128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700
http://cityofcondon.com/

AGENDA
REGULAR CITY COUNCIL MEETING

WEDNESDAY, OCTOBER 2, 2024, 7:00 PM

https://us02web.zoom.us/j/86367309735?pwd=7rPJYamkLTq7jMTtMGjoQDEpOWuZ8X.1

Meeting ID: 863 6730 9735
Passcode: 944458

1. **CALL REGULAR MEETING TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS TO AGENDA**
4. **PUBLIC COMMENT**
   - 4.1. **The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.**
5. **CONSENT AGENDA**
   - 5.1. **Reveiw & Approve the Regular Condon City Council Meeting MInutes of September 4, 2024.**
   - 5.2. **Review the September Accounts Payable & VISA Statements**
   - 5.3. **Review & Approve Payment to Eastern Oregon Contracting, LLC for Meter Project**
   - 5.4. **Review & Approve Payment to Rutherford Construction for Golf Course Clubhouse Project**
6. **OLD BUSINESS**
   - 6.1. **Discuss Condon Community Swimming Pool Study and Operations**
7. **NEW BUSINESS**
   - 7.1. **Discuss Golf Course Road - Drinkwine Wagenaar Property Project**
   - 7.2. **Review & Approve the Anderson, Perry & Associates Amendment to the Engineering Contract on Meter Project**
8. **STAFF REPORTS**
   - 8.1. **Public Works – Public Works Superintendent Gibb Wilkins**
   - 8.2. **Police & Fire – Gilliam County Sheriff Gary Bettencourt**
   - 8.3. **Administration – City Administrator Kathryn Greiner**
9. **COUNCIL INFORMATION**
   - 9.1. **Thank You Note From Monroe RFPD**
   - 9.2. **OGEC Public Meeting Training - January 2025**
10. **NEXT REGULAR MEETING DATE**
    - 10.1. **The next regular Condon City Council meeting will be held Wednesday, November 6, 2024, 7 p.m. at City Hall.**
11. **ADJOURN REGULAR MEETING**

The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823.

Agenda prepared and distributed September 27, 2024

128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
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http://cityofcondon.com/

MINUTES
REGULAR CITY COUNCIL MEETING

WEDNESDAY, SEPTEMBER 4, 2024, 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing; Councilors Jan Stinchfield, Dustan Hall, Dawn Parm, Donald Jamieson, Tom Fatland and Jeremy Kirby; Staff - City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins and Condon Community Pool Manager Shellie Johnson.

Absent: Gilliam County Sheriff Gary Bettencourt

3. ADDITIONS TO AGENDA

3.1. *** Anderson, Perry & Associates - Change Order to Meter Upgrade/Survey Project

3.2. ***Review & Approve The Automation Group, Inc. Quote for Phase 2 Supervisory Control And Data Acquisition (SCADA)

4. PUBLIC COMMENT

4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.

None

5. CONSENT AGENDA

5.1. Review & Approve the August 7, 2024 Regular Condon City Council Meeting Minutes

A motion was made by Councilor Parm to approve the August 7, 2024 regular Condon city council meeting minutes. The motion was seconded by Councilor Hall and approved unanimously.

5.2. Review the August Accounts Payable and VISA Statements

No comment.

5.3. Review & Approve Payment Schedule to Easten Oregon Contracting LLC - Meter Upgrade & Service Line Inventory

A motion was made by Councilor Kirby toapprove payment number one to Eastern Oregon Contracting, LLC. in the amount of $314,305.60. The motion was seconded by Councilor Fatland and approved unanimously.

6. OLD BUSINESS

6.1. Condon Grade School Update

Jed Crowther, Port of Arlington, passed on news that Port of Arlington Environmental Sentry Corp in the pre-award stage with EPA for $780,000. ESC has submitted a cleanup work plan and is moving forward with the grant agreement. ESC President

Gibb Wilkins stated that the work is scheduled to begin later this fall or early 2025 and will take two months to complete. Councilor Fatland asked if they found hazardous materials in the playshed floor, which was negative.

6.2. *** Anderson, Perry & Associates - Change Order to Meter Upgrade/Survey Project

PW Wilkins stated that this change order was to revise deadlines for Eastern Oregon Contracting for the service line survey and meter replacement. This change order had no financial impact.

A motion was made by Councilor Fatland to approve the change order to the Eastern Oregon Contracting LLC agreement. The motion was seconded by Councilor Parm and approved unanimously.

7. NEW BUSINESS

7.1. Discuss Condon Community Pool Operations and Maintenance

Brody Anderson of Anderson Poolworks inspected the pool in July and attached to the packet is a narrative and draft budget of $1.75 to $1.8 million to replace the swimming pool and equipment. These costs do not include decking, any ADA upgrades required, prevailing wage and other repairs to the pool house. CA Greiner talked with Anderson who reccommended that the city may want to get an independent third-party to complete a master plan of the pool to get information on what it would take to get the pool in working order and compliance with any state or federal regulations. CA Greiner was given the name of a person that cannot do a full-blown master plan but suggested that their company could do a "physical condition assessment" to start the process of determining the direction to go with the pool.

CA Greiner went to Gilliam County Court this morning and gave them a short history of the pool and partnerships and to tell them that the council would be discussing the pool's future at this evening's council meeting. She stated that the original agreement was that the partnership of Condon School District, Gilliam County and the City of Condon was that the city would complete operations of the pool if the county would provide funding for the operations. If there is not a commitment from Gilliam County for operations, the council needs to decide how to proceed.

CA Greiner recommended that the council approve her to enter into an agreement with Water Technology, Inc. for a physical condition assessment. She asked that the council also set a timeline to make a decision on when the final decision on pool and suggested January 2025.

Councilor Stinchfield voiced concern about putting money into a pool the city didn't own, but it was noted that if the city continued to lease the pool, then it made a decision to abandon the costs of abatement would not fall on the city. The pool lease with Condon School District is up for approval, and it was the consensus to prepare and approve an annual lease and if the city no longer operates it, the lease will be terminated.

A motion was made by Councilor Jamieson to approve CA Greiner to enter into an agreement for an assessment up to $10,000. The motion was seconded by Councilor Hall and approved unanimously.

7.2. ***Review & Approve The Automation Group, Inc. Quote for Phase 2 Supervisory Control And Data Acquisition (SCADA)

PW Wilkins stated that The Automation Group (TAG) phase 2 of the telemetry system had been discussed, but he brought it to the council for approval of the final cost. The system will link the reservoirs and city shop by using Starlink at City Farm and the reservoir location. This decreases the cost of communication and from having to put up radios that require FCC licensing.

A motion was made by Councilor Stinchfield to approve The Automation Group, Inc. quote of $115,851 for Phase 2 of the SCADA system. The motion was seconded by Councilor Fatland and approved unanimously.

8. STAFF REPORTS

8.1. Public Works – Public Works Superintendent Gibb Wilkins

PW Wilkins stated that 11.1 million gallons of water were pumped at City Farm in August, which is approximately 2 million more than when the tiered water rates were put in place several years ago. The water line survey is moving forward and will be finished this month, followed by the meter replacement done in October. He noted that if the meters are not 100% complete, the public works staff will be able to install the meters as needed. PW Wilkins stated that the crew has put in six water services, 2 sewer services and was working on replacing the sewer line on Gilliam Street next to Hotel Condon.

8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

No verbal report.

8.3. Administration – City Administrator Kathryn Greiner

CA Greiner reported that the audit fieldwork will be completed by the end of next week. She signed Councilors Stinchfield and Jamieson and herself for the Oregon Telecommunications Conference in Sunriver at the end of October and said that all councilors are required to attend an ethics training session and asked the council if they want her to arrange an in-person training or attend a virtual training.

CA Greiner talked to Shania Drinkwine-Wagenaar regarding the road on her property near the golf course and was given permission to survey for the city to plat a street. CA Greiner has contacted city attorney Wyatt Baum to draw up a simple agreement and is waiting to for a response. She said that the survey estimates from Armstrong Surveying would be approximately $4,000 to survey the city's lot and the road property. If done separately, it would be $5,250. She said that in the conversation, Shania stated that she would like to partition another lot from the grain elevators to pay for the cost of legal fees. Armstrong Surveying was asked about that cost, and it would be an additional $2,500, if done at the same time as the other two surveys. It was the consensus of the council to have CA Greiner move forward with working with city Attorney Wyatt Baum and Drinkwine Wagenaar to get the surveys moving forward.

9. COUNCIL INFORMATION

9.1. Election Information

10. NEXT REGULAR MEETING DATE

10.1. Next Regular Condon City Council Meeting is Scheduled for October 2, 2024, 7 p.m. at Condon City Hall.

11. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 7:34 p.m.

________________________________Date ________
Jim Hassing, Mayor

ATTEST: ________________________________ Date ______________
Kathryn Greiner City Administrator

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ACCTECH - A SYSTEMS INTEGRATOR							
1551	ACCTECH - A SYSTEMS INTEG	5918	TECH SUPPORT SVCS	09/02/2024	375.00	.00	
	Total ACCTECH - A SYSTEMS INTEGRATOR:				375.00	.00	
ANDERSON, PERRY, & ASSOC.							
112	ANDERSON, PERRY, & ASSOC.	77846	WATER METER UPGRADE	07/26/2024	960.00	.00	
112	ANDERSON, PERRY, & ASSOC.	77847	GENERAL ENGINEERING SERV	07/26/2024	663.75	.00	
112	ANDERSON, PERRY, & ASSOC.	78057	WATER METER UPGRADE	08/30/2024	3,603.75	.00	
	Total ANDERSON, PERRY, & ASSOC.:				5,227.50	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	87256408X081	PHONE	08/06/2024	18.76	.00	
599	AT&T MOBILITY	87256408X081	PW Cell Phone	08/06/2024	18.76	.00	
	Total AT&T MOBILITY:				37.52	.00	
AUSTIN, CARISSA							
1623	AUSTIN, CARISSA	AUG2024	W/S DEPOSIT REFUND 404 E P	09/10/2024	73.55	.00	
	Total AUSTIN, CARISSA:				73.55	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	35468	Admin Legal	08/22/2024	330.00	.00	
	Total BAUM SMITH LLC:				330.00	.00	
BISHOP SANITATION							
876	BISHOP SANITATION	CRO13407	TRANSFER STATION RESTROO	08/28/2024	128.50	.00	
	Total BISHOP SANITATION:				128.50	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	3740	Copier Charge	08/27/2024	9.06	.00	
	Total BOHN'S PRINTING:				9.06	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	X059213	TTHM-HAA5 TESTING	07/17/2024	505.00	.00	
151	BOX R WATER ANALYSIS LAB	X059214	TTHM-HAA5 TESTING	07/17/2024	460.00	.00	
151	BOX R WATER ANALYSIS LAB	X059288	LEAD AND COPPER TESTING	07/23/2024	775.00	.00	
151	BOX R WATER ANALYSIS LAB	X059521	Nitrate	08/11/2024	46.00	.00	
151	BOX R WATER ANALYSIS LAB	X059522	E coli Coliform Testing	08/11/2024	100.00	.00	
151	BOX R WATER ANALYSIS LAB	X059523	MPN/ Enumeration	08/11/2024	61.00	.00	
	Total BOX R WATER ANALYSIS LAB:				1,947.00	.00	
CASELLE , INC							
166	CASELLE , INC	135073	ELECTRONIC READING INTERF	08/29/2024	800.00	.00	
166	CASELLE , INC	135073	ELECTRONIC READING INTERF	08/29/2024	800.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total CASELLE , INC:				1,600.00	.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	AUG2024	City HALL	08/22/2024	169.12	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	Golf Course	08/22/2024	52.98	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	PARK	08/22/2024	88.92	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	MEMORIAL HALL	08/22/2024	80.12	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	Golf Course	08/22/2024	42.88	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	Sewer Plant w pivot	08/22/2024	672.17	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	Disposal	08/22/2024	252.65	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	Golf Course	08/22/2024	348.38	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	City Farm	08/22/2024	2,694.09	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	Street Lights	08/22/2024	1,470.44	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	City Farm	08/22/2024	44.08	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	Golf Course	08/22/2024	118.85	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	Pool	08/22/2024	797.87	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	Library	08/22/2024	256.47	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	GRADE SCHOOL	08/22/2024	125.04	.00	
169	COLUMBIA BASIN ELECTRIC	AUG2024	NEW SHOP	08/22/2024	36.67	.00	
	Total COLUMBIA BASIN ELECTRIC:				7,250.73	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	AUG2024	Water Fuel	08/31/2024	660.18	.00	
224	DEVIN OIL COMPANY	AUG2024	Sewer Fuel	08/31/2024	660.18	.00	
	Total DEVIN OIL COMPANY:				1,320.36	.00	
EASTERN OREGON CONTRACTING LLC							
1624	EASTERN OREGON CONTRAC	AUG2024	WATER METER UPGRADE & SE	09/04/2024	314,305.60	.00	
	Total EASTERN OREGON CONTRACTING LLC:				314,305.60	.00	
FIVE STAR PRINT & PROMO							
902	FIVE STAR PRINT & PROMO	9414	Utility Bills 5500	08/26/2024	662.55	.00	
902	FIVE STAR PRINT & PROMO	9414	Utility Bills 5500	08/26/2024	662.55	.00	
	Total FIVE STAR PRINT & PROMO:				1,325.10	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	CL17176-IN	Water	08/31/2024	200.24	.00	
304	HATTENHAUER DIST.	CL17176-IN	Sewer	08/31/2024	200.23	.00	
	Total HATTENHAUER DIST.:				400.47	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	10155910	Administration	09/01/2024	201.91	.00	
766	HOME TELEPHONE COMPANY	10155910	Pool	09/01/2024	49.17	.00	
766	HOME TELEPHONE COMPANY	10155910	Sewer	09/01/2024	165.70	.00	
766	HOME TELEPHONE COMPANY	10155910	Water	09/01/2024	43.72	.00	
	Total HOME TELEPHONE COMPANY:				460.50	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	AUG2024	MRC Fiber Project	09/01/2024	2,000.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total INLAND DEVELOPMENT CORPORATION:				2,000.00	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	AUG2024	Water Supplies	08/31/2024	87.30	.00	
	Total JAMIESON & MARSHALL:				87.30	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	AUG2024	LIQUID NAILS	08/31/2024	9.59	.00	
371	M & A AUTO PARTS	AUG2024	FLAT CONCRETE	08/31/2024	2.70	.00	
371	M & A AUTO PARTS	AUG2024	WASP SPRAY	08/31/2024	7.59	.00	
371	M & A AUTO PARTS	AUG2024	BAIT BLOCKS	08/31/2024	14.24	.00	
371	M & A AUTO PARTS	AUG2024	BAIT BLOCKS	08/31/2024	14.25	.00	
371	M & A AUTO PARTS	AUG2024	2005 PICKUP ITEMS	08/31/2024	17.46	.00	
371	M & A AUTO PARTS	AUG2024	2005 PICKUP ITEMS	08/31/2024	17.47	.00	
371	M & A AUTO PARTS	AUG2024	SEWER PARTS	08/31/2024	18.99	.00	
371	M & A AUTO PARTS	AUG2024	INSECT KILLER	08/31/2024	25.47	.00	
371	M & A AUTO PARTS	AUG2024	INSECT KILLER	08/31/2024	25.47	.00	
371	M & A AUTO PARTS	AUG2024	PADLOCK	08/31/2024	33.49	.00	
371	M & A AUTO PARTS	AUG2024	SHEET METAL SCREWS	08/31/2024	8.59	.00	
371	M & A AUTO PARTS	AUG2024	BOLTS	08/31/2024	1.36	.00	
371	M & A AUTO PARTS	AUG2024	ENTRY LEVER	08/31/2024	65.49	.00	
371	M & A AUTO PARTS	AUG2024	KEY, FIX A FLAT	08/31/2024	14.99	.00	
371	M & A AUTO PARTS	AUG2024	BLUE MARK PAINT	08/31/2024	39.96	.00	
371	M & A AUTO PARTS	AUG2024	RATCHET, TAPE RULE	08/31/2024	8.87	.00	
371	M & A AUTO PARTS	AUG2024	RATCHET, TAPE RULE	08/31/2024	8.87	.00	
371	M & A AUTO PARTS	AUG2024	EXACTFIT BEAM	08/31/2024	18.65	.00	
371	M & A AUTO PARTS	AUG2024	EXACTFIT BEAM	08/31/2024	18.65	.00	
371	M & A AUTO PARTS	AUG2024	BLUE MARK PAINT	08/31/2024	123.58	.00	
371	M & A AUTO PARTS	AUG2024	VINYL LETTERS/NUMBERS	08/31/2024	8.59	.00	
	Total M & A AUTO PARTS:				504.32	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	10150	Sewer Plant Propane	08/31/2024	294.25	.00	
	Total MORROW COUNTY GRAIN GROW.:				294.25	.00	
OXARC							
442	OXARC	0032149604	CORDLESS EARPLUGS	08/23/2024	90.81	.00	
442	OXARC	0032149604	CORDLESS EARPLUGS	08/23/2024	90.80	.00	
	Total OXARC:				181.61	.00	
POST MASTER							
463	POST MASTER	AUG2024	Postage Trust Account	08/31/2024	250.00	.00	
463	POST MASTER	AUG2024	Postage Trust Account	08/31/2024	250.00	.00	
463	POST MASTER	AUG2024	Postage Trust Account	08/31/2024	250.00	.00	
	Total POST MASTER:				750.00	.00	
THE MCGREGOR COMPANY							
1555	THE MCGREGOR COMPANY	62-7902336	GOLF SUPPLIES	08/02/2024	70.88	.00	
	Total THE MCGREGOR COMPANY:				70.88	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
THE TIMES-JOURNAL							
540	THE TIMES-JOURNAL	AUG2024	Pool Advertising	08/22/2024	39.00	.00	
	Total THE TIMES-JOURNAL:				39.00	.00	
TK ELEVATOR CORPORATION							
1535	TK ELEVATOR CORPORATION	3008083908	LIFT CHAIR	09/01/2024	305.11	.00	
	Total TK ELEVATOR CORPORATION:				305.11	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	AUG2024	POOL WATER, ICE CREAM, PO	08/26/2024	77.85	.00	
548	TWO BOYS MEAT & GROCERY	AUG2024	WATER & DRINKS	08/26/2024	82.70	.00	
548	TWO BOYS MEAT & GROCERY	AUG2024	GOLF WATER	08/26/2024	6.39	.00	
	Total TWO BOYS MEAT & GROCERY:				166.94	.00	
VESTIS							
115	VESTIS	529152581	Admin Janitorial	08/13/2024	186.43	.00	
115	VESTIS	5291533953	Admin Janitorial	08/27/2024	186.43	.00	
	Total VESTIS:				372.86	.00	
VISA							
559	VISA	1827 AUG24	MEM. HALL FANS	08/22/2024	192.07	.00	
559	VISA	1827 AUG24	PH KITS AND TESTER	08/22/2024	491.98	.00	
559	VISA	1827 AUG24	GOPHER TRAP AND PVC CUTT	08/22/2024	65.86	.00	
559	VISA	1827 AUG24	MAIL BOX TO A & P	08/22/2024	10.10	.00	
559	VISA	1827 AUG24	MAIL PACKAGE	08/22/2024	10.40	.00	
559	VISA	1827 AUG24	OREGON CONNECTIONS CONF	08/22/2024	420.00	.00	
559	VISA	1827 AUG24	ARCGIS SUB	08/22/2024	181.92	.00	
559	VISA	5886 AUG24	MICROSOFT MONTHLY EMAIL	08/22/2024	96.00	.00	
559	VISA	5886 AUG24	CLOCK	08/22/2024	51.99	.00	
559	VISA	5886 AUG24	CLEANING SUPPLIES	08/22/2024	42.22	.00	
559	VISA	5886 AUG24	CLEANING SUPPLIES	08/22/2024	8.99	.00	
559	VISA	5886 AUG24	POOL PUTTY	08/22/2024	39.98	.00	
559	VISA	5886 AUG24	HYDRANT GATE VALVE	08/22/2024	249.99	.00	
559	VISA	5886 AUG24	HYDRANT WRENCH	08/22/2024	97.95	.00	
559	VISA	5886 AUG24	HYDRANT DIFFUSER	08/22/2024	828.41	.00	
559	VISA	5886 AUG24	CLEANING CADDY	08/22/2024	12.63	.00	
559	VISA	5886 AUG24	OFFICE SUPPLIES	08/22/2024	38.77	.00	
559	VISA	5886 AUG24	MAGNETIC SWEEPER	08/22/2024	32.11	.00	
559	VISA	5886 AUG24	MAGNETIC SWEEPER	08/22/2024	32.10	.00	
559	VISA	5886 AUG24	TONER - NEW PRINTER	08/22/2024	306.23	.00	
	Total VISA:				3,209.70	.00	
Western States Equipment							
572	Western States Equipment	IN002885913	Water	08/09/2024	90.29	.00	
572	Western States Equipment	IN002885913	Sewer Repair	08/09/2024	90.29	.00	
572	Western States Equipment	IN002885920	Water	08/09/2024	171.82	.00	
572	Western States Equipment	IN002885920	Sewer Repair	08/09/2024	171.83	.00	
572	Western States Equipment	IN002885930	Water	08/09/2024	3.74	.00	
572	Western States Equipment	IN002885930	Sewer Repair	08/09/2024	3.74	.00	
572	Western States Equipment	IN002887815	Water	08/12/2024	46.51	.00	
572	Western States Equipment	IN002887815	Sewer Repair	08/12/2024	46.51	.00	
572	Western States Equipment	IN002887823	Water	08/12/2024	264.60	.00	
572	Western States Equipment	IN002887823	Sewer Repair	08/12/2024	264.60	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
572	Western States Equipment	IN002887832	Water	08/12/2024	13.92	.00	
572	Western States Equipment	IN002887832	Sewer Repair	08/12/2024	13.91	.00	
572	Western States Equipment	IN002890945	Water	08/14/2024	229.52	.00	
572	Western States Equipment	IN002890945	Sewer Repair	08/14/2024	229.52	.00	
572	Western States Equipment	IN002904031	Water	08/26/2024	26.36	.00	
572	Western States Equipment	IN002904031	Sewer Repair	08/26/2024	26.36	.00	
	Total Western States Equipment:				1,693.52	.00	
	Grand Totals:				344,466.38	.00	

Dated: ____

Mayor: ____

City Admininstrator: ____

Report Criteria:
- Detail report.
- Invoices with totals above $0.00 included.
- Paid and unpaid invoices included.

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 2
Account Number: #### #### #### 1827

VISA

926

RECEIVED
SEP - 4 2024
CITY OF CONDON

Account Summary

Billing Cycle		08/22/24
Days In Billing Cycle		31
Previous Balance		$234.85
Purchases	+	1,372.33
Cash	+	0.00
Special	+	$0.00
Balance Transfers	+	$0.00
Credits	-	$0.00
Payments	-	$234.85
Other Charges	+	$0.00
Finance Charges	+	0.00
NEW BALANCE		**$1,372.33**

Credit Summary

Total Credit Line	$10,000.00
Available Credit Line	$8,368.00
Available Cash	$0.00
Amount Over Credit Line	$0.00
Amount Past Due	**$0.00**
Disputed Amount	$0.00

Account Inquiries

Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA , FL 33630-3495

Payment Summary

NEW BALANCE	$1,372.33
MINIMUM PAYMENT	$1372.33
PAYMENT DUE DATE	09/16/2024

NOTE: *Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
07/23/24	07/23/24	6010	1 4205121017000110	PAYMENT - THANK YOU	$115.95 -
07/25/24	07/26/24	5300	24692164207101272039094	WWW COSTCO COM 800-955-2292 WA Fans - MH	$152.08
07/26/24	07/28/24	5300	24692164208102105480645	WWW COSTCO COM 800-955-2292 WA 002-400-6 00220	$39.99 192.07
07/26/24	07/28/24	5169	24492154208745226490100	HACH COMPANY 970-663-1377 CO PH kits + tester	$491.98 5530

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

Account Number
1827

Check box to indicate name/address change on back of this coupon

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
08/22/24	$1,372.33	$1372.33	09/16/2024

AMOUNT OF PAYMENT ENCLOSED
$ 1372.33

CITY OF CONDON
CITY OF CONDON 2
PO BOX 445
CONDON OR 97823-

926

MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

12 4344 2212 1004 1827 00137233 00137233 4

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 2

Account Number: #### #### #### 1827
Closing Date: 08/22/24
Credit Limit: $10,000.00 Available Credit: $8,368.00

VISA

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description Gopher trap	Amount
07/30/24	08/01/24	5200	24943014213010181514681	THE HOME DEPOT #4026 PVC cutter + THE DALLES OR	$65.86 G300
08/09/24	08/11/24	9402	24137464223001480372864	USPS PO 4017920823 Mail box to AP CONDON OR	$10.10 A10
08/16/24	08/16/24	6010	1 4229121112000190	PAYMENT - THANK YOU (charger)	$118.90 -
08/16/24	08/18/24	9402	24137464230001507858714	USPS PO 4017920823 mail package condon cash CONDON OR	$10.40 A10
08/20/24	08/21/24	8398	24011344234000016745660	OREGONCONNECTIONS.INFO Jan $420 HTTPSOREGONCO OR	$140.00
08/20/24	08/21/24	8398	24011344234000017046704	OREGONCONNECTIONS.INFO Kathryn HTTPSOREGONCO OR	$140.00
08/20/24	08/21/24	8398	24011344234000017191195	OREGONCONNECTIONS.INFO Donald HTTPSOREGONCO OR	$140.00
08/21/24	08/22/24	7399	24071054234627153148233	ESRI 888-3774675 CA ArcGIS sub	$181.92

500-600.00 60+ conference

020-960-700940

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM[1]	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR)[2]	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	$ 0.00	1.3200%	15.84%	$ 0.00	
CASH	F	$ 0.00	1.3200%	15.84%	$ 0.00	
FEES/**INTEREST CHARGE**					$ 0.00	
TOTAL				0.00%	$ 0.00	$ 1,372.33

[1] ICM Interest Charge Method: See reverse side of Page 1 for explanation.
[2] Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

702

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 1
Account Number: #### #### #### 5886

VISA

RECEIVED
SEP - 4 2024
CITY OF CONDON

Account Summary

Billing Cycle		**08/22/24**
Days In Billing Cycle		**31**
Previous Balance		$1,024.41
Purchases	+	1,837.37
Cash	+	0.00
Special	+	$0.00
Balance Transfers	+	$0.00
Credits	-	$0.00
Payments	-	$1,024.41
Other Charges	+	$0.00
Finance Charges	+	0.00
NEW BALANCE		**$1,837.37**

Account Inquiries

Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA , FL 33630-3495

Payment Summary

NEW BALANCE	$1,837.37
MINIMUM PAYMENT	$1837.37
PAYMENT DUE DATE	09/16/2024

NOTE: *Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

Credit Summary

Total Credit Line	$10,000.00
Available Credit Line	$8,162.00
Available Cash	$0.00
Amount Over Credit Line	$0.00
Amount Past Due	**$0.00**
Disputed Amount	$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
07/22/24	07/23/24	5045	24430994204036105044160	MSFT * E0500SYTM7 MSBILL.INFO WA monthly Email	$96.00 A150
07/23/24	07/23/24	6010	1 4205121017000100	PAYMENT - THANK YOU	$308.61 -
07/24/24	07/25/24	5942	24692164206100420703123	AMAZON MKTPL*RJ4WH0RG2 Amzn.com/bill WA Clock	$51.99 A10
07/24/24	07/25/24	5331	24011344206000065875040	AMAZON RET* 111-006165 WWW.AMAZON.CO WA Cleaning supplies	$42.22 A40

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

Account Number
5886

Check box to indicate name/address change on back of this coupon

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
08/22/24	$1,837.37	$1837.37	09/16/2024

AMOUNT OF PAYMENT ENCLOSED

$ 1837.37

CITY OF CONDON
CITY OF CONDON 1
PO BOX 445
CONDON OR 97823-

702

MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

12 4344 2212 1003 5886 00183737 00183737 4

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 1

Account Number: #### #### #### 5886
Closing Date: 08/22/24
Credit Limit: $10,000.00 Available Credit: $8,162.00

VISA

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
07/25/24	07/26/24	5331	24011344207000048038798	AMAZON RET* 111-006165 WWW.AMAZON.CO WA cleaning supplies	$8.99 A40
08/01/24	08/02/24	5942	24692164214107400956134	AMAZON MKTPL*RV9T46I11 Amzn.com/bill WA Pool putty	$39.98 Pool 10
08/05/24	08/06/24	5942	24692164218100595009302	AMZN Mktp US*RF0V44SB2 Amzn.com/bill WA Hydrant Gate valve	$249.99 W250
08/05/24	08/06/24	5942	24692164218100778524812	AMAZON MKTPL*RF90435Y1 Amzn.com/bill WA Hydrant wrench	$97.95 W250
08/05/24	08/06/24	5942	24692164218100809848230	AMZN Mktp US*RF47W96B0 Amzn.com/bill WA Hydrant Diffuser	$828.41 W250
08/06/24	08/07/24	5942	24692164219101529085847	AMZN Mktp US*RF20D7DY1 Amzn.com/bill WA MH cleaning caddy	$12.63 A40
08/14/24	08/15/24	5942	24692164227108443260463	AMZN Mktp US*RU3125JW2 Amzn.com/bill WA Toner - New Printer	$306.23 A10
08/16/24	08/16/24	6010	1 4229121112000200	PAYMENT - THANK YOU	$715.80 -
08/17/24	08/18/24	5942	24692164230101260369488	Amazon.com*RU0RK07A2 Amzn.com/bill WA office supplies	$38.77 A10
08/20/24	08/21/24	5942	24692164233103580050613	AMAZON MKTPL*RU1MR5KF0 Amzn.com/bill WA magnetic sweeper	$64.21 W270 $32.11 S270 $32.10

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM[1]	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR)[2]	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	$ 0.00	1.3200%	15.84%	$ 0.00	
CASH	F	$ 0.00	1.3200%	15.84%	$ 0.00	
FEES/**INTEREST CHARGE**					$ 0.00	
TOTAL				0.00%	$ 0.00	$ 1,837.37

[1] ICM Interest Charge Method: See reverse side of Page 1 for explanation.
[2] Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

Professional Services Proposal

Condon Community Pool Evaluation
Condon, Oregon

WTI Project Number: 24505.01
September 13, 2024

Client

City of Condon
128 S. Main Street
Condon, OR 97823

Kathryn Greiner
City Administrator
T. 541.384.2711
admin@cityofcondon

Consultant

Water Technology, Inc. (WTI)
100 Park Avenue, PO Box 614
Beaver Dam, WI 53916
www.wtiworld.com

Ryan Nachreiner
Project Director
M. 920.392.2918
rnachreiner@wtiworld.com

Jen Gerber
Vice President, Strategic Partnerships & Operations
M. 763.360.0594
jgerber@wtiworld.com

Project Understanding

Scope
WTI services involve the on-site observation of the existing aquatic components and professional recommendation regarding aquatic repair, renovation, and replacement.

Description
This proposal is based on the following existing aquatic components
- Outdoor Pool of approximately 2,600 ft^2 with one (1) springboard diving board.

Budget
The project budget is undetermined or unknown to WTI.

Scope of Services

Aquatic Evaluation
WTI will conduct a non-destructive observation of the aquatic elements to form a professional opinion on necessary repairs, renovations, and replacements. WTI will consult with the Client to document physical conditions of the current aquatic facility and provide recommendations to address inadequacies. Aquatic evaluation will include the following:
- Site visit
- Documentation of current conditions
- Identify deficiencies of aquatic components regarding current local health codes and industry standards. WTI will address the following components:
  - Pool Vessels
  - Pool Finishes
  - Pool Circulation Pumps, Fittings, Valves, Flow Meters, Gauges, and Controls
  - Pool Filtration System and Overflow Recovery System
  - Pool Water Treatment System
  - Pool Deck Areas and Equipment
- Develop recommendations for repairs, renovations, and/or replacements
- Summarize Observations and Recommendations in a Report
- Develop Rough Order of Magnitude (ROM) Aquatic Construction Budget for recommendations

Aquatic Evaluation - Deliverables
- Draft Report
- ROM Aquatic Construction Budget for recommendations
- Final Report

Requirements
The following information, materials, and approvals are required for WTI to effectively and efficiently perform the services described in this proposal. The Client shall provide WTI, at no cost, with the following:
- Project record drawings, if applicable

Schedule
Our fee is based on the following projected phase schedule:

Evaluation Report: Delivered 3 – 4 weeks after completion of site visit

Services Provided by Others (Coordinated with WTI)

WTI will assist with coordinating all WTI provided services with other disciplines of the project team. A non-comprehensive outline of scope for coordination and exclusion from the proposed WTI Scope of Services is below. The following services and project scope shall be the responsibility of the Client, or other Consultants of the Client.

Architecture / Landscape Architecture

- Natatorium / Waterpark building or enclosure
- Change facilities, locker rooms, food areas, retail areas, offices and/or other support spaces
- HVAC mechanical rooms
- Pool mechanical, chemical and equipment storage rooms

Civil Engineering

- Parking and vehicular access
- Storm and Sanitary sewers
- Site grading and drainage
- Utility distribution, including gas, electric and water

Structural Engineering

- Building foundations, footings, bearing and spanning systems, including building support of pool vessels, pool area, pool mechanical equipment, and pool piping

Testing and Analysis

- Geotechnical testing and analysis
- Local water testing and analysis
- Water loss and leak detection

Feasibility and Operations

- Demographic research and analysis
- Revenue and expense forecasting
- Operational evaluation and analysis
- Facility and market research

Administrative

- Permits and regulatory fees.
- Document reproduction and distribution

Terms and Conditions

Basis of Agreement

This proposal incorporates by reference AIA Document B101-2017, Standard Form of Agreement Between Owner and Architect, or AIA Document C401-2017, Standard Form of Agreement Between Architect and Consultant. The general conditions of the contract will be defined in AIA Document A201-2017, General Conditions of the Contract for Construction.

Scope of Services

Services offered are limited to those services described in the proposal. No other services are offered or implied unless specifically addressed in the proposal.

Expiration

The attached proposal is considered valid for a period of ninety (90) days from the date of the proposal or its last revision date, if any. Proposals older than ninety (90) days are expired, unless reissued by WTI with a reissue date.

Payment

All proposals are based upon payment in US dollars. Invoices will be issued monthly and are payable within forty-five (45) days of date of invoice. An interest rate of one percent (1.0%) per month will be payable on any amount not paid within this time period. Attorney's fees and any other costs incurred in collecting delinquent accounts shall be paid by Client. WTI will invoice professional fees monthly, on a percent complete basis, throughout the project term.

Hourly Charges/Additional Services

WTI personnel will be charged at the following rates:

Principal/Director	$250.00
Project Manager/Engineer	$185.00
Creative Studio	$160.00
Project Design	$145.00
Mechanical Design	$170.00
Technical Design	$105.00
Administrative	$75.00

These rates are valid for a period of twelve (12) months from date of an accepted proposal. These rates are not valid for work involving claims settlement, expert witness or litigation work. Additional services, if requested by Client, will be performed on a stipulated sum or hourly basis, as agreed to in writing by both parties prior to initiating the additional services.

Reimbursable Expenses

Expenses and services not directly provided by WTI will be invoiced at one and 10/100 (1.10) times cost. International travel is business class air. Domestic airfare will be premium economy (changeable and refundable). These costs are not included in WTI's fee unless specifically noted as included in our proposal. Air fares are based on seven (7) days advanced purchase. Costs associated with customer requested modifications to travel arrangements after purchase by WTI will be an addition to the contract sum.

Additional Project Related Costs

The following costs are not included in our proposal and should be anticipated in the owner's budgeting: geotechnical services and reports, topographic and boundary surveys (site surveys), testing, project related insurance, legal and safety consultant services, permits and fees, and marketing and operations development.

Standard of Care

Services provided by WTI under this Agreement will be performed in a manner consistent with that degree of skill and care ordinarily exercised by members of the same profession currently practicing under similar circumstances and in accordance with the governing codes and regulations adopted at the time of the execution of this Agreement. No other warranty or representation, either expressed or implied, is included or intended in our proposals, contracts, plans and specifications or reports.

Risk Allocation

Client agrees that to the fullest extent permitted by law, WTI's total liability to Client for any and all injuries, claims, losses, expenses, damages or claims expenses arising out of this Agreement from any cause or causes, shall not exceed the total amount of fees for services for this project or twenty-five thousand and no/100 dollars ($25,000.00), whichever is greater.

Governance

This Agreement shall be governed by the laws of the State of Wisconsin.

Insurance

Notwithstanding any other provisions in this Agreement, nothing shall be construed so as to void, vitiate, adversely affect or in any other way impair any insurance coverage held by either party to this Agreement. During the term of this agreement, WTI agrees to provide evidence of insurance coverage as shown in the example Insurance Certificate attached hereto. In addition, WTI will attempt to maintain continuous professional liability coverage for the period of design and construction of this project, and for a period of three (3) years following substantial completion, if such coverage is reasonable available at commercially affordable premiums. For the purposes of this agreement, "reasonably available" and "commercially affordable" shall mean that more than half the design professionals practicing in this state in this discipline are able to obtain such coverage. Owner will require that any party hired for the construction of the project, including but not limited to the general contractor, construction manager, and subcontractors will include, in addition to the Owner, Water Technology, Inc. and it's consultants as additional insured for all policies related to the project. Standard insurance carried by WTI is as follows:

General Liability (Occurrence)	$1.0 Million USD
General Aggregate (Project)	$2.0 Million USD
Automobile	$1.0 Million USD
Umbrella/ Excess (Occurrence)	$4.0 Million USD
Workers Compensation	Statutory
Professional Liability (Occurrence)	$2.0 Million USD
Professional Liability (Aggregate)	$4.0 Million USD

Costs for additional coverage limits, if requested, will be paid for by Client.

Photography

The project architect agrees that any published photos, descriptions or award submittals of the project that include reference to the aquatic work shall include WTI as the aquatic consultant.

Client Services

As part of WTI's quality assurance program, WTI will contact the Owner regarding services provided by WTI.

Dispute Resolution

In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, Client and WTI agree that all disputes between them arising out of or relating to this agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise. Client and WTI further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing all mediation as the primary method for dispute resolution, between the parties to those agreements. No mediation arising out of or relating to this agreement shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to this agreement, except by written consent containing a specific reference to this agreement signed by Client, WTI and any other person or entity sought to be joined. Consent to mediation involving an additional person or entity duly consented to by the parties to this agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

Hazardous Materials

Client represents to WTI that to the best of Client's knowledge no hazardous or toxic substances within the meaning of any applicable statute or regulation are presently stored, or otherwise located, on the project site or adjacent thereto. Further, within the definition of such statutes or regulations, no part of the project site or adjacent real estate, including the ground water located thereon, is presently contaminated.

Existing Conditions

Inasmuch as the remodeling and/or rehabilitation of an existing site/structure requires that certain assumptions be made regarding existing conditions, and because some of these assumptions may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of the building, Client agrees, to fullest extent permitted by law, to indemnify and hold the design professional harmless from any claim, liability or cost (including reasonable attorney's fees and costs of defense) for injury or economic loss arising or allegedly arising out of the professional services provided under this agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the design professional.

Termination

Either party may terminate the agreement for convenience after seven (7) days written notice of intent to terminate. Client shall be responsible for all costs and charges incurred up to the date of termination, including reasonable costs for WTI to close the work and organize files. WTI agrees not to charge for lost or anticipated profits on the work not completed and will provide copies of work files to Client upon receipt of final payment.

Fee for Professional Services

Fee

WTI professional services are offered for a stipulated lump sum and are contingent upon WTI Terms and Conditions.

Fee for Professional Services .... $9,400.00 USD

Trips

WTI anticipates the following number of in-person trips to facilitate meetings and/or conduct site visits.

Evaluation Visit 1

Reimbursable Expenses

Project related expenses are reimbursable and are not included in the proposed fee. Reimbursable expenses include travel, such as airfare, lodging, ground transportation, and meals. WTI estimates reimbursable expenses for the project scope will be in the range of $800 to $1,100 USD, not including permit fees if applicable.

Acknowledgement

This proposal will remain valid for a period of 90 days. Please provide the signature of an authorized representative on the line below indicating acceptance of the proposed scope and fee for professional services.

Water Technology, Inc.	**City of Condon**
	Kathryn Greiner
Signature	*Signature*
	Kathryn Greiner, City Admin
Name / Title	*Name / Title*
	9/16/24
Date	*Date*

CITY OF CONDON, OREGON, AND
ANDERSON PERRY & ASSOCIATES, INC.
AMENDMENT NO. 1 TO THE AGREEMENT
FOR ENGINEERING SERVICES ASSOCIATED WITH
WATER METER UPGRADE AND SERVICE LINE INVENTORY - 2024

Job No. 977-77
Effective September 13, 2024

This Amendment No. 1 by and between the City of Condon, Oregon, hereinafter referred to as the Owner, and Anderson Perry & Associates, Inc., hereinafter referred to as the Engineer, is made to the Agreement Between Owner and Engineer for Professional Services (Agreement) dated October 19, 2023.

The purpose of this Amendment is to provide for additional project construction administration services required to complete the project. Increases in the scope of work resulted in an increase in anticipated construction administration services from $15,000 to $19,500.

The additional construction administration services include the following:

- A GIS component for the Contractor and Owner to track the old and new water meters with photos and serial numbers for future reference
- The implementation and coordination of allowing a retainage surety bond as requested by the Contractor, as allowed by new Oregon rules established this year
- An extended award process for the project
- An extended period for the service line inventory associated with an increase in total number of service lines to be inventoried
- An extended construction time period allowed for water meter replacement

III. BASIS OF FEE AND BILLING SCHEDULE

Delete the first sentence of this section and replace it with the following:

In consideration for performing said services, the Owner agrees to compensate the Engineer as follows: For bid package preparation services, on a time and materials basis estimated to be $25,000; for construction administration services, on a time and materials basis estimated to be $19,500.

This Amendment No. 1 is executed the day and year written at the beginning of this Amendment.

Owner: **City of Condon, Oregon**	Engineer: **Anderson Perry & Associates, Inc.**
By ______________________	By Chas Hutchins
Name Jim Hassing	Name Chas Hutchins, P.E.
Title Mayor	Title President

Monroe

Rural Fire Protection District
680 Commercial Street
P.O. Box 411 Monroe, Oregon 97456
Phone (541) 847-5170
Fax (541) 847-6091

September 3, 2024

City of Condon
Dear Mayor Hassing,

I hope this message finds you in good spirits. I would like to take this opportunity to express my sincere gratitude and appreciation for the kindness shown to us during the fires earlier this year. On July 16th, while we were stationed in Condon, my task force from Benton County, Oregon had just completed a night shift operation on the Lone Rock Fire. Our task force was part of the Oregon State Fire Marshal's immediate response team.

The travel times to and from the fire were quite long, and after many hours on the line, we returned to your town in the morning in search of a place to eat, refuel, and rest. While we often have the pleasure of meeting wonderful locals during our deployments, occasionally we encounter individuals who truly stand out.

I am not certain how the arrangement was made, but the city employees graciously opened the building next door for our task force. They set the air conditioning units to create a cool and dark space, allowing our team to obtain much-needed rest. Given the high temperatures, which were in the 90s during the day, we would have likely found ourselves sleeping outside if not for the thoughtful actions of your city officials.

In particular, I would like to commend Katheryn and Jessica for their exceptional service. They went above and beyond to ensure that we had everything we needed and provided a level of service that surpassed many hotel accommodations. They also made sure we had a place to charge our devices and kindly left a note with helpful information.

I cannot express enough how grateful I am to them and to your city for the outstanding hospitality. We were in the midst of a 15-day deployment, and the restful environment contributed significantly to our effectiveness in protecting structures and performing our duties.

On behalf of my office and the Benton County Fire Defense Board, thank you once again for your support.

Sincerely,

Chris Barnes
Fire Chief / Task Force 13 Leader

Kathryn Greiner

From: HEFFNER Stephanie * OGEC <Stephanie.HEFFNER@ogec.oregon.gov>
Sent: Tuesday, September 17, 2024 4:31 PM
To: Kathryn Greiner
Cc: BRUBAKER Chris * OGEC
Subject: January 23rd Public Meetings Law Training

Catherine,

Thanks for calling the Oregon Government Ethics Commission for information on Public Meetings Law and the Government Ethics Law trainings.

I put a tentative hold on January 23rd at 5pm for a Public Meetings Law training in Condon. We'll follow-up after your October 2nd meeting to see if you want to move forward with scheduling the Public Meetings Law training, and we'll also keep you in mind for upcoming Government Ethics Law trainings when we are in your general area!

Please don't hesitate to reach out to me with any additional questions.

Thank you,
~Stephanie

Stephanie Heffner (she/her)
Curriculum & Training Coordinator

Oregon Government Ethics Commission
3218 Pringle Road SE, Suite 220
Salem, OR 97302

503-378-6802
971-372-8595
stephanie.heffner@ogec.oregon.gov
https://www.oregon.gov/ogec
Please take our customer service survey!