



128 S Main St.
PO Box 445
Condon, OR 97823
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<http://cityofcondon.com/>

**AGENDA
REGULAR CITY COUNCIL MEETING
128 S. MAIN STREET, CONDON, OR 97823
WEDNESDAY, JANUARY 10, 2024, 7:00 PM**

<https://us02web.zoom.us/j/86921639628?pwd=cWhqdFJtSGlmVEFWN0pYWlFOOU9ydz09>

1. **CALL REGULAR MEETING TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS TO AGENDA**
4. **PUBLIC COMMENT**
 - 4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.
5. **CONSENT AGENDA**
 - 5.1. Review & Approve the December 6, 2023 Regular Condon City Council Meeting Minutes
 - 5.2. Review December Accounts Payable and VISA Statements
6. **OLD BUSINESS**
 - 6.1. Condon Grade School Building Update
 - 6.2. Condon Can! Visioning Project Update
7. **NEW BUSINESS**
 - 7.1. Second Reading of Ordinance 2024-05 - An Ordinance to Vacate an Alley
 - 7.2. Second Reading Ordinance 2024-06 - An Ordinance of the City of Condon Amending Chapter 32 of the Condon Municipal Code - Public Contracting
 - 7.3. Review & Approve the 2024-25 Budget Calendar
 - 7.4. Review & Approve the Condon City Calendar
 - 7.5. Appoint Budget Officer - Kathryn Greiner
 - 7.6. Appoint Jay LaRue and Dennis Bruneau to the Condon Budget Committee and Cody Bettencourt and Haylee Potter to the Planning Commission
 - 7.7. Appoint Councilors to City Committees
 - 7.8. Designate the City of Condon Depositories - Bank of Eastern Oregon & Oregon State and Local Government Investment Pool
 - 7.9. Designate The Times-Journal as Newspaper of Record
 - 7.10. Designate the Engineer of Record - David Wildman, PE of Anderson, Perry & Associates
 - 7.11. Mayor Hassing's 2023 Annual Report
8. **STAFF REPORTS**
 - 8.1. Public Works – Public Works Superintendent Gibb Wilkins
 - 8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

8.3. Administration – City Administrator Kathryn Greiner

9. COUNCIL INFORMATION

9.1. Council Retreat - Friday, January 19, 2024, 1 p.m. at City Hall

9.2. DMV Update

9.3. FEMA Letter

10. NEXT REGULAR MEETING DATE

10.1. The Next Regular Condon City Council Meeting will be Wednesday, February 7, 2024 7 p.m. at Condon City Hall.

11. ADJOURN REGULAR MEETING

The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823.

Agenda prepared and distributed January 2, 2024



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MINUTES REGULAR CITY COUNCIL MEETING

WEDNESDAY, DECEMBER 6, 2023, 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing; Councilors Jan Stinchfield, Jeremy Kirby, Donald Jamieson, Dawn Parm, Dustan Hall; Staff - City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins.

Absent: Councilor Tom Fatland and Gilliam County Sheriff Gary Bettencourt

3. ADDITIONS TO AGENDA

None

4. PUBLIC COMMENT

- 4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.**

None

5. PUBLIC HEARING - ORDINANCE 2024-05 ALLEY VACATION

5.1. Open Public Hearing

Mayor Hassing opened the public hearing on the alley vacation request at 7:01 p.m.

5.2. Staff Report on Alley Vacation

A staff report was written by city planner Kirk Fatland and was included in the packet. No one had questions on the report.

5.3. Public Comment

Barb Anderson, Ferry Canyon Road, Condon, testified that she had requested the alley vacated that was adjoining her and Amy Coy's property. There were no questions to Anderson from the council or public.

5.4. Close Public Hearing

Mayor Hassing closed the hearing at 7:03 p.m.

6. CONSENT AGENDA

6.1. Review & Approve November 1, 2023 Regular Condon City Council Meeting Minutes

A motion was made by Councilor Hall to approve the November 1, 2023 regular Condon City Council meeting minutes. The motion was seconded by Councilor Stinchfield and approved unanimously.

6.2. Review the November Accounts Payable & VISA Statements

Councilor Jamieson asked about the credit card fraud reversal item. CA Greiner stated that a charge not by staff and it was taking that off of the statement from the previous month.

6.3. Review & Approve the Payment of \$209,739 to Clearn Building Corp for City Shop

A motion was made by Councilor Stinchfield to approve the payment of \$209,739 to Cleary Building Corporation for city shop. The motion was seconded by Councilor Jamieson and approved unanimously.

7. OLD BUSINESS

7.1. Condon Can! - Visioning Project Update

Surveys are being finalized and will be distributed next month. Rural Development Initiatives staff are meeting every other week with the core group to work through survey and focus group items.

7.2. Condon Grade School Building Update

Port of Arlington Environmental Sentry Corporation (ESC) has received a \$60,000 grant from Oregon Browfields for structural work and the project management for the abatement. A \$500,000 grant was submitted to US Environmental Protection Agency that will be awarded next spring. The timeline is to have the project done by 2027, best case scenario would be to start the abatement November 2024. Group met with architects and engineers a week ago to discuss plans of use after abatement that included housing and community space. PW Wilkins said that the architect was in the building last week and starting to do structural analysis.

8. NEW BUSINESS

8.1. Review 2022-23 Audit Report - Kori Sarrett, CPA Accuity

Kori Sarrett, CPA with Accuity CPAs zoomed in to present the 2022-23 audit. She stated that it went well and appreciated city staff's work to have it ready for them. Sarrett stated that the overall fund balance was approximately \$10 million which is \$200,000 less than the previous year. This decrease is due to depreciation. She said that the General Fund was approximately \$1 million with a decrease of \$14,000 and that the Water and Sewer Funds are running at positive amounts with water gaining \$5,000 and sewer \$47,000. This is a note that the rates cover the costs of operating the systems. She stated that auditors are to test for compliance with budget law, contracting rules and noted that the city had the annual finding of lack of segregation of duties. Condon was in compliance with the reviews and CA Greiner has drafted the required action letter for approval by council that will go to the Secretary of State.

8.2. Review & Approve the 2022-23 Audit Action Plan

A motion was made by Councilor Stinchfield to approve the 2022-23 audit action plan. The motion was seconded by Councilor Parm and approved unanimously.

8.3. Second Reading of 2024-04 - An Ordinance Amending Cross Control Connections Rules & Regulations

A motion was made by Councilor Parm to approve Ordinance 2024-04 - An Ordinance of the City of Condon Amending Chapter 50 of the Condon Municipal Code by title only. The motion was seconded by Councilor Stinchfield.

Yes- Stinchfield, Parm, Kirby, Jamieson, Hall No- None, Abstain- None Absent - Fatland

Motion carried.

CA Greiner read the title of Ordinance 2024-04 – An Ordinance of the City of Condon Amending Chapter 50 of the Condon Municipal Code .

A motion was made by Councilor Parm to approve Ordinance 2024-04 - An Ordinance of the City of Condon Amending Chapter 50 of the Condon Municipal Code. The motion was seconded by Councilor Jamieson.

Yes- Stinchfield, Parm, Kirby, Jamieson, Hall No- None, Abstain- None Absent - Fatland

Motion carried.

This ordinance will go into effect January 5, 2024.

8.4. First Reading of Ordinance 2024-05 - An Ordinance to Vacate an Alley

A motion was made by Councilor Hall to approve the first reading of Ordinance 2024-05 - An Ordinance of the City of Condon, Oregon vacating an undeveloped alley between Trimble and Pennoyer Streets, Block 5 of Moyer's addition, Gilliam County Assessor Map 4S 21E 10DC Tax Lots 1100, 1200, and 1202 Condon, Oregon by title only. The motion was seconded by Councilor Kirby.

Yes- Stinchfield, Parm, Kirby, Jamieson, Hall No- None, Abstain- None Absent - Fatland

Motion carried.

CA Greiner reads the title of Ordinance 2024-05.

A motion was made by Councilor Hall to approve the first reading of Ordinance 2024-05 - An Ordinance of the City of Condon, Oregon vacating an undeveloped alley between Trimble and Pennoyer Streets, Block 5 of Moyer's addition, Gilliam County Assessor Map 4S 21E

10DC Tax Lots 1100, 1200, and 1202 Condon, Oregon. The motion was seconded by Councilor Kirby.

Yes- Stinchfield, Parm, Kirby, Jamieson, Hall No- None, Abstain- None Absent - Fatland Motion carried.

The second reading will be at the January 2024 council meeting.

8.5. First Reading Ordinance 2024-06 - An Ordinance of the City of Condon Amending Chapter 32 of the Condon Municipal Code - Public Contracting

.A motion was made by Councilor Kirby to approve the first reading of Ordinance 2024-06 - - An Ordinance of the City of Condon Amending Chapter 32 of the Condon Municipal Code by title only. The motion was seconded by Councilor Stinchfield.

Yes- Stinchfield, Parm, Kirby, Jamieson, Hall No- None, Abstain- None Absent - Fatland Motion carried.

CA read the title of Ordinance 2024-06.

.A motion was made by Councilor Kirby to approve the first reading of Ordinance 2024-06 - - An Ordinance of the City of Condon Amending Chapter 32 of the Condon Municipal Code. The motion was seconded by Councilor Stinchfield.

Yes- Stinchfield, Parm, Kirby, Jamieson, Hall No- None, Abstain- None Absent - Fatland Motion carried.

The second reading of Ordinance 2024-06 will be done at the January 2024 meeting.

8.6. Discuss Linus Pauling Field Priorities

The council received an email regarding the working group that had gathered to work for Linus Pauling Field from Tony Beach of the Oregon Department of Aviation (ODA). The number one priority was getting fuel to the airport and the discussion was that if ODA pays for this service, it will need to be included in the airport's master plan which is not due to be completed until 2025. If an entity wants to have fuel sooner, they can install it then donate to ODA who will then operate it. The discussion with the work group is to have one of the county wide entities - either Gilliam County or the Port of Arlington, to take on this project as it would not be appropriate to have the city apply for grants for a facility outside the city limits and UGB. Even without having to wait for the master plan to do the project, it does have to be approved by the FFA since they provide funding for Linus Pauling Field. CA Greiner asked if the city would allow her to use some her staff time to assist with this project and the consensus was that is approved. CA Greiner will keep the council apprised of the progress of this project. Councilor Jamieson, member of the working group, stated that the anticipated cost could be \$250,000. CA Greiner stated that several funding sources are Gilliam County, ODOT and the Port of Arlington.

8.7. Review Gilliam County's Urban Growth Boundary Change to Zoning

Gilliam County Planner Michelle Colby stated that a project was being proposed in the Urban Growth Boundary (UGB) that required communication with the City of Condon. Gilliam County is requesting the placement of a bus barn off of Cottonwood Lane near the fairgrounds. To do this in the county's code, a text amendment is necessary for setbacks. If this property were annexed to the city, it currently would come into Residential 1 code and the proposed setback would match closer to city code. Councilor Jamieson stated that the city would not want to supply water to the necessary 10-acre parcels in the UGB. PW Wilkins stated that the water code is that a landowner must acquire their own water rights for irrigation over .5 acre. CA Greiner said that the council needs to consider annexation of any properties in the UGB that request water, but at a minimum, the county will need to sign an annexation agreement (which was enclosed in the packet). The discussion of annexation will be brought to the council during their retreat with information from city attorney.

8.8. Review & Approve Resolution 2024-02 - A Resolution Reiterating the Need of a Reserve Fund and the Intended Sources and Uses of Funds Accumulated Therein

A motion was made by Councilor Jamieson to approve Resolution 2024-02 - A Resolution Reiterating the Need of a Reserve Fund and the Intended Sources and Uses of Funds Accumulated Therein. The motion was seconded by Councilor Stinchfield and approved unanimously.

9. STAFF REPORTS

9.1. Public Works – Public Works Superintendent Gibb Wilkins

PW Wilkins reported that 2.3 million gallons of water were pumped at City Farm in November, which makes the total gallons for the year up slightly from the previous year. PW staff Aaron Fitzsimmons has been doing earthwork at the new shop that is expected to be erected in January 2024. PW Wilkins said that K3 Construction will be in Condon next spring and is available to pave utility cuts. He is also working on a "dark sky" ordinance to bring to the retreat. He has some concerns of the parking in the right-of-way with only parallel parking allowed but having nose-in and RVs in the ROW. PW Wilkins has had a discussion with Sheriff Bettencourt but asked the council to also discuss with residents and Sheriff to clear up this issue. PW Wilkins also noted that FEMA will be in Condon next week to do measurements of the city's storm drains.

9.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

Activity police report was attached to the agenda.

9.3. Administration – City Administrator Kathryn Greiner

CA Greiner reported that Rally is receiving a federal grant to provide fiber to homes in South Gilliam County - from Clem Road to the county line. With these funds, Gilliam County will not be eligible to receive or apply for any of the broadband funds that are being distributed for any projects. This may not affect Condon, since it has speed, but there is some concern that Rally applied and received this grant without notice of any Gilliam County residents or county government. She and Gilliam County Judge Farrar Campbell are meeting with Rally next week to discuss speeds and service levels required by grant. CA Greiner asked if the council would have any concerns about moving the January 2024 meeting from the 3rd to the 10th. She stated that due to vacation it would be difficult to have an agenda built to be ready for the January 3 meeting. It was the consensus of the council to meet on the second Wednesday of the month, which would be January 10, 2024, 7 p.m. She asked if the council could look at their January calendars to schedule the retreat for either Friday, January 19 or 26. She stated that she is getting quotes for a new cover for the pool and will apply for a grant from Gilliam County next spring.

10. COUNCIL INFORMATION**10.1. PSU Population Estimate****10.2. Thank You Note - Condon Scholarship Foundation****11. NEXT REGULAR MEETING DATE**

11.1. The next regular Condon City Council Meeting will be held January 3, 2024, 7 p.m. in Council Chambers.

12. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 8:03 p.m.

Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ACCTECH - A SYSTEMS INTEGRATOR							
1551	ACCTECH - A SYSTEMS INTEG	5476	TECH SUPPORT SVCS	12/04/2023	375.00	.00	
Total ACCTECH - A SYSTEMS INTEGRATOR:					375.00	.00	
ACCUITY, LLC							
759	ACCUITY, LLC	10352	Audit	11/14/2023	1,834.00	.00	
759	ACCUITY, LLC	10352	Sewer Audit	11/14/2023	1,833.00	.00	
759	ACCUITY, LLC	10352	Water Audit	11/14/2023	1,833.00	.00	
759	ACCUITY, LLC	10367	Water Audit	11/28/2023	750.00	.00	
759	ACCUITY, LLC	10367	Sewer Audit	11/28/2023	750.00	.00	
759	ACCUITY, LLC	10367	Audit	11/28/2023	500.00	.00	
Total ACCUITY, LLC:					7,500.00	.00	
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	NOV 2023	Admin Janitorial	11/30/2023	372.86	.00	
Total ARAMARK UNIFORM SERVICES:					372.86	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	872564008X11	PHONE	11/06/2023	18.76	.00	
599	AT&T MOBILITY	872564008X11	PW Cell Phone	11/06/2023	18.75	.00	
Total AT&T MOBILITY:					37.51	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	33678	Admin Legal	11/21/2023	367.50	.00	
Total BAUM SMITH LLC:					367.50	.00	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1058479	WHEEL	11/20/2023	600.00	.00	
859	BENNETT'S POINT S TIRE & AU	1058479	WHEEL	11/20/2023	600.00	.00	
859	BENNETT'S POINT S TIRE & AU	1058641	METAL TRUCK VALVE STEM	12/04/2023	27.50	.00	
859	BENNETT'S POINT S TIRE & AU	1058641	METAL TRUCK VALVE STEM	12/04/2023	27.50	.00	
Total BENNETT'S POINT S TIRE & AUTO:					1,255.00	.00	
BISHOP SANITATION							
876	BISHOP SANITATION	A141009	Park Restroom	11/29/2023	157.00	.00	
Total BISHOP SANITATION:					157.00	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	748	Copier Charge	11/29/2023	7.07	.00	
Total BOHN'S PRINTING:					7.07	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	X056475	Biochemical Oxygen	11/02/2023	112.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total BOX R WATER ANALYSIS LAB:					112.00	.00	
CLEARY BUILDING CORPORATION							
1588	CLEARY BUILDING CORPORATI	CONTRACT #4	City Shop Building Payment Chg	11/21/2023	104,869.50	104,869.50	12/11/2023
1588	CLEARY BUILDING CORPORATI	CONTRACT #4	City Shop Building Payment Chan	11/21/2023	104,869.50	104,869.50	12/11/2023
Total CLEARY BUILDING CORPORATION:					209,739.00	209,739.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	NOV 2023	CITY HALL	11/21/2023	243.51	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	Golf Course	11/21/2023	10.17	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	PARK	11/21/2023	52.24	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	Memorial Hall	11/21/2023	107.72	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	Golf Course	11/21/2023	38.81	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	Sewer Plant w pivot	11/21/2023	200.77	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	Disposal	11/21/2023	444.10	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	Golf Course	11/21/2023	.09	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	City Farm	11/21/2023	1,165.94	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	Street Lights	11/21/2023	1,470.44	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	City Farm	11/21/2023	41.59	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	Golf Course	11/21/2023	2.80	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	Pool	11/21/2023	57.88	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	Library	11/21/2023	314.55	.00	
169	COLUMBIA BASIN ELECTRIC	NOV 2023	GRADE SCHOOL	11/21/2023	149.73	.00	
Total COLUMBIA BASIN ELECTRIC:					4,300.34	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	NOV 2023	Water Fuel	11/30/2023	221.74	.00	
224	DEVIN OIL COMPANY	NOV 2023	Sewer Fuel	11/30/2023	221.74	.00	
Total DEVIN OIL COMPANY:					443.48	.00	
DONALD JAMIESON							
231	DONALD JAMIESON	DEC 2023	Stipend	12/13/2023	250.00	.00	
Total DONALD JAMIESON:					250.00	.00	
FERGUSON ENTERPRISES							
254	FERGUSON ENTERPRISES	1233924	SEWER FITTINGS	11/07/2023	144.02	.00	
254	FERGUSON ENTERPRISES	1234441	WATER FITTINGS	11/15/2023	109.14	.00	
254	FERGUSON ENTERPRISES	SC61386	SERVICE CHARGE FOR NOVEM	11/30/2023	13.66	.00	
254	FERGUSON ENTERPRISES	SC61386	SERVICE CHARGE FOR NOVEM	11/30/2023	13.66	.00	
Total FERGUSON ENTERPRISES:					280.48	.00	
FIVE STAR PRINT & PROMO							
902	FIVE STAR PRINT & PROMO	8786	Tax Forms	11/17/2023	216.15	.00	
Total FIVE STAR PRINT & PROMO:					216.15	.00	
HALL, DUSTAN							
1590	HALL, DUSTAN	DEC 2023	STIPEND	12/13/2023	250.00	.00	
Total HALL, DUSTAN:					250.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
HASSING, JIM							
761	HASSING, JIM	DEC 2023	Stipend	12/13/2023	500.00	.00	
Total HASSING, JIM:					500.00	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	NOV 2023	Golf Fuel	11/30/2023	21.85	.00	
Total HATTENHAUER DIST.:					21.85	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	NOV 2023	Sewer	12/01/2023	165.69	.00	
766	HOME TELEPHONE COMPANY	NOV 2023	Water	12/01/2023	43.72	.00	
766	HOME TELEPHONE COMPANY	NOV 2023	Administration	12/01/2023	205.67	.00	
Total HOME TELEPHONE COMPANY:					415.08	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	NOV 2023	MRC Fiber Project	12/01/2023	2,000.00	.00	
Total INLAND DEVELOPMENT CORPORATION:					2,000.00	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	NOV 2023	POOL WINTERIZE	11/29/2023	529.15	.00	
Total JAMIESON & MARSHALL:					529.15	.00	
KIRBY, JEREMY							
1538	KIRBY, JEREMY	DEC 2023	STIPEND	12/13/2023	250.00	.00	
Total KIRBY, JEREMY:					250.00	.00	
LES SCHWAB TIRE CENTER							
824	LES SCHWAB TIRE CENTER	20800266263	TIRES	12/02/2023	668.00	.00	
824	LES SCHWAB TIRE CENTER	20800266771	TIRES	12/08/2023	668.00	.00	
Total LES SCHWAB TIRE CENTER:					1,336.00	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	NOV 2023	RATCHET BINDER	11/30/2023	42.68	.00	
371	M & A AUTO PARTS	NOV 2023	RATCHET BINDER	11/30/2023	42.69	.00	
371	M & A AUTO PARTS	NOV 2023	BATTERY CONCRETE SAW	11/30/2023	78.50	.00	
371	M & A AUTO PARTS	NOV 2023	BATTERY CONCRETE SAW	11/30/2023	78.50	.00	
371	M & A AUTO PARTS	NOV 2023	MASONRY BIT	11/30/2023	12.99	.00	
371	M & A AUTO PARTS	NOV 2023	BOLTS - SIGNS	11/30/2023	3.00	.00	
371	M & A AUTO PARTS	NOV 2023	BUNGEE - SNOW PLOW	11/30/2023	55.00	.00	
371	M & A AUTO PARTS	NOV 2023	WREATH HOLDER MEM HALL	11/30/2023	10.91	.00	
371	M & A AUTO PARTS	NOV 2023	VALVE	11/30/2023	4.11	.00	
371	M & A AUTO PARTS	NOV 2023	VALVE	11/30/2023	4.11	.00	
371	M & A AUTO PARTS	NOV 2023	SNOW BLOWER PARTS	11/30/2023	65.60	.00	
371	M & A AUTO PARTS	NOV 2023	GFI RESERVOIR	11/30/2023	27.99	.00	
Total M & A AUTO PARTS:					426.08	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	NOV 2023	City Hall Propane	11/30/2023	225.34	.00	
377	MORROW COUNTY GRAIN GRO	NOV 2023	City Hall Propane	11/30/2023	222.43	.00	
377	MORROW COUNTY GRAIN GRO	NOV 2023	SEWER PROPANE	11/30/2023	337.12	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MORROW COUNTY GRAIN GROW.:					784.89	.00	
OBERST, KRISTIN							
1573	OBERST, KRISTIN	NOV 2023	JANITORIAL 3.75HR AT \$25 PER	12/07/2023	93.75	.00	
Total OBERST, KRISTIN:					93.75	.00	
OHA CASHIER							
1560	OHA CASHIER	NOV 2023	2024 CROSS CONNECTION AN	11/28/2023	150.00	.00	
Total OHA CASHIER:					150.00	.00	
OREGON GOVERNMENT ETHICS COMMISSION							
435	OREGON GOVERNMENT ETHIC	AIE18563	Annual Ethics Billing	11/13/2023	945.68	.00	
Total OREGON GOVERNMENT ETHICS COMMISSION:					945.68	.00	
PARM, DAWN							
908	PARM, DAWN	DEC 2023	Stipend	12/13/2023	250.00	.00	
Total PARM, DAWN:					250.00	.00	
R&R Products							
473	R&R Products	CD2853571	Golf Supplies	11/21/2023	587.25	.00	
Total R&R Products:					587.25	.00	
STINCHFIELD, JAN							
709	STINCHFIELD, JAN	DEC 2023	Stipend	12/13/2023	250.00	.00	
Total STINCHFIELD, JAN:					250.00	.00	
TENNESON ENGINEERING							
533	TENNESON ENGINEERING	10645-04	Planning Consultant	12/01/2023	156.75	.00	
Total TENNESON ENGINEERING:					156.75	.00	
THE TIMES-JOURNAL							
540	THE TIMES-JOURNAL	NOV 2023	Planning - ALLEY VACATION HE	11/30/2023	84.00	.00	
540	THE TIMES-JOURNAL	NOV 2023	Transfer station hours	11/30/2023	30.00	.00	
540	THE TIMES-JOURNAL	NOV 2023	Planning - CONDON GRADE SC	11/30/2023	96.00	.00	
Total THE TIMES-JOURNAL:					210.00	.00	
THOMAS FATLAND							
252	THOMAS FATLAND	DEC 2023	Stipend	12/13/2023	250.00	.00	
Total THOMAS FATLAND:					250.00	.00	
TK ELEVATOR CORPORATION							
1535	TK ELEVATOR CORPORATION	3007617395	LIFT CHAIR	12/01/2023	273.64	.00	
Total TK ELEVATOR CORPORATION:					273.64	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	NOV 2023	Water	11/27/2023	6.39	.00	
548	TWO BOYS MEAT & GROCERY	NOV 2023	WATER & GATORADE	11/27/2023	28.17	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
548	TWO BOYS MEAT & GROCERY	NOV 2023	GC FOR STAFF CHRISTMAS	11/27/2023	450.00	.00	
Total TWO BOYS MEAT & GROCERY:					484.56	.00	
UMATILLA-GILLIAM PUBLIC HEALTH							
1578	UMATILLA-GILLIAM PUBLIC HE	2980	SWIMMING POOL LICENSE	11/09/2023	212.00	.00	
Total UMATILLA-GILLIAM PUBLIC HEALTH:					212.00	.00	
USDA							
554	USDA	92-01	Loan 92-01 - Principal	10/27/2023	18,660.00	.00	
554	USDA	92-01	Loan 92-01 - Interest	10/27/2023	17,429.00	.00	
554	USDA	92-03	Loan #92-03 - Principal	10/27/2023	9,212.00	.00	
554	USDA	92-03	Loan #92-03 - Interest	10/27/2023	13,799.00	.00	
Total USDA:					59,100.00	.00	
VISA							
559	VISA	NOV23 1827	CITY SHOP BLDG PERMITS	11/21/2023	1,487.42	.00	
559	VISA	NOV23 1827	CITY SHOP BLDG PERMITS	11/21/2023	1,487.42	.00	
559	VISA	NOV23 1827	TRIP LUNCH	11/21/2023	7.57	.00	
559	VISA	NOV23 1827	TRIP LUNCH	11/21/2023	7.57	.00	
559	VISA	NOV23 5886	MICROSOFT MONTHLY EMAIL	11/21/2023	96.00	.00	
559	VISA	NOV23 5886	MICROSOFT ONLINE SVCS	11/21/2023	37.50	.00	
559	VISA	NOV23 5886	WATER PARTS	11/21/2023	256.10	.00	
559	VISA	NOV23 5886	SEWER PARTS	11/21/2023	256.10	.00	
559	VISA	NOV23 5886	FUNGICIDE	11/21/2023	1,839.50	.00	
559	VISA	NOV23 5886	LIGHT TREE	11/21/2023	369.95	.00	
559	VISA	NOV23 5886	WREATH FOR MEMORIAL HALL	11/21/2023	281.99	.00	
559	VISA	NOV23 5886	SIGNS AND PARTS	11/21/2023	1,462.89	.00	
559	VISA	NOV23 5886	PLANNERS	11/21/2023	45.82	.00	
559	VISA	NOV23 5886	CALENDAR	11/21/2023	9.51	.00	
559	VISA	NOV23 5886	NATIVE POLLINATOR MIX	11/21/2023	181.50	.00	
559	VISA	NOV23 5886	WASHERS	11/21/2023	27.98	.00	
559	VISA	NOV23 5886	STAMPS	11/21/2023	39.60	.00	
559	VISA	NOV23 5886	CREDIT FOR INTERMOUNTAIN	11/21/2023	2,334.03	.00	
559	VISA	NOV23 5886	FIRST AID SUPPLIES	11/21/2023	103.42	.00	
Total VISA:					5,663.81	.00	
WADE VETERINARY SERVICES INC							
1606	WADE VETERINARY SERVICES	NOV 2023	RABIES VACCINES	11/25/2023	207.50	.00	
Total WADE VETERINARY SERVICES INC:					207.50	.00	
Grand Totals:					300,761.38	209,739.00	

Dated: _____

Mayor: _____

City Administrator: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Report Criteria:
Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
19444										
12/23	12/11/2023	19444	1588	CLEARY BUILDING CORPORATI	CONTRACT	1	020-960-70030	.00	104,869.50	104,869.50
12/23	12/11/2023	19444	1588	CLEARY BUILDING CORPORATI	CONTRACT	2	030-960-70030	.00	104,869.50	104,869.50
Total 19444:									209,739.00	
Grand Totals:									209,739.00	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
020-000-202100	.00	104,869.50-	104,869.50-
020-960-700300	104,869.50	.00	104,869.50
030-000-202100	.00	104,869.50-	104,869.50-
030-960-700300	104,869.50	.00	104,869.50
Grand Totals:	209,739.00	209,739.00-	.00

Account Summary

Billing Cycle 11/21/23
Days In Billing Cycle 30
Previous Balance \$1,828.62
Purchases + 2,989.98
Cash + 0.00
Special + \$0.00
Balance Transfers + \$0.00
Credits - \$0.00
Payments - \$1,828.62
Other Charges + \$0.00
Finance Charges + 0.00

NEW BALANCE \$2,989.98

Credit Summary

Total Credit Line \$10,000.00
Available Credit Line \$7,010.00
Available Cash \$0.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
10/23/23	10/25/23	9399	24717053297162974517750	CITY OF BOARDMAN 020-910-700300	\$2,974.84
				541-4440607 OR	
10/27/23	10/29/23	5814	24204293300002043976032	Subway 11687 Madras OR Redmond trip	\$15.14
11/16/23	11/16/23	6010	1 3320121884000330	PAYMENT - THANK YOU w270 \$7.57	\$1,828.62 -

Additional Information About Your Account

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



Account Number

1827

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

11/21/23

New Balance

\$2,989.98

**Total Minimum
Payment Due**

\$2989.98

Payment Due Date

12/16/2023

\$ 2989.98

CITY OF CONDON
CITY OF CONDON 2
PO BOX 445
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

Account Number: ##### 1827

Closing Date: 11/21/23

Credit Limit: \$10,000.00 Available Credit: \$7,010.00

Page 3 of 4

Interest Charge Calculation/Plan Level Information						
Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 2,989.98
¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation. ² Your Annual Percentage Rate (APR) is the annual interest rate on your account. (V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.						

1029

Account Summary

Billing Cycle 11/21/23
Days In Billing Cycle 30
Previous Balance \$341.24
Purchases + 5,007.86
Cash + 0.00
Special + \$0.00
Balance Transfers + \$0.00
Credits - \$2,334.03 -
Payments - \$341.24
Other Charges + \$0.00
Finance Charges + 0.00

NEW BALANCE \$2,673.83

Credit Summary

Total Credit Line \$10,000.00
Available Credit Line \$6,780.00
Available Cash \$0.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE \$2,673.83

MINIMUM PAYMENT \$2673.83

PAYMENT DUE DATE 12/16/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
10/22/23	10/23/23	5045	24906413295185496907190	MSFT * E0500PKI40 monthly Email	\$96.00 A150
				msbill.info WA	
10/23/23	10/23/23	5045	24204293296000015327248	MSFT * E0500PKMD1 online SVCS	\$37.50 A150
				800-6427676 WA	
10/25/23	10/25/23	5599	24692163298101000548905	RDO EQUIPMENT CO W2405 \$250.10	\$512.20 Parts
				701-401-9744 ND	
10/25/23	10/26/23	5399	24011343298000044199133	WWW.INTERMOUNTAINTURF.Fungicide	\$1,839.50 G190
				WWW.INTERMOUN ID	

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



Account Number

5886

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

11/21/23

New Balance

\$2,673.83

**Total Minimum
Payment Due**

\$2673.83

Payment Due Date

12/16/2023

\$ 2673.83

CITY OF CONDON
CITY OF CONDON 1
PO BOX 445
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

Account Number: ##### 5886

Closing Date: 11/21/23

Credit Limit: \$10,000.00 Available Credit: \$6,780.00

Page 3 of 4

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
10/25/23	10/26/23	5399	2401134329900001521518	WWW.FAIRYBELL.US <i>light tree</i>	\$369.95 <i>A40</i>
10/25/23	10/26/23	5399	24011343299000017113987	WWW.FAIRYBELL PA CREDIT VOUCHER	\$2,334.03 - ✓
10/26/23	10/27/23	5999	24113433299200247619169	WWW.INTERMOUNTAINTURF. WWW.INTERMOUN ID	
10/26/23	10/27/23	5947	24492153299713016759334	CHRISTMAS CENTRAL <i>wreath</i>	\$281.99 <i>A40</i>
10/26/23	10/27/23	5942	24492153299713016759334	716-706-0320 NY DORNBOB SIGN & SAFETY INC <i>signs + parts</i>	\$1,462.89 <i>St231</i>
10/30/23	10/30/23	5942	24692163303102319749997	180-092-2002 MI Amazon.com*QA6L16CE3 <i>2 planners</i>	\$45.82 <i>A10</i>
11/01/23	11/01/23	5942	24692163305103681885128	Amzn.com/bill WA Amazon.com*5Y21I6OX3 <i>calendar</i>	\$9.51 <i>A10</i>
11/01/23	11/02/23	5261	24717053306123064668787	Amzn.com/bill WA PHEASANTS FOREVER INC <i>Native Pollinator mix</i>	\$181.50 <i>W270</i>
11/06/23	11/06/23	5942	24431063310083332264116	651-7732000 MN AMZN MKTP US*SL57H8RR3 <i>First Aid sup.</i>	\$103.42 <i>A40</i>
11/16/23	11/16/23	6010	1 3320121884000340	SEATTLE WA PAYMENT - THANK YOU	\$341.24 -
11/16/23	11/17/23	5942	24692163320106188620725	AMZN MktP US*E79CP78S3 <i>Washers</i>	\$27.98 <i>St231</i>
11/17/23	11/19/23	9402	24137463322001475905092	Amzn.com/bill WA USPS PO 4017920823 <i>stamps</i>	\$39.60 <i>A10</i>
				CONDON OR	

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 2,673.83

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.
² Your Annual Percentage Rate (APR) is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

Ordinance 2024-05

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CONDON, OREGON, VACATING AN UNDEVELOPED ALLEY BETWEEN TRIMBLE AND PENNOYER STREETS, BLOCK 5 OF MOYER'S ADDITION, GILLIAM COUNTY ASSESSOR MAP 4S21E10DC TAX LOTS 1100, 1200 AND 1202, CONDON, OREGON

WHEREAS, Barbara Anderson, pursuant to ORS Chapter 271, filed a Vacation Petition, which was accepted by the Condon City Council on January 3, 2024, to Vacate the Undeveloped Alley in Block 5 of Moyer's Addition, in Township 4 South Range 21 East, Section 10DC, Condon, Gilliam County, Oregon.

THE CITY OF CONDON, OREGON ORDAINS AS FOLLOWS:

Section 1. That the notice of the time and place for the Public Hearing of the proposed Vacation of the above-described public right-of-way has been given.

Section 2. That a Notice of Public Hearing was published twice in The Times-Journal, a local newspaper, advertising the Public Hearing as being scheduled for November 23 & 30, 2023 held at the, regular scheduled December 6, 2023 council meeting of the Condon City Council; said noticed being posted at each end of the subject Vacation areas as well as on city's website – www.cityofcondon.com

Section 3. That the owners of the majority of the property within the requisite area will not be adversely affected by said Vacation, as depicted on Exhibit 'A' attached.

Section 4. That the proposed Vacation will not substantially affect the market value of the property abutting said street.

Section 5. That over two-thirds (2/3) of the owners of the requisite area, as required by Statute, have consented to said public right-of-way Vacation.

Section 6. A public hearing was held on December 6, 2023 and testimony was received for the record.

Section 7. That the City Council adopts the findings of fact and conclusions set forth in the City Council staff report dated November 30, 2023.

Section 8. That the following described undeveloped alley is hereby Vacated:

The entire alley beginning from the north right-of-way line of Trimble Street to the south right-of-way of Pennoyer Street

Section 9. The City Recorder shall file a certified copy of this Ordinance with the County Clerk, the County Assessor, and the County Surveyor of Gilliam County, Oregon.

Section 8. Effective date. This Ordinance shall become effective 30 days after the second reading of this ordinance is adopted by the Condon City Council on January 3, 2024.

PASSED AND ADOPTED by the City of Condon City Council by a vote of _____ ayes and _____ nays this ____ day of _____ 2024.

Mayor Jim Hassing

ATTEST:

Kathryn Greiner, City Recorder

ORDINANCE 2024-06

**AN ORDINANCE OF THE CITY OF CONDON
AMENDING CHAPTER 32 OF THE CONDON MUNICIPAL CODE**

The City of Condon Ordains as follows:

Except as specifically modified below, the provisions of Chapter 32 of the Condon Municipal Code shall remain unmodified and in effect.

Section 1. SECTION 32.27(E)(2) Contracts for Goods and Services is hereby amended as follows:

(2) *Procurements up to \$250,000.* The procurement of goods or services, or goods and services, for which the estimated contract price does not exceed \$250,000 may be made under an informal solicitation for either quotes or proposals.

Section 2. SECTION 32.27(F)(4) is hereby amended as follows:

(4) *Contracts up to \$25,000.* Contracts of any type for which the contract price does not exceed \$25,000 without a record of the method of award.

Section 3. SECTION 32.27(K)(2) Concession Agreements is hereby amended as follows:

(a) *Contracts under \$25,000.* Contracts under which the solicitation agent estimates that receipts by the city will not exceed \$25,000 in any fiscal year and \$50,000 in the aggregate.

Section 4. EFFECTIVE DATE. This ordinance will take effect after 30 days from and after its passage by the Council.

PASSED AND ADOPTED by the City of Condon City Council by a vote of _____ ayes and ____ nays this ____ day of _____ 2024.

Mayor Jim Hassing

ATTEST:

Kathryn Greiner, City Recorder

CITY OF CONDON 2024-25 BUDGET CALENDAR

Appoint Budget Officer	January 10, 2024
Appoint Budget Committee Members	January 10, 2024
Adopt Budget Calendar	January 10, 2024
Publish 1 st Notice of Budget Committee Meeting	April 4, 2024
Publish 2 nd Notice of Budget Committee Meeting	April 11, 2024
Budget Committee Meeting	April 22, 2024
2 nd Budget Committee Meeting (If Necessary)	April 29, 2024
Publish Notice of Budget Hearing	May 23, 2024
Budget Hearing	June 4, 2024
Enact Resolutions to: Adopt Budget Make Appropriations Impose and Categorize Taxes	June 4, 2024
Submit Tax Certification Documents to Assessor	July 15, 2024

2024 CONDON CITY CALENDAR PLANNER

Council Meetings – First Wednesday of the month, 7 p.m.

January 10	May 1	September 4
February 7	June 5	October 2
March 6	July 10*	November 6
April 3	August 7	December 4

Planning Commission Meetings – Third Tuesday of the month as needed, 5:30 p.m.

January 16	May 21	September 17
February 20	June 18	October 15
March 19	July 16	November 19
April 16	August 20	December 17

Election Information

General Election for Mayor & Three Council Positions November 5, 2024. Filing deadlines to be determined.

Holidays – City Hall Closed

New Year's Day – January 1
Martin Luther King Day – January 15
President's Day – February 19
Memorial Day – May 27
Independence Day – July 4
Labor Day – September 2
Veteran's Day – November 11
Thanksgiving Holiday – November 28-29
Christmas Day – December 25

City of Condon 2023 Committee Members

Public Safety

- Mayor Jim Hassing, Councilors Jan Stinchfield & Tom Fatland

Housing

- Mayor Jim Hassing, Councilors Dustan Hall & Jeremy Kirby

Park & Recreation

- Mayor Jim Hassing, Councilors Dawn Parm & Tom Fatland

Public Works

- Mayor Jim Hassing, Councilors Dustan Hall & Donald Jamieson

Finance

- Mayor Jim Hassing, Councilors Jeremy Kirby & Dawn Parm

Fiber

- Mayor Jim Hassing, Councilors Jan Stinchfield & Donald Jamieson, Gilliam County Judge Elizabeth Farrar Campbell, Rita Rattray

The City of Condon deeded the old Condon Grade School to the Port of Arlington Environmental Sentry Corp.

The City of Condon voted on and passed the following 4 resolutions:

- **2023-03** A general fee resolution addition of dark fiber rate.
- **2023-05** A resolution adopting the 2023-2024 budget and making appropriations.
- **2023-06** A resolution declaring the city election to receive state revenues.
- **2023-07** A resolution redesigning the Gilliam County enterprise zone.

We also voted on and passed the following 6 ordinances:

- **2023-02** Establishing a temporary emergency moratorium on transient tax/hotel rentals within the City of Condon.
- **2024-01** An ordinance limiting the total number of short-term rentals within the City of Condon and establishing a permitting procedure and applicable criteria.
- **2024-02** an ordinance enacting a code of ordinances for the City of Condon.
- **2024-03** An ordinance to adopt a public art mural code.
- **2024-04** An ordinance amending chapter 50, the Condon municipal code.
- **2024-05** An ordinance to vacate an alley.

The City of Condon public works department received approval to build a new shop to keep their equipment safe from the elements.

A new water meter system will be installed in 2024 and will allow for meter readings to be done at the office. This new system will also alert the staff to unusual meter activity, such as using more water than normal, in real time. This will help identify a possible issue much sooner than a once-a-month manual reading.

The year ends with an outstanding financial report.

I would like to thank everyone involved with making the City of Condon a great place to live. Many thanks to the council, administration, public works, transfer station and recycling center, park and golf course crews, planning committee and the budget commission for making 2023 a great year. We are looking forward to 2024!

- Mayor Jim Hassing



Oregon

Tina Kotek, Governor

Department of Transportation

Driver & Motor Vehicle Services

1905 Lana Ave NE

Salem, OR 97314

Phone: (503) 945-5000

December 20, 2023

RECEIVED

DEC 29 2023

Condon Council Member, Thomas Fatland

PO Box 445

Condon, OR 97823

CITY OF CONDON

To Whom It May Concern:

The Department of Transportation, Driver and Motor Vehicle Services, Condon DMV office located at 221 S Oregon St, Condon, Oregon 97823 will be moving to a new location inside the courthouse.

The office is normally open the first Thursday of each month, during construction, the Condon DMV office will be closed as of December 8, 2023. We anticipate construction happening through February and are looking to re-opening the Condon DMV office on Thursday, March 7, 2024.

Please keep in mind that the availability of on-line services provides a fast and convenient way to do many transactions without coming to a field office. Listed below are some of the DMV services you can access at www.DMV2U.oregon.gov:

- File an accident report,
- Renew or replacement vehicle registration,
- Renew your driver license, permit or ID card (Please note: you cannot change type of license, such as change a regular license or ID card to a Real ID card, or add an endorsement such as motorcycle),
- Replace a lost, stolen or damaged license, permit or ID card,
- Change your address,
- Make a payment if you get a letter from DMV about missing or insufficient payment,
- Reprint a temporary license, permit or ID card, or a registration renewal receipt,
- Order a copy of your driving record,
- Order certain trip permits or Sno-Park permits ,
- Order a new plate.

For a complete list of DMV offices, hours, directions, and to access online services, please visit our website at www.oregondmv.com. If you do not have online access, you can call Customer Assistance at (503) 945-5000.

If you have any questions, please call me at (503) 480-5438.

Sincerely,

Dave McKay, Manager
Field Services Group ODOT/DMV



FEMA
RECEIVED

December 15, 2023

DEC 26 2023

CITY OF CONDON

The Honorable Jim Hassing
Mayor, City of Condon
128 South Main Street
Condon, Oregon 97823

Re: 30-Day Notification for Proposed Engineering Models

Dear Mayor Hassing:

This letter serves as a notice of the engineering data models being used for the Federal Emergency Management Agency's (FEMA) ongoing flood risk project in the City of Condon, Gilliam County, Oregon. In October 2023, we met to discuss the current status of the flood study updates during a community engagement conference call. As discussed, FEMA's goal is to offer useful, credible data, and a fair process to help you make informed decisions to continue building a safer and stronger community.

These engineering data models will form the basis for the proposed Special Flood Hazard Areas (SFHAs) that will be presented on the Flood Insurance Rate Map (FIRM) for your community. An SFHA is an area that is subject to inundation by the 1-percent-annual-chance flood (also called the base flood). Over time, water flow and drainage patterns in your area may have changed dramatically due to surface erosion, land use, and natural forces. The models are based on the latest topographic data available (reflects all physical changes to the floodplain since the previous study) for the areas being revised. Given these factors, the likelihood of flooding in certain areas may have increased or decreased over time, changing the SFHA designations.

Draft flood hazard information for the City of Condon, Gilliam County, Oregon (developed by FEMA's mapping partner, STARR II) will be based on the engineering models shown on the attached Engineering Models Summary Table, which lists the flooding sources to be studied, along with details regarding the selected models and the rationale for their use. The engineering models were selected based on a variety of factors including, but not limited to, the type of study performed (e.g., base or enhanced, shallow flooding, coastal, alluvial fan, etc.), the size of the drainage area affecting the flooding source, and the type of terrain present (e.g., flat, hilly, mountainous, etc.).

If there are any concerns with the proposed engineering methods, your community should notify the FEMA Project Officer, listed below, within 30 days of the receipt of this notification. Your community will have additional opportunities to comment on and provide feedback about the models and other draft flood hazard information throughout the project. If there are uncertainties about the mapping data that have been collected and analyzed, a formal appeals process and period will be available to help resolve any remaining questions before the flood hazard information becomes effective.

FEMA wants to ensure that the most up-to-date and accurate technical data are used to develop the flood risk products. FEMA relies on your feedback, partnership and knowledge during this important project to determine the extent of flood risk in your community, and in support of your efforts to reduce those risks. We look forward to working with community officials and other stakeholders in the City of Condon, Gilliam County, Oregon to increase flood risk awareness and reduce the risk to life and property from flooding. Your initial feedback will not affect your community's ability to provide feedback later, or to formally appeal the flood hazard information during a future appeal period.

To provide your comments or get answers to any other questions about this project, please contact the FEMA Project Officer, Dale Meck, FEMA Region 10 Engineer. Dale Meck can be reached by telephone at (202) 285-2671 or by email at Dale.Meck@fema.dhs.gov.

Sincerely,



Wendy L. Shaw, P.E.
Risk Analysis Branch Chief
Mitigation Division
FEMA Region 10

Enclosures:

Proposed Engineering Models Summary Table
Models Notification Map

cc: Kathryn Greiner, City Administrator, City of Condon
Dale Meck, Regional Engineer, FEMA Region 10
Deanna Wright, CFM, NFIP State Coordinator, Oregon Department of Land Conservation and Development
Hannah Fattor, Oregon Risk MAP Coordinator, Oregon Department of Emergency Management

Proposed Engineering Models Summary Table

Flooding Source	Reach	Hydrologic Model Proposed	Hydraulic Model Proposed	Rationale for Models Selected
All flooding sources shown as "1D-Approximate" on the attached map	All	Regression Equations	1D Approximate steady-state modeling using HEC-RAS	Model will employ new hydrology and will reflect recent available LiDAR.

RiskMAP FLOOD STUDY

Map Contains:

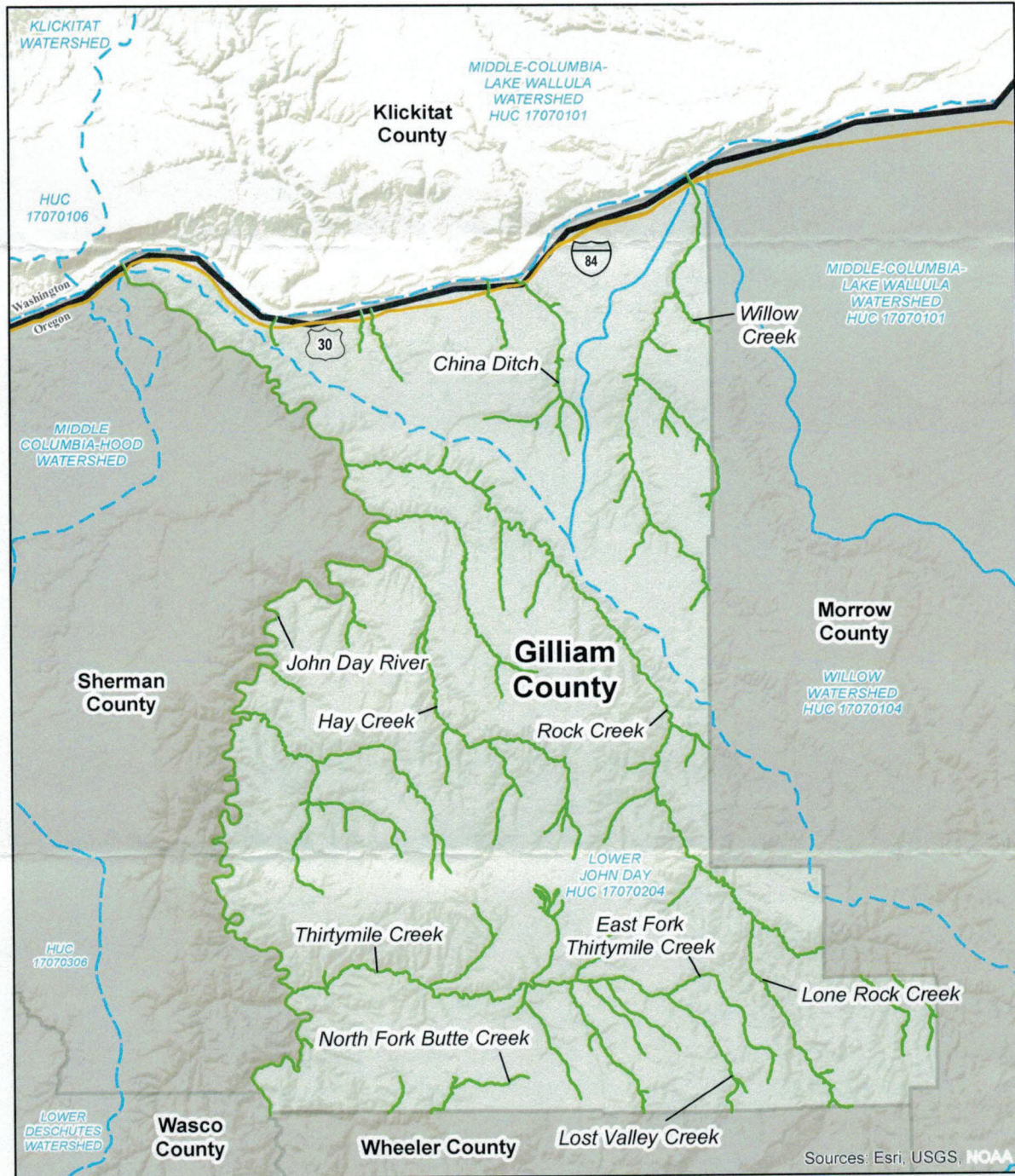
PROJECT AREA MAP

GILLIAM COUNTY, OR

PROPOSED FY22 SCOPE MAP

DATE NOVEMBER 2023

This is a non-regulatory product and is provided for information gathering and sharing purposes only.



BASEMAP LAYERS

- STATE
- MAJOR ROAD
- 1D- APPROXIMATE
- COUNTY
- HUC8 WATERSHED
- GILLIAM COUNTY

SCOPE OF WORK

1D- APPROXIMATE

REFERENCE

1 in = 8 miles



STUDY AREA

