



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700
<http://cityofcondon.com/>

**AGENDA
FINANCE COMMITTEE MEETING WORK SESSION**

THURSDAY, MAY 22, 2025, 5:30 PM

<https://us02web.zoom.us/j/81358725438?pwd=CdEDQLOphQaML4n9l6MsdCQw9jXMyr.1>

**Meeting ID: 813 5872 5438
Passcode: 913707**

- 1. CALL THE MEETING TO ORDER - Committee Members - Mayor Hall, Councilors Parm & Bass**
- 2. REVIEW GENERAL FEE SCHEDULE**
 - 2.1. Current General Fee Schedule**
- 3. REVIEW 2025-26 EMPLOYEE COMPENSATION**
- 4. OTHER**
- 5. ADJOURN**

The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823.

Work Session agenda distributed May 16, 2025

RESOLUTION 2023-03
CITY OF CONDON GENERAL FEE RESOLUTION

REPEALING RESOLUTUION 2023-02

WHEREAS, the City of Condon has reviewed the miscellaneous fees charged by the City of Condon,

THEREFORE, BE IT RESOLVED by the governing body of the City of Condon establishes the following rates for miscellaneous fees to be effective **January 4, 2023**:

TITLE V – PUBLIC WORKS

- WATER – Chapter 50
 - Account Deposit - \$75.00. Deposit is waived if a reference letter is received from the last water/sewer utility is received and sign up for ACH payment *11-6-2019*
 - Connection Fee -- \$25.00
 - Door Hanger Fee – \$10.00 *5-1-2013*
 - Water Rate Inside City Limits - \$30.30. First 3,000 gallons. *6-1-2021*
 - 3,001 to 20,000 gallons \$1.25/1,000 gallons
 - 20,001 to 100,000 gallons - \$1.50/1,000 gallons
 - 100,001 to 150,000 gallons - \$2/1,000 gallons
 - 150,001 to 500,000 gallons - \$3/1,000 gallons
 - 500,001+ - \$5/1,000 gallons
 - Water Rate Outside City Limits - \$42.40. First 3,000 gallons. *6-1-2021*
 - 3,001 to 20,000 gallons \$1.50/1,000 gallons
 - 20,001 to 100,000 gallons - \$1.75/1,000 gallons
 - 100,001 to 150,000 gallons - \$2.25/1,000 gallons
 - 150,001 to 500,000 gallons - \$3.25/1,000 gallons
 - 500,001+ - \$5.25/1,000 gallons
 - Industrial Use/Bulk Water - \$5.00 per 1,000 gallons. *11-6-2019*
 - Connection to City Water System:
 - ¾” Connection - \$1700+ any time and materials over this amount. *7-6-2022*
 - 1” Connection - \$2300+ any time and materials over this amount. *7-6-22*
 - 1 ½” Connection - \$3,300+ any time and materials over this amount. *11-6-2019*
 - 2” Connection - \$3,500+ any time and materials over this amount.
- SEWER – Chapter 51
 - Account Deposit - \$75.00 Deposit is waived if a reference letter is received from the last water/sewer utility is received and sign up for ACH payment *11-6-2019*
 - Sewer Rate - \$45.00 per Equivalent Dwelling Unit *11-6-2019*
 - Sewer Reserve - \$1.00 per Equivalent Dwelling Unit
 - Sewer Connection to City System - \$700+ any time and materials over this amount. (Sewer is only inside of City Limits) *11-6-2019*
- GARBAGE & REFUSE – Chapter 52 – TRANSFER STATION
 - Cubic Yard - \$6.00. *06-07-2017*

- Cubic Yard for Unsecured Loan - \$12.00 06-07-2017
- Appliances with Freon (Freezers/Refrigerator) - \$10.00 06-01-2015
- Grocery Bag - \$0.50 06-07-2017
- White Tall Kitchen Garbage Bag - \$1.00 06-07-2017
- 30-Gallon Garbage Can - \$2.50 06-07-2017
- Black Garbage Bag - \$2.00
- Unscheduled Use of Transfer Station, Including Burn Pile - \$20 plus cost of garbage.
- Unallowable Dumping in Burn Pile - \$100.00

TITLE IX – GENERAL REGULATIONS

- MUNICIPAL GOLF COURSE – Chapter 94
 - Golf Shed - \$130 with Membership/\$250 without Membership.
 - Membership
 - Single - \$170.
 - Family - \$250. Immediate family only. 7-1-2010
 - Associate - \$75. Live outside of Condon SD Boundaries. 7-1-2008
 - Student - \$50. Grade School students, with supervision of adult may play free Tuesday & Thursdays.
 - Reciprocal with Kinzua - \$50
 - Reciprocal with Heppner - \$50.
 - Course Closure - \$300 a day. Any scheduled tournament requires group to close course
 - Green Fees - \$10 Nine Holes; \$15 All Day.
 - Green Fees through Local Transient Tax Entities - \$13 All Day/ \$8 Nine Holes
 - Pull Cart Rental - \$1.

TITLE IX – BUSINESS REGULATIONS

- Peddlers & Solicitors – Chapter 110
 - Solicitor License 7-1-2008
 - Week License - \$25
 - Month License - \$50
 - Year License - \$200
- Entertainment – Chapter 111
 - Social Gaming License - \$100
- ROW fee – 4% of Gross Revenues or \$1.50 per linear foot
- **Dark Fiber Lease - \$500 a pair per month**

TITLE XV – LAND USE

- Plot Plan Review/Building Codes Sign Off Filing Fee - \$50
- Annexation of Additional Land by the City Filing Fee - \$350 (7-6-2022)
- Comprehensive Plan Amendment Filing Fee - \$350 (7-6-2022)
- Zone Map Change Filing Fee - \$350 (7-6-2022)
- Conditional Use Permit Filing Fee - \$350 (7-6-2022).
- Minor Partition Filing Fee - \$350 (7-6-2022).
- Street Vacation Filing Fee - \$350 (7-6-2022)
- Subdivision Filing Fee - \$350 (7-6-2022).
- Historical District User Filing Fee if Hearing Required -\$350 (7-6-2022)

- Historical District User Filing Fee – Administrative Decision - \$50 \$100 (7-6-2022)
- Variance Request Filing Fee - \$350 (7-6-2022)
- Energy Facilities Filing Fee - \$350 (7-6-2022).
- General Land Use Applications and Permits Filing Fee -\$350 (7-6-2022)
- Appeals to the City Council or Planning Commission Filing Fee - \$350 (7-6-2022)
- Preparation of transcripts; actual costs not to exceed - \$1,000 (7-6-2022)
 - If appellant prevails at a hearing or an appeal, the transcript fee shall be refunded. ORS 227.180.

In addition to the filing fee, the applicant will be billed for administration costs including materials and consultants not to exceed \$1,000 unless the applicant reviews and approves the estimated costs exceeding \$1,000. Costs include, but are not limited to advertising, mailings, legal counsel, planning consultant and engineering costs identified with specific land use request.

The above fees may be waived or reduced at the discretion of the Condon City Council upon finding it would be in the public interest to do so.

MISCELLANEOUS FEES

- **Swimming Pool**
 - Season Pass Family - \$60.
 - Season Pass Individual - \$30
 - Daily Pass - ~~\$3~~**\$2 (7-6-1022)**
 - Lessons Public– 2 weeks - \$40
 - Lessons – Private – 1 week - \$50
 - Classes – Water Exercise with Season Pass - \$30
 - Classes – Water Exercise without Season Pass - \$50

- **Equipment Rental – All Equipment must be rented with City Staff as Operator. Hourly rates without Operator are for Grant Purposes only**
 - Chevrolet One Ton - \$27.50 per Hr/\$75 per Hr with Operator
 - Chevrolet Pickup - \$27.50 per Hr/\$75 per Hr with Operator
 - Backhoe - \$65 per Hr/ \$120 per Hr with Operator
 - Dump Truck 5 Yard - \$55 per Hr/\$100 per Hr with Operator
 - Dump Truck 10 Yard - \$82.50 per Hr/\$125 per Hr with Operator
 - Mini Excavator - \$55 per Hr/ \$100 per Hr with Operator
 - Sewer Jet - \$150 per Hr with Operators + Travel costs incurred
 - Excavator - \$160 per Hr/ \$220 per Hr with Operators
 - Excavator with Hammer - \$200 per Hr/\$250 per Hr with Operators
 - Plate Compactor - \$82.50 per Day
 - Cut Off Saw - \$85 per Day – No Staff Required
 - Walk Behind Cut Off Saw - \$125 per Day or \$65 ½ Day – No Staff Required
 - Locator - \$100 per Day – No Staff Required
 - Metal Detector - \$55 per Day – No Staff Required

All City equipment will be rented with city operators (unless otherwise noted) and must be pre-approved by the Public Works Department. Non-operator costs of machinery are

for informational purposes only. All travel will be reimbursed at the current IRS travel rate.

- Other/Miscellaneous
 - Photocopies - \$0.25 per page
 - Liquor License Recommendations/Approvals - \$10
 - Insufficient Fund Charge - \$25
 - Memorial Hall Rent with/without Kitchen - \$100 per day
 - Lien Charge – City Lien on Private Property - \$150 when Recorded and \$150 fee for removal of Lien
 - Abatement Costs – Time & Material to Abate with a \$150 Minimum – Property Nuisance or Court Order
 - Dog License – Spay or Neutered \$5; if not \$10
 - Redeem Impounded Dog – Cost at Local Shelter
 - Staff Time – Secretarial or Clerical - \$\$20 per Hr
 - Staff Time – Professional or Technical - \$50 per Hr
 - Tables, Stage & Chairs - \$50 deposit on separate check (No charge if used in City Facilities) (November 2021)
 - Chairs - \$2 per chair
 - Table - \$12 for 60’ Round
 - Table - \$10 per Rectangle 6-8 feet
 - Stage - \$100 (minimum) for first day \$50 each additional Day
 - Trailer - \$50 fee & \$100 Minimum Rental Fee
 - City Hall – Room Rental
 - Office - \$3/hr with \$10 Minimum -\$20/day or \$50/ week
 - Conference Room - \$50/day

Passed and adopted this 6th day of July 2022 with Councilors voting as follows:

Ayes _____ Nays _____ Absentions _____ Absent _____

Mayor Jim Hassing

Date

ATTEST:

Kathryn Greiner, City Administrator

Date

