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MINUTES REGULAR CITY COUNCIL MEETING

WEDNESDAY, OCTOBER 2, 2024, 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing; Councilors Dustan Hall, Donald Jamieson, Jeremy Kirby and Tom Fatland (zoom); Staff - City Administrator Kathryn Greiner and Public Works Superintendent Gibb Wilkins.

Absent: Councilor Jan Stinchfield and Dawn Parm; Staff -Gilliam County Sheriff Gary Bettencourt.

3. ADDITIONS TO AGENDA

3.1. **** Request by The Condon Local for an OLCC Liquor License**

4. PUBLIC COMMENT

4.1. **The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.**

None

5. CONSENT AGENDA

5.1. **Reveiw & Approve the Regular Condon City Council Meeting Minutes of September 4, 2024.**

A motion was made by Councilor Fatland to approve the regular Condon City Council meeting minutes of September 4, 2024. The motion was seconded by Councilor Hall and approved unanimously.

5.2. **Review the September Accounts Payable & VISA Statements**

No questions or comments.

5.3. **Review & Approve Payment to Eastern Oregon Contracting, LLC for Meter Project - \$387,419.22**

A motion was made by Councilor Jamieson to approve the payment to Eastern Oregon Contracting, LLC for the meeting project in the amount of \$387,419.22. The motion was seconded by Councilor Kirby and approved unanimously.

5.4. **Review & Approve Payment to Rutherford Construction for Golf Course Clubhouse Project \$55,000**

A motion was made by Councilor Hall to approve the payment of \$55,000 to Rutherford Construction for the golf course clubhouse project. The motion was seconded by Councilor Jamieson and approved unanimously.

6. OLD BUSINESS

6.1. **Discuss Condon Community Swimming Pool Study and Operations**

CA Greiner noted that the study of the pool will be completed by Water Technologies, Inc. next Wednesday, October 9. She stated that the pool was successful in getting a Gilliam County grant for a new summer pool cover that was ordered July 1, 2024, and still has not been delivered. She is following up on that order to determine when it will arrive.

7. NEW BUSINESS**7.1. Discuss Golf Course Road - Drinkwine Wagenaar Property Project**

The city discussed at the last meeting contacting Shania Drinkwine-Wagenaar regarding purchasing the street on her property near the golf course, and in exchange for the cost of the property, pay for the survey and assist with partitioning property for her to dedicate a developing lot. CA Greiner has had contact with Drinkwine-Wagenaar, who is agreeable to the land exchange, and is trying to schedule a meeting to discuss the property lines that will be drawn and to sign an agreement to this effect that was drafted by city attorney Wyatt Baum. CA Greiner also contacted Armstrong Surveying and received a quote of approximately \$7,500 to survey the street, the city owned lot and the lot to partition another lot for Drinkwine-Wagenaar. She has also spoken with the city contract planner to discuss what will need to be completed on the planning portion of this project and will follow up after it is discussed with Drinkwine-Wagenaar. CA Greiner was given permission to follow up on getting the survey and this process moving forward and she will keep them apprised of the progress on this project.

7.2. Review & Approve the Anderson, Perry & Associates Amendment to the Engineering Contract on Meter Project

Anderson, Perry & Associates representatives Dave Wildman, who is the city's Engineer of Record, and Cayn Osborn, Engineer were present to discuss an amendment to engineering services for the water meter survey/upgrade project. Wildman stated that there are additional costs of \$4,500 for construction engineering based on additional GIS work with the old and new meters, implementation of the new law that allows the contractor to have a surety bond instead of retaining a certain percentage, an extended award process for the project, extended period for the service line inventory and the extension of the construction period. Wildman did state that the construction may come in under the award price which would offset this additional cost. Osborn stated that the project is approximately 90% complete and the service line inventory will be submitted next week to Oregon Health Authority as required. Mayor Hassing asked if there were any lead pipes found in the inventory, of which PW Wilkins said there were none.

A motion was made by Councilor Kirby to approve the City of Condon, Oregon and Anderson, Perry & Associates, Inc. amendment No. 1 to the agreement for engineering services associated with water meter upgrade and service line inventory 2024 - Job No. 977-77 in the amount of \$4,500.. The motion was seconded by Councilor Jamieson and approved unanimously.

7.3. ** Request by The Condon Local for an OLCC Liquor License

Councilor Kirby declared a conflict of interest and recused himself from the discussion and voted on the OLCC liquor license request.

A motion was made by Councilor Jamieson to approve the OLCC liquor license request of The Condon Local. The motion was seconded by Councilor Hall and approved with yes votes from Councilors Fatland, Hall and Jamieson. Councilor Kirby Abstained and the motion passed.

8. STAFF REPORTS**8.1. Public Works – Public Works Superintendent Gibb Wilkins**

PW Wilkins stated that 8 million gallons were pumped at City Farm. The crew has finished the sewer project on Giliam Street that was a failing concrete pipe, and have completed plugging and sanding the greens at the golf course. PW Wilkins stated that the water line inventory is due October 12, then is required to be put on the city's website. He is also looking at the night-sky lighting and has a meeting next week to discuss the cost of the lights.

8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

Written reports were provided in Sheriff Bettencourt's absence.

8.3. Administration – City Administrator Kathryn Greiner

CA Greiner reported that she has received the first draft of the Condon Can! vision project report and is working on edits. She anticipates that it will be completed this month and be given to the council to approve at the November meeting. The audit field work was completed earlier this month with no issues. She is going to the League of Oregon Cities conference in two weeks in Bend and the Oregon Connections (Telecommunications) conference in Sunriver at the end of the month along with Councilors Jamieson and Stinchfield.

9. COUNCIL INFORMATION**9.1. Thank You Note From Monroe RFPD****9.2. OGEC Public Meeting Training - January 2025**

10. NEXT REGULAR MEETING DATE

10.1. The next regular Condon City Council meeting will be held Wednesday, November 6, 2024, 7 p.m. at City Hall.

11. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 7:28 p.m.

Jim Hassing, Mayor

Date _____

ATTEST: _____
Kathryn Greiner City Administrator

Date _____