128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700
http://cityofcondon.com/

AGENDA
BUDGET HEARING & REGULAR CITY COUNCIL MEETING

WEDNESDAY, JUNE 5, 2024, 7:00 PM

https://us02web.zoom.us/j/87446627430?pwd=vSqSdlL3MJgU9XaCpcFLK2oQ6Dj8Aa.1

Meeting ID: 874 4662 7430
Passcode: 744536

1. **CALL REGULAR MEETING TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS TO AGENDA**
4. **PUBLIC COMMENT**
   - 4.1. **The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.**
5. **PUBLIC HEARING - BUDGET AND STATE REVENUE SHARING**
   - 5.1. **Open Budget Hearing**
   - 5.2. **Public Comment on 2024-25 City of Condon Budget**
   - 5.3. **Close Hearing**
6. **PUBLIC HEARING - SALE OF CITY PROPERTY - GILLIAM CO. ASSESSOR MAP 4S21E10BA TAX LOT 300**
   - 6.1. **Open Hearing to Discuss Sale of City Property**
   - 6.2. **Receive Public Comment & Council Discussion**
   - 6.3. **Close Public Hearing on Sale of City Property**
7. **CONSENT AGENDA**
   - 7.1. **Review & Approve the May 1, 2024 Regular Condon City Council Meeting Minutes**
   - 7.2. **Review Accounts Payable & VISA Statements**
8. **OLD BUSINESS**
   - 8.1. **Condon Grade School Update**
9. **NEW BUSINESS**
   - 9.1. **Waste Connections Annual Report & Fee Request - Jim Winterbottom, District Manager**
   - 9.2. **Review & Approve Resolution 2024-04 - Resolution Adopting the 2024-25 Budget and Making Appropriations**
   - 9.3. **Review & Approve Resolution 2024-05 - A Resolution Declaring the City's Election to Receive State Revenues**
   - 9.4. **Review & Approve Lifeguard Wage Schedule**
   - 9.5. **Review & Approve Resoltuion 2024-06 - General Fee Resolution**
   - 9.6. **Review & Approve Resolution 2024-07 - A Resolution of the City of Condon Delcaring Real Property for Sale**

10. STAFF REPORTS

10.1. Public Works – Public Works Superintendent Gibb Wilkins

10.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

10.3. Administration – City Administrator Kathryn Greiner

11. EXECUTIVE SESSION - ORS 192.660(2)(e) - REAL PROPERTY TRANSACTIONS

11.1. The Council will Discuss & Negotiate a Real Estate Transaction

12. COUNCIL INFORMATION

12.1. Condon Food Pantry Update

12.2. Condon Community Pool Brochure

13. NEXT REGULAR MEETING DATE

13.1. The next regular Condon City Council meeting is Wednesday, July 10, 2024, 7 p.m. at City Hall.

14. ADJOURN REGULAR MEETING

The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823.

Agenda prepared and distributed May 29, 2024

PUBLIC NOTICE

Public Hearing
Sale of Real Property

The City of Condon is holding a public hearing **Wednesday, June 5, 2024, 7 p.m.** at the City Hall, 128 S. Main Street, Condon to discuss the sale of real property.

The City property is described in Gilliam County Assessor's map 4S21E10BA Tax Lot 300. This lot lies near the Condon Golf Course between Lincon & Oregon Streets, Condon, Oregon. The lot is .26 acres and is buildable once road access is obtained and rezoned from Open/Public Space.

This is a vacant lot that is accessible by a street that is not owned by the city and undeveloped First Street in Condon, Oregon. The lot has been used for overflow parking at the golf course, or by the adjacent landowner for overflow visitor parking when necessary.

This is a public meeting and interested parties are encouraged to attend.

Published May 30, 2024

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MINUTES
REGULAR CITY COUNCIL MEETING

WEDNESDAY, MAY 1, 2024, 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Council President Donald Jamieson called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Councilors Donald Jamieson, Dawn Parm, Jeremy Kirby, Dustan Hall, Jan Stinchfield and Tom Fatland (zoom); staff - City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins and Gilliam County Sheriff Gary Bettencourt.

Absent: Mayor Jim Hassing

3. ADDITIONS TO AGENDA

3.1. ** Gilliam County Historic Society Request for Historic District Sanborn Map Placement

3.2. ** Review & Approve Rutherford Contract and Down Payment of $105,000

4. PUBLIC COMMENT

4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.

None

5. CONSENT AGENDA

5.1. Review & Approve the April 3, 2024 Regular Condon City Council Meeting Minutes

A motion was made by Councilor Stinchfield to approve the April 3, 2024 regular Condon City Council Meeting minutes. The motion was seconded by Councilor Parm and approved unanimously.

5.2. Review April Accounts Payable & VISA Statements

Councilor Jamieson asked what the "hotel credit" was on the accounts payable/VISA statement. CA Greiner said that it was for travel of staff to the CIS conference where they were charged for a room that that CIS pays for conference attendees.

5.3. ** Review & Approve Rutherford Contract and Down Payment of $105,000

CA Greiner explained that the contract with Rutherford Construction LLC has been reviewed by city attorney Wyatt Baum for review. She has included the first payment of $105,000 for approval because the project may start prior to the June meeting.

A motion was made by Councilor Stinchfield to approve the down payment to Rutherford Construction, LLC. when it is requested. The motion was seconded by Councilor Hall and approved unanimously.

6. OLD BUSINESS

6.1. Carter Request to Purchase City Lot

Dana and Stephanie Carter met with CAGreiner after the April council meeting, and they requested to purchase the city-owned lot next to them to build a shop. After reviewing their plans, the council's options are to develop First Street or purchase the current paved street to the golf course that is owned by Shania Drinkwine-Wagenaar. CA Greiner contacted Drinkwine-Wagenaar in March and at that time she still was unable to sell the property as the estate had not been settled. CA Greiner explained to the Carters that they could not sell the property under market value without good reasons - survey, road development - and it may have to go out to bid if they could not offer a reasonable market value. CA Greiner asked for direction from the Council on whether they wanted to sell it and how they wanted to proceed with development of either street. Consensus of the council to proceed with the process of selling the property and work on road development.

6.2. Condon Grade School Update

No new updates. Expect grant would be determined in June 2024.

7. NEW BUSINESS

7.1. Discuss & Approve Mural Requested by Condon Arts Council

The Council received the notes from the Historical Technical Advisory Committee that met the previous week with recommendations for approval, letters of support, letters of opposition, the application and the ordinance stating regarding the request by the Condon Arts Council (CAC). Steve Allen, member of the HTAC and the CAC presented a PowerPoint presentation of the proposed mural project that included the subject - "why fish,?" the maintenance and repair review and timelines, having a kiosk, review afer 2 years and possibly replace after three years and the importance of the subject within the watersheds in Thirty-Mile, Hay Canyon and Rock Creek that have close proximity to Condon. Allen stated that this is also a "kick-off" to the CAC vision of their property that includes the Liberty Theatre and the Sweeny Mortuary building. He presented a rendering of the Condon Arts Center buildings and said that since they formed in 2021, CAC has held 20 art camps for youth and an adult pottery class at Summit Springs Village Corporation.

Allen showed a video that shows that murals create an economic impact on communities, with people stopping to view art rather than visiting neighboring businesses. The artist that is scheduled to do the mural has been working with CAC for two years and is named Roger Peet, who has done several murals for the Center for Biological Diversity which focuses on endangered species. The estimated cost of the mural is $20,000, but the cost to CAC will be minimal. Herb Winters, Gilliam County Soil and Water Conservation District stated that they are funded by Oregon Watershed Enhancement Board and National Resource Conservation Services (federal), of which they have expended over $2 million on steelhead restoration in the Lower John Day Basin. Thirty-Mile watershed is the most productive for Steelhead stream restoration.

Allen stated that CAC has followed the city process for murals and that instead of the 5-year review, CAC agrees to a two year review with replacement at year three. If there are no issues, CAC will replace the mural in 2029 - after the five year pereiod. CAC will work with Gilliam County SWCD to provide a kiosk by the mural to explain the reason for Steelhead mural and work with city staff on getting a required public art easement.

Councilor Stinchfield stated that although she is in favor of murals, she did not like the design that was presented. She asked if the first mural could depict more than fish. Councilor Jamieson stated that he would have liked to have seen more options for the first mural. Councilor Kirby spoke in favor of the mural and its current design and stated that art is to "pose a question" then explain. He added that CAC had gone through the process whereas others on Main Street may not have gone through a process to put items on their buildings. Councilor Hall stated that the mural was a "good jumping off point" to start this program. Councilor Parm stated that she is excited about the mural and its connection with Condon. Councilor Fatland stated that he liked the idea and concept but did not like the design of the steelhead. He stated that he would support it but would have rather had several options to pick from for the first mural.

A motion was made by Councilor Kirby to approve the mural submitted by CAC as proposed. The motion was seconded by Councilor Hall and approved unanimously.

7.2. ** Gilliam County Historic Society Request for Historic District Sanborn Map Placement

Brooklyn Griffith, representing the Gilliam County Historical Society, is requesting to place a Sanborn map and historical pictures on the Gilliam County SWCD property on South Main Street. She presented pictures of the project and requested $2,000 for this project from the City of Condon. This project was discussed at the HTAC committee meeting, and they were in favor of this project. If money is secured for this project, the Historical Society will need to file an application with the city's planning commission under the rules for the Historic District.

A motion was made by Councilor Hall to approve $2,000 to the Gilliam County Historical Society for the Sanborn map project. The motion was seconded by Councilor Parm and approved unanimously.

8. STAFF REPORTS

8.1. Public Works – Public Works Superintendent Gibb Wilkins

PW Wilkins reported that 3.1 million gallons of water was pumped in April and noted it was a cold and dry month. The crew installed a storm drain near the Little League field and got the Bobcat fixed to start street sweeping. Irrigating at the pivot has been started, the engineers are working on putting the remote meter bids out and some mowing has begun on city lots. PW Wilkins stated that the Safe Routes to School applications were scored with Condon scoring 94 out of 100 applications. He is set to apply for ODOT Small City Allotment grants in the next month and the sidewalk on North Main Street are to start construction this month. Councilor Jamieson asked about the hole on Lincoln Street near the golf course with PW Wilkins replying that it will be fixed when they do cut-out repairs.

8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt stated that they had just held a successful bike-rodeo at Condon School and noted the lack of crosswalks near the school. PW Wilkins will look into getting some installed. He said that his department is working on the weed issue in town and that, due to Gilliam County's issues of potential shutdown, he will still be on duty. The activity log was not available due to the early date of this council meeting and when received, CA Greiner will distribute to the council.

8.3. Administration – City Administrator Kathryn Greiner

CA Greiner asked for a Finance Committee meeting to discuss swimming pool wages for the manager and lifeguards. The city is receiving $21,000 from North Central ESD to provide swim lessons for children in the Gilliam, Sherman and Wheeler counties this summer. She is working with Condon Community Pool Manager Shellie Johnson to see if they have the staff to provide the lessons. The salary schedule for the pool employees needs to be adjusted to attract and maintain pool staff. The council were given a reminder that the Community Clean-up is this Friday which includes free transfer station and household hazardous collection from 9 a.m. to noon.

Due to the current climate in the county and the election season, the Condon Can! meeting has been rescheduled to a date and time to be determined for late-July or August. CA Greiner will update the council and the public so they can attend and complete the second survey.

CA Greiner sits on two LOC committees - Economic and Community Development and the Revenue Reform Advisory Committee, will be at Salt Lake City May 7-10 for a CIS trustee training and CIS supervisory training in Redmond May 22.

9. COUNCIL INFORMATION

9.1. Draft Budget Committee Minutes - April 22, 2024

9.2. Recreational Immunity Correspondence

9.3. Condon Community Clean-Up Friday, May 3, 9 a.m. - noon

10. NEXT REGULAR MEETING DATE

10.1. The next Regular Condon City Council Meeting and Budget Hearing is scheduled for Wednesday, June 5, 2024, 7 p.m.

11. ADJOURN REGULAR MEETING

Councilor Jamieson adjourned the meeting at 7:58 p.m.

________________________________Date ________
Jim Hassing, Mayor

ATTEST: ________________________________ Date ______________
Kathryn Greiner City Administrator

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ACCTECH - A SYSTEMS INTEGRATOR							
1551	ACCTECH - A SYSTEMS INTEG	5735	TECH SUPPORT SVCS	05/01/2024	375.00	.00	
	Total ACCTECH - A SYSTEMS INTEGRATOR:				375.00	.00	
AKS ENGINEERING & FORESTRY LLC							
1608	AKS ENGINEERING & FORESTR	10645-08	CITY OF CONDON ON CALL	04/15/2024	2,429.70	.00	
	Total AKS ENGINEERING & FORESTRY LLC:				2,429.70	.00	
ANDERSON, PERRY, & ASSOC.							
112	ANDERSON, PERRY, & ASSOC.	77244	WATER METER UPGRADE	04/30/2024	8,676.25	.00	
	Total ANDERSON, PERRY, & ASSOC.:				8,676.25	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	872564008X04	PHONE	04/06/2024	18.67	.00	
599	AT&T MOBILITY	872564008X04	PW Cell Phone	04/06/2024	18.67	.00	
	Total AT&T MOBILITY:				37.34	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	34623	Admin Legal	04/18/2024	225.00	.00	
	Total BAUM SMITH LLC:				225.00	.00	
BISHOP SANITATION							
876	BISHOP SANITATION	2897	Park Restroom	04/17/2024	157.00	.00	
876	BISHOP SANITATION	CR04224	TRANSFER STATION RESTROO	05/08/2024	128.50	.00	
	Total BISHOP SANITATION:				285.50	.00	
BOBCAT OF CENTRAL OREGON							
621	BOBCAT OF CENTRAL OREGO	82221	Bobcat Maintenance	04/30/2024	777.37	.00	
621	BOBCAT OF CENTRAL OREGO	82221	Bobcat Maintenance	04/30/2024	777.37	.00	
	Total BOBCAT OF CENTRAL OREGON:				1,554.74	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	2381	Copier Charge	04/30/2024	7.79	.00	
	Total BOHN'S PRINTING:				7.79	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	X057998	Biochemical Oxygen	04/11/2024	112.00	.00	
151	BOX R WATER ANALYSIS LAB	X058017	E coli Coliform Testing	04/13/2024	100.00	.00	
	Total BOX R WATER ANALYSIS LAB:				212.00	.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	APR 2024	City HALL	04/25/2024	226.74	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	Golf Course	04/25/2024	60.20	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	City PARK	04/25/2024	80.12	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
169	COLUMBIA BASIN ELECTRIC	APR 2024	MEMORIAL HALL	04/25/2024	203.49	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	Golf Course	04/25/2024	40.66	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	Sewer Plant w pivot	04/25/2024	310.27	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	Disposal	04/25/2024	569.05	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	Golf Course	04/25/2024	119.95	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	City Farm	04/25/2024	1,221.52	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	Street Lights	04/25/2024	1,470.44	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	City Farm	04/25/2024	47.74	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	Golf Course	04/25/2024	127.97	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	Pool	04/25/2024	59.17	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	Library	04/25/2024	335.20	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	GRADE SCHOOL	04/25/2024	175.69	.00	
169	COLUMBIA BASIN ELECTRIC	APR 2024	NEW SHOP	04/25/2024	36.91	.00	
	Total COLUMBIA BASIN ELECTRIC:				5,085.12	.00	
DEPARTMENT OF ENVIRONMENTAL QUALITY							
222	DEPARTMENT OF ENVIRONME	WQWSC24003	WW OpCERT PRG SUPPORT FE	04/25/2024	104.00	.00	
	Total DEPARTMENT OF ENVIRONMENTAL QUALITY:				104.00	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	APR 2024	Water Fuel	04/30/2024	388.46	.00	
224	DEVIN OIL COMPANY	APR 2024	Sewer Fuel	04/30/2024	388.45	.00	
	Total DEVIN OIL COMPANY:				776.91	.00	
FERGUSON ENTERPRISES							
254	FERGUSON ENTERPRISES	1258112	SEWER FITTINGS	04/30/2024	964.66	.00	
	Total FERGUSON ENTERPRISES:				964.66	.00	
HARGREAVES, ALLISON							
1612	HARGREAVES, ALLISON	APR 2024	W/S DEPOSIT REFUND 207/9 M	04/16/2024	150.00	.00	
	Total HARGREAVES, ALLISON:				150.00	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	APR 2024	Golf Fuel	04/30/2024	107.26	.00	
304	HATTENHAUER DIST.	APR 2024	Park Fuel	04/30/2024	75.25	.00	
304	HATTENHAUER DIST.	APR 2024	Golf	04/30/2024	1,500.11	.00	
	Total HATTENHAUER DIST.:				1,682.62	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	10114659	Administration	05/01/2024	209.79	.00	
766	HOME TELEPHONE COMPANY	10114659	Water	05/01/2024	43.52	.00	
766	HOME TELEPHONE COMPANY	10114659	Sewer	05/01/2024	165.10	.00	
	Total HOME TELEPHONE COMPANY:				418.41	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	APR 2024	MRC Fiber Project	05/01/2024	2,000.00	.00	
	Total INLAND DEVELOPMENT CORPORATION:				2,000.00	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	APR 2024	WATER SUPPLIES	04/30/2024	106.20	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
328	JAMIESON & MARSHALL	APR 2024	SEWER SUPPLIES	04/30/2024	106.20	.00	
	Total JAMIESON & MARSHALL:				212.40	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	APR 2024	DRIVER, TIE DOWN, SNAP	04/30/2024	16.79	.00	
371	M & A AUTO PARTS	APR 2024	DRIVER, TIE DOWN, SNAP	04/30/2024	16.78	.00	
371	M & A AUTO PARTS	APR 2024	DBL LOOP CHAIN	04/30/2024	3.58	.00	
371	M & A AUTO PARTS	APR 2024	BAR OIL, GOJO	04/30/2024	22.55	.00	
371	M & A AUTO PARTS	APR 2024	BAR OIL, GOJO	04/30/2024	22.56	.00	
371	M & A AUTO PARTS	APR 2024	FUSE	04/30/2024	2.07	.00	
371	M & A AUTO PARTS	APR 2024	GOPHER TRAP	04/30/2024	23.98	.00	
371	M & A AUTO PARTS	APR 2024	MEAL BAIT 5LB	04/30/2024	97.98	.00	
371	M & A AUTO PARTS	APR 2024	5X7 TRAP	04/30/2024	4.99	.00	
371	M & A AUTO PARTS	APR 2024	KAWASAKI STARTER	04/30/2024	89.99	.00	
371	M & A AUTO PARTS	APR 2024	BATTERY	04/30/2024	23.88	.00	
371	M & A AUTO PARTS	APR 2024	BENT PIN	04/30/2024	4.29	.00	
371	M & A AUTO PARTS	APR 2024	BYPASS PRUNER	04/30/2024	18.99	.00	
371	M & A AUTO PARTS	APR 2024	BENT PIN	04/30/2024	12.87	.00	
371	M & A AUTO PARTS	APR 2024	2 GAL SPRAYER	04/30/2024	23.99	.00	
371	M & A AUTO PARTS	APR 2024	ORING	04/30/2024	3.09	.00	
371	M & A AUTO PARTS	APR 2024	ORING	04/30/2024	3.09	.00	
371	M & A AUTO PARTS	APR 2024	T-WAX CAR WASH	04/30/2024	5.24	.00	
371	M & A AUTO PARTS	APR 2024	T-WAX CAR WASH	04/30/2024	5.25	.00	
371	M & A AUTO PARTS	APR 2024	WASHERS	04/30/2024	1.10	.00	
371	M & A AUTO PARTS	APR 2024	MOUSE TRAP	04/30/2024	4.99	.00	
371	M & A AUTO PARTS	APR 2024	CONCRETE/MORTER REPAIR,	04/30/2024	50.96	.00	
	Total M & A AUTO PARTS:				459.01	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	APR 2024	MEMORIAL HALL	04/18/2024	277.06	.00	
	Total MORROW COUNTY GRAIN GROW.:				277.06	.00	
MURRAY'S CONDON PHARMACY							
394	MURRAY'S CONDON PHARMAC	APR 2024	CARDS	04/25/2024	7.99	.00	
	Total MURRAY'S CONDON PHARMACY:				7.99	.00	
OFFICE DEPOT							
427	OFFICE DEPOT	361565715001	Office Supplies	04/03/2024	116.78	.00	
427	OFFICE DEPOT	365313389001	Toner	04/26/2024	98.59	.00	
427	OFFICE DEPOT	365313580001	Toner	04/29/2024	115.39	.00	
	Total OFFICE DEPOT:				330.76	.00	
OHA- DRINKING WATER SERVICES							
625	OHA- DRINKING WATER SERVI	APR 2024	PWS ID#00204 ANNUAL WATER	05/01/2024	675.00	.00	
	Total OHA- DRINKING WATER SERVICES:				675.00	.00	
OREGON FRONTIER CHAMBER OF COMMERCE							
196	OREGON FRONTIER CHAMBER	1001	Concert Sponsorship 2024	04/23/2024	2,500.00	.00	
	Total OREGON FRONTIER CHAMBER OF COMMERCE:				2,500.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROUTE 19 RENTALS LLC							
1613	ROUTE 19 RENTALS LLC	APR 2024	W/S DEPOSIT REFUND 425 N W	04/16/2024	150.00	.00	
	Total ROUTE 19 RENTALS LLC:				150.00	.00	
STILLMAN, MICAH							
1614	STILLMAN, MICAH	APR 2024	W/S DEPOSIT REFUND 221 N P	04/16/2024	150.00	.00	
	Total STILLMAN, MICAH:				150.00	.00	
THE MCGREGOR COMPANY							
1555	THE MCGREGOR COMPANY	32140	GOLF SUPPLIES	04/30/2024	373.00	.00	
	Total THE MCGREGOR COMPANY:				373.00	.00	
THE TIMES-JOURNAL							
540	THE TIMES-JOURNAL	APR 2024	Planning	04/30/2024	192.00	.00	
540	THE TIMES-JOURNAL	APR 2024	ADMIN ADVERTISING	04/30/2024	207.00	.00	
540	THE TIMES-JOURNAL	APR 2024	PW LABORER ADVERTISING	04/30/2024	69.00	.00	
540	THE TIMES-JOURNAL	APR 2024	Transfer station ADVERTISING	04/30/2024	72.00	.00	
540	THE TIMES-JOURNAL	APR 2024	POOL ADVERTISING	04/30/2024	31.00	.00	
540	THE TIMES-JOURNAL	APR 2024	COMMUNITY CLEANUP	04/30/2024	54.00	.00	
	Total THE TIMES-JOURNAL:				625.00	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	APR 2024	SHOP COFFEE	04/29/2024	9.44	.00	
548	TWO BOYS MEAT & GROCERY	APR 2024	SHOP COFFEE	04/29/2024	9.43	.00	
548	TWO BOYS MEAT & GROCERY	APR 2024	WATER & DRINKS	04/29/2024	48.38	.00	
	Total TWO BOYS MEAT & GROCERY:				67.25	.00	
VERNON GREY DESIGN							
557	VERNON GREY DESIGN	2406	GOLF COURSE CLUB HOUSE P	04/16/2024	1,512.00	.00	
	Total VERNON GREY DESIGN:				1,512.00	.00	
VESTIS							
115	VESTIS	APR 2024	Admin Janitorial	04/23/2024	383.31	.00	
	Total VESTIS:				383.31	.00	
VISA							
559	VISA	VISA 1827 AP	VENT COVERS	04/21/2024	575.20	.00	
559	VISA	VISA 1827 AP	WORK TRIP LUNCH	04/21/2024	22.50	.00	
559	VISA	VISA 1827 AP	FUEL HOSE, NOZZLE, RAKE	04/21/2024	184.75	.00	
559	VISA	VISA 1827 AP	SEWAGE EJECTOR PUMP	04/21/2024	195.76	.00	
559	VISA	VISA 1827 AP	ZOOM YEARLY SUBSCRIPTION	04/21/2024	159.90	.00	
559	VISA	VISA 1827 AP	ZOOM ROOMS	04/21/2024	499.00	.00	
559	VISA	VISA 1827 AP	MAIL LARGE ENVELOPES	04/21/2024	14.15	.00	
559	VISA	VISA 1827 AP	MAIL LARGE ENVELOPES	04/21/2024	1.63	.00	
559	VISA	VISA 5886	MICROSOFT MONTHLY EMAIL	04/21/2024	96.00	.00	
559	VISA	VISA 5886	MICROSOFT ONLINE SVCS	04/21/2024	37.50	.00	
559	VISA	VISA 5886	GRASS SEED	04/21/2024	1,100.24	.00	
559	VISA	VISA 5886	COMPUTER MOUSE	04/21/2024	10.66	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	10.00	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	10.00	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	10.72	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	10.73	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	2.69	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	2.70	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	13.20	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	13.20	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	3.39	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	3.39	.00	
559	VISA	VISA 5886	GIBB SHORT SCHOOL	04/21/2024	372.18	.00	
559	VISA	VISA 5886	GIBB SHORT SCHOOL	04/21/2024	372.18	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	7.89	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	7.89	.00	
559	VISA	VISA 5886	WORK TRIP GAS	04/21/2024	28.61	.00	
559	VISA	VISA 5886	WORK TRIP GAS	04/21/2024	28.60	.00	
559	VISA	VISA 5886	HIGHLIGHTERS AND POSTCAR	04/21/2024	61.90	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL	04/21/2024	179.88	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL	04/21/2024	179.88	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	9.44	.00	
559	VISA	VISA 5886	AARON SHORT SCHOOL MEAL	04/21/2024	9.44	.00	
	Total VISA:				4,235.20	.00	
	Grand Totals:				36,943.02	.00	

Dated: ______________________________

Mayor: ______________________________

City Admininstrator: ______________________________

Report Criteria:
- Detail report.
- Invoices with totals above $0.00 included.
- Paid and unpaid invoices included.

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 1
Account Number: #### #### #### 5886

VISA

RECEIVED MAY 3 2024 CITY OF CONDON

Account Summary

Billing Cycle		04/21/24
Days In Billing Cycle		30
Previous Balance		$182.38
Purchases	+	2,582.31
Cash	+	0.00
Special	+	$0.00
Balance Transfers	+	$0.00
Credits	-	$0.00
Payments	-	$182.38
Other Charges	+	$0.00
Finance Charges	+	0.00
NEW BALANCE		**$2,582.31**

Credit Summary

Total Credit Line	$10,000.00
Available Credit Line	$7,417.00
Available Cash	$0.00
Amount Over Credit Line	$0.00
Amount Past Due	**$0.00**
Disputed Amount	$0.00

Account Inquiries

Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA , FL 33630-3495

Payment Summary

NEW BALANCE	$2,582.31
MINIMUM PAYMENT	$2582.31
PAYMENT DUE DATE	05/16/2024

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
03/22/24	03/24/24	5045	24430994082400811111431	MSFT * E0500RH8JI monthly Email MSBILL.INFO WA	$96.00 A150
03/23/24	03/24/24	5045	24204294083000601305074	MSFT * E0500RHBQY Online svcs 800-6427676 WA	$37.50 A150
03/27/24	03/28/24	5261	24492164087000022674472	SP HANCOCKSEED.COM Grass seed HTTPSHANCOCKS FL	$1,100.24 G150
03/31/24	04/01/24	5942	24431064091083329965702	AMAZON.COM*RA0NZ9XG1 computer mouse SEATTLE WA	$10.66 A10

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

Account Number
5886

Check box to indicate name/address change on back of this coupon

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
04/21/24	$2,582.31	$2582.31	05/16/2024

AMOUNT OF PAYMENT ENCLOSED
$ 2582.31

CITY OF CONDON
CITY OF CONDON 1
PO BOX 445
CONDON OR 97823-0445

1123

MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

12 4344 2212 1003 5886 00258231 00258231 2

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 1

VISA

Account Number: #### #### #### 5886
Closing Date: 04/21/24
Credit Limit: $10,000.00 Available Credit: $7,417.00

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description + BF work lunch	Amount
04/07/24	04/08/24	5812	24055224099091022134986	THE OUTPOST PIZZA PUB AN JOHN DAY OR W280 $10 - S280 $10 -	$20.00
04/08/24	04/09/24	5812	24717054100121008421053	FAR EAST RESTAURANT CORP ONTARIO OR W280 $10.72 S280 $10.73	$21.45
04/08/24	04/09/24	5814	24427334099740280795205	MCDONALD'S F4662 ONTARIO OR W280 $2.69 S280 $2.70	$5.39
04/08/24	04/10/24	5813	24707804100017032033734	MACKEYS STEAKHOUSE & PUB ONTARIO OR W280 $13.20 S280 $13.20	$26.40
04/09/24	04/10/24	7011	24000974100417600588892	SUNRIVER RESORT SUNRIVER OR W280 $372.18 S280 $372.18	$744.36
04/09/24	04/11/24	5812	24412894101017015582950	TACOS MI RANCHITO-ONTARIO ONTARIO OR W280 $7.89 S280 $7.89	$15.78
04/10/24	04/11/24	5812	24966774101900015100176	DAYVILLE CAFE DAYVILLE OR	$18.88
04/10/24	04/11/24	5542	24943004102972068939353	CENEX-FARMERS SUPPLY COO ONTARIO OR W280 $28.61 S280 $28.60	$57.21
04/10/24	04/11/24	5814	24427334101740285477227	MCDONALD'S F4662 ONTARIO OR W280 $3.39 S280 $3.39	$6.78
04/10/24	04/12/24	3501	24943004102796416542100	HOLIDAY INN ONTARIO 8472716720 OR W280 $179.88 S280 $179.88	$359.76
04/15/24	04/15/24	6010	1 4106121572000080	PAYMENT - THANK YOU	$182.38 -
04/17/24	04/18/24	5942	24692164108103441070042	Amazon.com*UA4HU38D3 Amzn.com/bill WA Highlighters + postcards	$61.90 A10

meals

Gibb Sheet School

S280 + W280 $9.44

gas

wk BF

parent short school

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM[1]	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR)[2]	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	$ 0.00	1.3200%	15.84%	$ 0.00	
CASH	F	$ 0.00	1.3200%	15.84%	$ 0.00	
FEES/**INTEREST CHARGE**					$ 0.00	
TOTAL				0.00%	$ 0.00	$ 2,582.31

[1] ICM Interest Charge Method: See reverse side of Page 1 for explanation.
[2] Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

RECEIVED
MAY 2024
CITY OF CONDON

Account Summary

Billing Cycle		**04/21/24**
Days In Billing Cycle		**30**
Previous Balance		$733.78
Purchases	+	1,652.89
Cash	+	0.00
Special	+	$0.00
Balance Transfers	+	$0.00
Credits	-	$0.00
Payments	-	$733.78
Other Charges	+	$0.00
Finance Charges	+	0.00
NEW BALANCE		**$1,652.89**

Account Inquiries

Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA , FL 33630-3495

Payment Summary

NEW BALANCE	$1,652.89
MINIMUM PAYMENT	$1652.89
PAYMENT DUE DATE	05/16/2024

NOTE: *Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

Credit Summary

Total Credit Line	$10,000.00
Available Credit Line	$8,347.00
Available Cash	$0.00
Amount Over Credit Line	$0.00
Amount Past Due	**$0.00**
Disputed Amount	$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
03/25/24	03/26/24	5719	24011344086000004212714	SP REGGIO REGISTER Vent covers WWW.REGGIOREG AL	$575.20 A40
03/27/24	03/28/24	5814	24204294087002224619036	Subway 11687 Madras OR work lunch	$22.50 G150
03/27/24	03/28/24	0763	24055234088400561000080	COASTAL FARM & RANCH RED Fuel hose, REDMOND OR nozzle, Rake	$184.75 G500
03/29/24	03/31/24	5200	24943014090010185165942	HOMEDEPOT.COM sewage Ejector 800-430-3376 GA pump	$195.76 P010

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

Account Number
1827

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
04/21/24	$1,652.89	$1652.89	05/16/2024

$ 1652.89

CITY OF CONDON
CITY OF CONDON 2
PO BOX 445
CONDON OR 97823-0445

1372

MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

12 4344 2212 1004 1827 00165289 00165289 8

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 2

Account Number: #### #### #### 1827
Closing Date: 04/21/24
Credit Limit: $10,000.00 Available Credit: $8,347.00

VISA

Sub. $159.90 A40
Rooms $499 A10

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
04/02/24	04/03/24	4814	24011344093000048387697	ZOOM.US 888-799-9666 WWW.ZOOM.US CA Zoom Rooms + Annual Sub	$658.90
04/04/24	04/05/24	9402	24137464096001394464397	USPS PO 4017920823 CONDON OR Large Envelopes?	$14.15 A10
04/08/24	04/09/24	9402	24137464100001312830046	USPS PO 4017920823 CONDON OR	$1.63 A10
04/15/24	04/15/24	6010	1 4106121572000090	PAYMENT - THANK YOU	$733.78 -

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM[1]	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR)[2]	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	$ 0.00	1.3200%	15.84%	$ 0.00	
CASH	F	$ 0.00	1.3200%	15.84%	$ 0.00	
FEES/**INTEREST CHARGE**					$ 0.00	
TOTAL				0.00%	$ 0.00	$ 1,652.89

[1] ICM Interest Charge Method: See reverse side of Page 1 for explanation.
[2] Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

OFFICE OF BROWNFIELDS AND LAND REVITALIZATION
WASHINGTON, D.C. 20460

May 20, 2024

Mr. Gibb Wilkins
President
Port of Arlington Environmental Sentry Corp
100 Port Island Road
Arlington, OR 97812

Dear Mr. Wilkins:

On behalf of the United States Environmental Protection Agency (EPA), I am pleased to congratulate you and confirm that the Port of Arlington Environmental Sentry Corp was selected as one of the entities EPA will begin negotiations with to award a cooperative agreement for a Cleanup Grant. The Port of Arlington Environmental Sentry Corp submitted an outstanding application, and we deeply appreciate the tremendous commitment of time and energy that went into its preparation.

Since its inception in 1995, EPA's Brownfields Program has worked to help states, Tribal Nations, and communities around the country clean up and revitalize brownfield sites. We fully expect that these brownfield projects will provide benefits to the environment and economy of local communities. Terri Griffith, your Regional Brownfields Contact, will work closely with the Port of Arlington Environmental Sentry Corp to negotiate the cooperative agreement prior to the grant award. You may contact Terri Griffith at 206-553-8511 or griffith.terri@epa.gov.

Again, congratulations on being selected! We look forward to working with you.

Sincerely,

Patricia Overmeyer, Acting Director
Office of Brownfields and Land Revitalization

cc: Terri Griffith
Jed Crowther

WASTE CONNECTIONS
Connect with the Future®

City of Condon
128 S Main Street
Condon, Or. 97823

May 2, 2024

To: Mayor Hassing and Council members

Dear Mayor Hassing and Council members:

The Dalles Disposal would like to respectfully request a rate adjustment averaging approximately 2.65% to help offset rising operational costs. We request this adjustment to be effective July 1, 2024. Some examples of these increases include, but are not limited to, fuel, wages, health care, truck and equipment maintenance and repair.

We use the Federal Bureau of Labor Statistics CPI index for Portland/Salem to benchmark our changes in operational costs. This index is computed as of June 30 and December 31. The most recent June to June comparison increased 3.12 %, and we believe this is a good indicator of our overall experience. We have incorporated these increases into the attached proposed rate schedule.

Individual rates change by different percentages based upon the disposal weight component of each rate.

We would like to be scheduled on the council agenda at your earliest convenience to discuss our proposal. We appreciate the continued opportunity to provide the City of Condon with high quality solid waste service.

Sincerely,

Jim Winterbottom

Jim Winterbottom
District Manager

Waste Connections of Oregon, Inc.
dba The Dalles Disposal
Proposed City of Condon Rates
Effective July 1, 2024

SERVICE	CURRENT RATE	2.65% BUSINESS INCREASE	TOTAL INCREASE	NEW RATE
RESIDENTIAL & COMMERCIAL				
CANS/ROLLCARTS				
Weekly				
- (1) 32 gal can	$20.61	$0.55	$0.55	$21.16
- (2) 32 gal can	$41.25	$1.10	$1.10	$42.35
- 90 gal rollcart	$49.86	$1.32	$1.32	$51.18
- Each add'l can/cart added at price of 1st unit				
EOW				
- (1) 32 gal can	$17.22	$0.46	$0.46	$17.68
- 90 gal rollcart	$30.90	$0.82	$0.82	$31.72
Monthly				
- (1) 32 gal can	$12.69	$0.34	$0.34	$13.03
- 90 gal rollcart	$25.77	$0.68	$0.68	$26.45
Call In				
- (1) 32 gal can	$12.69	$0.34	$0.34	$13.03
- 90 gal rollcart	$25.77	$0.68	$0.68	$26.45
CONTAINERS				
1 Yd Containers				
- Call In	$19.04	$0.51	$0.51	$19.55
- EOW	$34.44	$0.91	$0.91	$35.35
- 1XPW	$68.82	$1.83	$1.83	$70.65
- Monthly	$19.04	$0.51	$0.51	$19.55
1 1/2 Yd Containers				
- Call In	$24.11	$0.64	$0.64	$24.75
- EOW	$44.74	$1.19	$1.19	$45.93
- 1XPW	$86.08	$2.29	$2.29	$88.37
- Monthly	$24.11	$0.64	$0.64	$24.75
2 Yd Containers				
- Call In	$27.53	$0.73	$0.73	$28.26
- EOW	$55.04	$1.46	$1.46	$56.50
- 1XPW	$103.32	$2.74	$2.74	$106.06
- Monthly	$27.53	$0.73	$0.73	$28.26
3 Yd Containers				
- Call In	$48.22	$1.28	$1.28	$49.50
- EOW	$89.46	$2.37	$2.37	$91.83
- 1XPW	$172.12	$4.57	$4.57	$176.69
- Monthly	$48.22	$1.28	$1.28	$49.50

Waste Connections of Oregon, Inc.
dba The Dalles Disposal
Proposed City of Condon Rates
Effective July 1, 2024

SERVICE	CURRENT RATE	2.65% BUSINESS INCREASE	TOTAL INCREASE	NEW RATE
SPECIAL CHARGES				

* The following additional charges are assessed to customers whose cans, rollcarts or containers pose a potential safety risk to our employees due to the difficult and unsafe location of their service containers.

SERVICE	CURRENT RATE	BUSINESS INCREASE	TOTAL INCREASE	NEW RATE
Additional Charges:				
- Extra can/bag/box	$6.89	$0.18	$0.18	$7.07
- Loose yardage per yd (Over-the-top extra around conts-cans-rollcarts or on the ground)	$17.24	$0.46	$0.46	$17.70
- Rollcart rental charge	$3.20	$0.08	$0.08	$3.28
- Rollcart delivery	$13.27	$0.35	$0.35	$13.62
- Container rental charge	$8.67	$0.23	$0.23	$8.90
- Container delivery	$38.71	$1.03	$1.03	$39.74
- Off road fee	$1.43	$0.04	$0.04	$1.47
- Gate/door fee	$1.43	$0.04	$0.04	$1.47
- Drive in (25 feet)	$1.43	$0.04	$0.04	$1.47
- Drive in (50 feet)	$1.43	$0.04	$0.04	$1.47
- Return trip can	$9.11	$0.24	$0.24	$9.35
- Return trip rollcart	$12.05	$0.32	$0.32	$12.37
- Special off route trip fee	$28.34	$0.75	$0.75	$29.09
- Delinquent fee (30 days from billing	$16.99	$0.45	$0.45	$17.44
- NSF/dishonored check fee	$39.39	$1.05	$1.05	$40.44
- New acct set up fee	$7.05	$0.19	$0.19	$7.24
- Change in service (Name/address/service)	$7.05	$0.19	$0.19	$7.24
DROP BOXES				
- 20 yd haul	$365.03	$9.69	$9.69	$374.72
- 30 yd haul	$546.73	$14.51	$14.51	$561.24
- 40 yd haul	$728.42	$19.34	$19.34	$747.76
- 48 yd haul	$874.08	$23.20	$23.20	$897.28
- Delivery	$118.85	$3.15	$3.15	$122.00
- Relocate	$118.85	$3.15	$3.15	$122.00
- Fuel surcharge per trip	$66.54	$1.77	$1.77	$68.31
- Demurrage per day after 30 days	$19.08	$0.51	$0.51	$19.59

RESOLUTION No. 2024-04

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the City of Condon hereby adopts the budget for fiscal year 2023-24 in the total amount of $10,389,500.* This budget is now on file at **128 S. Main Street** in Condon, Oregon**.**

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2023, for the following purposes:

General Fund

Organizational Unit or Program:	
Administration	343,450
Police	30,500
Fire	42,500
Golf	300,850
Parks	48,950
Swimming Pool	128,500
Parks & Recreation Dept.	0
Not Allocated to Organization uit or Program	
Transfers Out…………	565,000
Contingency…………..……	320,750
Total………....	**$1,780,500**

Sewer Fund

Org. Unit/Program:	347,150
Special Payments………………	
Transfers Out…………	50,000
Contingency…………..……	192,850
Total………....	**$590,000**

Equipment Reserve Fund

Org. Unit/Program:	775,000
Total………....	**$775,000**

Sewer Reserve Fund

Org. Unit/Program:	422,000
Total………....	**$422,000**

Transient Tax Fund

Org. Unit/Program:	51,000
Total………....	**$51,000**

Water Equipment Fund

Org. Unit/Program:	132,500
Total………....	**$132,500**

CGS Building/Facility

Org. Unit/Program:	1,081,000
Total………....	**$1,081,000**

Debt Service Fund

Debt Service	74,000
Total………....	**$74,000**

Memorial Hall Fund

Org. Unit/Program:	48,500
Total………....	**$48,500**

State Street Fund

Org. Unit/Program:	937,500
Total………....	**$937,500**

State Revenue Sharing Fund

Org. Unit/Program:	592,500
Total………....	**$592,500**

Development Grant Fund

Org. Unit/Program:	1,272,000
Total………....	**$1,272,000**

Water Fund

Org. Unit/Program:	355,600
Special Payments………………	0
Transfers Out…………	30,000
Contingency…………..……	117,400
Total………....	**$503,000**

Water Improvement Fund

Org. Unit/Program:	1,330,000
Total………....	**$1,330,000**

Wastewater Improvement Fund

Org. Unit/Program:	635,000
Total………....	**$635,000**

Wastewater Equipment Fund

Org. Unit/Program:	165,000
Total………....	**$165,000**

Total APPROPRIATIONS, All Funds	**$10,389,500**
Total Unappropriated and Reserve Amounts, All Funds	0
TOTAL ADOPTED BUDGET	**$10,389,500** *

*(*amounts with asterisks must match)*

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2022-23:

(1) In the amount of $ __________ **OR** at the rate of $ 7.282per $1000 of assessed value for permanent rate tax;
(2) In the amount of $ __________ **OR** at the rate of $ _____ per $1000 of assessed value for local option tax; and
(3) In the amount of $26,100 for debt service on general obligation bonds;

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax..........$__________ **OR** $ 7.282/$1,000
Local Option Tax.…..…....$__________ **OR** $ ________/$1,000

Excluded from Limitation

General Obligation Bond Debt Service…..$26,000

The above resolution statements were approved and declared adopted on June 5, 2024

X______________________________
Signature - Jim Hassing, Mayor

Attest: ____________________________
Kathryn Greiner, City Admin

CITY OF CONDON
RESOLUTION 2024-05

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

The City of Condon resolves as follows:

Section 1: Pursuant to ORS 221.770, the city hereby elects to receive state revenues for the fiscal year 2024-25.

Passed by the Common Council the 5th day of June, 2024.

Approved by the Mayor this 5th day of June, 2024.

________________________________ ______________________
Jim Hassing, Mayor Date

________________________________ ______________________
Kathryn Greiner, City Administrator Date

I certify that a public hearing before the Budget Committee was held on April 22, 2024 and a public hearing before the City Council was held on June 5, 2024, giving the citizens an opportunity to comment on the use of State Revenue Sharing.

________________________________ Date: ____________________
Kathryn Greiner, City Administrator

128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

CITY OF CONDON
WORK SESSION AGENDA
FINANCE COMMITTEE
Thursday, May 23, 2024, 5:30 PM
CONDON CITY HALL

1. CALL THE MEETING TO ORDER

Mayor Hassing called the meeting to order at 5:30 p.m.

Present: Mayor Jim Hassing; Councilors Dawn Parm & Jeremy Kirby (arrived at 5:40 p.m.); staff - City Administrator Kathryn Greiner

2. DISCUSS SWIMMING POOL PAY/SALARY

Finance Committee members were shown several hourly pay schedules for the lifeguards and recommended the base rate for the 2024 season as $14.50 instead of the new minimum wage of $13.70. For every year of experience on the base wage, the hourly wage will increase 5%. The change was to put wages to keep the guards longer at the pool. In the next years, the base wage will increase by $.50 per hour. CA Greiner also asked to increase the pool manager's wage by $500 from $11,000 to $11,500 for the season's which would equate to approximately $23 an hour.

The committee recommended an hourly wage schedule with a base rate of $14.50 and a 5% increase for steps and a $500 increase for the pool manager position.

3. DISCUSS & REVIEW CITY OF CONDON'S GENERAL FEE SCHEDULE

3.1. Current General Fee Schedule

CA Greiner presented the committee with a few recommendations on the fee schedule in regard to the golf course fees, hourly rate of staff for public information requests, dog license and conference room rental. The golf course had not had fees increased since 2007 and 2010, so CA Greiner asked that the single, family and daily memberships be increased. The single membership would increase from $170 to $200; family from $250 to $300, Associate from $75 to $100; daily passes from $10/$15 to $15/$20 (nine holes/all day). She suggested that the reciprocal memberships with Heppner and Kinzua had not been revised in over 20 years, and she said that before the council meeting on June 5 she would reach out to discuss raising those rates also. She said that since the city does not prorate golf fees for partial year use, she would like to not have these fees into effect until the end of the 2024 season, which would be approximately October 1.

Other items requested to change were the staff time of secretarial to change from $20 to $50 an. hour and professional or technical to change from $50 to $75 and hours. Dog license fees were waived late last year and CA Greiner asked that we keep them at zero for the purpose of just getting people to register their dogs and get them their rabies vaccination. The conference room has a $50 rental fee and CA Greiner did not recommend changing it but did tell the committee that the city has not been charging for local organizations and Gilliam County to allow them a comfortable meeting space.

The committee recommended the change in golf fees as requested and to have them effective October 1, 2024. All other fee changes were also recommended but will go into effective immediately.

4. DISCUSS AND REVIEW THE 2023-24 FINANCIAL STATEMENTS

4.1. Financial Statements as of 4-30-2024

CA Greiner stated that the financial statements dated April 30, 2024 are all within appropriations and nothing was concerning for the end of the fiscal year.

5. OTHER

CA Greiner stated that a new Public Works employee has been hired and will start June 1, 2024. She asked that there be an insurance cap of $2,500 per month for health insurance. She noted that it would cover a family insurance plan until at least January 1, 2025. She was unsure if the new employee would take the family plan, but wanted to have this before the council at their June meeting. The new employee will on insurance July 1, 2024.

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The committee recommended that the salary cap be $2,500 per month for health insurance.

CA Greiner noted that city attorney Wyatt Baum has drafted a letter that will go before the council in regard to purchasing the street from Main Street to the golf course from Shania Drinkwine-Wagenaar and the price will be discussed in executive session at the June 5 council meeting. The costs associated with this street purchase is a survey and recording fees. With regard to the lot that will be sold near this street that has shown interest in Dana and Stephanie Carter, CA Greiner got a quote to survey it and the Drinkwine-Wagenaar street property, which is under $4,000 for both surveys and if done separately, the cost would be over $5,500. She is going to recommend to the council that the price set for the lot that will be sold must include the survey and rezoning cost, which would be $4,000-5,000. She will update the most recent sales of vacant lots for the June meeting to determine the sales price of the lot. The city is not allowed to sell a lot less than market value to a certain individual.

6. ADJOURN

Mayor Hassing adjourned the Finance Committee meeting at 6:10 p.m.

RESOLUTION 2024-06
CITY OF CONDON GENERAL FEE RESOLUTION

REPEALING RESOLUTUION 2023-03

WHEREAS, the City of Condon has reviewed the miscellaneous fees charged by the City of Condon,

THEREFORE, BE IT RESOLVED by the governing body of the City of Condon establishes the following rates for miscellaneous fees to be effective **July 1, 2024 – Golf Fees Effective October 1, 2024**:

TITLE V – PUBLIC WORKS

- WATER – Chapter 50
    - Account Deposit - $75.00. Deposit is waived if a reference letter is received from the last water/sewer utility is received and sign up for ACH payment *11-6-2019*
    - Connection Fee -- $25.00
    - Door Hanger Fee – $10.00 *5-1-2013*
    - Water Rate Inside City Limits - $30.30. First 3,000 gallons. 6-1-2021
        - 3,001 to 20,000 gallons $1.25/1,000 gallons
        - 20,001 to 100,000 gallons - $1.50/1,000 gallons
        - 100,001 to 150,000 gallons - $2/1,000 gallons
        - 150,001 to 500,000 gallons - $3/1,000 gallons
        - 500,001+ - $5/1,000 gallons
    - Water Rate Outside City Limits - $42.40. First 3,000 gallons. 6-*1-2021*
        - 3,001 to 20,000 gallons $1.50/1,000 gallons
        - 20,001 to 100,000 gallons - $1.75/1,000 gallons
        - 100,001 to 150,000 gallons - $2.25/1,000 gallons
        - 150,001 to 500,000 gallons - $3.25/1,000 gallons
        - 500,001+ - $5.25/1,000 gallons
    - Industrial Use/Bulk Water - $5.00 per 1,000 gallons. *11-6-2019*
    - Connection to City Water System:
        - ¾" Connection - $1700+ any time and materials over this amount. 7-6-2022
        - 1" Connection - $2300+ any time and materials over this amount. 7-6-22
        - 1 ½" Connection - $3,300+ any time and materials over this amount. 11-6-2019
        - 2" Connection - $3,500+ any time and materials over this amount.

- SEWER – Chapter 51
    - Account Deposit - $75.00 Deposit is waived if a reference letter is received from the last water/sewer utility is received and sign up for ACH payment *11-6-2019*
    - Sewer Rate - $45.00 per Equivalent Dwelling Unit *11-6-2019*
    - Sewer Reserve - $1.00 per Equivalent Dwelling Unit
    - Sewer Connection to City System - $700+ any time and materials over this amount. (Sewer is only inside of City Limits) *11-6-2019*

- GARBAGE & REFUSE – Chapter 52 – TRANSFER STATION
    - Cubic Yard - $6.00. *06-07-2017*

- Cubic Yard for Unsecured Loan - $12.00 *06-07-2017*
- Appliances with Freon (Freezers/Refrigerator) - $10.00 *06-01-2015*
- Grocery Bag - $0.50 *06-07-2017*
- White Tall Kitchen Garbage Bag - $1.00 *06-07-2017*
- 30-Gallon Garbage Can - $2.50 *06-07-2017*
- Black Garbage Bag - $2.00
- Unscheduled Use of Transfer Station, Including Burn Pile - $20 plus cost of garbage.
- Unallowable Dumping in Burn Pile - $100.00

TITLE IX – GENERAL REGULATIONS

- MUNICIPAL GOLF COURSE – Chapter 94
  - Golf Shed - $130 with **Single/Family** Membership/$250 without Membership.
  - Membership
    - **Single - $~~170.~~ $200 10-1-2024**
    - **Family - $~~250~~ $300. Immediate family only. 10-1-2024**
    - **Associate - $~~75~~. $100 Live outside of Condon SD Boundaries. 10-1-2024**
    - Student - $50. Grade School students, with supervision of adult may play free Tuesday & Thursdays.
    - Reciprocal with Kinzua - $50
    - Reciprocal with Heppner - $50.
  - Course Closure - $300 a day. Any scheduled tournament requires group to close course
  - **Green Fees - $~~10~~ $15 Nine Holes; $~~15~~ $20 All Day.**
  - ~~**Green Fees through Local Transient Tax Entities - $13 All Day/ $8 Nine Holes**~~ **Remove 7-1-2024**
  - Pull Cart Rental - $1.

TITLE IX – BUSINESS REGULATIONS

- Peddlers & Solicitors – Chapter 110
  - Solicitor License *7-1-2008*
    - Week License - $25
    - Month License - $50
    - Year License - $200
- Entertainment – Chapter 111
  - Social Gaming License - $100
- ROW fee – 4% of Gross Revenues or $1.50 per linear foot
- Dark Fiber Lease - $500 a pair per month 1-1-2023

TITLE XV – LAND USE

- Plot Plan Review/Building Codes Sign Off Filing Fee - $50
- Annexation of Additional Land by the City Filing Fee - $350 (7-6-2022)
- Comprehensive Plan Amendment Filing Fee - **$**350 (7-6-2022)
- Zone Map Change Filing Fee - $350 (7-6-2022)
- Conditional Use Permit Filing Fee - $350 (7-6-2022).
- Minor Partition Filing Fee - $350 (7-6-2022).
- Street Vacation Filing Fee - $350 (7-6-2022)
- Subdivision Filing Fee - $350 (7-6-2022).

- Historical District User Filing Fee if Hearing Required -$350 (7-6-2022)
- Historical District User Filing Fee – Administrative Decision - $50 $100 (7-6-2022)
- Variance Request Filing Fee - $350 (7-6-2022)
- Energy Facilities Filing Fee - $350 (7-6-2022).
- General Land Use Applications and Permits Filing Fee -$350 (7-6-2022)
- Appeals to the City Councilor or Planning Commission Filing Fee - $350 (7-6-2022)
- Preparation of transcripts; actual costs not to exceed - $1,000 (7-6-2022)
    - If appellant prevails at a hearing or an appeal, the transcript fee shall be refunded. ORS 227.180.

In addition to the filing fee, the applicant will be billed for administration costs including materials and consultants not to exceed $1,000 unless the applicant reviews and approves the estimated costs exceeding $1,000. Costs include, but are not limited to advertising, mailings, legal counsel, planning consultant and engineering costs identified with specific land use request.

The above fees may be waived or reduced at the discretion of the Condon City Council upon finding it would be in the public interest to do so.

MISCELLANEOUS FEES

- **Swimming Pool**
    - Season Pass Family - $60.
    - Season Pass Individual - $30
    - Daily Pass - ~~$3~~ **$2 (7-6-1022)**
    - Lessons Public– 2 weeks - $40
    - Lessons – Private – 1 week - $50
    - Classes – Water Exercise with Season Pass - $30
    - Classes – Water Exercise without Season Pass - $50

- Equipment Rental – All Equipment must be rented with City Staff as Operator. Hourly rates without Operator are for Grant Purposes only
    - Chevrolet One Ton - $27.50 per Hr/$75 per Hr with Operator
    - Chevrolet Pickup - $27.50 per Hr/$75 per Hr with Operator
    - Backhoe - $65 per Hr/ $120 per Hr with Operator
    - Dump Truck 5 Yard - $55 per Hr/$100 per Hr with Operator
    - Dump Truck 10 Yard - $82.50 per Hr/$125 per Hr with Operator
    - Mini Excavator - $55 per Hr/ $100 per Hr with Operator
    - Sewer Jet - $150 per Hr with Operators + Travel costs incurred
    - Excavator - $160 per Hr/ $220 per Hr with Operators
    - Excavator with Hammer - $200 per Hr/$250 per Hr with Operators
    - Plate Compactor - $82.50 per Day
    - Cut Off Saw - $85 per Day – No Staff Required
    - Walk Behind Cut Off Saw - $125 per Day or $65 ½ Day – No Staff Required
    - Locator - $100 per Day – No Staff Required
    - Metal Detector - $55 per Day – No Staff Required

    All City equipment will be rented with city operators (unless otherwise noted) and must be pre-approved by the Public Works Department. Non-operator costs of machinery are for informational purposes only. All travel will be reimbursed at the current IRS travel rate.

- Other/Miscellaneous
    - Photocopies - $0.25 per page
    - Liquor License Recommendations/Approvals - $10
    - Insufficient Fund Charge - $25
    - Memorial Hall Rent with/without Kitchen - $100 per day
    - Lien Charge – City Lien on Private Property - $150 when Recorded and $150 fee for removal of Lien
    - Abatement Costs – Time & Material to Abate with a $150 Minimum – Property Nuisance or Court Order
    - **Dog License – Spay or Neutered ~~$5; if not $10~~ Waive fee with proof of vaccination**
    - Redeem Impounded Dog – Cost at Local Shelter
    - **Staff Time – Secretarial or Clerical - ~~$20~~ $50 per Hr 7-1-2024**
    - **Staff Time – Professional or Technical ~~- $50~~ $75 per Hr 7-1-2024**
    - Tables, Stage & Chairs - $50 deposit on separate check (No charge if used in City Facilities) (November 2021)
        - Chairs - $2 per chair
        - Table - $12 for 60' Round
        - Table - $10 per Rectangle 6-8 feet
        - Stage - $100 (minimum) for first day $50 each additional Day
        - Trailer - $50 fee & $100 Minimum Rental Fee
    - City Hall – Room Rental
        - Office - $3/hr with $10 Minimum -$20/day or $50/ week
        - Conference Room - $50/day

Passed and adopted this 5th day of June 2024 with Councilors voting as follows:

Ayes __________ Nays ___________ Absentions _____________ Absent ____________

____ ________________________

Mayor Jim Hassing Date

ATTEST:

____ ________________________

Kathryn Greiner, City Administrator Date

CITY OF CONDON
RESOLUTION NO. 2024-07

A RESOLUTION OF THE CITY OF CONDON DECLARING REAL PROPERTY FOR SALE

WHEREAS the Condon City Council has held a public hearing on June 5, 2024 under ORS 221.725 – Sale of City Real Property.

WHEREAS the Condon City Council has deemed this property available for sale.

THEREFORE BE IT RESOLVED by the governing body of the City of Condon that the City does hereby declare the following real property for sale:

- Gilliam County Assessor's Map 4S21E10BA Tax Lot 300 in the City of Condon. The lot is approximately .26 acre and is current vacant.

Passed by the City Council and signed by the Mayor this 5th day of June, 2024.

________________________________ Date: ______________________
Jim Hassing, Mayor

________________________________ Date: ______________________
Kathryn Greiner, City Administrator

Proposed Budget Fro
Condon Community Food Pa

For the purpose of purchasing bui
215 E Walnut St., Condon, OR
Submitted: May

	Expense
Building Acquisition	$ 77,000.00
Building Inspection	$ 500.00
Community Donations	
CCFP Board Investment	
Bank of EO pledge	
UCC Women's Group	
Kelly Non Profit	
United Church of Christ	
Hattenaur's	
The Ford Family Foundation	
50/50 Raffle	
TOTAL:	77,500.00

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97823

Income	
($500.00)	Paid by CCFP Board
($675.00)	Cash
($35,000.00)	CCFP Board investments
($2,000.00)	
($1,000.00)	Received
($500.00)	Received
($5,000.00)	Pledged
($500.00)	Received
($25,000.00)	Received
?	
$ (70,175.00)	Needed Funds $7325.00

Kathryn Greiner

From:	Kolona Morin <lkmorin81@gmail.com>
Sent:	Monday, May 20, 2024 2:30 PM
To:	Kathryn Greiner
Subject:	Condon Community Food Pantry
Attachments:	CCFP Building Purchase Budget.xlsx

Good Afternoon,

I am writing to update you on the progress of the Condon Community Food Pantry purchase and funding for the building at 215 E Walnut St. in Condon.

We are getting closer to being able to purchase the building and being able to expand the capability of the food pantry to provide additional food to the !8% of the population that we are currently serving out of the pantry. The pantry continues to serve more people each month as grocery and fuel costs continue to rise it is harder and harder for people to be able to afford to feed their families nutritious meals each day.

As a continued supporter of the food pantry we are asking if there is any thing left that the City of Condon can do to assist in our endeavor of "Growing our Pantry, More Room, More Food." We are just a little over $7000 short of being able to purchase our new home. I have attached our building purchase budget for your reference to see that we have been working hard to obtain funds.

Any and all consideration is appreciated and thank you for your continued support of the Condon Community Food Pantry.

Respectfully Submitted,

--

Kolona Morin
Condon Community Food Pantry Coordinator
Board of Directors Chairperson
817-716-1596

Condon Community Pool

OPENING ON Monday JUNE 17 1-6PM

***POOL HOURS:**

Monday-Saturday

Open Swim—1:00-5:00 PM

Family Swim—5:00-6:00 PM

Sunday

Open Swim—1:00-5:00 PM

***PRICES:**

Family Passes: Season $60
Individual Pass: Season $30
Daily Swim: $2 All Ages
Swim Lessons: $40

****An emergency contact form must be filled out for any pool user***

***SWIM LESSONS:**

Session 1: July 08—19

Session 2: July 22—August 2

For More Info contact Pool Manager Shellie Johnson:

Pool #541-384-4260 **Email** – shellieand3@gmail.com

Or visit: www.facebook.com/condoncommunitypool

Condon Community Pool

OPENING ON Monday JUNE 17 1-6PM

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****An emergency contact form must be filled out for any pool user***

***SWIM LESSONS:**

Session 1: July 08—19

Session 2: July 22—August 2

For More Info contact Pool Manager Shellie Johnson:

Pool #541-384-4260 **Email** – shellieand3@gmail.com

Or visit: www.facebook.com/condoncommunitypool