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<http://cityofcondon.com/>

AGENDA REGULAR CITY COUNCIL MEETING

WEDNESDAY, JANUARY 8, 2025, 7:00 PM

<https://us02web.zoom.us/j/86855107133?pwd=v2KbuJSt0aaHr4fajWVtlic7U66Izn.1>

**Meeting ID: 868 5510 7133
Passcode: 383609**

- 1. CALL REGULAR MEETING TO ORDER**
- 2. OATH OF OFFICE TO MAYOR DUSTAN HALL, COUNCILOR HANNA BASS, COUNCILOR TOM FATLAND & COUNCILOR JEREMY KIRBY**
- 3. ROLL CALL**
- 4. ADDITIONS TO AGENDA**
- 5. PUBLIC COMMENT**
 - 5.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.**
- 6. CONSENT AGENDA**
 - 6.1. Review & Approve the Minutes of the December 4, 2024 Regular Council Meeting Minutes**
 - 6.2. Review the December Accounts Payable and VISA Statements**
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - 8.1. Appoint Vacant Council Position**
 - 8.2. Bank Signature Card Changes - Removing Jim Hassing from Bank of Eastern Oregon Checking Account, Adding Mayor Dustan Hall & Retaining Councilors Jan Stinchfield and Dawn Parm**
 - 8.3. Review & Approve the 2025-26 Budget Calendar**
 - 8.4. Review & Approve the 2025 Condon City Calendar**
 - 8.5. Appoint 2025-26 Budget Officer - City Administrator Kathryn Greiner**
 - 8.6. Appoint Cody Bettencourt & Haylee Andrews to the Condon Planning Commission to December 31, 2028, and Budget Committee members - Cassandra Flatt, Stephanie Carter, Tara McIntosh, Mark Wilson until December 31, 2026 and Maggie Justice to December 31, 2025**
 - 8.7. Appoint Councilors to City Committees**
 - 8.8. Designate the The Times-Journal as the Newspaper of Record & City of Condon Depositories of Bank of Eastern Oregon and the Oregon Local Government Investment Pool**
 - 8.9. Designate Engineer of Record - David Wildman, PE of Anderson, Perry & Associates and Integrator of Record - The Automation Group**
 - 8.10. Approve Plan of Action Letter to the Oregon Secretary of State Division of Audits for Condon's 2023-24 Audit**
- 9. STAFF REPORTS**

9.1. Public Works – Public Works Superintendent Gibb Wilkins

9.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

9.3. Administration – City Administrator Kathryn Greiner

10. COUNCIL INFORMATION

10.1. Council Retreat - Friday, January 17, 2025, 1 p.m. City Hall

10.2. Oregon Government Ethics & Public Meeting Training January 23, 2025

11. NEXT REGULAR MEETING DATE

11.1. The next Condon City Council meeting will be Wednesday, February 5, 2025, 7 p.m.

12. ADJOURN REGULAR MEETING

The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823.

Agenda prepared and distributed December 31, 2024



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MINUTES REGULAR CITY COUNCIL MEETING

WEDNESDAY, DECEMBER 4, 2024, 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing; Councilors Dustan Hall, Jan Stinchfield, Donald Jamieson, Tom Fatland and Jeremy Kirby; Staff - City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins and Gilliam County Sheriff Gary Bettencourt.

Absent: Councilor Dawn Parm

3. ADDITIONS TO AGENDA

3.1. ** Review Final Draft of the Condon Can! Report

3.2. ** Discuss Vacant Council Position

4. PUBLIC COMMENT

4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.

None

5. CONSENT AGENDA

5.1. Review & Approve the November 6, 2024 Regular Condon City Council Meeting Minutes

A motion was made by Councilor Hall to approve the November 6, 2024 regarding Condon City Council meeting minutes. The motion was seconded by Councilor Stinchfield and approved unanimously.

5.2. Review the November Accounts Payable and VISA Statements

Councilor Fatland asked about the payment to Lear Farms for fencing. PW Wilkins stated Lears purchased property adjoining the city property and we paid half the cost.

6. OLD BUSINESS

6.1. Discuss & Approve Hiring Firm for City Administrator Position

Council was presented a proposal from Local Government Personnel Services (LGPS) for the 2025 City Administrator recruitment. The proposed amount is an estimate as the city would only be billed on actual time spent on the recruitment. CA Greiner recommended that the city pay the membership fee to LGPS and discuss with them doing some of the tasks that are listed on the proposal, such as the tasks in Phase I and Phase V that can be completed by city staff. She stated that she did not want to participate in the process, but suggested that a hiring committee be set up to start the process, and the entire council be a part of the interviewing process. Details of the position can be discussed at the council retreat early next year.

A motion was made by Councilor Stinchfield to enter into an agreement with LGPS for the city administrator recruitment and cap the amount at \$8,000. The motion was seconded by Councilor Kirby and approved unanimously.

6.2. Condon Community Swimming Pool Update

Council received the Condon Community Pool evaluation by Ryan Nachreiner of Water Technology, Inc. (WTI). The report listed the deficiencies and gave two recommendations for repairs and renovation with costs between \$775,000-1,250,000 and replacement of the pool (only no bathhouse) at a cost of \$1.32 to \$1.85 million. The conclusion was that Condon would best be served both programmatically and financially, with a new aquatic facility. CA Greiner sent an email out to pool manager Shellie Johnson with the report and asking her to contemplate if the system could run one more year, so the community has time to decide the path forward with the pool. She asked if the council would like to discuss this at the retreat, or get a tentative plan at this time.

Discussion with the council on potential repairs to the pool to operate for another year included fixing the autofill, sealing visible cracks with epoxy and possibly not being able to use the boiler due to lack of water flow. Consensus of the council to bring some repair costs back to the council at the retreat and get a plan of how to move forward to obtain funding for a new facility.

6.3. Condon Grade School Building Update

No further update was available.

6.4. Condon Municipal Golf Course Clubhouse Update & Timeline

CA Greiner stated that the clubhouse project had issues with the permitting process since the November meeting, which required hiring architect Gail Sargent to do a code review for the facility which stated it required another restroom. Vernon Grey redesigned an addition to the clubhouse plans and Rutherford Construction, LLC bid that change order at \$56,000. The other option was to install another CXT restroom, which is the one that is currently there at an estimated cost of \$73,000, plus city time and materials for the base and plumbing fixtures. All revisions were sent to the building codes department at the City of Boardman and Travis Rutherford was going to personally go there to make sure we are on track to get the permits expedited, so the foundation can be poured this month. CA Greiner stated that last month it was determined to give an extension to April 15, 2025, to Rutherford Construction LLC, and she is now asking the council to approve the change order of \$56,000 and extend the construction deadline to June 15, 2025.

A motion was made by Councilor Fatland to approve the change order of the golf course clubhouse restroom in addition to \$56,000 by Rutherford Construction LLC and extend their completion deadline to June 15, 2025. The motion was seconded by Councilor Stinchfield and approved unanimously.

7. NEW BUSINESS

7.1. 2023-24 City of Condon Audit Presentation - Accuity CPAs, Kori Sarrett, CPA

Kori Sarrett CPA of Accuity CPAs, gave a short audit presentation on the city's 2023-24 financials. She stated that they got good, accurate information which only required one audit adjustment this year. The city still has a finding of lack of segregation of duties which is due to CA Greiner handling a majority of the financial processes. Sarrett said that the one issue that was different this year was the ODOT project (North Main Street) that was estimated at costing \$545,000 and had to be shown as revenue and added as an asset. The General Fund had enough reserves to cover expenses for one year and that all budget, public contracts and accounting principals were in compliance with standards. She noted that the utility funds are to be self-supporting, and the water fund had a \$26,000 loss and the sewer fund had a \$22,000 gain, so they were near the break-even point.

Council discussed looking at water rates at the retreat in 2025, and seeing if the new meters have picked up more revenue over the winter months of 2024-25.

7.2. ** Review Final Draft of the Condon Can! Report

The final draft report of Condon Can! was presented, and it was the consensus of the council to review and approve at the January 8, 2025, city council meeting. CA Greiner stated that she is meeting with Brittany Dark of the Oregon Frontier Chamber of Commerce next week to discuss tasks that were noted in the document.

7.3. ** Discuss Vacant Council Position

With the election of Councilor Hall as Mayor effective January 1, 2025, the council will have one council position to fill and will need to advertise for appointment at the January 8, 2025 meeting. It was the consensus of the council to have CA Greiner advertise for the vacant council position.

8. STAFF REPORTS

8.1. Public Works – Public Works Superintendent Gibb Wilkins

PW Wilkins stated that 2.5 million gallons of water were produced in November. The crew fixed a leak by the Condon Little League fields and stated that north Main Street needs to have its water line and street redone in the future. This project will be

expensive as the recent ODOT SCA grant of \$250,000 will not cover the full cost of \$313,000 for two blocks. It was discussed that the Public Works department is to prioritize street paving for the 2025 retreat. Public Works crews have readied the golf course equipment to take to Portland for annual maintenance, moving supplies from the old shop to the new city shop and a clean-up of the old shop. PW Wilkins stated that he saw a child almost hit at a crossing by The Drive-In and that the ODOT program Safe Routes to School will not pay for a flashing light or any other traffic calming devices without data showing accidents. He continues to work with ODOT on these issues.

8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt asked if the council had any issues and Councilor Jamieson asked that an ordinance be considered for jake-brakes. Discussion was held about whether a city ordinance can be enforced on a state highway. He stated that several guns were stolen out of an unlocked pickup in Condon recently.

8.3. Administration – City Administrator Kathryn Greiner

CA Greiner asked the council if they would like to schedule their 2025 retreat in January or February. The consensus was to have it on Friday, January 17, 1 p.m. She reminded the council of a LOC event - City Hall Day at the Capitol on Tuesday, January 28, 2025, and to have anyone interested to contact her. There are LOC scholarships available for lodging and registration. Reminded the council of the annual holiday party, Friday, December 13, 6 p.m. at Memorial Hall and that the January meeting will be a week later on January 8, 2025, due to the holiday.

Councilor Tom Fatland made a presentation to long term Councilor Donald Jamieson for his 25 years on the council and to Mayor Jim Hassing for his 10 years of service to the city as Mayor.

9. COUNCIL INFORMATION

9.1. ODOT Small City Allotment Grant Award

9.2. 2024 Election Abstract

9.3. OGE Public Meeting/Ethic Training January 23, 2025

9.4. PSU Population Estimate

10. NEXT REGULAR MEETING DATE

- 10.1. The next regular Condon City Council meeting will be held Wednesday, January 8, 2025, 7 p.m. Note the date is one week later than usual due to January 1, 2025 holiday.**

11. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 7:45 p.m.

Dustan Hall, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ACCTECH - A SYSTEMS INTEGRATOR							
1551	ACCTECH - A SYSTEMS INTEG	6071	TECH SUPPORT SVCS	12/02/2024	375.00	.00	
Total ACCTECH - A SYSTEMS INTEGRATOR:					375.00	.00	
ACCUITY, LLC							
759	ACCUITY, LLC	11515	AUDIT SEWER	12/09/2024	3,000.00	.00	
759	ACCUITY, LLC	11515	AUDIT WATER	12/09/2024	3,000.00	.00	
759	ACCUITY, LLC	11515	Administration Audit	12/09/2024	4,000.00	.00	
Total ACCUITY, LLC:					10,000.00	.00	
ANDERSON, PERRY, & ASSOC.							
112	ANDERSON, PERRY, & ASSOC.	78647	977-77 WATER METER UPGRAD	11/30/2024	1,827.50	.00	
Total ANDERSON, PERRY, & ASSOC.:					1,827.50	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	872564008X11	PHONE	11/06/2024	97.08	.00	
599	AT&T MOBILITY	872564008X11	PW Cell Phone	11/06/2024	97.07	.00	
Total AT&T MOBILITY:					194.15	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	36102	Admin Legal	11/20/2024	435.00	.00	
Total BAUM SMITH LLC:					435.00	.00	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1063022	TRANSFER STATION	12/04/2024	64.00	.00	
Total BENNETT'S POINT S TIRE & AUTO:					64.00	.00	
BISHOP SANITATION							
876	BISHOP SANITATION	CRO19311	TRANSFER STATION RESTROO	12/04/2024	128.50	.00	
876	BISHOP SANITATION	CRO19312	Park Restroom	12/04/2024	128.50	.00	
Total BISHOP SANITATION:					257.00	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	4832	Copier Charge	11/30/2024	7.55	.00	
Total BOHN'S PRINTING:					7.55	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	X060540	Biochemical Oxygen	11/09/2024	67.00	.00	
151	BOX R WATER ANALYSIS LAB	X060540	TOTAL SUSPENDED SOLIDS	11/09/2024	45.00	.00	
Total BOX R WATER ANALYSIS LAB:					112.00	.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	NOV 2024	CITY HALL	11/21/2024	213.92	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	Golf Course	11/21/2024	.48	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
169	COLUMBIA BASIN ELECTRIC	NOV 2024	PARK	11/21/2024	43.66	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	MEMORIAL HALL	11/21/2024	244.89	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	Golf Course	11/21/2024	37.66	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	Sewer Plant w pivot	11/21/2024	201.41	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	Disposal	11/21/2024	402.04	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	Golf Course	11/21/2024	7.16	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	City Farm	11/21/2024	1,132.48	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	Street Lights	11/21/2024	1,470.44	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	City Farm	11/21/2024	47.10	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	Golf Course	11/21/2024	4.09	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	Pool	11/21/2024	49.09	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	Library	11/21/2024	288.44	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	GRADE SCHOOL	11/21/2024	135.68	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2024	NEW SHOP	11/21/2024	38.32	.00	
Total COLUMBIA BASIN ELECTRIC:					4,316.86	.00	
Condon School District							
197	Condon School District	DEC2024	Wreath	12/09/2024	25.00	.00	
Total Condon School District:					25.00	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	NOV20224	Water Fuel	11/30/2024	169.50	.00	
224	DEVIN OIL COMPANY	NOV20224	Sewer Fuel	11/30/2024	169.51	.00	
Total DEVIN OIL COMPANY:					339.01	.00	
FATLAND, THOMAS							
252	FATLAND, THOMAS	DEC2024	Stipend	12/11/2024	250.00	.00	
Total FATLAND, THOMAS:					250.00	.00	
FIVE STAR PRINT & PROMO							
902	FIVE STAR PRINT & PROMO	9624	Tax Forms	11/27/2024	231.55	.00	
Total FIVE STAR PRINT & PROMO:					231.55	.00	
GREINER, KATHRYN							
347	GREINER, KATHRYN	DEC2024	CHRISTMAS PARTY SUPPLIES	12/07/2024	27.96	.00	
Total GREINER, KATHRYN:					27.96	.00	
HALL, DUSTAN							
1590	HALL, DUSTAN	DEC2024	STIPEND	12/11/2024	250.00	.00	
Total HALL, DUSTAN:					250.00	.00	
HASSING, JIM							
761	HASSING, JIM	DEC2024	Stipend	12/11/2024	500.00	.00	
Total HASSING, JIM:					500.00	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	NOV2024	Water	11/30/2024	478.34	.00	
304	HATTENHAUER DIST.	NOV2024	Sewer	11/30/2024	478.33	.00	
304	HATTENHAUER DIST.	NOV2024	Golf Fuel	11/30/2024	78.85	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total HATTENHAUER DIST.:					1,035.52	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	10195595	Water	12/01/2024	43.89	.00	
766	HOME TELEPHONE COMPANY	10195595	Sewer	12/01/2024	286.36	.00	
766	HOME TELEPHONE COMPANY	10195595	Administration	12/01/2024	221.47	.00	
Total HOME TELEPHONE COMPANY:					551.72	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	NOV2024	MRC Fiber Project	12/01/2024	2,000.00	.00	
Total INLAND DEVELOPMENT CORPORATION:					2,000.00	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	NOV2024	Water Supplies	11/30/2024	28.70	.00	
Total JAMIESON & MARSHALL:					28.70	.00	
JAMIESON, DONALD							
231	JAMIESON, DONALD	DEC2024	Stipend	12/11/2024	250.00	.00	
Total JAMIESON, DONALD:					250.00	.00	
KIRBY, JEREMY							
1538	KIRBY, JEREMY	DEC2024	STIPEND	12/11/2024	250.00	.00	
Total KIRBY, JEREMY:					250.00	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	NOV2024	HVY ZIP TIES	11/30/2024	14.50	.00	
371	M & A AUTO PARTS	NOV2024	HVY ZIP TIES	11/30/2024	14.50	.00	
371	M & A AUTO PARTS	NOV2024	SPARK PLUG	11/30/2024	7.86	.00	
371	M & A AUTO PARTS	NOV2024	FUNNEL, WINDSHIELD WASH	11/30/2024	13.23	.00	
371	M & A AUTO PARTS	NOV2024	FUNNEL, WINDSHIELD WASH	11/30/2024	13.23	.00	
371	M & A AUTO PARTS	NOV2024	OIL, FILTERS	11/30/2024	66.92	.00	
371	M & A AUTO PARTS	NOV2024	OIL, FILTERS	11/30/2024	66.92	.00	
371	M & A AUTO PARTS	NOV2024	BRASS SCREWS	11/30/2024	.42	.00	
371	M & A AUTO PARTS	NOV2024	PRY BAR	11/30/2024	16.80	.00	
371	M & A AUTO PARTS	NOV2024	PRY BAR	11/30/2024	16.79	.00	
371	M & A AUTO PARTS	NOV2024	BOLTS	11/30/2024	.60	.00	
371	M & A AUTO PARTS	NOV2024	T SPOON	11/30/2024	48.99	.00	
371	M & A AUTO PARTS	NOV2024	T SPOON	11/30/2024	48.99	.00	
371	M & A AUTO PARTS	NOV2024	ANTIFREEZE	11/30/2024	10.49	.00	
371	M & A AUTO PARTS	NOV2024	ANTIFREEZE	11/30/2024	10.49	.00	
371	M & A AUTO PARTS	NOV2024	STRIKER, REPLACEMENT FLIN	11/30/2024	3.16	.00	
371	M & A AUTO PARTS	NOV2024	STRIKER, REPLACEMENT FLIN	11/30/2024	3.16	.00	
371	M & A AUTO PARTS	NOV2024	HYD HOSE, FITTING, ORING	11/30/2024	109.70	.00	
371	M & A AUTO PARTS	NOV2024	HYD HOSE, FITTINGS, ORING	11/30/2024	109.70	.00	
371	M & A AUTO PARTS	NOV2024	EXT CORD, CONNECTOR, BUN	11/30/2024	85.78	.00	
371	M & A AUTO PARTS	NOV2024	PLUG AND CAP	11/30/2024	8.57	.00	
371	M & A AUTO PARTS	NOV2024	6 IN 1 DRIVER, WIRE KIT	11/30/2024	16.20	.00	
371	M & A AUTO PARTS	NOV2024	6 IN 1 DRIVER, WIRE KIT	11/30/2024	16.20	.00	
371	M & A AUTO PARTS	NOV2024	SPADE TERMINAL, CRIM TL	11/30/2024	9.99	.00	
371	M & A AUTO PARTS	NOV2024	SPADE TERMINL, CRIM TL	11/30/2024	9.99	.00	
371	M & A AUTO PARTS	NOV2024	CARABINER, DOUBLE END SNA	11/30/2024	17.16	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total M & A AUTO PARTS:					740.34	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	NOV2024	City Hall Propane	11/30/2024	434.07	.00	
377	MORROW COUNTY GRAIN GRO	NOV2024	Sewer Plant Propane	11/30/2024	226.43	.00	
Total MORROW COUNTY GRAIN GROW.:					660.50	.00	
OFFICE DEPOT							
427	OFFICE DEPOT	394725980001	COPIER PAPER, PENS	11/11/2024	118.09	.00	
427	OFFICE DEPOT	394726509001	PENCIL LEAD	11/11/2024	5.63	.00	
Total OFFICE DEPOT:					123.72	.00	
OHA CASHIER							
1560	OHA CASHIER	NOV2024	2025-26 CROSS CONNECTION	10/04/2024	195.00	.00	
Total OHA CASHIER:					195.00	.00	
PARM, DAWN							
908	PARM, DAWN	DEC2024	Stipend	12/11/2024	250.00	.00	
Total PARM, DAWN:					250.00	.00	
POST MASTER							
463	POST MASTER	DEC2024	Postage Trust Account	12/11/2024	250.00	.00	
463	POST MASTER	DEC2024	Postage Trust Account	12/11/2024	250.00	.00	
463	POST MASTER	DEC2024	Postage Trust Account	12/11/2024	250.00	.00	
Total POST MASTER:					750.00	.00	
R&R Products							
473	R&R Products	CD2971552	ROLLER	11/14/2024	223.60	.00	
Total R&R Products:					223.60	.00	
RUTHERFORD CONSTRUCTION, LLC							
832	RUTHERFORD CONSTRUCTIO	NOV2024 DO	GOLF COURSE CLUBHOUSE P	11/26/2024	36,000.00	.00	
Total RUTHERFORD CONSTRUCTION, LLC:					36,000.00	.00	
SCHREIBER, DEIDRE							
1629	SCHREIBER, DEIDRE	DEC2024	3 CHEESECAKES FOR CITY CH	12/11/2024	90.00	.00	
Total SCHREIBER, DEIDRE:					90.00	.00	
STINCHFIELD, JAN							
709	STINCHFIELD, JAN	DEC2024	Stipend	12/11/2024	250.00	.00	
Total STINCHFIELD, JAN:					250.00	.00	
TENNESON ENGINEERING							
533	TENNESON ENGINEERING	10645-13	Planning Consultant	11/25/2024	525.00	.00	
Total TENNESON ENGINEERING:					525.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TK ELEVATOR CORPORATION							
1535	TK ELEVATOR CORPORATION	3008242760	LIFT CHAIR	12/01/2024	150.00	.00	
Total TK ELEVATOR CORPORATION:					150.00	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	GIFT CARDS 2	STAFF GIFT CARDS (10)	12/11/2024	750.00	.00	
Total TWO BOYS MEAT & GROCERY:					750.00	.00	
USDA							
554	USDA	LOAN 92-01 20	Loan 92-01 - Principal	11/04/2024	19,500.00	.00	
554	USDA	LOAN 92-01 20	Loan 92-01 - Interest	11/04/2024	16,589.00	.00	
554	USDA	LOAN 92-03 20	Loan #92-03 - Principal	11/04/2024	9,604.00	.00	
554	USDA	LOAN 92-03 20	Loan #92-03 - Interest	11/04/2024	13,407.00	.00	
Total USDA:					59,100.00	.00	
VESTIS							
115	VESTIS	5291579339	Admin Janitorial	11/30/2024	186.43	.00	
115	VESTIS	5291588338	Admin Janitorial	11/30/2024	186.43	.00	
Total VESTIS:					372.86	.00	
VISA							
559	VISA	1827 NOV 24	SSL CERT FOR WEBSITE (SEC	11/21/2024	39.95	.00	
559	VISA	1827 NOV 24	CROSS CONN ANNUAL FEE WI	11/21/2024	75.00	.00	
559	VISA	1827 NOV 24	INSULATION	11/21/2024	1,266.64	.00	
559	VISA	1827 NOV 24	UPS LABEL - RETURN TO R&R	11/21/2024	78.36	.00	
559	VISA	1827 NOV 24	UPS LABEL - RETURN TO R&R	11/21/2024	78.36	.00	
559	VISA	1827 NOV 24	UPS ADDTL CHARGE - RETURN	11/21/2024	49.00	.00	
559	VISA	5886 NOV 24	ORANGE TAPE	11/21/2024	21.95	.00	
559	VISA	5886 NOV 24	ONLINE SVCS	11/21/2024	50.00	.00	
559	VISA	5886 NOV 24	MONTHLY EMAIL	11/21/2024	96.00	.00	
559	VISA	5886 NOV 24	CALCULATOR	11/21/2024	14.99	.00	
559	VISA	5886 NOV 24	DIGITAL CLOCK	11/21/2024	35.96	.00	
559	VISA	5886 NOV 24	DIGITAL CLOCK	11/21/2024	35.96	.00	
559	VISA	5886 NOV 24	BOOKCASE	11/21/2024	68.99	.00	
559	VISA	5886 NOV 24	FLY/BUG CATCHER	11/21/2024	26.99	.00	
559	VISA	5886 NOV 24	2 HOLE BINDER	11/21/2024	32.00	.00	
559	VISA	5886 NOV 24	OFFICE CHAIR MAT	11/21/2024	28.49	.00	
559	VISA	5886 NOV 24	KEYBOARD TRAY, MONITOR ST	11/21/2024	129.98	.00	
559	VISA	5886 NOV 24	CITY CHRISTMAS PARTY INVIT	11/21/2024	69.09	.00	
559	VISA	5886 NOV 24	FUNGICIDE	11/21/2024	1,561.25	.00	
559	VISA	5886 NOV 24	TEA	11/21/2024	18.59	.00	
559	VISA	5886 NOV 24	REFUND - OFFICE MAT DAMAG	11/21/2024	28.49-	.00	
559	VISA	5886 NOV 24	NAME PLATES: HALL & BASS	11/21/2024	21.17	.00	
559	VISA	5886 NOV 24	REORDER OFFICE CHAIR MAT	11/21/2024	28.79	.00	
559	VISA	5886 NOV 24	BATTERY CHARGER & JUMP ST	11/21/2024	63.22	.00	
559	VISA	5886 NOV 24	BATTERY CHARGER & JUMP ST	11/21/2024	63.23	.00	
Total VISA:					3,925.47	.00	
Grand Totals:					127,435.01	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
--------	-------------	----------------	-------------	--------------	--------------------	-------------	-----------

Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AT&T MOBILITY							
599	AT&T MOBILITY	872564008X12	PHONE	12/06/2024	97.08	.00	
599	AT&T MOBILITY	872564008X12	PW Cell Phone	12/06/2024	97.07	.00	
Total AT&T MOBILITY:					194.15	.00	
GAIL SARGENT, ARCHITECT							
1630	GAIL SARGENT, ARCHITECT	241111.01	GOLF COURSE CLUBHOUSE	12/17/2024	562.50	.00	
Total GAIL SARGENT, ARCHITECT:					562.50	.00	
MORTON, ZACHARY							
1631	MORTON, ZACHARY	DEC 2024	W/S DEPOSIT REFUND 403 N LI	12/17/2024	76.24	.00	
Total MORTON, ZACHARY:					76.24	.00	
VERKRUYSE, JOEL							
1632	VERKRUYSE, JOEL	DEC 2024	W/S DEPOSIT REFUND 206 E W	12/11/2024	57.68	.00	
Total VERKRUYSE, JOEL:					57.68	.00	
Grand Totals:					890.57	.00	

Dated: _____

Mayor: _____

City Administrator: _____

Account Summary

Billing Cycle 11/21/24
Days In Billing Cycle 30
Previous Balance \$604.02
Purchases + 1,587.31
Cash + 0.00
Special + \$0.00
Balance Transfers + \$0.00
Credits - \$0.00
Payments - \$604.02
Other Charges + \$0.00
Finance Charges + 0.00

NEW BALANCE \$1,587.31

Credit Summary

Total Credit Line \$10,000.00
Available Credit Line \$8,412.00
Available Cash \$0.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
10/30/24	10/31/24	7379	24906414304212849955564	WEB*ASMALLORANGE.COM ssi certificate	\$39.95 A150
11/04/24	11/05/24	9399	24717054309263095739655	781-4186707 TX OR HEALTH AUTHORITY Cross Connection Annual Fee	\$75.00 W280
11/05/24	11/07/24	5200	24943014311010198006052	THE HOME DEPOT #4026 Insulation	\$1,266.64 W270
11/07/24	11/08/24	4215	24692164312105957198168	THE DALLES OR UPS*1Z8V4T8Z0330617620 Return charge to R+R.	\$78.36 G300
				800-811-1648 GA	

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



Account Number

1827

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

11/21/24

New Balance

\$1,587.31

**Total Minimum
Payment Due**

\$1587.31

Payment Due Date

12/16/2024

\$ 1587.31

CITY OF CONDON
CITY OF CONDON 2
PO BOX 445
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

Account Number: ##### 1827
Closing Date: 11/21/24
Credit Limit: \$10,000.00 Available Credit: \$8,412.00

Page 3 of 4

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
11/07/24	11/08/24	4215	24692164312105957198176	UPS*1Z8V5T410397190836 800-811-1648 GA	\$78.36 <i>61300</i>
11/10/24	11/11/24	4215	24692164315108580845368	UPS*ADJ00404208244541 800-811-1648 GA	\$49.00 <i>61300</i>
11/14/24	11/14/24	6010	1 4319121436000420	PAYMENT - THANK YOU	\$604.02 -

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 1,587.31

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

RECEIVED

Account Summary

Billing Cycle 11/21/24
Days In Billing Cycle 30
Previous Balance \$1,563.74
Purchases + 2,366.65
Cash + 0.00
Special + \$0.00
Balance Transfers + \$0.00
Credits - \$28.49
Payments - \$1,563.74
Other Charges + \$0.00
Finance Charges + 0.00

NEW BALANCE \$2,338.16

Credit Summary

Total Credit Line \$10,000.00
Available Credit Line \$7,580.00
Available Cash \$0.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$300.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Account Inquiries

Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE \$2,338.16

MINIMUM PAYMENT \$2038.16

PAYMENT DUE DATE 12/16/2024

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
09/06/24	10/17/24	4814	24692164250104559767177	PURCHASE AMOUNT DISPUTED	\$300.00
10/22/24	10/23/24	5942	24692164296102171491693	AMZN Mktp US*PR2Z63T13 orange tape	\$21.95 A40
				Amzn.com/bill WA	
10/22/24	10/23/24	5045	24430994296127464015328	MSFT * E0500U1JOQ online svcs	\$50.00 A150
				MSBILL.INFO WA	
10/22/24	10/23/24	5045	24430994296127464019304	MSFT * E0500U19MO monthly email	\$96.00 A150
				MSBILL.INFO WA	

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



Account Number

5886

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

11/21/24

New Balance

\$2,338.16

**Total Minimum
Payment Due**

\$2038.16

Payment Due Date

12/16/2024

\$ 2338.16

CITY OF CONDON
CITY OF CONDON 1
PO BOX 445
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

12 4344 2212 1003 5886 00203816 00233816 4



Page 3 of 4

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
10/23/24	10/24/24	5942	24692164297102963018281	AMAZON MKTPL*4Y8QR9683 calculator Amzn.com/bill WA	\$14.99 AIO
10/23/24	10/24/24	5942	24692164297102973318630	AMAZON MKTPL*ZN89L1V70 digital clock Amzn.com/bill WA	\$71.92 AIO
10/23/24	10/24/24	5942	24692164298103317604908	AMAZON MKTPL*9M8IU1OT3 Bookcase Amzn.com/bill WA	\$68.99 AIO
10/24/24	10/25/24	5999	24011344298000079363032	AMAZON MARK* HG30X8Y63 Fly/bug catcher HTTPSAMAZON.C WA	\$26.99 AIO
10/28/24	10/29/24	5942	24692164302107420328309	AMZN Mktpl US*CF8EN2HS3 2 Hole Binder Amzn.com/bill WA	\$32.00 AIO
10/28/24	10/29/24	5942	24692164302107422817028	AMAZON MKTPL*OA1KA2CE3 office chair Amzn.com/bill WA	\$28.49 AIO
10/29/24	10/30/24	5942	24692164303108524143312	AMAZON MKTPL*6J3ZF4D93 keyboard tray Amzn.com/bill WA	\$129.98 AIO
10/29/24	10/30/24	5399	24036294303712407467209	ZAZZLE INC city Party Invites 888-892-9953 CA	\$69.09 AIO
10/30/24	11/01/24	5261	24000774305500006258934	SP INTERMOUNTAIN TURF Fungicide INTERMOUNTAIN ID	\$1,561.25 AIO
11/07/24	11/07/24	5942	24692164312105763512388	Amazon.com*HV7AU74D3 Tea Amzn.com/bill WA	\$18.59 AIO
11/06/24	11/07/24	5942	74692164311105305553169	CREDIT VOUCHER refund - office mat AMAZON MKTPLCE PMTS damaged + returned Amzn.com/bill WA	\$28.49 - AIO
11/07/24	11/08/24	5942	24692164312105811429478	AMZN Mktpl US*WV4V38DE3 Name plates Amzn.com/bill WA	\$21.17 AIO
11/07/24	11/08/24	5942	24692164312106284595381	AMAZON MKTPL*XT3ON4RR3 Hall + Bass Amzn.com/bill WA	\$28.79 AIO
11/14/24	11/14/24	6010	1 4319121436000410	PAYMENT - THANK YOU	\$1,563.74 -
11/20/24	11/21/24	5942	24692164325107556065330	AMAZON MKTPL*CS5P415K3 Battery Amzn.com/bill WA	\$126.45

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 2,338.16

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

Kathryn Greiner

From: Michael Durfey <michaeldurfey@gmail.com>
Sent: Tuesday, December 31, 2024 2:13 PM
To: Kathryn Greiner
Subject: City Council position

Hello my name is Michael Durfey,

It is my understanding that there is a position open on the city Council here in Condon Oregon. I would like to be considered for the position. I am a longtime Condon resident since moving back to condo 10 years ago I've worked for the county road department on the rock crashing crew for eight of those years and I've been with the Gillam County weeded department for the last two. I understand a little about public works. I think I could be a valuable asset to the team. Look forward to hearing back from you and hopefully working with you in the future. Thank you.

Sincerely, Michael Durfey.

Sent from my iPhone



128 S. Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

CITY OF CONDON 2025-26 BUDGET CALENDAR

Appoint Budget Officer	January 8, 2025
Appoint Budget Committee Members	January 8, 2025
Adopt Budget Calendar	January 8, 2025
Publish 1 st Notice of Budget Committee Meeting	April 3, 2025
Publish 2 nd Notice of Budget Committee Meeting	April 10, 2025
Budget Committee Meeting	April 21, 2025
2 nd Budget Committee Meeting (If Necessary)	April 28, 2025
Publish Notice of Budget Hearing	May 22, 2025
Budget Hearing	June 4, 2025
Enact Resolutions to: Adopt Budget Make Appropriations Impose and Categorize Taxes	June 4, 2025
Submit Tax Certification Documents to Assessor	July 15, 2025



128 S. Main St.
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2025 CONDON CITY CALENDAR PLANNER

Council Meetings – First Wednesday of the month, 7 p.m.

January 8	May 7	September 3
February 5	June 4	October 1
March 5	July 2	November 5
April 2	August 6	December 3

Planning Commission Meetings – Third Tuesday of the month as needed, 5:30 p.m.

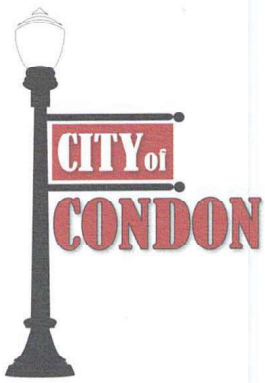
January 21	May 20	September 16
February 18	June 17	October 21
March 18	July 15	November 18
April 15	August 19	December 16

Election Information

No elections in 2025 for City Council positions

Holidays – City Hall Closed

New Year's Day – January 1
Martin Luther King Day – January 20
President's Day – February 17
Memorial Day – May 26
Independence Day – July 4
Labor Day – September 4
Veteran's Day – November 11
Thanksgiving Holiday – November 27-28
Christmas Day – December 25



128 S. Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

City of Condon 2025 Committee Members

Public Safety

- **Mayor Dustan Hall, Councilors Hanna Bass & Vacant**

Housing

- **Mayor Dustan Hall, Councilors Jan Stinchfield & Jeremy Kirby**

Park & Recreation

- **Mayor Dustan Hall, Councilors Dawn Parm & Tom Fatland**

Public Works

- **Mayor Dustan Hall, Councilors Jeremy Kirby & Vacant**

Finance

- **Mayor Dustan Hall, Councilors Hanna Bass & Dawn Parm**

Fiber

- **Mayor Dustan Hall, Councilors Jan Stinchfield & Tom Fatland, Donald Jamieson**
- **Gilliam County Fire Services Board – Mayor Dustan Hall**

January 8, 2025

Oregon Secretary of State,
Audits Division
255 Capitol St. NE, Suite #500
Salem, OR 97310

City of Condon respectfully submits the following corrective action plan in response to deficiency reported in our audit of fiscal year ended June 30, 2024. The audit was completed by the independent auditing firm Accuity, LLC and reported the deficiency listed below. The plan of action was adopted by the governing body at their meeting on January 8, 2025, as indicated by signatures below.

The deficiency is listed below, including the adopted plan of action and timeframe for each.

1. Segregation of Duties.

- a. Significant weakness in Segregation of Duties. “Adequate segregation of duties in most areas was impractical due to the limited number of employees. The City has, however developed alternative procedures, which mitigate this condition to some extent.”
- b. Due to limited staff the City Council has been assigned review responsibilities of the bank reconciliations to one Councilor to do each month. The administrative assistant has taken on the roles of utility billing clerk that includes deposits and billing, plus now does the accounts payable. The City Administrator completes the payroll, budgeting, bank reconciliation, plus reviews the adjustments to the billing and initials monthly.
- c. The checks are signed by two people, the city administrator and one of three councilors that are on the bank’s signatory card. The councilor who signs the accounts payable checks also sign the summary register and have the opportunity to review each invoice with the check.

This letter was approved at the Condon City Council meeting January 8, 2025

Dustan Hall, Mayor Print Name

Signature

Dawn Parm, Councilor – Print Name

Signature



Gilliam County Sheriff's Office

Total CAD Calls Received, by Nature of Call in Zone GSOC

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Agency Assistance	2	4.35
Animal Problem/Complaint/Rescu	1	2.17
Animal/Dog Complaint	1	2.17
Call-Back Request	1	2.17
Civil Problem/Service	1	2.17
Serving Civil	4	8.70
Detail	2	4.35
Extra Patrol Request	3	6.52
Follow-Up Investigation	3	6.52
Information Report	5	10.87
Panic/Burglary Alarm	1	2.17
Public Assist	2	4.35
Suspicious Person/Circumstance	2	4.35
Theft/Shoplift	1	2.17
Threat	1	2.17
Vehicle Stop	12	26.09
Unlawful Entry of MotorVehicle	2	4.35
Warrant Service	1	2.17
Welfare Check	1	2.17

Total reported: 46

Report Includes:

All dates between `00:00:00 12/01/24` and `23:59:00 12/31/24`, All nature of incidents, All cities, All types matching `I`, All priorities, All agencies, All zones matching `GSOC`



Gilliam County Sheriff's Office

Total Traffic Citation Report, by Area

<u>Area</u>	<u>Citations</u>	<u>Violations</u>
GCSO Gilliam County	74	75
GSOA ARLINGTON	15	16
GSOC CONDON	2	2

Report Totals	91	93
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Report Includes:

All dates of issue between `00:00:00 12/01/24` and `23:59:00 12/31/24`, All agencies matching `GCSO`, All issuing officers, All areas, All courts, All offense codes, All dispositions, All citation/warning types



Gilliam County Sheriff's Office

Law Incident Summary Report, by Incident Number

Agency: Gilliam County Sheriffs Office

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Location</u>	<u>Dsp</u>
G24-297	14:44:52 12/01/24	Traffic Stop	GCSO	CAA
G24-298	07:44:19 12/02/24	Uemv	GSOC	INA
G24-299	09:44:48 12/03/24	Crim Mischief	GCSO	RDA
G24-300	17:46:19 12/06/24	Property	GSOA	CLD
G24-301	09:03:57 12/08/24	Traffic Stop	GSOA	CAA
G24-302	09:34:07 12/08/24	Wanted Subject	GSOA	CAA
G24-303	11:17:52 12/10/24	Stab/Gunshot	GCSO	CLD
G24-304	23:49:12 12/10/24	Missing Person	GSOA	CLD
G24-306	09:34:01 12/12/24	Mvc	GCSO	CLD
G24-307	11:48:25 12/12/24	Mvc	GCSO	CLD
G24-308	17:04:24 12/13/24	Agency Assist	GSOA	INA
G24-309	07:50:34 12/15/24	Crim Mischief	GCSO	INA
G24-310	09:41:45 12/15/24	Agency Assist	GSOC	RDA
G24-311	19:05:09 12/15/24	Traffic Stop	GCSO	CAA
G24-312	13:34:37 12/16/24	Non Injury Mvc	GCSO	CLD
G24-313	15:26:26 12/17/24	Bomb Threat	GSOC	ACT
G24-314	15:55:06 12/19/24	Sex Crime	GSOC	
G24-315	12:55:40 12/22/24	Duii	GCSO	CAA
G24-316	09:32:36 12/25/24	Non Injury Mvc	GCSO	CLD
G24-317	06:20:24 12/27/24	Mvc	GCSO	CLD
G24-318	20:12:52 12/28/24	Agency Assist	GCSO	CLD
G24-319	19:35:20 12/29/24	Unwanted	GSOA	ACT
G24-320	13:20:09 12/30/24	Uemv	GSOC	ACT
G24-321	13:00:00 12/30/24	Littering	GCSO	ACT
G24-322	11:13:16 12/31/24	Suspicious	GSOA	ACT

Total Incidents for This Agency: 25

Total reported: 25

Report Includes:

All dates between `00:00:00 12/01/24` and `23:59:00 12/31/24`, All agencies matching `GCSO`, All officers, All dispositions, All natures, All locations, All cities, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



Gilliam County Sheriff's Office

Total Traffic Warning Report, by Area

<u>Area</u>		<u>Warnings</u>	<u>Violations</u>
GCSO	Gilliam County	50	50
GSOA	ARLINGTON	18	18
GSOC	CONDON	3	3

Report Totals:	71	71
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Report Includes:

All dates between `00:00:00 12/01/24` and `23:59:00 12/31/24`, All agencies matching `GCSO`, All issuing officers, All areas, All violations



Gilliam County Sheriff's Office

Total CAD Calls Received, by Nature of Call in Zone

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Abandoned Vehicle	1	0.35
Agency Assistance	7	2.46
Animal Problem/Complaint/Rescu	1	0.35
Animal/Dog Complaint	2	0.70
Attempt to Locate	1	0.35
BOMB THREAT	1	0.35
Burglary	1	0.35
Call-Back Request	1	0.35
Civil Problem/Service	3	1.06
Serving Civil	8	2.82
Criminal Mischief	1	0.35
Detail	5	1.76
Disturbance/Verbal/Argument	2	0.70
Driving Complaint	12	4.23
Drug or Narcotics Violation	1	0.35
Extra Patrol Request	4	1.41
Fish & Game	2	0.70
Follow-Up Investigation	9	3.17
Traffic Hazard	6	2.11
Information Report	1	0.35
Intoxicated Person/Drunk Subj	1	0.35
Livestock Incidents	1	0.35
Missing/Overdue Person/Runaway	1	0.35
Motorist Assist	18	6.34
Slide Off	2	0.70
Lost/Found Property	3	1.06
Public Assist	3	1.06
Security Check	1	0.35
Suspicious Person/Circumstance	10	3.52
Theft/Shoplift	1	0.35
Threat	2	0.70
Vehicle Stop	164	57.75
Unlawful Entry of MotorVehicle	2	0.70
Unwanted	1	0.35
Vehicle Check	1	0.35
Wanted Subject	1	0.35
Warrant Service	1	0.35
Welfare Check	2	0.70

Total reported: 284

Report Includes:

All dates between `00:00:00 12/01/24` and `23:59:00 12/31/24`, All nature of incidents, All cities, All types matching `I`, All priorities, All agencies matching `GCSO`, All zones
