mayor Dustan Hall (zoom); Councilors Jan Stinchfield, Dawn Parm, Michael Durfey and Jeremy Kirby; Staff - City Administrator Kathryn Greiner.

Absent: Councilors Tom Fatland and Hanna Bass.

3. DISCUSS CITY ADMINISTRATOR RECRUITMENT

Jennifer Stapleton of JLS Worldwide, Inc. is a contractor with Local Government Personnel Services (LGPS) introduced herself as the staff member assigned to assist Condon with finding the next city administrator. She stated that she has years of experience in recruitment for this type of position and that she is looking to make this a smooth process for the council.

Stapleton reviewed the timeline of the recruitment process, indicating that the goal was to have the position filled by mid-November and to train with the current city administrator in December. She looked at the position description and asked if the council would mind if she "freshened it up" and made it less task-oriented, plus would send out a Position Analysis Questionnaire (PAQ) for CA Greiner to review. The PAQ is a summary of the tasks that are required and a timeline of when those tasks will need to be completed.

It was determined that the point of contact would be emails to CA Greiner and Mayor Hall and the Finance Committee would be the initial review of applications, but indicated the full council would be involved in the process.

The committee discussed where the position would be advertised and the budget for advertisements. Stapleton will do some research and get that information back to the council. Stapleton inquired about the community that included housing, activities and amenities.

CA Greiner stated that she had a contract with the city that had not been changed since she started in 2004 and would send it to Stapleton. Councilor Kirby asked if there was a probationary period and asked for information about after the hire.

3.1. Draft Timeline for City Administrator Recruitment

3.2. City Administrator Position Description

4. ADJOURN WORK SESSION MEETING

Mayor Hall adjourned the work session at 11 a.m.

Dustan Hall, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CASELLE , INC							
166	CASELLE , INC	INV-07424	2025-26 SUPPORT	06/01/2025	1,760.66	.00	
166	CASELLE , INC	INV-07424	2025-26 SUPPORT	06/01/2025	1,760.67	.00	
166	CASELLE , INC	INV-07424	2025-26 SUPPORT	06/01/2025	1,760.67	.00	
Total CASELLE , INC:					5,282.00	.00	
CITY/COUNTY INSURANCE							
173	CITY/COUNTY INSURANCE	PO-CON-I2025	Property/Liability/Auto 2025-26	07/08/2025	17,792.32	.00	
173	CITY/COUNTY INSURANCE	PO-CON-I2025	Property/Liability/Auto 2025-26	07/08/2025	18,000.00	.00	
173	CITY/COUNTY INSURANCE	PO-CON-I2025	Property/Liability/Auto 2025-26	07/08/2025	18,000.00	.00	
Total CITY/COUNTY INSURANCE:					53,792.32	.00	
GILLIAM COUNTY FAIRBOARD							
656	GILLIAM COUNTY FAIRBOARD	JULY 2025	Tourism Funds/Fair Midway Donat	07/07/2025	750.00	.00	
Total GILLIAM COUNTY FAIRBOARD:					750.00	.00	
GILLIAM COUNTY FIRE SVCS							
272	GILLIAM COUNTY FIRE SVCS	2025-7-7-CON	Annual Payment 2025-26	07/07/2025	10,530.00	.00	
Total GILLIAM COUNTY FIRE SVCS:					10,530.00	.00	
HD FOWLER COMPANY							
306	HD FOWLER COMPANY	O8597805	CHLORINE	07/09/2025	203.88	.00	
306	HD FOWLER COMPANY	O8597805	GOLF REPAIRS	07/09/2025	236.03	.00	
306	HD FOWLER COMPANY	O8598915	GOLF REPAIRS	07/08/2025	58.86	.00	
Total HD FOWLER COMPANY:					498.77	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	JULY 2025	MRC Fiber Project	07/01/2025	2,000.00	.00	
Total INLAND DEVELOPMENT CORPORATION:					2,000.00	.00	
LANE COUNCIL OF GOVERNMENTS							
1641	LANE COUNCIL OF GOVERNME	JULY 2025	FY26 PERONNEL SVCS MBR D	06/30/2025	650.00	.00	
Total LANE COUNCIL OF GOVERNMENTS:					650.00	.00	
LEAGUE OF OREGON CITIES							
362	LEAGUE OF OREGON CITIES	2025-200211	2025-26 Membership Dues	07/01/2025	786.52	.00	
Total LEAGUE OF OREGON CITIES:					786.52	.00	
SAIF CORPORATION							
493	SAIF CORPORATION	100036406	Workman's Comp 2025-26 - ADMI	07/01/2025	229.56	.00	
493	SAIF CORPORATION	100036406	Workman's Comp 2025-26 - SEW	07/01/2025	229.56	.00	
493	SAIF CORPORATION	100036406	Workman's Comp 2025-26 - WAT	07/01/2025	229.55	.00	
493	SAIF CORPORATION	100036406	Workman's Comp 2025-26 = POO	07/01/2025	100.00	.00	
493	SAIF CORPORATION	100036406	Workman's Comp 2025-26 - PAR	07/01/2025	100.00	.00	
493	SAIF CORPORATION	100036406	Workman's Comp 2025-26 - GOL	07/01/2025	100.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
493	SAIF CORPORATION	100036406	Workman's Comp 2025-26 - GAR	07/01/2025	100.00	.00	
Total SAIF CORPORATION:					1,088.67	.00	
Grand Totals:					75,378.28	.00	

Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AKS ENGINEERING & FORESTRY LLC							
1608	AKS ENGINEERING & FORESTR	10645-16	CITY OF CONDON ON CALL - G	06/30/2025	928.75	.00	
1608	AKS ENGINEERING & FORESTR	10645-17	CITY OF CONDON ON CALL - G	07/17/2025	617.50	.00	
Total AKS ENGINEERING & FORESTRY LLC:					1,546.25	.00	
ASI ACCTECHSOLUTIONS INC							
1551	ASI ACCTECHSOLUTIONS INC	6396	TECH SUPPORT SVCS	07/01/2025	375.00	.00	
Total ASI ACCTECHSOLUTIONS INC:					375.00	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	37890	Admin Legal	07/16/2025	393.75	.00	
Total BAUM SMITH LLC:					393.75	.00	
BISHOP SANITATION							
876	BISHOP SANITATION	17000	TRANSFER STATION RESTROO	07/02/2025	100.00	.00	
Total BISHOP SANITATION:					100.00	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	7308	Copier Charge	06/30/2025	18.64	.00	
Total BOHN'S PRINTING:					18.64	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	X062717	E coli Coliform Testing	06/05/2025	51.00	.00	
151	BOX R WATER ANALYSIS LAB	X062717	SAMPLE COLLECTIONS/TRANS	06/05/2025	52.00	.00	
151	BOX R WATER ANALYSIS LAB	X062738	MPN/ENUMERATION BACTERIA	06/07/2025	61.00	.00	
151	BOX R WATER ANALYSIS LAB	X062739	TKN Nitrogen test	06/07/2025	66.00	.00	
151	BOX R WATER ANALYSIS LAB	X062739	Nitrate + NITRITE TESTING	06/07/2025	60.00	.00	
151	BOX R WATER ANALYSIS LAB	X062739	SHIPPING	06/07/2025	45.00	.00	
Total BOX R WATER ANALYSIS LAB:					335.00	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	CL83058-IN	Water Fuel	06/30/2025	81.93	.00	
224	DEVIN OIL COMPANY	CL83058-IN	Sewer Fuel	06/30/2025	81.92	.00	
Total DEVIN OIL COMPANY:					163.85	.00	
EASTERN OREGON CONTRACTING LLC							
1624	EASTERN OREGON CONTRAC	070225	WATER METER UPGRADE & SE	07/02/2025	19,984.18	.00	
Total EASTERN OREGON CONTRACTING LLC:					19,984.18	.00	
GREENE. ALEX & LISA							
1642	GREENE. ALEX & LISA	JUNE 2025	W/S DEPOSIT REFUND 123 N O	01/08/2025	150.00	.00	
Total GREENE. ALEX & LISA:					150.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	CL21773-IN	Water	06/30/2025	139.36	.00	
304	HATTENHAUER DIST.	CL21773-IN	Sewer	06/30/2025	139.35	.00	
304	HATTENHAUER DIST.	CL21773-IN	Golf Fuel	06/30/2025	137.20	.00	
304	HATTENHAUER DIST.	CL21773-IN	Park Fuel	06/30/2025	26.96	.00	
Total HATTENHAUER DIST.:					442.87	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	JUNE 2025-2	Golf	06/30/2025	172.55	.00	
328	JAMIESON & MARSHALL	JUNE 2025-2	PARK	06/30/2025	66.90	.00	
328	JAMIESON & MARSHALL	JUNE 2025-2	Pool PARTS	06/30/2025	390.00	.00	
Total JAMIESON & MARSHALL:					629.45	.00	
JOHN DEERE FINANCIAL							
248	JOHN DEERE FINANCIAL	JUNE 2025	BRACKETS	07/01/2025	595.63	.00	
248	JOHN DEERE FINANCIAL	JUNE 2025	BRACKETS	07/01/2025	595.63	.00	
Total JOHN DEERE FINANCIAL:					1,191.26	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	JUNE 30 2025	BATTERY AND DEPOSIT	06/30/2025	196.98	.00	
371	M & A AUTO PARTS	JUNE 30 2025	HOSE	06/30/2025	78.49	.00	
Total M & A AUTO PARTS:					275.47	.00	
OP SIS ARCHITECTURE, LLP							
1643	OP SIS ARCHITECTURE, LLP	14766	PROFESISONAL SVCS 6/1-6/30/	07/08/2025	8,200.80	.00	
Total OP SIS ARCHITECTURE, LLP:					8,200.80	.00	
OREGON FRONTIER CHAMBER OF COMMERCE							
196	OREGON FRONTIER CHAMBER	JUNE 2025	Transient Tax Turnover	06/30/2025	14,026.94	.00	
Total OREGON FRONTIER CHAMBER OF COMMERCE:					14,026.94	.00	
OXARC							
442	OXARC	0062058819	Chlorine	06/30/2025	70.60	.00	
442	OXARC	0062058819	Chlorine	06/30/2025	70.60	.00	
Total OXARC:					141.20	.00	
THE MCGREGOR COMPANY							
1555	THE MCGREGOR COMPANY	JUNE 2025	GOLF SUPPLIES	06/30/2025	210.77	.00	
Total THE MCGREGOR COMPANY:					210.77	.00	
VESTIS							
115	VESTIS	529172747	Admin Janitorial	06/30/2025	186.43	.00	
Total VESTIS:					186.43	.00	
Grand Totals:					48,371.86	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
--------	-------------	----------------	-------------	--------------	--------------------	-------------	-----------

Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

- Detail report.
 - Invoices with totals above \$0.00 included.
 - Paid and unpaid invoices included.
-

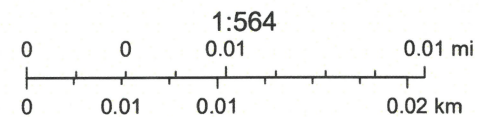
ArcGIS WebMap



7/22/2025, 10:27:52 AM

 City Limits

 Taxlots



Maxar, Microsoft, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

City of Condon
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Proposed Diagonal Parking on Summit Street by Two Boys Grocery

After reviewing the City of Condon Ordinance 154.092 DESIGN AND IMPROVEMENT STANDARDS FOR PARKING LOTS there can be up to 9 parking stalls on Summit Street. (see map)

This will still leave a 21' lane of travel for both directions. 3' below the recommended 24' lane of travel, but it is still wider than the minimum recommended of 18'

I would also recommend that between the east parking stall and the bulb out at the corner of Summit and Main, that delineator posts (see photo) be installed to prevent people from parking and obstructing the lane of travel and the sight line to the stop sign.

It has been brought up to install rubber curb stops in the parking stalls (see attached photo).

Gibb Wilkins

Public Works Superintendent

Brad Standiford
PO BOX 681
Condon, OR 97823
(541)945-9115
7/8/2025

To: Mayor Dustin Hall, City Administrators, and the Condon City Council
Condon City Hall
128 S Main St.
Condon, OR 97823

Subject: Proposal for Enacting a Golf Cart Ordinance in Condon

Dear Mayor Dustin Hall, City Administrators, and Council Members,

I am writing as a Condon resident to propose that the City develop and adopt a municipal ordinance permitting regulated golf cart operation on select city streets. Currently, Condon's traffic code does not address golf carts, meaning residents cannot legally drive them even on low-speed roads.

Why an ordinance is justified

Oregon law under ORS 810.070 empowers municipalities to allow golf carts on public roads adjacent to golf courses or within specific developments—but *only through local ordinance*. Neighboring cities like Harrisburg and Myrtle Creek have already enacted such ordinances.

Benefits for Condon

- **Supports walkable communities**
- **Enhances community feel**
- **Environmentally friendly**
- **Cost efficient**

Suggested ordinance framework

Using successful models in Oregon, I propose Condon consider the following provisions:

- **Definition & Scope**
 - Define "golf cart" per ORS 801.295 (≤ 15 mph, two seated)
 - Permit operation on city streets with speed limits ≤ 20 mph
- **Operational Requirements**

- Valid driver's license (≥ 16 years old)
- Adherence to all standard traffic laws
- Daylight-only operation unless properly lit
- **Designated Routes & Signage**
 - Use township's authority to identify specific streets or neighborhoods, with clear signage in accordance with ORS 810.070
- **Enforcement & Penalties**
 - Municipal code to define violations and associated fines (e.g., \$50–\$100), similar to penalties in Myrtle Creek.
- **Public Input & Trial Period**
 - Hold a public hearing to gauge community interest
 - Initiate a 6–12 month pilot zone to evaluate effectiveness

Next Step

Please consider placing this proposal on an upcoming council agenda. I'd be happy to assist by researching local usage data, coordinating resident input, or drafting model ordinance language.

Thank you for your time and your service to our community. I look forward to your consideration of this initiative.

Sincerely,

*Thank you
Brad Standiford*

Brad Standiford

Name	Address	Phone/Email (optional)	Signature
Doug Potter			
Brad Cornine			
Wayne Shaw	123 N MAIN	541-479-5085	CW Shaw
Lee B. Aamodt			
Robert Schby	213 W Walnut		Robert Schby
John Barnett	103 N Church		John R. Barnett
Ty Payer	127 S OREGON	541- ⁹⁶⁵ 381 -0499	Ty W. Payer
	132 N. Potter		
BEB MALLEREN	627 S CHURCH		
Angela Tyler	733 S Church St	(541) 256-6390	Angela Tyler
Bryan Tyler SR	733 Church St	541 256 6082	
K'Lynn Lane	831 Schurck St	208 908 9389	K'Lynn Lane
Todd Gonzales	527 Church St	559.351-5352	Todd V
Maggie Cooper	433 S Oregon St	541-965-0198	Maggie Cooper
Chanel Erickson	323 N Oregon St	541-256-0577	Chanel Erickson
Joann Peterson	221 N Lincoln	503 866 4110	Joann Peterson
Steve Peterson	221 N Lincoln	503 866 5296	
Joseph G. Clark	165 S Washington St		
Don Haddad	710 W 1st Summit	541-771-1153	
Paul Clark	337 E 1st St		Paul Clark
Donald Jensen	211 E Bayard		Donald Jensen
Norie Wright	414 E. Well	541 792-0941	Norie Wright
Allen Lathrop	324 N MAIN		Allen Lathrop

<u>Jackson Helms</u>		<u>James Helms</u>
<u>Josh Lane</u>		<u>Josh Lane</u>
<u>Aaron Fitzsimmons</u>	<u>613 E. Court</u>	<u>Aaron Fitzsimmons</u>
<u>Haden Hall</u>		<u>Haden Hall</u>
<u>Bake Cobos</u>	<u>433 S Oregon</u>	<u>Bake Cobos</u>
<u>Jared Watkins</u>		<u>Jared Watkins</u>
<u>Rick Watkins</u>	<u>426 S Main</u>	<u>Rick Watkins</u>
<u>Nick Battencourt</u>	<u>409 E. Frazer</u>	<u>Nick Battencourt</u>
<u>Kevin Fort</u>	<u>1812 N Lincoln</u>	<u>Kevin Fort</u>
<u>Frank Battencourt</u>	<u>304 N Main</u>	<u>Frank Battencourt</u>
<u>Elizabeth E. Potter</u>	<u>1216 N Lincoln</u>	<u>Elizabeth E. Potter</u>
<u>Dave Riney</u>	<u>511 E Gilliam</u>	<u>Dave Riney</u>
<u>SARA Riney</u>	<u>511 E Gilliam</u>	<u>Sara Riney</u>
<u>Richard Knoernschik</u>	<u>313 W Walnut</u>	<u>Richard C. Knoernschik</u>
<u>Vicki Ayden</u>	<u>433 S. Main St</u>	<u>Vicki Ayden</u>
<u>Ryan Standiford</u>		<u>Ryan Standiford</u>
<u>Samuel Fort</u>	<u>309 S A ST</u>	<u>DANIEL POTTER</u>
<u>Dallas Hurns</u>	<u>227 S B ST</u>	<u>Dallas Hurns</u>
<u>Gary Whitley</u>	<u>133 N Oregon St</u>	<u>Gary Whitley</u>
<u>Paul BARRETT</u>		<u>Paul Barrett</u>
<u>Paul Hains</u>		<u>Paul Hains</u>
<u>SUPATRA STANDFORD</u>		<u>SUPATRA STANDFORD</u>
<u>DENEY KENNEDY</u>	<u>410 W TRAMBLE</u>	<u>DENEY KENNEDY</u>
<u>Brian Wright</u>	<u>414 E Will St</u>	<u>Brian Wright</u>
<u>Chuck Standiford</u>	<u>733 S Church</u>	<u>Chuck Standiford</u>

CITY OF CONDON
RESOLUTION NO. 2026-02
A RESOLUTION TO APPLY FOR A GRANT FROM THE OREGON
DEPARTMENT OF ENERGY COMMUNITY RENEWABLE
ENERGY GRANT

WHEREAS the City of Condon proposes to apply for a grant from the Oregon Department of Energy for a Community Renewable Energy Grant Program for a project that allows resiliency and renewable energy in emergencies for Condon Community facilities;

WHEREAS, the purpose of the grant will be to provide construction costs for solar panels, batteries, or other equipment to allow renewable energy for City Hall and/or Memorial Hall;

WHEREAS, the grant will allow community facilities to have power in emergency situations and utilize any excess power created by solar panels; and

WHEREAS the total grant amount will not exceed \$1,000,000.

THEREFORE BE IT RESOLVED the City of Condon approves the application process for an Oregon Department of Energy Community Renewable Energy Grant.

Passed by the City Council and signed by the Mayor this 6th day of August 2025.

_____ Date: _____
Dustan Hall, Mayor

_____ Date: _____
Kathryn Greiner, City Administrator



County Court

221 S. Oregon St. PO Box 427 Condon, OR 97823
Office: 541.351.9499 Fax: 541.351.9544

July 23, 2025

City of Arlington
PO Box 68
Arlington OR 97812

City of Condon
PO Box 445
Condon OR 97823

City of Lonerock
104 SE Main Street
Lonerock Route
Lonerock OR 97823

RECEIVED

JUL 23 2025

CITY OF CONDON

Re: Economic Development Incentive Grant

Dear City of Arlington, City of Condon and City of Lonerock,

At its July 16, 2025 regular meeting, the County Court approved an Economic Development Incentive Grant for each city in the following amounts:

City of Arlington - \$200,000
City of Condon - \$200,000
City of Lonerock - \$20,000

The City of Arlington has already proposed an economic development project to the County Court. If the cities of Condon or Lonerock are interested in these grant funds, please submit an economic development incentive proposal to the Gilliam County Court by June 30, 2026. Once the proposal is approved by the County Court, the County will require each grant recipient to sign a funding agreement and meet the reporting requirements outlined therein. This is in effort to promote transparency and accountability in the County's grant programs.

If you have any questions about the agreement, reporting or sustainability planning requirements, please reach out to Anja Mundy directly at (541)351-9499 or via email at anja.mundy@gilliamcountyor.gov.

On behalf of the Gilliam County Court, we wish you all the best for a successful year.

Sincerely,



Cris Patnode
Gilliam County Judge



128 S. Main
PO Box 445
Condon, OR 97823
541-384-2711

Sam Krentz
Crestline Construction
3600 Crates Way, Suite 100
The Dalles, OR 97058

Mr Krentz:

As Per your e-mails dated August 6th, 2025, the City agrees to the following change order for the City of Condon Oregon and Church Street 2025 Improvements:

Geotechnical fabric installed under Church and Oregon Streets:	\$3528.00
Over Excavation and Backfill of unstable ground:	\$85.00 per Cubic Yard

Dustin Hall
Mayor
City of Condon

Sam Krentz
Crestline Construction



Condon Early Learning Center

311 E Bayard St,
Condon, OR 97823
541-384-4737

8/6/2025

To the City of Condon Councilmembers,

First and foremost, we'd like to extend our gratitude to every member of the Condon City Council for rewarding our Center with \$2,500 for our Summer Food Program.

Initially, our goal was to use the funds to offset some of the costs of the program. In the last two weeks, we were invited by Ford Family Foundation to apply for their capital grant program to secure funds for our Center Expansion Project. However, the grant requires a major effort of grass roots fundraising, local business contributions, and community donations from all applicants.

Which is why we write you again today to ask if the Council would consider our request to reclassify the \$2,500 awarded to us as a "local business" donation towards the Center Expansion Project. In the future, we hope to apply for additional summer food program assistance from the City, but right now our main goal is to secure the funding necessary to complete this project.

If the Council is amenable to our request, please let us know at your earliest convenience.

Thank you,

Haylee Andrews & Sarah Kirby-McNie



Gilliam County Sheriff's Office

Total CAD Calls Received, by Nature of Call in Zone GSOC

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Open Line	1	1.85
Abandoned Call	1	1.85
Agency Assistance	1	1.85
Animal/Dog Complaint	3	5.56
Call-Back Request	2	3.70
Serving Civil	2	3.70
Code Enforcement	1	1.85
Criminal Mischief	1	1.85
Detail	3	5.56
Extra Patrol Request	1	1.85
Follow-Up Investigation	2	3.70
Fraud / Forgery / Scam	1	1.85
Hit & Run	1	1.85
Information Report	1	1.85
Parking Problem	1	1.85
Public Assist	1	1.85
Suspicious Person/Circumstance	1	1.85
Vehicle Stop	30	55.56

Total reported: 54

Report Includes:

All dates between `00:00:00 07/01/25` and `23:59:00 07/31/25`, All nature of incidents, All cities, All types matching `I`, All priorities, All agencies, All zones matching `GSOC`



Gilliam County Sheriff's Office

Law Incident Summary Report, by Incident Number

Agency: Gilliam County Sheriffs Office

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Location</u>	<u>Dsp</u>
G25-173	12:40:30 07/01/25	Mvc	GCSO	CLD
G25-174	10:31:57 07/02/25	Follow-Up	GSOC	INA
G25-175	10:26:33 07/05/25	Death	GSOA	ACT
G25-176	13:29:13 07/05/25	Property	GSOA	CLD
G25-177	14:32:26 07/05/25	Drowning/Diving	GCSO	CLD
G25-178	16:01:24 07/06/25	Hr	GSOC	INA
G25-179	04:50:58 07/07/25	Mvc	GCSO	CLD
G25-180	14:08:29 07/07/25	Theft	GCSO	INA
G25-181	15:47:58 07/13/25	Mental Health	GSOA	CLD
G25-182	16:30:57 07/14/25	Roviol	GCSO	RDA
G25-183	12:32:54 07/15/25	Roviol	GCSO	RDA
G25-184	19:51:25 07/15/25	Harassment	GCSO	ACT
G25-185	13:37:59 07/16/25	Fraud	GSOC	ACT
G25-186	18:32:45 07/16/25	Disturbance	GSOA	CAA
G25-187	19:13:13 07/17/25	Agency Assist	GCSO	REF
G25-188	08:39:22 07/21/25	Roviol	GCSO	RDA
G25-189	09:10:07 07/23/25	Theft	GSOA	INA
G25-190	10:48:49 07/23/25	Livestock	GSOC	CLD
G25-191	17:10:44 07/23/25	Agency Assist	GCSO	REF
G25-192	16:36:41 07/25/25	Harassment	GSOA	CAA
G25-193	03:22:08 07/26/25	Non Injury Mvc	GCSO	CLD
G25-194	15:25:23 07/26/25	Trespass	GCSO	CLD
G25-195	20:54:18 07/29/25	Duii	GCSO	CAA
G25-196	09:22:44 07/30/25	Agency Assist	GCSO	REF

Total Incidents for This Agency: 24

Total reported: 24

Report Includes:

All dates between `00:00:00 07/01/25` and `23:59:00 07/31/25`, All agencies matching `GCSO`, All officers, All dispositions, All natures, All locations, All cities, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

Violations by Date Range, group

Frontier Regional OR > Gilliam County Sheriff's Office			
<u>ARL</u>			
	Tickets	Warnings	Total
	7	8	15
<u>CON</u>			
	Tickets	Warnings	Total
	10	7	17
<u>GC</u>			
	Tickets	Warnings	Total
	11	2	13
<u>HWY 19</u>			
	Tickets	Warnings	Total
	27	14	41
<u>HWY 206</u>			
	Tickets	Warnings	Total
	15	12	27
<u>I84</u>			
	Tickets	Warnings	Total
	88	26	114
Area Total:	158	69	227
Total:	158	69	227



Gilliam County Sheriff's Office

Total CAD Calls Received, by Nature of Call in Zone GSOA

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Open Line	2	2.86
Abandoned Call	1	1.43
Abandoned Vehicle	2	2.86
Animal Problem/Complaint/Rescu	1	1.43
Animal/Dog Complaint	2	2.86
Call-Back Request	3	4.29
Serving Civil	2	2.86
Code Enforcement	2	2.86
Disturbance/Verbal/Argument	1	1.43
Driving Complaint	2	2.86
Drug or Narcotics Violation	2	2.86
Follow-Up Investigation	4	5.71
Harassment	1	1.43
Information Report	5	7.14
Juvenile Problem	1	1.43
Mental Subject	2	2.86
Motorist Assist	5	7.14
Parking Problem	2	2.86
Panic/Burglary Alarm	1	1.43
Lost/Found Property	1	1.43
Public Assist	2	2.86
Suspicious Person/Circumstance	3	4.29
Theft/Shoplift	1	1.43
Vehicle Stop	17	24.29
Trespass	1	1.43
Vehicle Check	1	1.43
Welfare Check	3	4.29

Total reported: 70

Report Includes:

All dates between `00:00:00 07/01/25` and `23:59:00 07/31/25`, All nature of incidents, All cities, All types matching `I`, All priorities, All agencies, All zones matching `GSOA`



Gilliam County Sheriff's Office

Total CAD Calls Received, by Nature of Call in Zone

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Open Line	5	1.14
Abandoned Call	2	0.46
Abandoned Vehicle	8	1.82
Agency Assistance	5	1.14
Animal Problem/Complaint/Rescu	3	0.68
Animal/Dog Complaint	5	1.14
Attempt to Locate	1	0.23
Call-Back Request	5	1.14
Serving Civil	4	0.91
Code Enforcement	3	0.68
Criminal Mischief	1	0.23
Detail	5	1.14
Referral or Assist	1	0.23
Disturbance/Verbal/Argument	2	0.46
Domestic Violence, DV	1	0.23
Driving Complaint	18	4.10
Drug or Narcotics Violation	2	0.46
Extra Patrol Request	2	0.46
Follow-Up Investigation	8	1.82
Fraud / Forgery / Scam	1	0.23
Harassment	2	0.46
Traffic Hazard	11	2.51
Hit & Run	2	0.46
Information Report	8	1.82
Juvenile Problem	1	0.23
Livestock Incidents	4	0.91
Mental Subject	2	0.46
Motorist Assist	37	8.43
Slide Off	1	0.23
Parking Problem	4	0.91
Panic/Burglary Alarm	4	0.91
Lost/Found Property	2	0.46
Public Assist	5	1.14
Restraining Order Violation	4	0.91
Subject Stop	1	0.23
Suspicious Person/Circumstance	8	1.82
Theft/Shoplift	1	0.23
Vehicle Stop	238	54.21
Trespass	8	1.82
Vehicle Check	3	0.68
Welfare Check	11	2.51

Total reported: 439

Report Includes:

All dates between `00:00:00 07/01/25` and `23:59:00 07/31/25`, All nature of incidents, All cities, All types matching `I`, All priorities, All agencies matching `GCSO`, All zones



Oregon

Tina Kotek, Governor

Department of Transportation
Maintenance & Operations Branch
455 Airport Rd. SE, Bldg K
Salem, OR 97301

RECEIVED

JUL 23 2025

CITY OF CONDON

Condon
City Hall
P.O. Box 445
Condon, OR, 97823

July 17th, 2025

The Oregon Public Works Mutual Aid Agreement (PW Agreement) was created in the mid-90's to address a gap identified in Mutual Aid Agreements concerning Oregon's ability to quickly respond to an emergency effecting Public Works infrastructure or services. Though the program was successful in addressing that gap, Oregon's Emergency Response System has changed over the last 25+ years. With the creation of the Oregon Resources Coordination Assistance Agreement (ORCAA) established in ORS 402.200, the Public Works Agreements, currently maintained by ODOT, has become a duplicate effort. As a result, ODOT intends to replace the existing Public Works Agreement process with the mutual assistance process provided through ORCAA.

What do you need to do to participate in ORCAA?

- Nothing.
 - ORCAA is an opt out process. As an Oregon Public jurisdiction, you are automatically a member of ORCAA unless your agency opts out of participation in ORCAA.
 - When your jurisdiction's Public Works Agreement expires, there is no need to renew it as the same or similar procedures for requesting mutual aid from another jurisdiction can be accomplished through ORCAA.

Some things to know:

- ORCAA offers all the same benefits as the PW Agreement formally did.
- ORCAA is available to all state, local, and tribal governments within the State of Oregon.
- ORCAA uses almost the same forms and processes the PW Agreement formerly did.
- ORCAA does not require an emergency declaration by the Governor. The ORCAA process can be used for any event meeting the event definition in ORS 402. "Event" means an incident that overwhelms or may overwhelm the resources of a participant.
- More information about ORCAA including the ORCAA Implementation Guide can be found at <https://www.oregon.gov/oem/emresources/pages/mutual-aid-resources.aspx>. The resource request form is also available on this web site. The form is very similar to the form utilized with the Public Works Agreements.

- The only major differences between the Public Works Mutual Assistance Agreements and ORCAA are:
1. ORCAA is an opt OUT program while the Public Works Agreement was an opt IN agreement which needs to be updated and approved by a jurisdiction's governing body every five years.
 2. ORCAA is available to any public jurisdiction in Oregon while the PW's Agreement was only available to jurisdictions with a Public Works function whose leadership had approved, adopted/implemented, and maintained the agreement.

Given the similar nature of these two programs, it seems unnecessary to commit the time and effort to updating the PW Agreements as they expire. Effective immediately, we will shift to utilizing the ORCAA agreements for mutual assistance needs. The existing Public Works Mutual Aid Agreements will be allowed to expire without renewing them.

ODOT would like to thank everyone who helped make the Public Works Mutual Aid Agreement such a success. We look forward to continuing to work with our partners to respond to emergencies utilizing this new tool.

If you have any questions, please contact ODOT's emergency operations program:

Emergency.Operations@odot.oregon.gov

Galen McGill

ODOT Maintenance & Operations Engineer

AQUATIC FACILITY INSPECTION REPORT
Umatilla-Gilliam Public Health, 200 SE 3rd Street Pendleton, OR 97801
(541) 278-6394

Establishment Name: Condon Community Pool
600 S Main St
Condon, OR 97823

Inspection Type: Annual
Inspection Result: Complied
Inspector: Vikiangeles Coria

Owner Name: City Of Condon
PO BOX 445
Condon, OR 97823

Establishment Number: NFRY-AJVSSZ
Establishment Type: Seasonal Pool (First, General Use)
Inspection Date: 07/31/2025

AN INSPECTION OF THE ABOVE-NAMED FACILITY WAS CONDUCTED ON THIS DATE TO ASCERTAIN COMPLIANCE WITH ORS 448.005-448.090 AND RULES OF THE OREGON HEALTH AUTHORITY PERTAINING TO PUBLIC AQUATIC FACILITIES. FAILURE TO CORRECT ITEMS LISTED BELOW MAY RESULT IN SUSPENSION, REVOCATION OR DENIAL OF THE PERMIT OR LICENSE ISSUED UNDER ORS 448.030 OR 448.035.

Water Quality Items	Min	Ideal	Max	Test Results:
Total Bromine	3.0 ppm	3.0 - 5.0 ppm	8.0 ppm	
Free Chlorine	1.0 ppm	1.0 - 3.0 ppm	10.0 ppm	1 ppm
Free Chlorine (w/ CYA)	2.0 ppm	2.0 - 4.0 ppm	10.0 ppm	
Combined Chlorine	0 ppm	0 ppm	0.4 ppm	0 ppm
pH	7.0	7.2 - 7.6	7.8	7.6
Total Alkalinity	60 ppm	60 - 180 ppm	180 ppm	80 ppm
Cyanuric Acid	0 ppm	30 - 50 ppm	90 - 150 ppm	0 ppm
Temperature	-----	-----	104°F	83°F
Calcium Hardness	200 ppm	200 - 400 ppm	2500 ppm	260 ppm
Clarity Acceptable?	-----	-----	-----	YES
ORP	600 mV	650 - 750 mV	900 mV	815 mV
Flow Rate	-----	-----	-----	198 gpm
Inlet Pressure	-----	-----	-----	
Outlet Pressure	-----	-----	-----	

*90ppm or closure at 150ppm or CYA:Free Chlorine ratio >45:1

OBSERVED VIOLATIONS:

Observed Violations

Total # 1

Repeated # 0

5.6.10.4.4.1 - Water Testing

Observation: VIOLATION OF 5.6.10.4.4.1 Water is not tested to verify disinfectant is in the water, specifically: free chlorine and combined chlorine is not measured every 4 hours that pool is open.

Corrective Action: Corrective Action: The water shall be tested to verify the disinfectant in the water is within the parameters specified in 5.7.3.1.1.2.

AQUATIC FACILITY INSPECTION REPORT

of Qualified Pool Operators: 0

Total # of Pool Staff: 13

COMMENTS:

This is a clean and well maintained facility.

The facility uses calcium hypochlorite as a disinfectant.

The saturation index is 0.05, indicating that the water is balanced.

Water with a saturation index between - 0.3 and + 0.3 is considered to be well balanced. It is recommended to maintain a slightly positive saturation index of + 0.1 to help protect the heater core from corrosion.

Please ensure record keeping is performed properly every day that the pool is open:

Calcium hardness should be measured once a month.

Total Alkalinity once a week.

Chlorine and pH every 4 hours that pool is open.

Chlorine, pH, and combined chlorine before the pool is opened for the day.



Person In Charge: Shellie Johnson



Inspected By: Vikiangeles Coria,
(541) 278-5432



CITY ADMINISTRATOR POSITION DESCRIPTION | CITY OF CONDON, OREGON

Position Title:	City Administrator
Department:	Administration
Accountable to:	City Council
Supervises:	Public Works Superintendent & Administrative Assistant
FLSA Status:	Exempt
Adopted:	Approved by Mayor – July 2025

About the City of Condon

The City of Condon is a proud and welcoming rural community in the heart of north-central Oregon. Surrounded by rolling wheat fields and set against the backdrop of the high desert, Condon offers a quality of life that blends scenic beauty, historic charm, and strong civic pride. The City has a walkable downtown listed on the National Register of Historic Places, and regularly celebrates local culture through events such as the Fabulous Fourth, the Fall Festival, and Robert Burns Day. With daily FedEx and UPS access, reliable connectivity, and close proximity to state parks and the Columbia River Gorge, Condon provides an exceptional lifestyle for professionals who value community, purpose, and place.

Classification Summary

The City Administrator serves as the City's chief administrative officer, overseeing municipal operations, implementing City Council policy, supervising department heads and staff, and serving as a strategic advisor and community leader. This position ensures fiscal responsibility, regulatory compliance, and effective public services across all departments. The Administrator is also the primary liaison between the City and the public, intergovernmental partners, and business community.

Primary Duties and Responsibilities

Organizational Leadership

- Lead day-to-day operations of the City, ensuring alignment with Council vision and legal mandates
- Supervise department heads and administrative staff; foster a culture of accountability and service
- Implement City Council goals and policies; provide timely updates and professional recommendations

Fiscal and Administrative Management

- Oversee budget development, monitoring, and forecasting
- Manage utility billing, payroll, accounts payable/receivable, and other finance systems
- Maintain official City records, Council meeting packets, and legal documentation

Planning and Public Engagement

- Coordinate planning and permitting activities with internal and contract partners
- Represent the City in public forums, events, and intergovernmental settings
- Manage local election processes in accordance with law
- Communicate clearly and transparently with residents and stakeholders

Grants and Development

- Identify and pursue grant funding and economic development opportunities
- Build partnerships with local, state, and federal agencies to advance community goals

Knowledge, Skills, and Abilities

- Comprehensive understanding of municipal operations, budgeting, and public administration
- Familiarity with Oregon public records, public meetings, and employment law
- Strong leadership, team-building, and decision-making skills
- Excellent communication and presentation abilities
- Proficiency with municipal software, digital tools, and office technology platforms
- Ability to navigate politically sensitive situations with professionalism and tact

Education and Experience

- Bachelor's degree in Public Administration, Business Administration, Accounting, Planning, or a related field (required)
- Master's degree (preferred)
- Minimum five (5) years of experience in city management, administration, or equivalent role
- Other combinations of education and experience may be considered

Additional Requirements

- Valid Oregon driver's license or ability to obtain within three (3) months of hire
- Acceptable driving record
- Personal insurance coverage required for business-related vehicle use

Working Conditions

- Primarily office-based with regular computer use, phone, and in-person meetings
- Evening meetings are required 1–3 times per month. City Council meets at 7:00 p.m. on the first Wednesday of the month; Planning Commission meets the third Tuesday at 5:30 p.m. as needed; additional committee meetings are held periodically.
- Periodic lifting (up to 30 pounds), file retrieval, and multitasking in a fast-paced environment
- Public interaction may include occasionally dealing with sensitive or challenging situations

This position requires sufficient clarity of speech, hearing, and vision (with or without reasonable accommodation) to perform administrative tasks and interact with the public; sufficient manual dexterity to operate standard office equipment; and the ability to lift materials up to 30 pounds occasionally.

Equal Opportunity and Veteran' Preference

The City of Condon is an Equal Opportunity Employer and is committed to providing reasonable accommodations for qualified individuals with disabilities throughout the recruitment and employment process. The City of Condon complies with Oregon Veterans' Preference Law. Applicants who meet the minimum qualifications and are requesting veterans' preference must submit appropriate documentation with their application.

How to Apply

Visit the City of Condon website at www.cityofcondon.com or find this position on WorkSource Oregon, LinkedIn, Indeed, and the League of Oregon Cities job board.

Interested candidates are encouraged to apply early.

City of Condon

128 S. Main Street, Condon, OR 97823

www.cityofcondon.com