



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700
<http://cityofcondon.com/>

AGENDA REGULAR CITY COUNCIL MEETING

WEDNESDAY, NOVEMBER 1, 2023, 7:00 PM

<https://us02web.zoom.us/j/83618193993?pwd=c1NSVmRYeno4QmpQdTVWSnFDaG1rdz09>

Meeting ID: 836 1819 3993

Passcode: 882218

- 1. CALL REGULAR MEETING TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS TO AGENDA**
- 4. PUBLIC COMMENT**
 - 4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.**
- 5. CONSENT AGENDA**
 - 5.1. Review & Approve the October 4, 2023 Regular Condon City Council Meeting Minutes**
 - 5.2. Review Accounts Payable and VISA Statements**
- 6. OLD BUSINESS**
 - 6.1. Condon Grade School Building Update**
 - 6.2. Housing Update**
 - 6.3. Alley Vacation Request Update**
- 7. NEW BUSINESS**
 - 7.1. Second Reading & Approval of Ordinance 2024-03 - Public Art**
 - 7.2. First Reading of Ordinance 2024- 04 - An Ordinance Amending Cross-Control Connection - Rules & Regulations**
 - 7.3. Discuss Park & Recreation Committee Recommendations**
 - 7.4. Discuss 2024 Staffing - Administration & Public Works**
- 8. STAFF REPORTS**
 - 8.1. Public Works – Public Works Superintendent Gibb Wilkins**
 - 8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt**
 - 8.3. Administration – City Administrator Kathryn Greiner**
- 9. COUNCIL INFORMATION**
- 10. NEXT REGULAR MEETING DATE**
 - 10.1. The next regular meeting date of the Condon City Council is Wednesday, December. 6, 2023, 7 p.m.**

11. ADJOURN REGULAR MEETING

The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823.

Agenda prepared and distributed October 25, 2023



128 S Main St.
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Condon, OR 97823
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MINUTES REGULAR CITY COUNCIL MEETING

WEDNESDAY, OCTOBER 4, 2023, 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7:01 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing; Councilors Donald Jamieson, Jeremy Kirby, Tom Fatland (zoom), Dawn Parm, Dustan Hall and Jan Stinchfield (arrived at 7:05 p.m.); Staff - City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins.

Absent: Staff - Gilliam County Sheriff Gary Bettencourt.

3. ADDITIONS TO AGENDA

3.1. *** Discuss Anderson, Perry & Associates Contract for Meter Project

4. PUBLIC COMMENT

4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.

None

5. CONSENT AGENDA

5.1. Review & Approve the Regular Condon City Council Meeting Minutes of September 6, 2023

A motion was made by Councilor Hall to approve the regular September 6, 2023 city council meeting minutes. The motion was seconded by Councilor Parm and approved unanimously.

5.2. Review Accounts Payable and VISA Statements

No questions or comments on the accounts payable or VISA statements.

5.3. Approve Payment to K3 Construction for Spring/McKinley Streets Paving

CA Greiner explained that Council is to approve checks over \$50,000, but this was missed last month and needed to go to the contractor before this meeting, therefore the check was mailed. She discussed with auditors and noted that this was in the contract approved by the council and budgeted. She asked for acknowledgment of the deviation from the process for the expenditure of this amount.

A motion was made by Councilor Jamieson to approve the payment of \$75,400 to K3 Constructing for paying project. The motion was seconded by Councilor Stinchfield and approved unanimously.

6. OLD BUSINESS

6.1. Condon Grade School Update

Port of Arlington Environmental Sentry Corporation has entered into a contract with Maul, Foster Alongi to write grants to the State of Oregon Brownfields Program and Federal Environmental Protection Agency for abatement and clean-up of the property. EPA grant is due mid-November and a public meeting to discuss and show support of the Condon Grade School

project on Thursday, November 2, 5:30 p.m. at the Memorial Hall. The public and council are encouraged to attend the November 1 meeting. If the grants are successful, the clean-up is expected to be done in the summer of 2024.

6.2. Vision Project Update

The initial Vision Project meeting was held on September 20 with the core group to start planning the process. The larger stakeholder meeting is Monday, October 9, 4-7 p.m. Working on gathering representatives of organizations in Condon that include young people. The Visioning project is expected to go from now until June 2024 and include surveys and a large public meeting in March 2024. If the entire council wants to participate in the planning meetings, the meeting will need to be publicly noticed according to meeting laws. It was decided to go with the representatives of Mayor Hassing and Councilor Kirby.

6.3. Fairway Housing Update

Tennesons Engineering has the contract and there are no updates as of today.

7. NEW BUSINESS

7.1. Review & Approve the Intergovernmental Agreement with Gilliam County for Condon Community Swimming Pool

CA Greiner stated that the agreement was prepared by Gilliam County and reviewed by city attorney Wyatt Baum. Baum made no changes to the agreement.

A motion was made by Councilor Parm to approve the Intergovernmental Agreement with Gilliam County for the Condon Community Swimming Pool. The motion was seconded by Councilor Stinchfield and approved unanimously.

7.2. First Reading of Ordinance 2024-03 - Chapter 20 Public Art

This ordinance was reviewed by attorney Wyatt Baum with several changes made that are in the attached document.

A motion was made by Councilor Jamieson to approve the first reading of Ordinance 2024-03 - An Ordinance to adopt the public art mural code by title only. The motion was seconded by Councilor Fatland. Roll Call Vote - Yes- Kirby, Jamieson, Parm, Stinchfield, Hall, Fatland, No- None, Abstain- None Motion Passed

CA Greiner read Ordinance 2024-03 by title only

A motion was made by Councilor Jamieson to approve the first reading of Ordinance 2024-03 - An Ordinance to adopt the public art mural code. The motion was seconded by Councilor Fatland. Roll Call Vote - Yes- Kirby, Jamieson, Parm, Stinchfield, Hall, Fatland, No- None, Abstain- None Motion Passed

The second reading will be at the November 1 council meeting and, if approved, will go into effect December 1, 2023.

7.3. * Discuss Anderson, Perry & Associates Contract for Meter Project**

PW Wilkins stated that due to time and additional requirements of the RFP for the meter project, the city proposes to contract with Anderson, Perry & Associates to put out bid documents and provide the project management. Federal requirements for lead and copper inventory of service line pipes must be done by October 2024 and it made sense of the contractor installing the meters to do the inventory simultaneously. The inventory includes digging up the meters and recording if there are copper or lead pipes on the public side of the meter. Mayor Hassing asked what would happen if the contractor found lead or copper with PW Wilkins saying that they would require the landowner to change the pipe on their side of the meter and city would address any issues on city property.

CA Greiner explained that the original estimate was just over \$300,000 for the meters and installation, and with the additional inventory, bid and project management, the estimated cost for the project is between \$350,000-400,000. A grant of approximately \$225,000 from Gilliam County has been secured for this project with additional funds available in the water improvement fund. This project is to be completed by September 30, 2024.

A motion was made by Councilor Stinchfield to approve the City of Condon water meter upgrade and water service line inventory proposal by Anderson, Perry & Associates. The motion was seconded by Councilor Parm and approved unanimously.

8. STAFF REPORTS

8.1. Public Works – Public Works Superintendent Gibb Wilkins

PW Wilkins reported that 6.6 million gallons of water was pumped in September which is average. He has switched to winter wells and has noted that there is an issue with the programming of the wells at City Farm that he is working on resolving. The crew is plugging and sanding the greens at the golf course and they fixed a line in the sewer lagoon when they dropped the

level to measure the sludge to determine if sludge needs to be removed. The water project on Summit Street from Main to East Streets has been completed and he is waiting to see if the ODOT grant to pave Oregon Street is successful.

8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

Police statistics were given to the council.

8.3. Administration – City Administrator Kathryn Greiner

CA Greiner reported that the dog license program is to run from October 15, 2023 to January 15, 2024. She is working with Cari Wade, DVM and Sheriff Bettencourt on the program to encourage dogs within the city to get licensed. She noted that she has not talked to Drinkwine relatives about the street by the golf course but hopes to make contact this month and that a Park & Recreation committee meeting is scheduled for Wednesday, October 18, 5:30 p.m to discuss pool and golf operations. She met with several members of the community regarding improvements at the local airport and is meeting with state aviation personnel in November. The Christmas party has been scheduled for Thursday, December 21, 6 p.m. at the Memorial Hall.

CA Greiner stated that she would like the council to consider hiring an additional Public Works employee in 2024 as there have been some health issues with current staff. She also asked to put Administrative Assistant Jessica Isley on full time starting in December or January. She said that there are several jobs open in the community and this position at part-time position may risk losing staff. Councilor Stinchfield asked CA Greiner to bring to the council the financial costs and budget items to the November meeting for further discussion.

9. COUNCIL INFORMATION

10. NEXT REGULAR MEETING DATE

10.1. The next regular Condon City Council meeting is scheduled for Wednesday, November 1, 2023, 7 p.m.

11. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 7:29 p.m.

Date _____
Jim Hassig, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEPT. OF ENVIRON. QUALITY							
222	DEPT. OF ENVIRON. QUALITY	WQ24DOM-08	Water Quality Permit	09/08/2023	1,968.00	.00	
Total DEPT. OF ENVIRON. QUALITY:					1,968.00	.00	
Grand Totals:					1,968.00	.00	

Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ACCTECH - A SYSTEMS INTEGRATOR							
1551	ACCTECH - A SYSTEMS INTEG	5389	TECH SUPPORT SVCS	10/02/2023	375.00	.00	
Total ACCTECH - A SYSTEMS INTEGRATOR:					375.00	.00	
ACCUITY, LLC							
759	ACCUITY, LLC	10193	Sewer Audit	09/20/2023	3,000.00	.00	
759	ACCUITY, LLC	10193	Water Audit	09/20/2023	3,000.00	.00	
759	ACCUITY, LLC	10193	Administration Audit	09/20/2023	4,000.00	.00	
Total ACCUITY, LLC:					10,000.00	.00	
ADVANCED PRECAST PRODUCTS LLC							
114	ADVANCED PRECAST PRODUC	33499	STREET	09/25/2023	2,286.00	.00	
Total ADVANCED PRECAST PRODUCTS LLC:					2,286.00	.00	
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	SEPT 2023	Admin Janitorial	09/30/2023	372.86	.00	
Total ARAMARK UNIFORM SERVICES:					372.86	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	872564008X09	PHONE	09/06/2023	18.48	.00	
599	AT&T MOBILITY	872564008X09	PW Cell Phone	09/06/2023	18.47	.00	
Total AT&T MOBILITY:					36.95	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	33171	Admin Legal	09/21/2023	622.50	.00	
Total BAUM SMITH LLC:					622.50	.00	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1057738	TIRE	09/25/2023	426.32	.00	
859	BENNETT'S POINT S TIRE & AU	1057738	TIRE	09/25/2023	426.32	.00	
859	BENNETT'S POINT S TIRE & AU	1057757	Flat Repair	09/27/2023	254.26	.00	
859	BENNETT'S POINT S TIRE & AU	1057757	Flat Repair	09/27/2023	254.25	.00	
Total BENNETT'S POINT S TIRE & AUTO:					1,361.15	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	SEP 2023	Copier Charge	10/02/2023	2.46	.00	
Total BOHN'S PRINTING:					2.46	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	X055933	Biochemical Oxygen	09/18/2023	112.00	.00	
Total BOX R WATER ANALYSIS LAB:					112.00	.00	
BROWN CONTRACTING, INC							
1596	BROWN CONTRACTING, INC	SEP 2023	TRIMBLE & PENNOYER STREE	09/20/2023	13,579.61	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total BROWN CONTRACTING, INC:					13,579.61	.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	SEP 2023	CITY HALL	09/26/2023	166.67	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	Golf Course	09/26/2023	147.13	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	PARK	09/26/2023	84.64	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	Memorial Hall	09/26/2023	56.79	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	Golf Course	09/26/2023	48.57	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	Sewer Plant w pivot	09/26/2023	160.25	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	Disposal	09/26/2023	329.14	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	Golf Course	09/26/2023	193.92	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	City Farm	09/26/2023	2,599.54	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	Street Lights	09/26/2023	1,454.75	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	City Farm	09/26/2023	40.47	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	Golf Course	09/26/2023	131.42	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	Pool	09/26/2023	513.38	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	Library	09/26/2023	321.12	.00	
169	COLUMBIA BASIN ELECTRIC	SEP 2023	GRADE SCHOOL	09/26/2023	135.36	.00	
Total COLUMBIA BASIN ELECTRIC:					6,383.15	.00	
CONDON HIGH SCHOOL							
183	CONDON HIGH SCHOOL	SEP 2023	Yearbook Adv	09/15/2023	25.00	.00	
Total CONDON HIGH SCHOOL:					25.00	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	SEP 2023	FUEL	09/30/2023	1,188.09	.00	
Total DEVIN OIL COMPANY:					1,188.09	.00	
GORDON'S HEATING & COOLING							
1601	GORDON'S HEATING & COOLIN	W21781	DUCTLESS HEAT PUMP - MEM	09/21/2023	14,200.00	.00	
Total GORDON'S HEATING & COOLING:					14,200.00	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	SEP 2023	Golf Fuel	09/30/2023	404.36	.00	
304	HATTENHAUER DIST.	SEP 2023	Park Fuel	09/30/2023	200.86	.00	
Total HATTENHAUER DIST.:					605.22	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	10045098	Pool	10/01/2023	49.16	.00	
766	HOME TELEPHONE COMPANY	10045098	Water	10/01/2023	43.72	.00	
766	HOME TELEPHONE COMPANY	10045098	Sewer	10/01/2023	165.69	.00	
766	HOME TELEPHONE COMPANY	10045098	Administration	10/01/2023	206.32	.00	
Total HOME TELEPHONE COMPANY:					464.89	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	OCT 2023	MRC Fiber Project	10/01/2023	2,000.00	.00	
Total INLAND DEVELOPMENT CORPORATION:					2,000.00	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	SEP 2023	Pool Repairs - INSTALL WATER	09/09/2023	4,995.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total JAMIESON & MARSHALL:					4,995.00	.00	
LEAGUE OF OREGON CITIES							
362	LEAGUE OF OREGON CITIES	R21199	LOC CONFERENCE - J. HASSIN	09/18/2023	485.00	.00	
Total LEAGUE OF OREGON CITIES:					485.00	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	SEPT 2023	HEXBIT	09/29/2023	8.99	.00	
371	M & A AUTO PARTS	SEPT 2023	HEX	09/29/2023	1.89	.00	
371	M & A AUTO PARTS	SEPT 2023	AIR FILTER	09/29/2023	9.78	.00	
371	M & A AUTO PARTS	SEPT 2023	AIR FILTER	09/29/2023	9.78	.00	
371	M & A AUTO PARTS	SEPT 2023	DRIVER	09/29/2023	7.50	.00	
371	M & A AUTO PARTS	SEPT 2023	PVC CONDUIT	09/29/2023	5.98	.00	
371	M & A AUTO PARTS	SEPT 2023	RTV	09/29/2023	9.29	.00	
371	M & A AUTO PARTS	SEPT 2023	BOLTS & SCREWS	09/29/2023	5.80	.00	
371	M & A AUTO PARTS	SEPT 2023	FILTERS	09/29/2023	519.50	.00	
371	M & A AUTO PARTS	SEPT 2023	FILTERS	09/29/2023	519.49	.00	
371	M & A AUTO PARTS	SEPT 2023	CAULK	09/29/2023	7.98	.00	
371	M & A AUTO PARTS	SEPT 2023	3TD QTR DEMURRAGE	09/29/2023	37.50	.00	
Total M & A AUTO PARTS:					1,143.48	.00	
MCELROY, CHALMERS							
1602	MCELROY, CHALMERS	OCT 2023	W/S DEPOSIT REFUND 403 N M	10/06/2023	116.86	.00	
Total MCELROY, CHALMERS:					116.86	.00	
MONCADA, JONATHAN & KRISTEN							
1603	MONCADA, JONATHAN & KRIST	OCT 2023	W/S DEPOSIT REFUND 321 N M	10/04/2023	54.72	.00	
Total MONCADA, JONATHAN & KRISTEN:					54.72	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	SEP 2023	Pool Propane	09/30/2023	1,566.50	.00	
Total MORROW COUNTY GRAIN GROW.:					1,566.50	.00	
OBERST, KRISTIN							
1573	OBERST, KRISTIN	OCT 2023	JANITORIAL 3.25HR AT \$25 PER	10/10/2023	81.25	.00	
Total OBERST, KRISTIN:					81.25	.00	
OREGON BACKFLOW TESTING							
414	OREGON BACKFLOW TESTING	726343	Backflow testing	09/26/2023	2,709.90	.00	
Total OREGON BACKFLOW TESTING:					2,709.90	.00	
R&R Products							
473	R&R Products	CD2836030	Golf Supplies	09/14/2023	307.30	.00	
Total R&R Products:					307.30	.00	
SNIPES MTN. SAND							
513	SNIPES MTN. SAND	108738	Sand 14 TON	09/28/2023	196.00	.00	
513	SNIPES MTN. SAND	108739	Sand 14 TON	10/06/2023	196.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total SNIPES MTN. SAND:					392.00	.00	
TENNESON ENGINEERING							
533	TENNESON ENGINEERING	10645-02	Planning Consultant	09/26/2023	408.00	.00	
Total TENNESON ENGINEERING:					408.00	.00	
THE DRIVE IN							
853	THE DRIVE IN	338847	MEETING DINNER	10/11/2023	276.00	.00	
Total THE DRIVE IN:					276.00	.00	
THE TIMES-JOURNAL							
540	THE TIMES-JOURNAL	SEP 2023	GOLF ADVERTISEMENT	09/20/2023	68.00	.00	
Total THE TIMES-JOURNAL:					68.00	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	SEP 2023	SHOP COFFEE	09/26/2023	18.21	.00	
548	TWO BOYS MEAT & GROCERY	SEP 2023	SHOP COFFEE	09/26/2023	18.20	.00	
548	TWO BOYS MEAT & GROCERY	SEP 2023	WATER	09/26/2023	18.79	.00	
Total TWO BOYS MEAT & GROCERY:					55.20	.00	
VISA							
559	VISA	SEP 2023 1827	MICROSOFT MONTHLY EMAIL	09/21/2023	96.00	.00	
559	VISA	SEP 2023 1827	MICROSOFT ONLINE SVCS	09/21/2023	37.50	.00	
559	VISA	SEP 2023 1827	SHELF PEGS	09/21/2023	3.12	.00	
559	VISA	SEP 2023 1827	UBOX CAMERA SUBSCRIPTION	09/21/2023	229.90	.00	
559	VISA	SEP 2023 1827	FRAUD CHARGE (OLD CARD) -	09/21/2023	27.95	.00	
559	VISA	SEP 2023 1827	JACKS SMALL ENGINE - PARTS	09/21/2023	23.17	.00	
559	VISA	SEP 2023 1827	REFUND FRAUD CHARGE (OLD	09/21/2023	80.00-	.00	
559	VISA	SEP 2023 5886	BLACKTOP CRACK FILLER	09/21/2023	54.32	.00	
559	VISA	SEP 2023 5886	BLACKTOP CRACK FILLER	09/21/2023	54.33	.00	
559	VISA	SEP 2023 5886	BLACKTOP CRACK FILLER	09/21/2023	54.33	.00	
559	VISA	SEP 2023 5886	HISTORICAL DISTRICT LETTER	09/21/2023	16.20	.00	
559	VISA	SEP 2023 5886	FUNGICIDE	09/21/2023	2,334.03	.00	
559	VISA	SEP 2023 5886	OFFICE SUPPLIES	09/21/2023	211.29	.00	
Total VISA:					3,062.14	.00	
Grand Totals:					69,336.23	.00	

Dated: 10/12/2023Mayor: Janet L. StinchfieldCity Administrator: R. Bruner

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

RECEIVED

Account Summary

Billing Cycle 09/21/23
Days In Billing Cycle 30
Previous Balance \$1,508.11
Purchases + 417.64
Cash + 0.00
Special + \$0.00
Balance Transfers + \$0.00
Credits - \$80.00 -
Payments - \$1,508.11
Other Charges + \$0.00
Finance Charges + 0.00

NEW BALANCE \$337.64

Credit Summary

Total Credit Line \$10,000.00
Available Credit Line \$9,662.00
Available Cash \$0.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
08/22/23	08/23/23	5045	24430993234400815129966	MSFT * E0500ORIEO monthly email	\$96.00 A150
08/23/23	08/23/23	5045	24204293235000502505078	MSBILL.INFO WA online sucs	\$37.50 A150
08/23/23	08/24/23	5942	24431063235083350541843	800-6427676 WA shelf regs	\$3.12 A10
08/23/23	08/24/23	5942	24431063235083350541843	AMAZON.COM*TQ30A7KQ0 AMZN	\$3.12 A10
08/25/23	08/27/23	5399	24492163237000050957543	AMZN.COM/BILL WA IM* UBOX HTTPSWWW.TREN NY OK- unable to get invoice. camera sub.	\$229.90 A40

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



Account Number

1827

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

09/21/23

New Balance

\$337.64

**Total Minimum
Payment Due**

\$337.64

Payment Due Date

10/16/2023

\$ 337.64

CITY OF CONDON
CITY OF CONDON 2
PO BOX 445
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

Account Number: ##### 1827
Closing Date: 09/21/23
Credit Limit: \$10,000.00 Available Credit: \$9,662.00

Page 3 of 4

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
09/07/23	09/08/23	5691	24492163250000030764052	SP SNARKY CANCER HTTPSSNARKYCA WA	\$27.95
09/15/23	09/15/23	6010	1 3258121639000240	PAYMENT - THANK YOU	\$1,508.11 -
09/14/23	09/17/23	5399	24073143258900011409059	JACKS SMALL ENGINES & GEN 999-9999999 MD	\$23.17
08/12/23	09/19/23	6010	1 3662121649000010	TRFR FRAUD TRANSACTION	\$80.00 -

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 337.64

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

RECEIVED

OCT - 3 2023

Account Summary

Billing Cycle 09/21/23
Days In Billing Cycle 30
Previous Balance \$1,310.99
Purchases + 2,724.50
Cash + 0.00
Special + \$0.00
Balance Transfers + \$0.00
Credits - \$0.00
Payments - \$1,310.99
Other Charges + \$0.00
Finance Charges + 0.00

NEW BALANCE \$2,724.50

Credit Summary

Total Credit Line \$10,000.00
Available Credit Line \$7,197.00
Available Cash \$0.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE \$2,724.50
MINIMUM PAYMENT \$2724.50
PAYMENT DUE DATE 10/16/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
08/21/23	08/23/23	5200	24943013234010182415893	HOMEDPOT.COM Blacktop crack filler	\$162.98
				800-430-3376 GA WZTD \$54.32 ST231 \$54.33	
08/23/23	08/24/23	9402	24137463236001259129153	USPS PO 4017920823	\$16.20
				CONDON OR Historical Dist. letters	
09/15/23	09/15/23	6010	1 32581216390000230	PAYMENT - THANK YOU	\$1,310.99 -
09/15/23	09/17/23	5399	24011343258000059430470	WWW.INTERMOUNTAINTURF Fungicide	\$2,334.03
				WWW.INTERMOUN ID	

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



Account Number

5886

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

09/21/23

New Balance

\$2,724.50

**Total Minimum
Payment Due**

\$2724.50

Payment Due Date

10/16/2023

\$

2724.50

CITY OF CONDON
CITY OF CONDON 1
PO BOX 445
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:



VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

12 4344 2212 1003 5886 00272450 00272450 8

Account Number: ##### 5886
Closing Date: 09/21/23
Credit Limit: \$10,000.00 Available Credit: \$7,197.00

Page 3 of 4

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Cardholder Account Summary Continued					
Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
09/21/23	09/21/23	5942	24692163264103279140638	AMZN Mktp US*TX7YJ0PL1 Amzn.com/bill WA	\$211.29

office supplies

AIO

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information						
Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 2,724.50

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.
² Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

Port of Arlington Environmental Sentry Corporation is holding a public meeting on the Condon Grade School Cleanup

The purpose of this meeting is to receive comments on the draft application for EPA's Fiscal Year 2024 Brownfield Cleanup Grant for the clean-up of the former Condon Grade School building.

Thursday, November 2, 2023, 5:30 p.m.

Veteran's Memorial Hall
120 S. Main, Condon, OR
Or

Join Zoom Meeting

<https://us02web.zoom.us/j/85283813665?pwd=OERDbW5wV0VjZC9FOVFGeVB6NW52dz09>

Meeting ID: 852 8381 3665

Passcode: 518051

Comments can be made at the meeting in person or by Zoom, plus will accept written comments delivered by email to Kathryn Greiner at admin@cityofcondon.com & Jed Crowther jed.crowther@portofarlington.com; drop off at Condon City Hall, 128 S. Main Street, Condon.

Draft EPA Application and Analysis of Brownfield Alternatives will be available Monday, October 30, 2023 on the following Websites

- www.cityofcondon.com
- www.portofarlington.com

If you know of a community member with limited English proficiency or with a disability who may be interested in providing comment on this application, please contact Kathryn Greiner at 541-384-2711 as soon as possible, but no later than October 31, 2023 for accommodations.

If you have any questions, please contact Jed Crowther, Executive Director Port of Arlington 541-705-2004 Or Kathryn Greiner, City Administrator City of Condon 541-384-2711

ORDINANCE 2024-03

AN ORDINANCE TO ADOPT PUBLIC ART MURAL CODE

Title II – Public Art

Chapter 20. Public Art Murals

20.01 – Title of Code

20.02 – Purpose

20.03– Definitions

20.04 – Public Art Murals

20.06 – Prohibition of Compensation

20.08 – Violations & Enforcement

Chapter 20.01 Title

This Ordinance shall be known as the Public Art Mural Ordinance.

Chapter 20.02 Purpose

The purpose of this title, and policy of the City of Condon, is to permit and encourage art murals under certain terms and conditions. Art murals comprise a unique medium of expression that serves the public interest. Art murals have purposes distinct from signs and confer different benefits. Such purposes and benefits include improve aesthetics; avenues for original works of artistic expression; public access to original works of art; community participation in the creation of original works of art; community building through the presence of, and identification with original works of art; and a reduction in the incidence of graffiti and other crime. Art murals can increase community identity and foster a sense of place and enclosure if they are located at heights and scales visible to pedestrians and are retained for a period of five years or more.

Chapter 20.03 Definitions

Words used in this title have their normal dictionary meaning unless they are listed in this chapter or unless this title specifically refers to another title. Words listed in this chapter have the specific meaning stated or referenced unless the context clearly indicates another meaning.

Application – is the party that is primarily responsible for the design and installation of an art mural.

Original art mural – a hand-painted, hand tiled, metal, or digital image on the exterior wall of a building where the wall or surface is either on city-owned property or has a public art easement and is viewable from another property right-of-way.

Compensation – the exchange of something of value. It includes, without limitation, money, securities, real property interest, barter of goods or services, promise of future payment, or forbearance of debts. “Compensation” does not include goodwill, or an exchange of value, that a building owner (or leaseholder with a right to possession of the wall upon which the mural is to be placed) provides to an artist, muralist, or other entity, where the compensation is only for the creation and/or maintenance of

the mural on behalf of the building owner or leasehold, and where the building owner or leaseholder fully controls the consent of the art mural.

Owner – the entity(ies) that own(s) the real property that contains the building or structure upon which a public art mural is installed. In the case where a public art mural is installed in the right-of-way, the owner means the entity(ies) with jurisdiction over that right-of-way.

Right-of-way – an area that allows for the passage of people or goods. Right-of-way includes passageways such as pedestrian connections, alleys and all streets. Right-of-way may be dedicated or deeded to the public for public use and under the control of a public agency, or it may be privately owned.

Ad Hoc Mural Committee – the committee assembled, or assigned by the council, on an ad hoc basis to review and make a recommendation to the Condon City Council.

Chapter 20.04 – Art Murals

A. Standards for Public Art Murals

- a. Allowed Locations – Public art murals are only allowed on building or structures as described below:
 - i. Historic District
 - ii. Commercial Zones – only operating as a business not residential as described in Chapter 154.022
 - iii. Public/Open Spaces – Chapter 154.021
 - iv. Must be on a building not a stand-alone wall or billboard
- b. Prohibited locations –
 - i. .
 - ii. Historic District Restrictions – not on property designated as National Register, Primary/Contributing or Secondary/Contributing

B. Public Ownership, Duration and Alteration

- a. Public Ownership – The mural must be on the surface of a building or structure that is either on property owned by the City of Condon or a building which a mural easement to the City of Condon has been granted.
- b. Duration & Alteration – The public art mural shall remain in place, without alteration for a minimum period of 5 years.
 - i. “Alterations” includes any change to a permitted mural, including, but not limited to any change to the image(s), materials, colors, or size of the permitted mural. “Alteration does not include naturally occurring changes to the mural caused by exposure to the elements or the passage of time.
 - ii. Minor changes to the permitted mural that result from maintenance or repair of the mural shall not constitute “alteration” Such minor changes may include slight and unintended deviations from the original image, colors, or materials that occur when the permitted mural is repaired due to the passage of time or as a result of vandalism.

- iii. Removal – Public art murals may be removed within the first 5 years of the date of registration, per the terms of the public art easement and under the following circumstances:
 - 1. The property on which the mural is located is sold.
 - 2. The structure or property is substantially remodeled or altered in a way that precludes continuance of the mural.
 - 3. The property undergoes a change of use authorized by the planning department.

C. Physical Standards

- a. Dimensions – A public art mural may not wrap around a wall or corner and/or extend above the wall. Public art mural may comprise 100% of flat wall surface.
- b. Materials – Public art murals may include the following: paint, painted wood or plastic surfaces affixed to a building or structure, mosaics of ceramic tile and/or glass, vinyl or pellaon, metal, or similar materials. The Ad Hoc Committee may consider other materials in their review of a proposed public art mural.
- c. Placement – No new public art mural shall obstruct the functioning of any building opening, including but not limited to windows, doors and vents. Must be visible from public street.

- D. Structural Permit – Public art murals that are affixed to a building, or contain elements that extend from the wall, shall require a structural permit approved as deemed necessary by the City of Condon planning department.

- E. Lighting – No new or existing public art mural may consist of or contain electrical or mechanical components or changing images: ie. Moving structural elements, flashing or sequential lights, lighting elements, or other automated methods that result in movement, the appearance of movement, or change of mural image or message. Static illumination, which is turned off and back on not more than once every 24 hours, is permitted. Lighting may be required for safety or crime deterrent purposes with consideration to impacts to surrounding properties, as determined by the City planning department.

- F. Application – An applicant shall initiate a proposal to place a public art mural by filling out an application with the City. The application shall be made on forms provided by the city, include the application fee for review of a public art mural, and include any accompanying materials deemed necessary by the city for review of the public art mural proposal (such as proposed designs, site photos, and building or structure elevation drawings). Any fees shall be in accordance with the city's fee schedule.

G. Administrative Review

- a. Upon submission of a completed application for a public art mural conforms with the standards in Section A of this form.
- b. Upon finding that the public art mural conforms with the standards in Section A of this ordinance, the City Administrator, or designee shall inform the applicant in writing that the proposed public art mural meets the standards. The City Administrator, or designee shall then provide the applicant with the materials to complete the public notice requirements.

- c. Prior to the Ad Hoc Committee review, the applicant shall provide documentation to the City Administrator, or designee, that they complied with the public notice requirements.

H. Public Notice

- a. Mailed Notice – mailed notice is intended as a courtesy to provide the public with a chance to review and discuss the proposal.
 - i. The City Administrator or designee shall mail a notice to landowners within 250 feet of the proposed public art mural, Gilliam County Historical Society and any art and chamber organizations that do business in Condon.
 - ii. The notice shall be mailed 14 days prior to the HTAC committee’s review of the proposed public mural.
 - iii. The notice shall include instructions for submitting comments, the name and contact information for the applicant and owner, contact information for the City Administrator, or designee, and legibly sized color representation of the proposed public art mural.
 - b. Posted Notice – A notice shall be posted at the site of the proposed public art mural and conform to the following standards:
 - i. The notice shall be posted at least 14 days prior to the HTAC committee’s meeting to review the proposed art mural. The city Administrator, or designee, shall provide the applicant with materials to be posted. If the notice is damaged or removed, the application shall replace the notice as soon as possible.
 - ii. The notice shall be durable and waterproof.
 - iii. The notice shall be clearly visible from the public right-of-way and be at least 11x 17 inches. The City Administrator, or its designee, may require more than one sign to be posted depending on the specific site characteristics.
 - iv. The notice shall include the name and contact information for the applicant and owners; contact information for the City Administrator, or designee; and a legibly-sized color representation of the proposed public art mural.
 - c. Public Distribution – Notice shall be posted on the city’s website and may be linked with any community social media accounts. Notice must also be posted in the city’s newspaper of record no less than 14 days prior to the HTAC review.
- I. Ad Hoc Review Committee – The Ad Hoc Review Committee will be assigned to the Historic Technical Advisory Committee (HTAC) as appointed in the Historic District Ordinance 154.024. The intent of the review is to explore the feasibility of the mural, evaluate the community support for the proposed mural, assess the mural given its context and its placement on either city building or a building with a public art easement, and to make a recommendation to the City Council for approval, approval with conditions, or denial of the public art mural application.
- a. Review process – The Ad Hoc Committee shall be convened by the City Administer, or its designee and shall meet within 30 days of the submitted mural application being deemed complete.
 - b. Review criteria – as follows.
 - i. Scale – Appropriateness of scale to the wall upon with the mural will be painted/attached and to the surrounding physical features.
 - ii. Context – Architectural, geographical, sociocultural, and/or historical relevance to the site.
 - iii. Community Support – General support/advocacy from the building owner/user, surrounding neighborhood, adjacent businesses, historical society, and art community.

- iv. Feasibility – Demonstrated ability to complete the proposed mural on time and within budget.
- v. Media – Appropriate proposed media to ensure the mural’s longevity and durability.
- vi. Structural and Surface Stability – Commitment to repair the mural surface as necessary before painting and plan for mitigating graffiti through design and/or graffiti coating.
- vii. Signed Easement from Building Owner – Commitment to repair the mural surface as necessary before painting and plan for mitigating graffiti through design and/or graffiti coating.
- viii. Public Accessibility, Safety and Lighting – Compliance with city codes for safety, accessibility, and lighting.

J. Notice of Decision

- a. Authority -The Condon City Council will have the authority to determine if an application for public art mural substantially meets all the applicable requirements and to issue a final approval, approval with conditions or denial of the public art mural application.
- b. Notice of Decision – the City Administrator, or its designee, shall issue notice of its decision in writing. The decision shall include the following information:
 - i. A brief summary of the proposal.
 - ii. A description of the subject property is reasonably sufficient to inform the reader of its location, including street address, if available, map and tax lot number and zoning designation.
 - iii. A statement of the facts that the review authority relied upon to determine whether the application satisfied, or failed to satisfy, each applicable approval criterion.
 - iv. The decision to approve or deny the application and if approved, any conditions of approval necessary to ensure compliance with the applicable criteria.
 - v. The date upon with the decision rendered shall become final, unless appealed. The decision shall state the date and time by which an appeal must be filed. The statement shall reference the requirements for filing an appeal for the decision.
 - vi. A statement that the complete public art mural application file is available for review, including findings, conclusions and any conditions of approval. The decision shall list when and where the case file is available and the name and telephone number of the city representative to contact about reviewing the case file.
- K. Appeals – A decision on the approval, approval with conditions, or denial of the public art mural application may be appealed by filing a written request to the City Administrator within 15 days of the date on the notice of decision. If the 15th date falls upon a weekend or legal holiday, the end of the appeal period shall be extended to the end of the next business day.
- L. Mural Maintenance – Public art murals shall be maintained by the property owner for 5 years and per the terms outlined in the public art easement.
- M. Violations & Penalties – It is unlawful to violate any provision of this title, any administrative rules adopted by the City of Condon pursuant to this title, or any representations made, or conditions or criteria agreed to, in an art mural permit application. This applies to any applicant for an art mural permit, the proprietor or a use or development on which a permitted art mural is located, or the owner of the land on which the permitted art mural is located.

- a. Notice of violation – the City Administrator, or its designee, must give notice of any violation to the property owner. Failure of the property owner to receive the notice of the violation does not invalidate any enforcement actions taken by the city.
- b. Responsibility for Enforcement – The regulations of this title, and the conditions of art mural permit approvals, shall be enforced by the City Administrator, or its designee.

20.06 Prohibition of Compensation

No compensation will be given or received for the display of art murals or for the right to place the mural on another's property. The applicant shall certify in the permit application that no compensation will be given or received for the display of the mural or the right to place the mural on the property.

Chapter 20.08 – Violation & Enforcement

It is unlawful to violate any provision of this title; any administrative rules adopted by the City of Condon pursuant to this title; or any representations made or conditions or criteria agreed to, in an art mural permit application. This applies to any applicant for an art mural permit, the proprietor or a use or development on which a permitted art mural is located, or the owner of the land on which the permitted art mural is located.

- a. Notice of Violations. The City Administrator, or designee, must give notice of any violation to the property owner. The failure of the property owner to receive the notice of the violation does not invalidate any enforcement actions taken by the city.
- b. Responsibility for Enforcement. The regulations of this title, and the conditions of art mural permit approvals, shall be enforced by the City Administrator, or designee.

Ordinance was approved the ____ day of _____, 2023.

Vote – Yay ____ Nay ____ Abstain ____ Absent ____

Mayor Jim Hassing

Date

Attest:

Kathryn Greiner City Administrator

(D) At the expiration of the ten-year period, any connections to the extension which would have been due to the original applicant under the agreement will be retained by the city and deposited in the Reserve Fund.

(E) Fees collected for water main connections will be deposited in the Water System Repair and Replacement Fund, and fees collected for sewer main connections will be deposited in the Sewer System Repair and Replacement Fund.

(Prior Code, § 53.04) (Ord. 01-03, passed 1-3-2001)

CROSS-CONTROL CONNECTION

§ 50.60 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

AIR GAP SEPARATION. The physical vertical separation between the free-flowing discharge and of a potable water supply pipeline and the open or non-pressure receiving vessel.

APPROVAL or ***APPROVED.*** Approved in writing.

ATMOSPHERIC VACUUM BREAKER. A device consisting of an air inlet valve, a check vent, and an air inlet part(s).

AUXILIARY WATER SUPPLY. Any supply of water used to augment the supply obtained from the public water system which service the premises in question.

BACKFLOW. The flow in the direction opposite to the normal flow caused by back siphonage or back pressure. Back siphonage is caused by negative or reduced pressure in the supply piping, and back pressure occurs when the potable supply piping is connected to a system or fixture which exceeds the operating pressure of the supply piping.

BACKFLOW PREVENTION ASSEMBLY. A backflow prevention device such as a pressure vacuum breaker, spill resistant pressure vacuum breaker, double check valve, or a reduced pressure principle assembly and the attached shut off valves on the inlet and outlet ends of the device assembled as a complete unit.

BACKFLOW PREVENTOR. An air gap, AVB, PVBA, SVBA, DCVA, or RPBA.

CERTIFIED BACKFLOW ASSEMBLY TESTER. A person who is certified by the Division to test backflow prevention assemblies.

CERTIFIED BACKFLOW INSPECTOR/ SPECIALIST. A person who is certified by the Division to administer cross-connection control program and conduct cross-connection surveys.

CITY. The City of Condon or the city's designee.

CITY WATER SYSTEMS. The potable water system of the City of Condon.

CROSS-CONNECTION. Any physical arrangement where a public water system is connected, directly or indirectly (actual or potential), with any other non-drinkable water system, used water systems, or auxiliary supply, sewer, drain conduit, swimming pool, storage reservoir, plumbing fixture, swamp coolers, air conditioner unit, fire protection system, or any other assembly which contains or may contain contaminated water, sewage, or other liquid of unknown or unsafe quality which may be capable of imparting contamination to the public water system as a result of backflow. Bypass arrangement, jumper connections, removable sections, swivel or change-over assemblies, or other temporary or permanent assemblies through which or because of which back flowing may occur are considered to be ***CROSS-CONNECTION.***

DIVISION. The Health Division of the Oregon Department of Human Resources.

DOUBLE CHECK VALVE ASSEMBLY (DCVA). An assembly of two independently acting check valves with shut off valves on each side of the check valves and test cocks for checking the water tightness of each check valve.

EXPANSION. The pressure created by heated water or fluid that is not given the room to expand.

OWNER. Any person owning a beneficial interest with right of possession in any property service by the municipal water system.

POTABLE WATER. Water which is safe for human consumption.

PRESSURE VACUUM BREAKER ASSEMBLY (PVBA). An assembly consisting of an independently-operating, internally-loaded check valve and an independently-operating loaded air inlet valve located on the discharge side of the check valves.

REDUCED PRESSURE BACKFLOW ASSEMBLY (RPBA). A device for preventing backflow which has two check valves, a differential relief valve located between two check valves, two shut off valves with one on the upstream side and the other on the downstream side of the check valves, and four test cocks for checking the water tightness of the check valve and the operation at the relief valve.

RESPONSIBLE PERSON. Any individual, corporation, association, firm, partnership, municipal, state or federal agency, or joint stock company and includes any receiver, special master, trustee, assignee, or other similar representative thereof.

SERVICE CONNECTION. The piping connection by means of which water is conveyed from a distribution main of a public water system to a user's property line or to the service meter where provided is under the jurisdiction of the water supplier.

SPILL-RESISTANT PRESSURE VACUUM BREAKER ASSEMBLY (SVBA). One type of pressure vacuum breaker assembly.
(Prior Code, § 54.01) (Ord. 03-03, passed 4-2-2003)

§ 50.61 RULES AND REGULATIONS.

(A) *Purpose.* The purpose of cross-connection prevention requirements is to protect the public water system from contamination and pollution.

(B) *When cross-connection prevention requirements apply.* All cross-connections must have backflow prevention assemblies in conformance with this section when any of the following situations exist:

- (1) If the nature and extent of any activity on the premises or the materials used in connection with any activity on the premises or materials stored on the premises could contaminate or pollute the drinking water supply in any way;
- (2) On the premises having any cross-connection defined in § 50.60;
- (3) Internal cross-connections that are not correctable or intricate plumbing arrangements which make it impractical to ascertain whether or not a cross-connection exists;
- (4) A repeated history of cross-connections being established or re-established;
- (5) Unduly restricted entry so that inspectors for cross-connections cannot be made with sufficient frequency or with sufficient notice to assure that cross-connections do not exist;
- (6) Materials of a toxic or hazardous nature being used such that if back siphonage should occur, a health hazard could result;
- (7) Failure to fill out and turn in the cross-connection survey form;
- (8) Fire sprinkler systems using non-potable piping;
- (9) All new commercial and/or industrial construction; or
- (10) Underground sprinkler systems.

(C) *Permits required for mobile units.* Any mobile apparatus which uses the city's system or water from any premises within the city's system must obtain a permit from the city.

(D) *Plumbing Code compliance.* All backflow assemblies must be installed and maintained in conformance with the state's Uniform Plumbing Code.

(E) *Installation requirements.* To ensure proper operation and accessibility of all backflow prevention assemblies, the following requirements shall apply to the installation of these assemblies.

(1) No part of the assembly shall be submerged in water or installed in a location subject to flooding.

(2) The assembly must be protected from freezing and other severe weather conditions.

(3) Assemblies must be installed at the point of delivery of the water supply before any branch in the line or on private property located just inside of the property line. Alternate locations must be approved by the city prior to installation.

(4) All assemblies shall be of a type and model approved by the Division and city and shall at least be commensurate with a degree of hazard that exists as determined by the city in accordance with O.A.R. Chapter 333-61-070, § 6.

(5) Plans for new construction must be approved by the city prior to installation of any assemblies.

(6) All backflow prevention assemblies shall be installed in accordance with O.A.R. Chapter 333-61-071, §§ 1 through 4.

(F) *Access to premises required.* Authorized employees of the city shall have access during reasonable hours to all parts of a premises and within the building to which water is supplied. However, if any owner or responsible person refuses access to a premises or to the interior of a structure for an inspection by a city cross-connection specialist, a reduced pressure principal assembly will be required to be installed at the service connection to that premises.

(G) *Testing of assemblies.* All assemblies subject to this subchapter must be tested by a certified backflow assembly tester immediately upon installation, after any repairs, or after being moved, relocated, or reinstalled at least annually or more frequently if required by the city.

(H) *Maintenance of assemblies.* The owner or responsible person will be responsible for maintaining the assemblies from freezing, flooding, and repairs.

(I) *Expansion.* The owner or responsible person will be responsible to eliminate the possibility of thermal expansion.

(Prior Code, § 54.02) (Ord. 03-03, passed 4-2-2003)

§ 50.62 CERTIFICATION REQUIRED.

Backflow specialist and testers within the city must be certified by the Division.
(Prior Code, § 54.03) (Ord. 03-03, passed 4-2-2003)

§ 50.63 RESPONSIBILITIES AND COST OF COMPLIANCE.

It is the responsibility of all property owners, responsible person(s), or renter(s) to abide by the conditions of this subchapter. In the event of any change to the plumbing system, it is the responsibility of the owner(s), responsible person(s), or renter(s) to notify the city. All costs associated with the purchase, installation, testing, replacement, maintenance, parts, and repairs of the backflow assembly are the financial responsibility of the owner(s) or responsible person(s).
(Prior Code, § 54.04) (Ord. 03-03, passed 4-2-2003)

§ 50.64 FIRE SYSTEMS.

An approved double check valve assembly shall be the minimum protection for fire sprinkler systems using piping material that is not approved for potable water use and/or which does not provide for periodic flow-through during each 24-hour period unless a variance has been issued in writing. A RPBA assembly must be installed if any solution other than the potable water can be introduced into the sprinkler system.
(Prior Code, § 54.05) (Ord. 03-03, passed 4-2-2003)

§ 50.65 ENFORCEMENT.

Failure on the part of any owner, responsible person, or renter to install maintain or conduct required testing or discontinue the use of any backflow assembly or to physically separate any backflow assembly is sufficient cause for the immediate discontinuance of the city water service to the premises.
(Prior Code, § 54.06) (Ord. 03-03, passed 4-2-2003)

§ 50.66 CONSTITUTIONALITY AND SAVINGS CLAUSE.

If any provision, section, sentence, clause or phrase of this subchapter or the application of same to any person or set of circumstances are, for any reason, held to be unconstitutional, void, invalid, or for any reason unenforceable, the validity of the remaining portions of this subchapter or its application to other persons or circumstances shall not be affected thereby. It is the intent of the City Council in adopting and the Mayor in approving this subchapter that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion, provision, or regulation.
(Prior Code, § 54.07) (Ord. 03-03, passed 4-2-2003)

§ 50.99 PENALTY.

(A) Any person violating any provision of this chapter for which no specific penalty is prescribed shall be subject to § 10.99 of this code of ordinances.

(B) Any person who violates or causes a violation of any provision of §§ 50.02 through 50.04 shall be punishable by a fine of up to \$1,000 per occurrence and termination of water service. Failure of any user of water service, storm water service, or wastewater services to pay a charge required by these sections shall subject the user to discontinuance of any or all such services. Unless specified otherwise, violations of these sections are declared civil violations and such violations may, in addition to or in lieu of other remedies or enforcement measures provided by state law or herein, be enforced under civil procedures.

(Prior Code, § 55.99)

(C) The following penalties shall apply to violations of §§ 50.15 through 50.32.

(1) The city shall give the utility operator written notice of any violations and provide a reasonable time, no less than 20 and no more than 40 days, for the utility operator to remedy the violations. If the Public Works Superintendent determines the utility operator is guilty of violating any of the provisions of §§ 50.15 through 50.32 or the license after the time to remedy has passed, the Public Works Superintendent shall consider the standards found in § 50.20(M)(2)(a) through (M)(2)(e) and fine the utility operator not less than \$100 nor more than \$1,000 for each offense. A separate and distinct offense shall be deemed committed each day on which a violation occurs or continues.

(2) A determination made by the Public Works Superintendent is a quasi-judicial decision and is not appealable to the City Council. Appeals from any determination made by the Public Works Superintendent shall be solely and exclusively by writ of review to the County Circuit Court as provided in O.R.S. 34.010 through 34.100.

(3) Nothing in §§ 50.15 through 50.32 shall be construed as limiting any judicial or other remedy the city may have at law or in equity for enforcement of §§ 50.15 through 50.32.

(Prior Code, § 96.99)

(Ord. 04-05, passed 2-4-2004; Ord. 2017-02, passed 6-7-2017)

Statutory reference:

Related provisions, see O.R.S. 34.010 through 34.100

**City of Condon
Ordinance 2024-04**

Amending Chapter 50.61 (B)

(11) Any water service that has been approved by the City to be installed outside of City limits, which includes the Urban Growth Boundary, regardless of purpose or use, shall have the minimum protection of a double check valve assembly (DCVA) installed in accordance with O.A.R. Chapter 333-61-071 §§1 through 4 located near the discharge side of the water meter for said property.

Passed and adopted by the City of Condon Council on this December 6, 2023.

Yeas _____ Nays _____ Abstain _____ Absent _____

Jim Hassing, Mayor

Date

Attest:

Kathryn Greiner, City Administrator



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

**CITY OF CONDON
WORK SESSION AGENDA
PARK & RECREATION OCTOBER 18 2023
Wednesday, October 18, 2023, 5:30 PM
CONDON CITY HALL**

1. CALL THE MEETING TO ORDER & ROLL CALL

Mayor Hassing called the Park & Recreation Committee meeting to order at 5:28 p.m.

Present: Mayor Jim Hassing; Councilors Tom Fatland and Dawn Parm; Staff - City Administrator Kathryn Greiner

2. DISCUSS PARK & RECREATION DEPARTMENT OPERATIONS

2.1. Golf Course

CA Greiner presented the committee with a draft plan for a new golf course clubhouse. The plan was completed by Vernon Grey of Vernon Grey Design. It was a basic design of building that was open to the west and had a concrete floor and patio. A pergola on the west side and a draft of an outdoor kitchen on the north side of the building. It would go in the area of the existing building that will be torn down this winter. She stated that the budget for the project is \$75,000 and could also add on some funds from the transient tax of tourist facilities fund. The committee discussed the roof line of the pergola and asked to have it clarified if it was open air or closed as it was a flat room. To make the project affordable, it was discussed that the base would be the concrete and building, Addition A would be sliding glass doors or garage glass garage doors, and Addition C to add plumbing for a sink.

The Committee recommended taking the project to the council on November 1 for approval to move forward in the spring of 2024.

The restroom on the back of the course was discussed to see if it needed replacement or upgrade due to recent complaints. CA Greiner noted that the other restroom at the golf course was through an Oregon Park & Recreation grant and can look for grants to get another restroom. Committee members were going to go by and see the conditions to see if a replacement was necessary.

Discussed golf sheds and CA Greiner will discuss with Public Works and golf staff to see if they can make some needed repairs to doors on individual units. It was also discussed to check rates at Heppner course to see if we are in-line with their rates.

2.2. Swimming Pool

CA Greiner noted that the winter cover has been put on the pool and the new tankless hot water heater has been installed. The hot water heater is not located in the lobby, which is away from the chemicals and was paid for by a Gilliam County grant. Councilor Fatland stated that items were needed at the pool including a summer pool cover, a cover cart, paint locker room floors and walls as needed. He also asked that we look at the lifeguard wages to ensure we keep guards at a competitive wage.

2.3. Park & CGS Park Areas

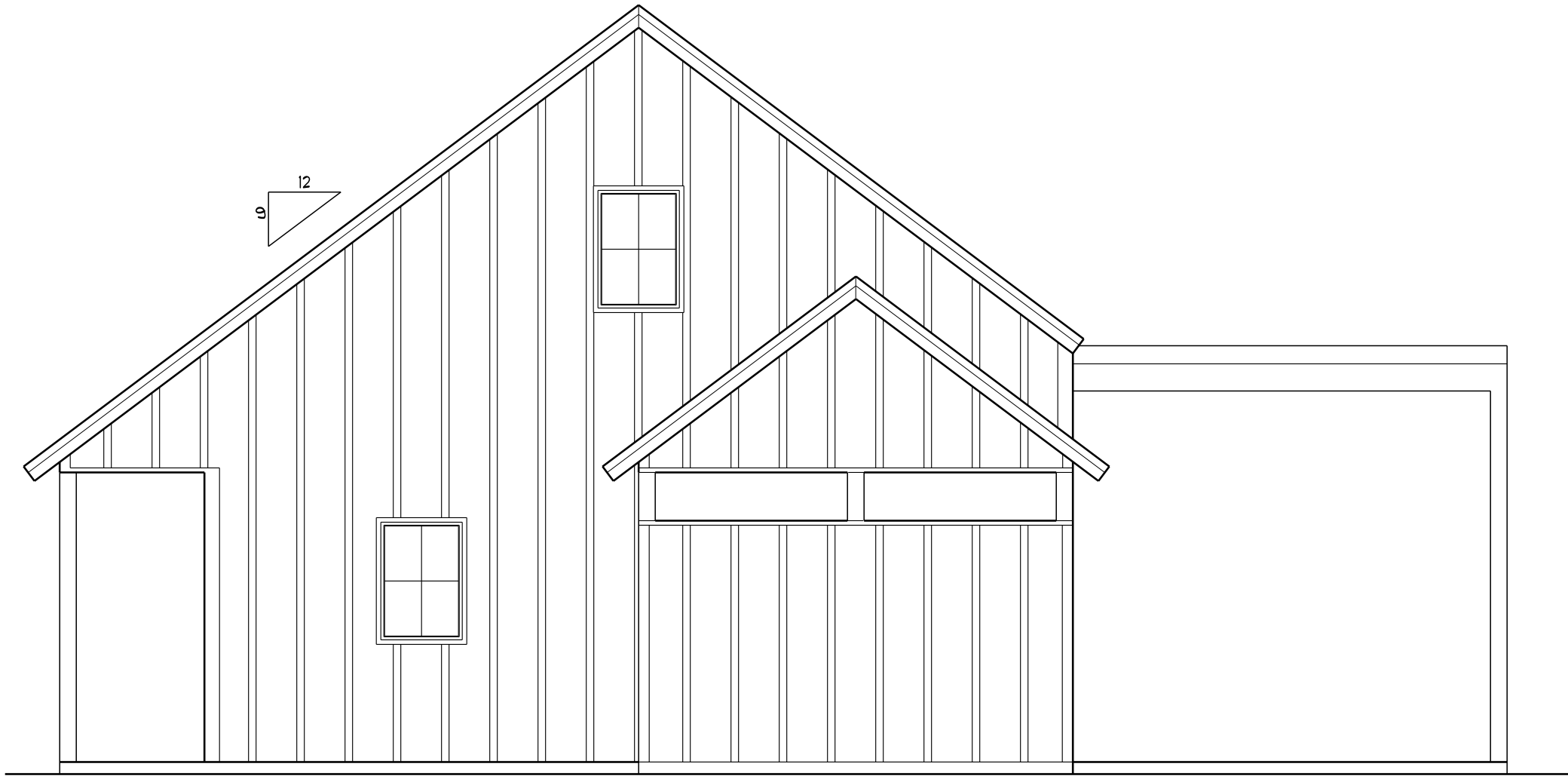
The park has no issues at this point other than it has been requested to have the doors on the restrooms painted. Park Attendant Jim Gavin has done a good job in keeping the park looking nice.

3. OTHER

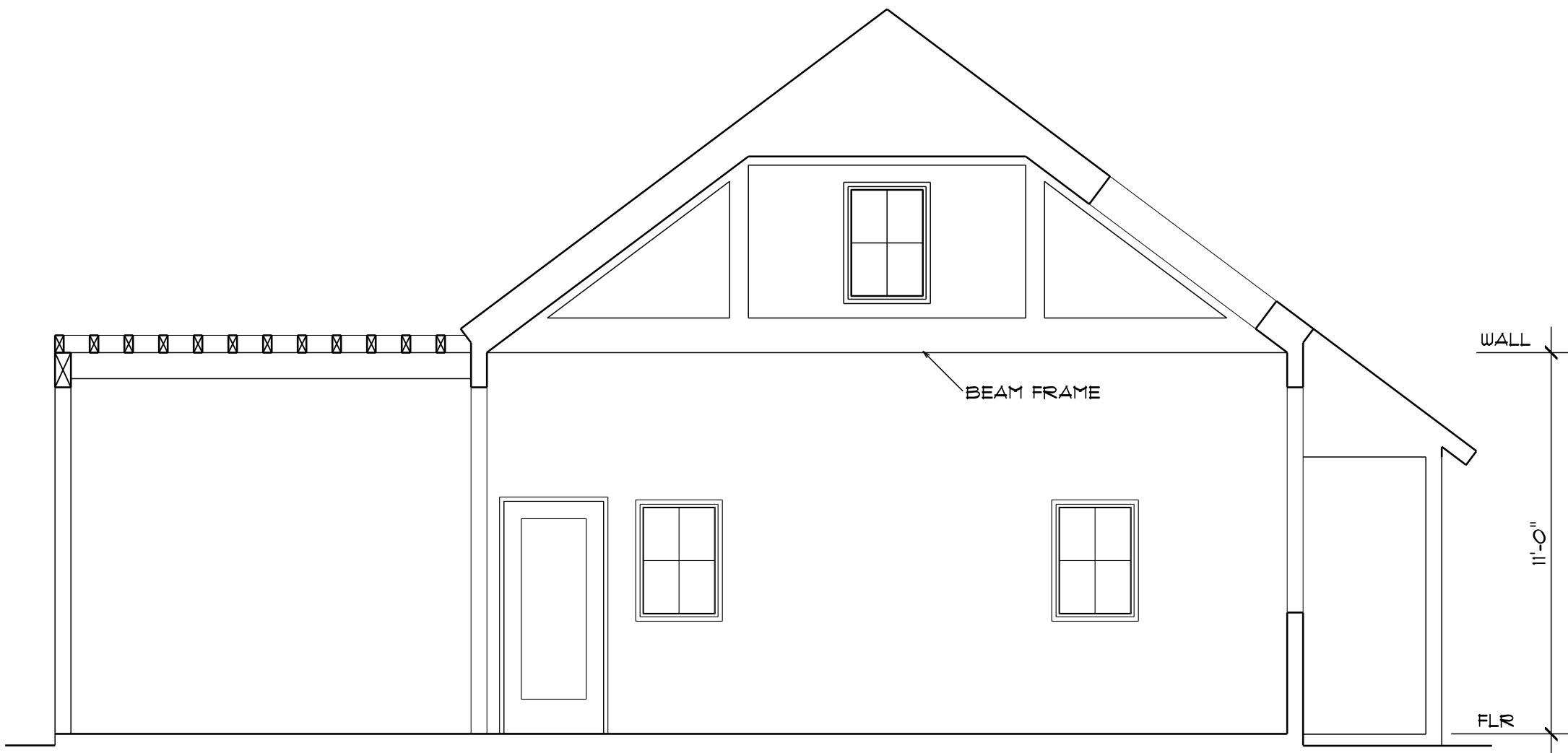
No other issues noted.

4. ADJOURN

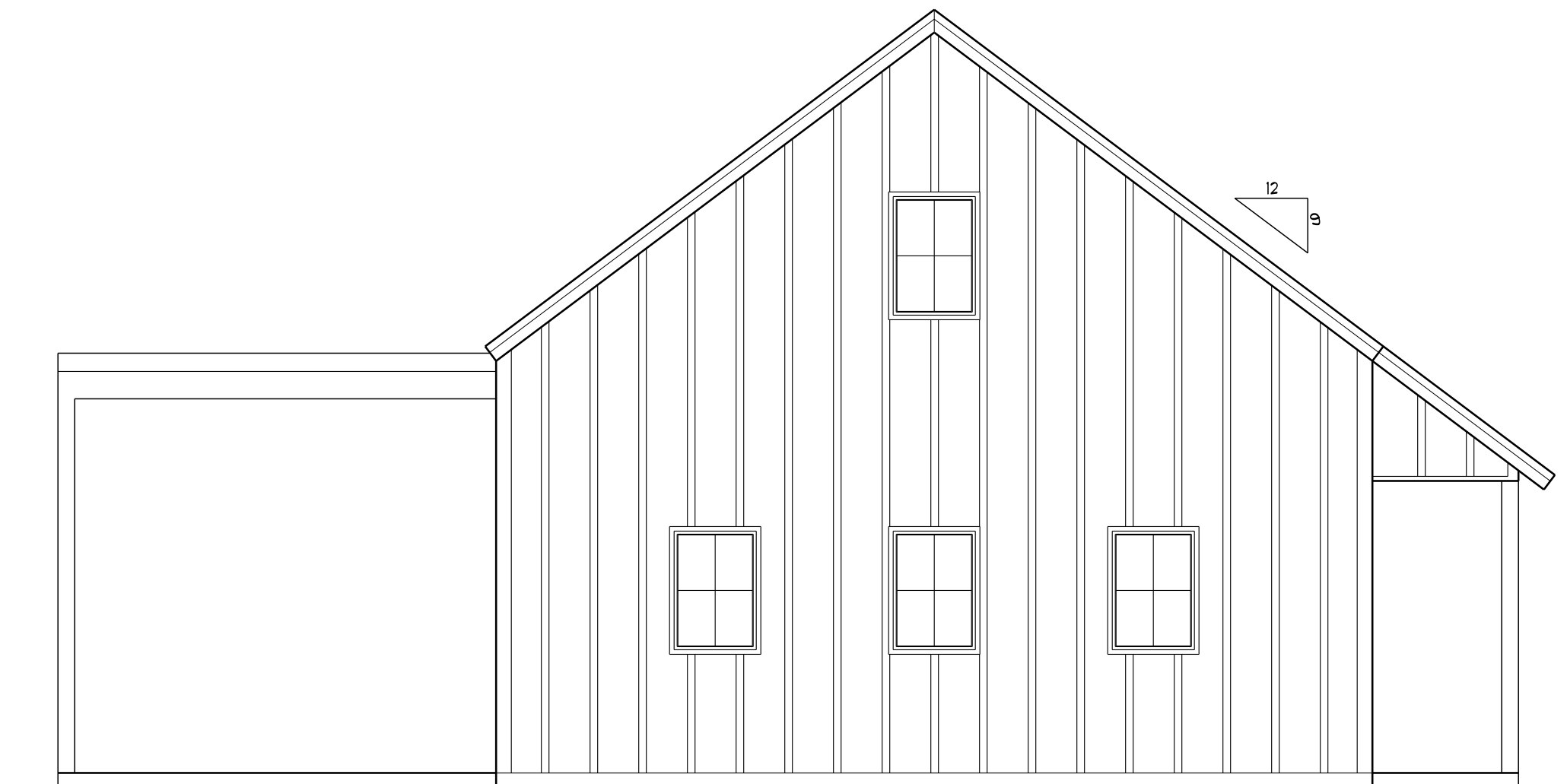
Mayor Hassing closed the meeting at 6:27 p.m.



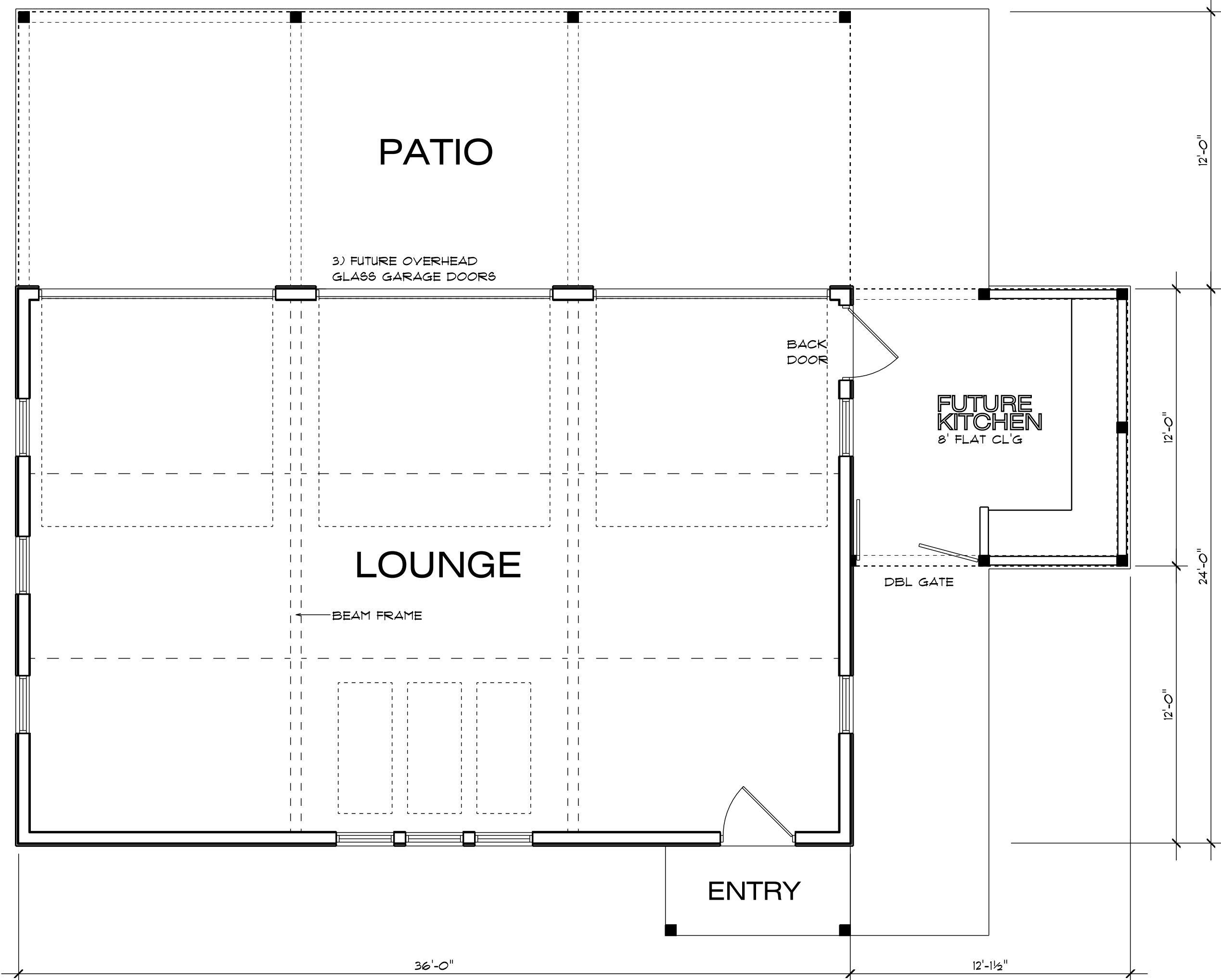
NORTH SIDE



SCHEMATIC



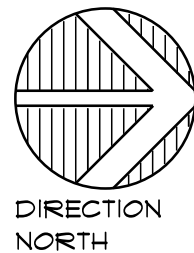
SOUTH SIDE



PRELIM PLAN

SCALE BAR: (PRINTED SCALE: 1/4"=1'-0")

864 SQ. FT.



EAST / STREET ELEV

SKETCH 4/21/23

REV 4/28/23

REV 10/18/23



PRELIM PLANS
CONDON GOLF COURSE
CLUBHOUSE
CONDON, OREGON

1
OF ONE