



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700
<http://cityofcondon.com/>

AGENDA REGULAR CITY COUNCIL MEETING

WEDNESDAY, MAY 1, 2024, 7:00 PM

<https://us02web.zoom.us/j/89434982969?pwd=anNFVFhXMjd5QjFRRjlpU3JCcVJDUT09>

**Meeting ID: 894 3498 2969
Passcode: 906240**

- 1. CALL REGULAR MEETING TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS TO AGENDA**
- 4. CALL THE MEETING TO ORDER**
- 5. PUBLIC COMMENT**
 - 5.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.**
- 6. CONSENT AGENDA**
 - 6.1. Review & Approve the April 3, 2024 Regular Condon City Council Meeting Minutes**
 - 6.2. Review April Accounts Payable & VISA Statements**
- 7. OLD BUSINESS**
 - 7.1. Carter Request to Purchase City Lot**
 - 7.2. Condon Grade School Update**
- 8. NEW BUSINESS**
 - 8.1. Discuss & Approve Mural Requested by Condon Arts Council**
- 9. STAFF REPORTS**
 - 9.1. Public Works – Public Works Superintendent Gibb Wilkins**
 - 9.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt**
 - 9.3. Administration – City Administrator Kathryn Greiner**
- 10. COUNCIL INFORMATION**
 - 10.1. Draft Budget Committee Minutes - April 22, 2024**
 - 10.2. Recreational Immunity Correspondence**
 - 10.3. Condon Community Clean-Up Friday, May 3, 9 a.m. - noon**
- 11. NEXT REGULAR MEETING DATE**
 - 11.1. The next Regular Condon City Council Meeting and Budget Hearing is scheduled for Wednesday, June 5, 2024, 7 p.m.**

12. ADJOURN REGULAR MEETING

The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823.

Agenda prepared and distributed April 25, 2024



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Condon, OR 97823
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<http://cityofcondon.com/>

MINUTES REGULAR CITY COUNCIL MEETING

WEDNESDAY, APRIL 3, 2024, 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing; Councilors Dawn Parm, Jan Stinchfield, Jeremy Kirby(zoom), Dustan Hall, Tom Fatland (zoom); staff - City Administrator Kathryn Greiner(zoom), Public Works Superintendent Gibb Wilkins, Gilliam County Undersheriff Tory Flory (arrived at 7:25 p.m.).

Absent: Councilor Donald Jamieson

3. ADDITIONS TO AGENDA

3.1. ** Review & Approve the Addendum to Rural Development Initiatives Contract for Visioning Project

4. PUBLIC COMMENT

4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.

Dana Carter and Stephanie Carter reiterated their desire to purchase the city lot next to their home to build a shop. They will go to City Hall to discuss the issue with CA Greiner on Friday.

5. CONSENT AGENDA

5.1. Review & Approve the March 6, 2024 Regular Condon City Council Meeting Minutes

A motion was made by Councilor Stinchfield to approve the March 6, 2024 regular Condon City Council meeting minutes. The motion was seconded by Councilor Parm and approved unanimously.

5.2. Review the March Accounts Payable & VISA Statements

Councilor Fatland asked about the costs incurred at the reservoir. PW Wilkins stated that it was a call after the communication went down Christmas Day.

5.3. Approve Payment to ODOT for Match of Sidewalk Grant of \$78,515.86

CA Greiner explained that the amount owed to ODOT was in the grant agreement signed in 2018 for the North Main sidewalk project.

A motion was made by Councilor Parm to approve the payment of \$78,515.86 to ODOT for the sidewalk project on north Main Street. The motion was seconded by Councilor Hall and approved unanimously.

6. OLD BUSINESS

6.1. Condon Grade School Update

No new update.

7. NEW BUSINESS

7.1. Award Condon Golf Course Clubhouse Bid - Rutherford Construction, LLC

CA Greiner explained that once approved, a contract will be negotiated between the city and Rutherford Construction, but she does not anticipate many changes other than adding the cost of a construction bond.

A motion was made by Councilor Parm to approve the construction contract for the golf course clubhouse with Rutherford Construction, LLC for the amount of \$210,475. The motion was seconded by Councilor Fatland and approved unanimously.

7.2. Discuss Oregon Park & Recreation Grant -Golf Course Restroom or Planning

An Oregon Park & Recreation grant is available for planning or construction of a restroom at the golf course. The grant is due May 1 for projects at \$100,000 that would be awarded in August. CA Greiner asked if there is interest in applying for this grant or to wait until the clubhouse is built and moves forward. The planning grant would be for the space behind the grade school, but CA Greiner stated that since the property is in the possession of Port of Arlington Environmental Sentry Corporation, this grant will be put on hold. Consensus of the council to not apply for this grant this year.

7.3. Review & Approve OLCC License Request by A. Sedlock

A motion was made by Councilor Fatland to approve the OLCC license request by Alyson Sedlock. The motion was seconded by Councilor Stinchfield and approved unanimously.

7.4. Budget Increase Request of South Gilliam County RFPD

The council received a funding increase from South Gilliam County Rural Fire Protection district from \$11,000 to \$17,500 a year. CA Greiner stated that she put the amount in the budget, but the agreement will need to be revised prior to payment. The city has representation on the Gilliam County Fire Services Board, but not the rural fire district. Consensus of the council to schedule a Public Safety Committee meeting in June to discuss changing the fire services contract to note a new amount for services.

7.5. Discuss Condon Food Pantry Funding Request

CA Greiner stated that the budget supports a \$2,500 donation which is the same as what was given to them in the current fiscal year. Councilor Stinchfield asked about other funding they were looking at for their building purchase. Councilor Fatland asked if they had looked at other building options and said that the shop behind City Hall was mentioned at one time and it was still a possibility. Councilor Fatland suggested that this issue go to the Finance Committee meeting in May to discuss what funding may be available.

7.6. ** Review & Approve the Addendum to Rural Development Initiatives Contract for Visioning Project

This addendum added \$10,000 to the first contract, of which \$5,000 was received from The Ford Family Foundation and \$5,000 will be taken from the city's budget. It adds on more in-person facilitation and the second community meeting that is scheduled for May 13, 4-8 p.m. at the Memorial Hall.

A motion was made by Councilor Stinchfield to approve the addendum to the RDI contract. The motion was seconded by Councilor Parm and approved unanimously.

8. STAFF REPORTS**8.1. Public Works – Public Works Superintendent Gibb Wilkins**

PW Wilkins said that 2.4 million gallons were pumped at City Farm in March. The park and golf course employees started this week, PW Aaron Fitzsimmons is going to short school next week and a weather station has been installed at the city shop to better predict Condon's weather. He said that there are three lots that were purchased that require water and sewer connections to develop, and he is working with engineers and land owner to get this completed. PW Wilkins said that "dark sky" streetlights have been installed near the baseball field development if anyone would like to see the difference to the regular streetlights. He said that the north Main Street sidewalk project is to begin this month.

8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

Lieutenant Flory said that Sheriff Bettencourt has been elected president of the Western State Sheriff's Association and will be busy with public land issues. He stated that Deputy Brittney Orendorff has been accepted into an investigation school and will be assisting major crime teams. He noted that he said that he was available to hear any city concern and that the Gilliam County Sheriff's Office is now fully staffed.

8.3. Administration – City Administrator Kathryn Greiner

CA Greiner stated that a request for a mural came in and needed to get dates from Mayor Hassing and Councilors Kirby & Hall for a HTAC meeting. It was decided that the group would look into having the HTAC meeting April 25, 5:30 p.m. Reminded council to fill out their annual ethics paperwork that is due April 15 and that the budget meeting is Monday, April 22.

9. COUNCIL INFORMATION

9.1. 2024-25 Budget Documents & Committee Notice

10. NEXT REGULAR MEETING DATE

10.1. The next regular Condon City Council meeting is Wednesday, May 1, 2024, 7 p.m.

11. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 7:34

Date _____
Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ACCTECH - A SYSTEMS INTEGRATOR							
1551	ACCTECH - A SYSTEMS INTEG	5670	TECH SUPPORT SVCS	04/01/2024	375.00	.00	
Total ACCTECH - A SYSTEMS INTEGRATOR:					375.00	.00	
ANDERSON, PERRY, & ASSOC.							
112	ANDERSON, PERRY, & ASSOC.	77049	GENERAL ENGINEERING SERV	03/31/2024	710.00	.00	
112	ANDERSON, PERRY, & ASSOC.	77050	WATER METER UPGRADE	03/31/2024	6,065.00	.00	
Total ANDERSON, PERRY, & ASSOC.:					6,775.00	.00	
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	MARCH 2024	Admin Janitorial	03/31/2024	372.86	.00	
Total ARAMARK UNIFORM SERVICES:					372.86	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	872564008X03	PHONE	03/06/2024	18.78	.00	
599	AT&T MOBILITY	872564008X03	PW Cell Phone	03/06/2024	18.78	.00	
Total AT&T MOBILITY:					37.56	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	34475	Admin Legal	03/20/2024	360.00	.00	
Total BAUM SMITH LLC:					360.00	.00	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1060014	TIRES	04/11/2024	790.08	.00	
Total BENNETT'S POINT S TIRE & AUTO:					790.08	.00	
BISHOP SANITATION							
876	BISHOP SANITATION	A-143882	Park Restroom	02/21/2024	157.00	.00	
876	BISHOP SANITATION	A-144514	Park Restroom	03/20/2024	157.00	.00	
Total BISHOP SANITATION:					314.00	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	2002	Copier Charge	03/27/2024	14.43	.00	
Total BOHN'S PRINTING:					14.43	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	X057431	E coli Coliform Testing	02/11/2024	100.00	.00	
151	BOX R WATER ANALYSIS LAB	X057645	Biochemical Oxygen	03/13/2024	112.00	.00	
151	BOX R WATER ANALYSIS LAB	X057648	CONSUMER CONFIDENCE REP	03/14/2024	105.00	.00	
151	BOX R WATER ANALYSIS LAB	X057648	CONSUMER CONFIDENCE REP	03/14/2024	105.00	.00	
151	BOX R WATER ANALYSIS LAB	X057654	E coli Coliform Testing	03/14/2024	100.00	.00	
Total BOX R WATER ANALYSIS LAB:					522.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	City HALL	03/21/2024	244.52	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	PARK	03/21/2024	38.72	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	MEMORIAL HALL	03/21/2024	235.07	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	Golf Course	03/21/2024	38.81	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	Sewer Plant w pivot	03/21/2024	225.27	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	Disposal	03/21/2024	578.40	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	City Farm	03/21/2024	1,059.65	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	Street Lights	03/21/2024	1,470.44	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	City Farm	03/21/2024	45.69	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	Pool	03/21/2024	56.21	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	Library	03/21/2024	302.96	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	GRADE SCHOOL	03/21/2024	171.70	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2024	NEW SHOP	03/21/2024	38.81	.00	
Total COLUMBIA BASIN ELECTRIC:					4,506.25	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	MARCH 2024	Water Fuel	03/31/2024	276.93	.00	
224	DEVIN OIL COMPANY	MARCH 2024	Sewer Fuel	03/31/2024	276.93	.00	
Total DEVIN OIL COMPANY:					553.86	.00	
GREINER, KATHRYN							
347	GREINER, KATHRYN	MARCH 2024	WASCO SMALL CITIES MEETIN	04/11/2024	53.60	.00	
347	GREINER, KATHRYN	MARCH 2024	ALRINGTON MCEDD MILEAGE	04/11/2024	50.92	.00	
347	GREINER, KATHRYN	MARCH 2024	FOSSIL LOC MTG MILEAGE 40X	04/11/2024	26.80	.00	
Total GREINER, KATHRYN:					131.32	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	MARCH 2023	Golf	03/31/2024	94.15	.00	
Total HATTENHAUER DIST.:					94.15	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	10104660	Administration	04/01/2024	205.51	.00	
766	HOME TELEPHONE COMPANY	10104660	Sewer	04/01/2024	165.10	.00	
766	HOME TELEPHONE COMPANY	10104660	Water	04/01/2024	43.52	.00	
Total HOME TELEPHONE COMPANY:					414.13	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	MARCH 2024	MRC Fiber Project	04/01/2024	2,000.00	.00	
Total INLAND DEVELOPMENT CORPORATION:					2,000.00	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	MARCH 2024	Golf	03/31/2024	91.25	.00	
Total JAMIESON & MARSHALL:					91.25	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	MARCH 2024	CLEANER	03/30/2024	7.32	.00	
371	M & A AUTO PARTS	MARCH 2024	BLUE MARK PAINT	03/30/2024	29.97	.00	
371	M & A AUTO PARTS	MARCH 2024	BUE MARK PAINT	03/30/2024	29.97	.00	
371	M & A AUTO PARTS	MARCH 2024	WINDSHIELD WASH	03/30/2024	7.49	.00	
371	M & A AUTO PARTS	MARCH 2024	WINDSHIELD WASH	03/30/2024	7.48	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
371	M & A AUTO PARTS	MARCH 2024	RECIP BLD 12"	03/30/2024	14.49	.00	
371	M & A AUTO PARTS	MARCH 2024	RECIP BLD 12"	03/30/2024	14.50	.00	
371	M & A AUTO PARTS	MARCH 2024	WHITE MARK PAINT	03/30/2024	59.94	.00	
371	M & A AUTO PARTS	MARCH 2024	WHITE MARK PAINT	03/30/2024	59.94	.00	
371	M & A AUTO PARTS	MARCH 2024	TIRE SEALANT AND KIT	03/30/2024	20.24	.00	
371	M & A AUTO PARTS	MARCH 2024	TIRE SEALANT AND KIT	03/30/2024	20.24	.00	
371	M & A AUTO PARTS	MARCH 2024	FENDERWASHER & BOLTS	03/30/2024	2.14	.00	
371	M & A AUTO PARTS	MARCH 2024	SCREW STAR	03/30/2024	14.99	.00	
371	M & A AUTO PARTS	MARCH 2024	SCREW STAR	03/30/2024	14.99	.00	
371	M & A AUTO PARTS	MARCH 2024	BOLTS	03/30/2024	1.50	.00	
371	M & A AUTO PARTS	MARCH 2024	1ST QTR DEMURRAGE	03/30/2024	37.50	.00	
371	M & A AUTO PARTS	MARCH 2024	FEUL FILTER AND WATER SEPA	03/30/2024	139.85	.00	
371	M & A AUTO PARTS	MARCH 2024	PARK SUPPLIES	03/30/2024	20.17	.00	
371	M & A AUTO PARTS	MARCH 2024	SAFETY GLASSES AND GLOVE	03/30/2024	9.59	.00	
371	M & A AUTO PARTS	MARCH 2024	SAFETY GLASSES AND GLOVE	03/30/2024	9.59	.00	
Total M & A AUTO PARTS:					521.90	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	MARCH 2024	City Hall Propane	03/31/2024	314.50	.00	
377	MORROW COUNTY GRAIN GRO	MARCH 2024	SEWER PROPANE	03/31/2024	234.00	.00	
Total MORROW COUNTY GRAIN GROW.:					548.50	.00	
OFFICE DEPOT							
427	OFFICE DEPOT	352655395001	Toner	01/31/2024	67.49	.00	
427	OFFICE DEPOT	356422162001	Toner	03/07/2024	98.17	.00	
Total OFFICE DEPOT:					165.66	.00	
OREGON DEPARTMENT OF TRANS.							
421	OREGON DEPARTMENT OF TR	S005(066)	CONDON PEDISTRIAN ACCESS	03/08/2024	78,515.86	.00	
Total OREGON DEPARTMENT OF TRANS.:					78,515.86	.00	
PACIFIC GOLF & TURF							
881	PACIFIC GOLF & TURF	W907357POR	Golf Machinery Repairs	03/31/2024	4,019.10	.00	
Total PACIFIC GOLF & TURF:					4,019.10	.00	
POST MASTER							
463	POST MASTER	APRIL 2024	Postage Trust Account	04/12/2024	250.00	.00	
463	POST MASTER	APRIL 2024	Postage Trust Account	04/12/2024	250.00	.00	
463	POST MASTER	APRIL 2024	Postage Trust Account	04/12/2024	250.00	.00	
Total POST MASTER:					750.00	.00	
RURAL DEVELOPMENT INITIATIVES							
1599	RURAL DEVELOPMENT INITIATI	2024-26	COMMUNITY VISIONING STATE	04/11/2024	10,000.00	.00	
Total RURAL DEVELOPMENT INITIATIVES:					10,000.00	.00	
TENNESON ENGINEERING							
533	TENNESON ENGINEERING	10645-07	Planning Consultant	03/27/2024	912.00	.00	
Total TENNESON ENGINEERING:					912.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
THE TIMES-JOURNAL							
540	THE TIMES-JOURNAL	MARCH 2024	Planning - GOLF CLUBHOUSE L	03/11/2024	126.00	.00	
Total THE TIMES-JOURNAL:					126.00	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	MARCH 2024	VISIONING MEETING	03/26/2024	78.76	.00	
Total TWO BOYS MEAT & GROCERY:					78.76	.00	
VISA							
559	VISA	MAR 24 1827	TRAVEL LUNCH	03/22/2024	33.60	.00	
559	VISA	MAR 24 1827	GRAND HOTEL CONFERENCE	03/22/2024	173.87	.00	
559	VISA	MAR 24 1827	TRAVEL LUNCH	03/22/2024	13.79	.00	
559	VISA	MAR 24 1827	GOLF PARTS	03/22/2024	201.33	.00	
559	VISA	MAR 24 1827	STAMPS	03/22/2024	157.44	.00	
559	VISA	MAR 24 1827	VISIONING SESSION DINNER	03/22/2024	360.00	.00	
559	VISA	MAR 24 1827	CREDIT FROM HOTEL CHARGE	03/22/2024	206.25-	.00	
559	VISA	MAR 24 5886	MICROSOFT MONTHLY EMAIL	03/22/2024	96.00	.00	
559	VISA	MAR 24 5886	MICROSOFT ONLINE SVCS	03/22/2024	37.50	.00	
559	VISA	MAR 24 5886	LIGHTING FILM	03/22/2024	7.99	.00	
559	VISA	MAR 24 5886	IPAD RETURN CREDIT	03/22/2024	75.00-	.00	
559	VISA	MAR 24 5886	OFFICE SUPPLIES	03/22/2024	115.89	.00	
Total VISA:					916.16	.00	
Grand Totals:					113,905.83	.00	

Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Account Summary

Billing Cycle 03/22/24
Days In Billing Cycle 31
Previous Balance \$(206.25)
Purchases + 940.03
Cash + 0.00
Special + \$0.00
Balance Transfers + \$0.00
Credits - \$0.00
Payments - \$0.00
Other Charges + \$0.00
Finance Charges + 0.00

NEW BALANCE \$733.78

Credit Summary

Total Credit Line \$10,000.00
Available Credit Line \$9,266.00
Available Cash \$0.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

* THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR *
* WAS...\$ 0.00 *

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE **\$733.78**

MINIMUM PAYMENT **\$733.78**

PAYMENT DUE DATE **04/16/2024**

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



Account Number

1827

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

03/22/24

New Balance

\$733.78

Total Minimum
Payment Due

\$733.78

Payment Due Date

04/16/2024

\$

733.78

CITY OF CONDON
CITY OF CONDON 2
PO BOX 445
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

12 4344 2212 1004 1827 00073378 00073378 2

Account Number: ##### 1827
Closing Date: 03/22/24
Credit Limit: \$10,000.00 Available Credit: \$9,266.00



Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
02/28/24	02/29/24	5812	24445004060000790851309	CKE*ITTER'S SALEM <i>Travel lunch</i>	\$33.60 <i>A140</i>
03/01/24	03/03/24	7011	24445004062500568479603	SALEM OR FSP*THE GRAND HOTEL SALEM <i>Conference</i>	\$173.87 <i>A140</i>
03/01/24	03/03/24	5814	24941504062091000200847	SALEM OR POPEYES 7144 TROUTDALE OR <i>Travel lunch</i>	\$13.79 <i>A140</i>
03/04/24	03/06/24	5200	24692164065101049968477	THE HOME DEPOT 4026 <i>Golf parts</i>	\$201.33 <i>C150</i>
03/19/24	03/20/24	9402	24137464080001357765168	THE DALLES OR USPS PO 4017920823 <i>Stamps</i>	\$157.44 <i>A10</i>
03/20/24	03/22/24	5812	24786644081021913516640	CONDON OR THE DRIVE IN CONDON OR <i>Visioning Session Dinner</i>	\$360.00 <i>A1000</i>

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 733.78

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

Account Summary

Billing Cycle	03/22/24
Days In Billing Cycle	31
Previous Balance	\$6,528.78
Purchases	+
Cash	+
Special	+
Balance Transfers	+
Credits	-
Payments	-
Other Charges	+
Finance Charges	+

NEW BALANCE \$182.38

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$9,817.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

* THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR *
* WAS...\$ 0.00 *

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$182.38
MINIMUM PAYMENT	\$182.38
PAYMENT DUE DATE	04/16/2024

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



Account Number

5886

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

03/22/24

New Balance

\$182.38

Total Minimum
Payment Due

\$182.38

Payment Due Date

04/16/2024

\$ 182.38

CITY OF CONDON
CITY OF CONDON 1
PO BOX 445
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

12 4344 2212 1003 5886 00018238 00018238 4

Account Number: ##### 5886
Closing Date: 03/22/24
Credit Limit: \$10,000.00 Available Credit: \$9,817.00



Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
02/22/24	02/23/24	5045	24430994053400819022577	MSFT * E0500R3Y6M	\$96.00
02/23/24	02/23/24	5045	24204294054000201833066	MSBILL.INFO WA	\$37.50
02/26/24	02/27/24	5942	24692164057104285169990	MSFT * E0500R3X0K	\$7.99
02/28/24	02/28/24	5732	74692164059105405799205	800-6427676 WA	\$75.00
				AMZN Mktp US*RZ9VK58S0	
				Amzn.com/bill WA	
				CREDIT VOUCHER	
				APPLE.COM/US	
				800-676-2775 CA	
03/14/24	03/14/24	6010	1 4074121384000040	PAYMENT - THANK YOU	\$6,528.78
03/20/24	03/21/24	5942	24692164080103193232131	AMZN Mktp US*RH7LI9XJ2	\$96.63
03/20/24	03/21/24	5942	24692164080103220864476	Amzn.com/bill WA	\$19.26
				AMZN Mktp US*RH73W4XW2	
				Amzn.com/bill WA	

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 182.38

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

Notice of Public Hearing

City of Condon's Historical Technical Advisory Committee (HTAC) will conduct a public hearing Thursday, April 25, 5:30 p.m. to consider a proposal of an art mural proposed by the Condon Arts Council at 216 S. Main Street, Condon, OR. Ordinance 2024-03 – Title II – Public Art provides for the application of a mural on a building in the Historic District that is to be reviewed for feasibility by the HTAC requiring extensive opportunities for public comment and review, and will give a recommendation for approval, recommendation with conditions or a denial to the Condon City Council. The Council will then have the opportunity to review the recommendation and give approval, approval with conditions or denial of the application.

The public is invited to attend the HTAC meeting and provide public comment either in person or in written form. Written comments are accepted by April 25, 4 p.m.

Mural plans and supporting documents are available on the city's website – www.cityofcondon.com
Questions of the process may be directed to City Administrator Kathryn Greiner 541-384-2711 or email admin@cityofcondon.com.



128 S. Main St
PO Box 445
Condon, OR 97823-0445
Tel. (541) 384-2711
Fax (541) 384-2700
Email: admin@cityofcondon.com

City of Condon Development Permit Application

CITY OF CONDON
Community Development Department
128 S. Main Street
P. O. Box 445
Condon, OR 97823

Date Issued _____
Building Permit Log # 664

TYPE OF LAND USE ACTION OR DECISION

☐ Building Permit ☐ Variance ☐ Conditional Use Permit ☐ Site Plan Review
☐ Comprehensive Plan/Zoning Map Amendment ☒ Other

APPLICANT

Name Condon Arts Council
Address PO Box 874 Condon 97823
Telephone # (541) 256-6393
E-mail condonartscouncil@gmail.com

LEGAL OWNER (If Different than Applicant)

Name _____
Address _____
Telephone # _____

PROPERTY INFORMATION

Address 216 S Main St. Condon, OR 97823
Map & Tax Lot 4521E10CA TL 200
Zone District/Overlay Historic
Oregon State Highway access ☐ [Yes] ☒ [No]

If yes, property owner must obtain appropriate Permits from Oregon Dept. of Transportation.

GENERAL INFORMATION

Describe current use of the property The CAC will have a mural painted at this location, pending approval.
Currently, the building hosts art activities. Art classes, an art studio, and community space are in planning phase.

Describe how proposal will change use of property The use of the property will not change.

The mural will be painted on the South end of the building. It will provide recognition for the arts building.

**INFORMATION REQUIRED FOR
Development Permit Application Review**

☐ 1 and 2 family residential development: *Scaled plot plan indicating property boundaries, setbacks, building location(s) with orientation(s), garage/carport/parking location and surface material Height of structures, street address, utility locations if known, and other information as required by Ordinance.*

☐ Multi-family, Conditional Use, Commercial or Industrial Development: *Detailed site plan, utilities, drainage, off street parking, landscaping, building footprints, outside lighting, proposed signs, and other information as required by Ordinance.*

☒ Other: Public Art ordinance 2024-03

John W. Allen

3/20/24

Signature of Applicant

Date

John W. Allen

03/20/24

Signature of Property Owner*

Date

*Notarized Owner Consent Letter may substitute for signature of property owner

STAFF REVIEW:

ZONE DISTRICT: _____ GEOHAZARD ZONE: _____

HISTORIC DISTRICT/STRUCTURE: ☐ YES ☐ NO

FLOOD DESIGNATION: _____

PREVIOUS PLANNING ACTIONS: _____

ARE THERE EROSION CONTROL ISSUES? ACCESS ISSUES? DOES THE PROPERTY HAVE ALL UTILITIES AND PUBLIC IMPROVEMENTS SUCH AS SIDEWALKS, SEWER AND WATER? ARE THERE ANY OTHER ITEMS THAT NEED ATTENTION?

DATE OF THE SITE VISIT: _____ PLANNER: _____

PLANNING APPROVAL: _____

PUBLIC WORKS APPROVAL: _____

Kathryn Greiner

From: Condon Arts <condonartscouncil@gmail.com>
Sent: Tuesday, March 26, 2024 6:42 PM
To: Kathryn Greiner
Subject: Re: Development Permit Application: Public Art mural
Attachments: mural Condon.jpg

Hi Kathryn,

Here is the information for the mural:

- Application – submitted
- Dimensions – 22' height x 75' width on south side of building (216 S. Main St.)
- Materials – Oil-based paint
- Placement – 100% of south facing wall, facing the Gilliam SWCD building
- Complete picture of the proposed mural (print version attached)
- Fee - \$350 fee for holding two public meetings and notice requirements: will pay with check

Items that HTAC will review under Chapter 20.04 I b – so these items should be addressed in your response to these questions:

- Scale - the mural will show two native steelhead fish, which will take up a majority of the mural wall (photo attached)
- Context - Many people will look at fish on a wall and ask, "why steelhead in Condon?" In fact, steelhead fish have a rich history in Gilliam County and they continue to make an impact on our communities. Native peoples traveled extensively along Thirtymile Creek, Rock Creek, Hay Canyon, and the John Day River and relied heavily on steelhead meat. Later, pioneers and homesteaders fished for steelhead as they built our towns and society. Fishing for steelhead was a part of growing up in Gilliam County until very recently. In the past 25 years, the steelhead has become endangered and is on the federal Endangered Species list. But thanks to the Gilliam Soil and Water Conservation District (SWCD), the steelhead is making a return to Thirtymile and on the John Day River. Gilliam SWCD has gotten millions of dollars in funding for habitat restoration and has been a valuable partner for area landowners. Their work has been recognized across the country and the return of steelhead to Gilliam County creeks and rivers would not be possible without their efforts. As a tribute to Gilliam SWCD, the Condon Arts Council will commission a mural from a renowned muralist. For their part, Gilliam SWCD will erect an informational kiosk that explains the mural, the history of the steelhead in Gilliam County and in the John Day Basin, and the district's success in restoring habitat for the steelhead.
- Community Support - Gilliam SWCD has written a letter of support and commitment to signage and access. Gilliam SWCD will invite partners from EWEB and ODFW to the mural's opening. The Oregon Frontier Chamber of Commerce sees potential for promoting tourism and is also going to submit a support letter. Signatures in support from area businesses and community members will also be submitted. A community gathering will be held at the Gilliam SWCD parking lot and green-space when completed.
- Feasibility - An artist has committed to doing the full mural in a week's time.
- Media - The Times-Journal will cover the mural painting and will make the information available online.
- Structural Surface Stability - The surface of the building is made of cinder blocks, the paint will not disrupt the structure.
- Signed easement with business owner to the city - Does not apply

- Public Accessible, safety and lighting as outlined in ordinance - Gilliam SWCD will allow for public access to their parking lot, and the adjoining green space with picnic tables will be an ideal place to view the mural. No lighting will be placed on the mural.

Thank you,

Steve Allen
CAC

On Thu, Mar 21, 2024 at 2:05 PM Kathryn Greiner <admin@cityofcondon.com> wrote:

Steve,

I am going through the ordinance and here is what I am going to need to move your mural request to the Historical Technical Advisory Committee:

- Application – which has been submitted
- Dimensions – this needs to include measurements not someone like “the side of the building” – what side? Length, height, etc
- Materials – what materials are going to be used on this mural. Allowed are listed in Chapter 20.04 C(b))
- Placement – Chapter 20.04C(c) – note requirements
- Complete picture of the proposed mural and send in a form that can be put on an 11” x 17” paper for the posting requirement.
- Fee - \$350 fee for holding two public meetings and notice requirements

Items that HTAC will review under Chapter 20.04 I b – so these items should be addressed in your response to these questions:

- Scale
- Context
- Community Support
- Feasibility
- Media
- Structural Surface Stability
- Signed easement with business owner to the city
- Public Accessible, safety and lighting as outlined in ordinance

Once I get the information requested above that is sufficient to determine it is ready to go to the HTAC, a meeting will be set with notice in the TJ 14 days prior to the meeting, posting requirements at site of the proposed mural, notices to people and entities outlined in the ordinance.

ORDINANCE 2024-03

AN ORDINANCE TO ADOPT PUBLIC ART MURAL CODE

Title II – Public Art

Chapter 20. Public Art Murals

20.01 – Title of Code

20.02 – Purpose

20.03– Definitions

20.04 – Public Art Murals

20.06 – Prohibition of Compensation

20.08 – Violations & Enforcement

Chapter 20.01 Title

This Ordinance shall be known as the Public Art Mural Ordinance.

Chapter 20.02 Purpose

The purpose of this title, and policy of the City of Condon, is to permit and encourage art murals under certain terms and conditions. Art murals comprise a unique medium of expression that serves the public interest. Art murals have purposes distinct from signs and confer different benefits. Such purposes and benefits include improve aesthetics; avenues for original works of artistic expression; public access to original works of art; community participation in the creation of original works of art; community building through the presence of, and identification with original works of art; and a reduction in the incidence of graffiti and other crime. Art murals can increase community identity and foster a sense of place and enclosure if they are located at heights and scales visible to pedestrians and are retained for a period of five years or more.

Chapter 20.03 Definitions

Words used in this title have their normal dictionary meaning unless they are listed in this chapter or unless this title specifically refers to another title. Words listed in this chapter have the specific meaning stated or referenced unless the context clearly indicates another meaning.

Application – is the party that is primarily responsible for the design and installation of an art mural.

Original art mural – a hand-painted, hand tiled, metal, or digital image on the exterior wall of a building where the wall or surface is either on city-owned property or has a public art easement and is viewable from another property right-of-way.

Compensation – the exchange of something of value. It includes, without limitation, money, securities, real property interest, barter of goods or services, promise of future payment, or forbearance of debts. "Compensation" does not include goodwill, or an exchange of value, that a building owner (or leaseholder with a right to possession of the wall upon which the mural is to be placed) provides to an artist, muralist, or other entity, where the compensation is only for the creation and/or maintenance of

the mural on behalf of the building owner or leasehold, and where the building owner or leaseholder fully controls the consent of the art mural.

Owner – the entity(ies) that own(s) the real property that contains the building or structure upon which a public art mural is installed. In the case where a public art mural is installed in the right-of-way, the owner means the entity(ies) with jurisdiction over that right-of-way.

Right-of-way – an area that allows for the passage of people or goods. Right-of-way includes passageways such as pedestrian connections, alleys and all streets. Right-of-way may be dedicated or deeded to the public for public use and under the control of a public agency, or it may be privately owned.

Ad Hoc Mural Committee – the committee assembled, or assigned by the council, on an ad hoc basis to review and make a recommendation to the Condon City Council.

Chapter 20.04 – Art Murals

A. Standards for Public Art Murals

- a. Allowed Locations – Public art murals are only allowed on building or structures as described below:
 - i. Historic District
 - ii. Commercial Zones – only operating as a business not residential as described in Chapter 154.022
 - iii. Public/Open Spaces – Chapter 154.021
 - iv. Must be on a building not a stand-alone wall or billboard
- b. Prohibited locations –
 - i. .
 - ii. Historic District Restrictions – not on property designated as National Register, Primary/Contributing or Secondary/Contributing

B. Public Ownership, Duration and Alteration

- a. Public Ownership – The mural must be on the surface of a building or structure that is either on property owned by the City of Condon or a building which a mural easement to the City of Condon has been granted.
- b. Duration & Alteration – The public art mural shall remain in place, without alteration for a minimum period of 5 years.
 - i. “Alterations” includes any change to a permitted mural, including, but not limited to any change to the image(s), materials, colors, or size of the permitted mural. “Alteration does not include naturally occurring changes to the mural caused by exposure to the elements or the passage of time.
 - ii. Minor changes to the permitted mural that result from maintenance or repair of the mural shall not constitute “alteration” Such minor changes may include slight and unintended deviations from the original image, colors, or materials that occur when the permitted mural is repaired due to the passage of time or as a result of vandalism.

iii. Removal – Public art murals may be removed within the first 5 years of the date of registration, per the terms of the public art easement and under the following circumstances:

1. The property on which the mural is located is sold.
2. The structure or property is substantially remodeled or altered in a way that precludes continuance of the mural.
3. The property undergoes a change of use authorized by the planning department.

C. Physical Standards

- a. Dimensions – A public art mural may not wrap around a wall or corner and/or extend above the wall. Public art mural may comprise 100% of flat wall surface.
- b. Materials – Public art murals may include the following: paint, painted wood or plastic surfaces affixed to a building or structure, mosaics of ceramic tile and/or glass, vinyl or pella, metal, or similar materials. The Ad Hoc Committee may consider other materials in their review of a proposed public art mural.
- c. Placement – No new public art mural shall obstruct the functioning of any building opening, including but not limited to windows, doors and vents. Must be visible from public street.

D. Structural Permit – Public art murals that are affixed to a building, or contain elements that extend from the wall, shall require a structural permit approved as deemed necessary by the City of Condon planning department.

E. Lighting – No new or existing public art mural may consist of or contain electrical or mechanical components or changing images: ie. Moving structural elements, flashing or sequential lights, lighting elements, or other automated methods that result in movement, the appearance of movement, or change of mural image or message. Static illumination, which is turned off and back on not more than once every 24 hours, is permitted. Lighting may be required for safety or crime deterrent purposes with consideration to impacts to surrounding properties, as determined by the City planning department.

F. Application – An applicant shall initiate a proposal to place a public art mural by filling out an application with the City. The application shall be made on forms provided by the city, include the application fee for review of a public art mural, and include any accompanying materials deemed necessary by the city for review of the public art mural proposal (such as proposed designs, site photos, and building or structure elevation drawings). Any fees shall be in accordance with the city's fee schedule.

G. Administrative Review

- a. Upon submission of a completed application for a public art mural conforms with the standards in Section A of this form.
- b. Upon finding that the public art mural conforms with the standards in Section A of this ordinance, the City Administrator, or designee shall inform the applicant in writing that the proposed public art mural meets the standards. The City Administrator, or designee shall then provide the applicant with the materials to complete the public notice requirements.

- c. Prior to the Ad Hoc Committee review, the applicant shall provide documentation to the City Administrator, or designee, that they complied with the public notice requirements.

H. Public Notice

- a. Mailed Notice – mailed notice is intended as a courtesy to provide the public with a chance to review and discuss the proposal.
 - i. The City Administrator or designee shall mail a notice to landowners within 250 feet of the proposed public art mural, Gilliam County Historical Society and any art and chamber organizations that do business in Condon.
 - ii. The notice shall be mailed 14 days prior to the HTAC committee's review of the proposed public mural.
 - iii. The notice shall include instructions for submitting comments, the name and contact information for the applicant and owner, contact information for the City Administrator, or designee, and legibly sized color representation of the proposed public art mural.
 - b. Posted Notice – A notice shall be posted at the site of the proposed public art mural and conform to the following standards:
 - i. The notice shall be posted at least 14 days prior to the HTAC committee's meeting to review the proposed art mural. The city Administrator, or designee, shall provide the applicant with materials to be posted. If the notice is damaged or removed, the application shall replace the notice as soon as possible.
 - ii. The notice shall be durable and waterproof.
 - iii. The notice shall be clearly visible from the public right-of-way and be at least 11x 17 inches. The City Administrator, or its designee, may require more than one sign to be posted depending on the specific site characteristics.
 - iv. The notice shall include the name and contact information for the applicant and owners; contact information for the City Administrator, or designee; and a legibly-sized color representation of the proposed public art mural.
 - c. Public Distribution – Notice shall be posted on the city's website and may be linked with any community social media accounts. Notice must also be posted in the city's newspaper of record no less than 14 days prior to the HTAC review.
- I. Ad Hoc Review Committee – The Ad Hoc Review Committee will be assigned to the Historic Technical Advisory Committee (HTAC) as appointed in the Historic District Ordinance 154.024. The intent of the review is to explore the feasibility of the mural, evaluate the community support for the proposed mural, assess the mural given its context and its placement on either city building or a building with a public art easement, and to make a recommendation to the City Council for approval, approval with conditions, or denial of the public art mural application.
- a. Review process – The Ad Hoc Committee shall be convened by the City Administer, or its designee and shall meet within 30 days of the submitted mural application being deemed complete.
 - b. Review criteria – as follows.
 - i. Scale – Appropriateness of scale to the wall upon which the mural will be painted/attached and to the surrounding physical features.
 - ii. Context – Architectural, geographical, sociocultural, and/or historical relevance to the site.
 - iii. Community Support – General support/advocacy from the building owner/user, surrounding neighborhood, adjacent businesses, historical society, and art community.

- iv. Feasibility – Demonstrated ability to complete the proposed mural on time and within budget.
- v. Media – Appropriate proposed media to ensure the mural's longevity and durability.
- vi. Structural and Surface Stability – Commitment to repair the mural surface as necessary before painting and plan for mitigating graffiti through design and/or graffiti coating.
- vii. Signed Easement from Building Owner – Commitment to repair the mural surface as necessary before painting and plan for mitigating graffiti through design and/or graffiti coating.
- viii. Public Accessibility, Safety and Lighting – Compliance with city codes for safety, accessibility, and lighting.

J. Notice of Decision

- a. Authority -The Condon City Council will have the authority to determine if an application for public art mural substantially meets all the applicable requirements and to issue a final approval, approval with conditions or denial of the public art mural application.
- b. Notice of Decision – the City Administrator, or its designee, shall issue notice of its decision in writing. The decision shall include the following information:
 - i. A brief summary of the proposal.
 - ii. A description of the subject property is reasonably sufficient to inform the reader of its location, including street address, if available, map and tax lot number and zoning designation.
 - iii. A statement of the facts that the review authority relied upon to determine whether the application satisfied, or failed to satisfy, each applicable approval criterion.
 - iv. The decision to approve or deny the application and if approved, any conditions of approval necessary to ensure compliance with the applicable criteria.
 - v. The date upon with the decision rendered shall become final, unless appealed. The decision shall state the date and time by which an appeal must be filed. The statement shall reference the requirements for filing an appeal for the decision.
 - vi. A statement that the complete public art mural application file is available for review, including findings, conclusions and any conditions of approval. The decision shall list when and where the case file is available and the name and telephone number of the city representative to contact about reviewing the case file.
- K. Appeals – A decision on the approval, approval with conditions, or denial of the public art mural application may be appealed by filing a written request to the City Administrator within 15 days of the date on the notice of decision. If the 15th date falls upon a weekend or legal holiday, the end of the appeal period shall be extended to the end of the next business day.
- L. Mural Maintenance – Public art murals shall be maintained by the property owner for 5 years and per the terms outlined in the public art easement.
- M. Violations & Penalties – It is unlawful to violate any provision of this title, any administrative rules adopted by the City of Condon pursuant to this title, or any representations made, or conditions or criteria agreed to, in an art mural permit application. This applies to any applicant for an art mural permit, the proprietor or a use or development on which a permitted art mural is located, or the owner of the land on which the permitted art mural is located.

- a. Notice of violation – the City Administrator, or its designee, must give notice of any violation to the property owner. Failure of the property owner to receive the notice of the violation does not invalidate any enforcement actions taken by the city.
- b. Responsibility for Enforcement – The regulations of this title, and the conditions of art mural permit approvals, shall be enforced by the City Administrator, or its designee.

20.06 Prohibition of Compensation

No compensation will be given or received for the display of art murals or for the right to place the mural on another's property. The applicant shall certify in the permit application that no compensation will be given or received for the display of the mural or the right to place the mural on the property.

Chapter 20.08 – Violation & Enforcement

It is unlawful to violate any provision of this title; any administrative rules adopted by the City of Condon pursuant to this title; or any representations made or conditions or criteria agreed to, in an art mural permit application. This applies to any applicant for an art mural permit, the proprietor or a use or development on which a permitted art mural is located, or the owner of the land on which the permitted art mural is located.

- a. Notice of Violations. The City Administrator, or designee, must give notice of any violation to the property owner. The failure of the property owner to receive the notice of the violation does not invalidate any enforcement actions taken by the city.
- b. Responsibility for Enforcement. The regulations of this title, and the conditions of art mural permit approvals, shall be enforced by the City Administrator, or designee.

Ordinance was approved the ____ day of _____, 2023.

Vote – Yay ____ Nay ____ Abstain ____ Absent ____

Mayor Jim Hassing

Date

Attest:

Kathryn Greiner City Administrator



Hanna Bass
102 S Washington Street
Condon, OR 97823
hannalbass@outlook.com
4/23/2024

Condon City Council
128 S Main Street
Condon, OR 97823

Dear Condon City Council and to whom it may concern:

I am writing to express my wholehearted support for the proposed painting mural in our town from the Condon Arts Council. As a resident of Condon, I believe that this mural will not only beautify our community, but also serve as a symbol of our town's culture and spirit.

Art, in its many forms, has the power to bring people together, inspire conversation, and create a sense of pride in our community. A mural, visible to all who pass by, is a wonderful way to achieve this. It can transform a plain wall into a vibrant, thought-provoking, and engaging piece of community art for people to gather and discuss, take photos, and encourage time spent on our beautiful historic main street.

The proposed mural, with its focus on Gilliam Soil and Water Conservation District, is particularly relevant to our town because of the efforts made by them in the community that is widely recognized. I believe this mural will become a landmark in our town, drawing visitors and sparking interest in our local culture and history and proving to the local economy.

I urge you to support this project and the positive impact it will have on our community. Public art is an investment in the community's future, and this mural is an opportunity to enhance our town's visual landscape and cultural richness. I am originally from Prairie City, which also has a historic setting on Front Street and is a focal point for travelers and tourism. A mural was painted on the side of a building around 20 years ago, and to this day you can see people stop, take photos, and observe while walking down Front Street.

Thank you for considering my support for this project. I am confident that this mural will bring joy, provoke thought, and foster community spirit among all who see it.

Best regards,

Hanna Bass

4/17/24

RE: MAIN STREET MURAL ARTWORK
(NO FISH PLEASE)

THOUGH I AM IN SUPPORT OF MURAL ART
I BELIEVE IT SHOULD REPRESENT THE
VALUES OF OUR COMMUNITY.. ESPECIALLY
WITHIN OUR HISTORIC OVERLAY.

THEREFORE, I'VE PROVIDED SOME VISUAL
IMAGES THAT MIGHT INSPIRE.

NOTE THAT THE SILHOUETTE EXAMPLE WOULD
TIE IN WITH THE FAIRGROUNDS ARTWORK

- VERNON GREY

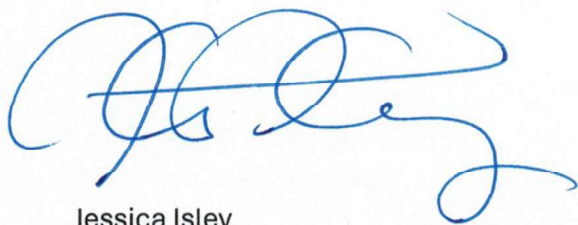


A six-horse team draws two "bulk wagons," used to transport wheat, which was carried loose in the wagons rather than sacked. Pictured are Dwight and Don Potter. Picture donated by Evelyn Potter. (GC 146)

April 16, 2024

City of Condon
Historical Technical Advisory Committee
128 S. Main St
Condon, OR 97823

I am writing in response to the Condon Arts Council's proposed art mural at 216 S. Main St., Condon. I do not personally appreciate the appeal of this mural design. In my opinion, if murals are going to be permitted on historical buildings on Main Street, I would like to see something more directly related to the City of Condon or depict the business of the building the mural is placed on (such as their logo or what the business does/is involved in). I also believe the mural is too large for this design. As much as art should be noticed I believe a smaller scale, or a busier design would make the mural a little more nuanced, so it doesn't take away from the charm of Condon's historic Main Street. I appreciate you taking my thoughts on this into consideration.

A handwritten signature in blue ink, appearing to read 'Jessica Isley', with a stylized, flowing script.

Jessica Isley
Condon, OR

Kathryn Greiner

From: Heather Devine <devineheather2@gmail.com>
Sent: Thursday, April 18, 2024 1:04 PM
To: Kathryn Greiner
Subject: City mural

I would like to voice my support for a mural in Condon, but also my opposition to fish being an element of a mural plan. A mural should be relevant to the area in which it is located, and considering we do not have a significant waterway, fish do not seem to be a reasonable representation of this community.

Thank you for considering my input.

Heather Devine

Rod Cross

931 NE Alder Street
Toledo, OR 97391
rod.cross@cityoftoledo.org

22 April 2024

Jim Hassing

Mayor, City of Condon
128 S. Main Street
Condon, OR 97823

Mayor Hassing and City Council,

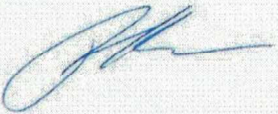
I am writing to you today in support of the mural project in your city. Condon is an outstanding example of rural Eastern Oregon and all that it represents. The proposed mural continues that representation proudly and with vibrancy.

As mayor of the City of Toledo, I began our "Art Toledo" initiative amidst the COVID pandemic as a way to get several goals accomplished. My first goal was to showcase the wonderful art and artists that we have in East Lincoln County. My second goal was to have murals that would reflect our heritage and our youth. Thirdly, was to engage our youth in a way that would give them buy-in to the town and its future. Lastly, I wanted folks to take the trip inland off the coast and bring their tourist dollars here.

All of these objectives have been reached and we continue to grow our artists and our murals, along with more opportunities for local artists to grow in their craft. We have three more murals planned for this year: a sensory mural, Veterans Mural and our annual "Youth Mural". All of our murals bring in folks from the coast and around Oregon and they have greatly impacted our local economy.

I encourage you and your council to not just champion this mural for your town, but others as they arise. Keep in the theme of "Historic Condon". Preserving the past for the future generations is not just noble, but it is essential in this fast paced electronic age that our youth are growing up in.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rod Cross", is centered within a rectangular area of a light gray grid background.

Rod Cross

Mayor, City of Toledo

Brooklynn Griffith
12905 Buckhorn Rd
Fossil, OR 97830

Condon City Council
128 S Main St.
Condon, OR 97823

To Condon City Council and whomever else it may concern:

I am personally writing to express my support for the mural proposed by the Condon Arts Council to adorn the old Sweeney Mortuary building. This mural will not only play a role in revitalizing and beautifying a rather drab wall in our Historic Main Street district, but it will also provide an economic boost to our community, hold educational value, and provide environmental awareness.

The Condon Arts Council is working to revitalize two vacant buildings on Main Street, which is bringing new life and vibrancy into our community. Their events and activities, including music concerts, kids' camps, and various community activities, have been welcomed additions! It's been neat to see the theatre I grew up going to every weekend get new life breathed into it.

I firmly believe that a mural in Condon will serve as stimulus for positive change! Research has shown the numerous benefits that murals bring to businesses and communities. Murals can have a significant impact on tourism, creating a snowball effect where visitors are drawn to the area, leading to increased interactions with local businesses and deeper engagement in the community. We will likely see an increase in the number of individuals stopping to take photos of the mural, which in turn brings them into our community and supports the local economy.

Additionally, the proposed mural will not only enhance the vibrancy of Condon's Main Street but will also pay tribute to the invaluable work of the Gilliam Soil and Water Conservation District (SWCD) in steelhead habitat restoration. I don't think very many people in our community understand the importance of the work being completed by SWCD, and as someone whose family has played a role in these efforts, I support this mural and how it will provide us with a deeper understanding of the remarkable efforts of Gilliam SWCD, and the statewide and national recognition they have received for their work. Growing up with Thirtymile in my backyard, the work of Gilliam SWCD is both inspiring and deserving of greater recognition.

A mural can serve as a powerful tool for sparking discussion and engaging both community members and visitors to Condon. I wholeheartedly endorse the simple yet beautiful design and look forward to celebrating the completion of the mural!

Respectfully,

Brooklynn Griffith



April 19, 2024

To whom it may concern,

The Oregon Frontier Chamber of Commerce would like to express our support for the proposed mural to be painted on the old Sweeney Mortuary building.

At a time of significant change in our region, we believe that a mural in Condon will not only enhance the aesthetic appeal of our Main Street but also play a pivotal role in fostering community engagement and promoting tourism.

Research has shown the positive impact murals can have on businesses and communities. Areas with murals and public art have been shown to boost revenues for nearby businesses. Murals can entice visitors to stop and explore rather than simply passing through town. This curiosity often leads to increased interaction with local businesses and deeper engagement with the community.

Additionally, the proposed mural will serve as a testament to the vital work being carried out by the Gilliam Soil and Water Conservation District in steelhead habitat restoration. It will not only beautify our town but also raise awareness about an important environmental cause.

A mural can be a powerful tool for creating discussion and engaging the public and visitors, living and passing through Condon. I am confident that this mural will bring more life, vibrancy, and economic opportunity to Condon's Main Street and I support the Condon Arts Council in this endeavor.

Sincerely,

Shania Drinkwine-Wagenaar

Executive Director

Oregon Frontier Chamber of Commerce



311 S. MAIN STREET
P.O. BOX 315
CONDON, OR 97823
(541) 384-7777

April 21, 2024

Condon City Council
128 N. Main
Condon, OR 97823

RE: CONDON ARTS COUNCIL MURAL

Council Members/Committee

I am writing this letter in support of the Condon Arts Council's proposed mural project.

I have seen first-hand how the Condon Arts has provided exposure to the youth in our community. They have not only received training in the performing and creative arts, but participated in technical camps, writing and film. Through the Condon Arts, our Grandson and another teen were awarded Scholarships to the acclaimed Young Musicians & Artists Camp at Willamette University to receive further training culminating in multiple live performances. These opportunities are challenging our youth and building the confidence and leadership skills needed to become successful adults.

The Condon Arts Council's plans for the Liberty Theatre and former Sweeney Mortuary Building show their long-term vision to keep the Arts alive in our community, that only adds to the livability of Condon and for those who visit.

It is my understanding that the Steelhead Mural was chosen to also acknowledge the great work their neighbor, Gilliam County Soil & Water District has accomplished in restoring fish habitat in our area.

Thank you for your consideration.


Eileen E. Potter
PO Box 553
Condon, OR 97823

Condon City Council
128 S Main St.
Condon, OR 97823

To Condon City Council and whomever else it may concern:

We are writing on behalf of the Gilliam County Historical Society to express our support for the mural proposed by the Condon Arts Council to adorn the Sweeney Mortuary building.

In recent years, the Condon Arts Council has worked to revitalize two vacant historic buildings on Main Street, which are huge achievements on their own. Additionally, this council has brought numerous events and activities, including music concerts, kids' camps, and various community activities, that have been welcomed by the community.

We firmly believe that murals in Condon will not only enhance the aesthetic appeal of our community which in turns makes it a more enjoyable place to live and visit, but will also provide educational value, community engagement, and preservation of our history and culture. This mural would encourage dialogue and reflection on our community's local ecosystem, helping residents and visitors to understand our impact on natural resources and the importance they have played in shaping the history of our region.

The John Day River and its tributaries, including Thirtymile Creek, hold a rich ecological and historical significance for our community. Substantial efforts have been made in recent years to rehabilitate steelhead habitat along Thirtymile Creek. This mural would not only celebrate the natural beauty and diversity of our local ecosystem but also pay tribute to the invaluable work of the Gilliam Soil and Water Conservation District (SWCD) in steelhead habitat restoration. The mural would provide folks with a deeper understanding of the remarkable efforts of Gilliam SWCD, and the statewide and national recognition they have received for their work.

A mural can serve as a powerful tool for sparking discussion and engaging both the public and visitors to Condon. The Gilliam County Historical Society supports the mural and looks forward to what this could mean for future projects within the community of Condon.

Sincerely,

Board of Directors
Gilliam County Historical Society



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

**CITY OF CONDON
WORK SESSION AGENDA
BUDGET COMMITTEE MEETING
Monday, April 22, 2024, 7:00 PM
CONDON CITY HALL**

1. PRIOR YEAR CHAIR OR MAYOR CALL THE BUDGET COMMITTEE MEETING TO ORDER

Mayor Jim Hassing called the budget committee meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing; Councilors Dustan Hall, Donald Jamieson, Dawn Parm, Jeremy Kirby and Jan Stinchfield (zoom); Committee members - Cassandra Flatt, Tara McIntosh, Dan Schott, Jay LaRue.

Absent: Councilor Tom Fatland; Committee members - Mark Wilson and Rachel Boyer.

3. ELECTION OF BUDGET COMMITTEE OFFICERS

3.1. Election Budget Committee Chairperson

A motion was made by Councilor Jamieson to elect Mayor Hassing as the budget committee chairman. The motion was seconded by Councilor Parm and approved unanimously.

3.2. Elect Budget Committee Secretary

A motion was made by Councilor Jamieson to election CA Greiner as the budget committee secretary. The motion was seconded by Cand and approved unanimously.

4. PUBLIC COMMENT ON THE 2024-25 CITY OF CONDON BUDGET & STATE REVENUE SHARING

4.1. The Budget Committee will hear comments from the public regarding the budget and possible uses of State Revenue Sharing. Comments are limited to five (5) minutes.

Mayor Hassing opened the public hearing at 7:02 p.m. and hearing no public comment on the budget or state revenue sharing, closed the hearing.

5. REVIEW & APPROVE THE APRIL 17, 2023 BUDGET COMMITTEE MEETING MINUTES

5.1. Budget Committee Meeting Minutes from April 17, 2023

A motion was made by LaRue to approve the April 17, 2023 budget committee meeting minutes. The motion was seconded by Councilor Kirby and approved unanimously.

6. REVIEW THE CITY OF CONDON BUDGET MESSAGE & OTHER DOCUMENTS

6.1. Budget Message for the 2024-25 City of Condon Budget

A budget message was included in the budget packet for review of the committee projects that the city has completed or is working on this year, and projects proposed for the 2024-25 fiscal year. CA Greiner gave a brief summary of the projects that are being completed in the current fiscal year and the projects that are scheduled to be completed in the 2024-25 budget year. Sge did note that one change that will be shown in several of the city's funds is an additional public works employee.

6.2. Budget Notes for the 2024-25 City of Condon Budget

Budget notes for each fund were included in the packet. CA Greiner stated that there was one change in the fire department budget which was an increase from \$11,000 a year to South Gilliam County Rural Fire Protection District to \$17,500. This was received after the budget had been completed. She stated that this was a reasonable request due to no increases since the



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inception of the agreement in 2015. She will explain the other changes as the committee goes through the budget under 7.1 on the agenda.

6.3. Other Related 2024-25 Budget Documents

The packet included council's approved goals and priorities approved February 7, 2024.

7. REVIEW & DISCUSS THE 2024-25 CITY OF CONDON BUDGET

7.1. Discuss and Review the 2024-25 City of Condon Budget

CA Greiner went through the budget by fund:

General Fund - Down slightly due to larger than normal transfers from the General Fund to other funds. She noted in the revenue that interest has doubled from prior year, taxes and WM host fees have increased, and the swimming pool contract was increased to account for wage increases. The Gilliam County SIP funds have decreased and should continue to decrease with no projects having the city getting as much in funds in the next few years. There is a placeholder for outside grant funding of \$100,000.

- Administration - expenses have increased due to changes in personnel costs and funding for some construction on City Hall and increased Community Projects to account for a \$2,500 donation to the Condon Food Pantry.
- Police - expenses email the same.
- Fire - Request of a 59% increase in contract amount. First increase requested since 2015.
- Golf Course - significant increase due to construction of a new golf course clubhouse at a cost of approximately \$210,000. This project may start in June 2024, which may require a supplemental budget, then will not sure the full \$225,000 budgeted.
- Park - slight increase due to wage and benefit increases.
- Swimming Pool - relatively the same, but working with NCESD to provide free swim lessons to children that live in their region - Gilliam, Sherma and Wheeler Counties.
- Non-Departmental - lowered the amount of transfers to build back up the cash reserves in the General Fund, which also lowers the Contingency.

Memorial Hall - decreased significantly with projects completed in the current fiscal year that include floor refinishing and minii-splits that allow for air conditioning.

State Street - increased due to grant from ODOT from Small City Allotment raising from \$100,000 to \$250,000 and the completion of the North Main Street project.

State Revenue Sharing - remained the same with no projects planned at this time. The city's dark fiber lease is in this fund and continue to look for projects to use the access to fiber.

Development - increased due to no large housing project completed this year and had a significant transfer in for potential projects. This may include continued development at Fairway Housing by golf course, or some housing and planning issues with the Condon Grade School Building.

Water - increased due to adding another full time public works employee that is to start no later than July 1 of which 40% of that cost is account for here.. The bulk of the change is in lowering the contingency to account for this new employee.

Sewer -similar to water fund that accounts for 40% of a new full-time public works employee which is by adjusting the contingency.

Equipment Reserve - no major equipment purchases were made and the transfers remained the same.

Condon Grade School - the facility is currently owned by Environmental Sentry Corporation Port of Arlington but it is anticipated that it will be returned to the city once it has been abated. The funds are to start with the planning, engineering and architectural work if the building is repurposed. The estimates for repurpose into housing and common/public space has been estimated between \$8.9 - \$12 million.



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Sewer Reserve - this has increased by interest and fees that are charged monthly on the sewer accounts.

Water Trust - this is not budget and contains the deposits of water/sewer customers.

Transient Room Tax - total fund is approximately the same amount of money as previous year. CA Greiner noted that the city is contracting with the Oregon Department of Revenue to do the collection of the tax at a cost of \$10 per rental per quarter. This will streamline the process and is an inexpensive method to collect the tax. Councilor Jamieson asked if this also applied to the Condon Motel and Hotel Condon, which CA Greiner said that it does and remains the same rate of \$10 per quarter as the Air BnBs.

Water System Improvement - This is where the remote-read meter project is budget that is approximately \$300,000 of which \$200,000 is paid for by a Gilliam County Capital Investment Grant. This is to be completed by September 30, 2024. The fund has decreased due to the city storage shop project cost was split between this fund and the Wastewater Improvement fund (030). Schott asked what the total cost of the city shop was and CA Greiner said it was \$340,000.

Wastewater System Improvement - the cost of the city storage shop was included in this fund which notes the decrease in the overall fund total. The other project that is schedule for 2024-25, is replacement of line on Gilliam Street from Main to Ward streets.

Water Equipment Reserve - increased from transfer and interest income allocation. No major purchases were made this year.

Sewer Equipment - increased from transfer and interest income allocation. No major purchases were made this year.

Debt Service - this fund collects taxes from a bond to pay for the cost of construction of the wastewater treatment plant and shop and meets the requirement of the debt instrument.

8. MOTION TO APPROVE THE 2024-25 CITY OF CONDON BUDGET OR A CONTINUANCE TO APRIL 29, 2024

A motion was made by Councilor Parm that the City of Condon budget committee approve taxes for the 2024-25 fiscal year at the rate of 7.2820 per \$1,000 of assessed value for operating purposes, and in the amount of \$26,000 for payment of bond principle and interest. The motion was seconded by Councilor Hall and approved unanimously.

A motion was made by Councilor Hall that the City of Condon budget committee approve the 2024-25 proposed budget as presented. The motion was seconded by Councilor Parm approved unanimously.

9. ADJOURN

Mayor Hassing adjourned the budget committee meeting at 7:28 p.m.

Budget Committee Chair

Date

Attest: _____
Kathryn Greiner, City Administrator



INSURANCE

Your trusted insurance and risk management advisor

SB1576

This message serves to inform you of the recent enactment of SB 1576 by Governor Kotek, which addresses recreational immunity for improved trails in Oregon. The bill was signed into law March 27th 2024 and came into effect immediately. As a result, trails closed due to the Fields v. City of Newport court decision can now be reopened.

Impact of SB1576

SB1576 allows cities to keep trails, bridges, staircases and the like open to the public to recreate without subjecting local governments to liabilities and risk associated with the use of these improved trails. CIS released an update March 27th retracting their earlier recommendation to close improved trails. Local governments across Oregon can now communicate to the public that trails and recreational facilities are accessible and will remain so throughout the summer season.

Temporary Protection

It should be noted that this measure is temporary, with its protections expiring on January 1, 2026. Efforts are underway to develop a permanent solution, expected to be in place by 2025. At WHA Insurance we offer comprehensive services tailored to the unique needs of Public Entities, including loss control and risk management strategies to enhance safety and mitigate potential liabilities for improved trails. If you have any questions or would like more information, please contact our office.

Thanks,

WHA Insurance
(800) 852-6140
info@whainsurance.com