



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700
<http://cityofcondon.com/>

AGENDA REGULAR CITY COUNCIL MEETING

WEDNESDAY, OCTOBER 4, 2023, 7:00 PM

<https://us02web.zoom.us/j/83618193993?pwd=c1NSVmRYeno4QmpQdTVWSnFDaG1rdz09>

- 1. CALL REGULAR MEETING TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS TO AGENDA**
- 4. PUBLIC COMMENT**
 - 4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.**
- 5. CONSENT AGENDA**
 - 5.1. Review & Approve the Regular Condon City Council Meeting Minutes of September 6, 2023**
 - 5.2. Review Accounts Payable and VISA Statements**
 - 5.3. Approve Payment to K3 Construction for Spring/McKinley Streets Paving**
- 6. OLD BUSINESS**
 - 6.1. Condon Grade School Update**
 - 6.2. Vision Project Update**
 - 6.3. Fairway Housing Update**
- 7. NEW BUSINESS**
 - 7.1. Review & Approve the Intergovernmental Agreement with Gilliam County for Condon Community Swimming Pool**
 - 7.2. First Reading of Ordinance 2024-02 - Chapter 20 Public Art**
- 8. STAFF REPORTS**
 - 8.1. Public Works – Public Works Superintendent Gibb Wilkins**
 - 8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt**
 - 8.3. Administration – City Administrator Kathryn Greiner**
- 9. COUNCIL INFORMATION**
- 10. NEXT REGULAR MEETING DATE**
 - 10.1. The next regular Condon City Council meeting is scheduled for Wednesday, November 1, 2023, 7 p.m.**
- 11. ADJOURN REGULAR MEETING**

If necessary, Executive Session may be held in accordance with ORS 192.660(2)(i) As this is a regular meeting of the Condon City Council, other matters may be addressed as deemed appropriate by the Council. Assisted listening device is available for persons with impaired hearing and should be scheduled for council meetings three working days prior to the Council meeting. The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823.

Agenda prepared and distributed September 28, 2023



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MINUTES REGULAR CITY COUNCIL MEETING

WEDNESDAY, SEPTEMBER 6, 2023, 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing; Councilors Tom Fatland, Donald Jamieson, Dustan Hall, Dawn Parm and Jan Stinchfield; staff - City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins and Gilliam County Sheriff Gary Bettencourt.

Absent: Councilor Jeremy Kirby

3. ADDITIONS TO AGENDA

CA Greiner asked to delete 8.7 - Review & Renew Condon Community Pool IGA with Gilliam County as they have not returned their agreement. They are waiting for legal review.

4. PUBLIC COMMENT

4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.

None

5. CONSENT AGENDA

5.1. Review & Approve August 2, 2023 Regular Condon City Council Meeting Minutes

A motion was made by Councilor Stinchfield to approve the August 2, 2023 regular Condon City Council meeting minutes. The motion was seconded by Councilor Hall and approved unanimously.

5.2. Review Accounts Payable & VISA Statements

Councilor Fatland had a question on the payment and charges to the VISA statement that was clarified what the balance was on the statements.

6. OLD BUSINESS

6.1. Alley Vacation Update

CA Greiner is working with Barbara Anderson on the process to bring this request to the council. It has not been completed at this time.

6.2. Update on Short-Term Rental Moratorium

The short-term rental moratorium was reviewed by city attorney Wyatt Baum, and a short discussion with Barbara Anderson, and it was decided to allow the moratorium to expire as in the original ordinance instead of passing another ordinance for its repeal. The moratorium will expire October 27, 2023.

7. NEW BUSINESS

7.1. Waste Management Update - Leah Shannon

Leah Shannon, Environmental Manager for Waste Management (WM) provided the council with an update on activities at Columbia Ridge Landfill and chemical waste facilities near Arlington. Shannon stated that volumes at Columbia Ridge increased 2% in quarters one and two of this year and increased 7% in 2022 from 2021. Host fees to Gilliam County in 2022 were over \$4.6 million and year to date in 2023 are approximately \$2.8 million. Chemical Waste volumes increased 26% from 2021 to 2022 and up 60% in the first quarter of 2023. She reported that there were no serious injuries on site and there are many career opportunities at Waste Management, which include welders, drivers, laborers, chemists, technical manager, building maintenance managers, heavy equipment operators and engineers. WM operates 10-12 shuttles for employees from Goldendale, Tri-Cities, Hermiston, Condon, Irrigon and Boardman. Shannon said that Chemical Waste is completing its permit with DEQ and EPA, construction of an outdoor storage facility has been completed and that they are working with Hanford on testing glass cylinder storage containers.

7.2. First & Second Reading of Ordinance 2024-02 - An Ordinance Enacting a Code of Ordinances for the City of Condon, Revising, Amending, Restating, Codifying and Compiling Certain Existing General Ordinances of The Political Subdivision Dealing with Subjects Embraced in Such Code of Ordinances, and Declaring an Emergency

A motion was made by Councilor Hall to approve the first and second readings of Ordinance 2024-02 - An ordinance enacting a code of ordinances for the City of Condon revising, amending, restating, codifying and compiling certain existing general ordinances of the political subdivision dealing with subjects embraced in such code of ordinances and declaring an emergency by title only. The motion was seconded by Councilor Jan Stinchfield. Roll Call vote - Yes- Donald Jamieson, Dawn Parm, Jan Stinchfield, Dustan Hall, Tom Fatland, No- None, Abstain- None, Absent - Jeremy Kirby Motion carried.

CA Greiner read the ordinance by title only.

A motion was made by Councilor Fatland to approve the first and second readings of Ordinance 2024-02 - An ordinance enacting a code of ordinances for the City of Condon revising, amending, restating, codifying and compiling certain existing general ordinances of the political subdivision dealing with subjects embraced in such code of ordinances and declaring an emergency. The motion was seconded by Councilor Jan Stinchfield. Roll Call vote - Yes- Donald Jamieson, Dawn Parm, Jan Stinchfield, Dustan Hall, Tom Fatland, No- None, Abstain- None, Absent - Jeremy Kirby Motion carried.

7.3. Review & Approve Fairway Housing Subdivision Plan

Council received a conceptual design for Fairway housing project from Tenneson Engineering, an AKS Company for a cost not to exceed \$9,500. The plan would do approximately 30% of the design engineering. CA Greiner recommended the council approve this plan to move forward with the subdivision plan as presented.

A motion was made by Councilor Stinchfield to approve the 30% conceptual drawings and engineering for the Fairway Housing project with a not to exceed \$9,500. The motion was seconded by Councilor Parm and approved unanimously.

7.4. Review & Discuss Public Art Mural Ordinance

Council received a draft ordinance for public art murals and were asked if they wanted any changes to what was presented. Councilor Fatland inquired about section K - Appeals and who the appeal would go to if the council is the body that makes the final decision. It was discussed to put more details of what procedure would be required for an appeal, but ultimately the council asked to have the appeal process removed and noted that there were details for public participation and review of the process. Mayor Hassing asked about the clause of removing it if property is sold, which was noted that it was written at the discretion of the new owner to keep or remove the mural on their property. CA Greiner stated that the proposed ordinance has an ad hoc committee for review and suggested since it only applied to the Historic District that the Historic Technical Advisory Committee take that responsibility. It was the consensus of the council to have CA Greiner make the requested changes and bring back in ordinance form to go through approval at the October council meeting.

7.5. Discuss Dog Licensing and Vaccination Clinic

Councilor Fatland stated that he met with Sheriff Bettencourt, Justice of the Peace Cris Patnode and CA Greiner to discuss the issue of dogs at large after the recent dog biting incident, and to get a way to encourage residents to license their dogs with the city. He stated that the group suggested free licensing and rabies vaccinations courtesy of the city to get dogs licensed, and violations would be enforced by the Gilliam County Sheriff's office. CA Greiner said that she talked with Cari Wade, DVM and instead of a one-time clinic to set up a process for obtaining a voucher for a free rabies vaccination when they license their dog. It was the consensus of the council for CA Greiner to move forward with setting up a process to encourage licensing by offering free vaccinations and licensing.

7.6. Review & Renew Condon Community Swimming Pool Lease with Condon School District

A motion was made by Councilor Stinchfield to approve the Condon Community Swimming Pool lease with Condon School District as presented. The motion was seconded by Councilor Fatland and approved unanimously.

7.7. Review & Renew Condon Community Pool IGA with Gilliam County

This item was removed from the agenda.

8. STAFF REPORTS

8.1. Public Works – Public Works Superintendent Gibb Wilkins

PW Wilkins reported that 10.7 million gallons were pumped in August, which is down 2 million gallons from July. The paving has been completed on Spring and McKinley streets and the city crew will put gravel on the shoulders as time allows this fall. The crew worked on the water line on Summit Street and fixed several leaks on N. Main Street. Mayor Hassing asked when the leaks on the transmission line would be repaired and PW Wilkins stated that it would happen in the fall when less water is used in town.

8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt stated that his office is working on a person with a nuisance violation with vehicles and complaints about roosters in town.

8.3. Administration – City Administrator Kathryn Greiner

CA Greiner stated that the audit fieldwork is next week, the first visioning meeting is September 20, the city shop is going to start in October and that she will be attending the LOC conference in Eugene and asked if any councilor would like to attend. He stated that she is going to contact Dave Drinkwine's heirs later this month regarding the road to the golf course that currently is on that property.

9. COUNCIL INFORMATION**9.1. CA Greiner Resignation to Greater Eastern Oregon Development Corporation****9.2. Historic District Educational Letter****10. NEXT REGULAR MEETING DATE**

10.1. The next regular Condon City Council Meeting will be held on Wednesday, October 4, 2023, 7 p.m.

11. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 8:05 p.m.

Date _____
Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ACCTECH - A SYSTEMS INTEGRATOR							
1551	ACCTECH - A SYSTEMS INTEG	5340	TECH SUPPORT SVCS	09/08/2023	375.00	.00	
Total ACCTECH - A SYSTEMS INTEGRATOR:					375.00	.00	
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	AUG 2023	Admin Janitorial	08/31/2023	559.29	.00	
Total ARAMARK UNIFORM SERVICES:					559.29	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	872564008X08	PHONE	08/06/2023	16.59	.00	
599	AT&T MOBILITY	872564008X08	PW Cell Phone	08/06/2023	16.60	.00	
Total AT&T MOBILITY:					33.19	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	32955	Admin Legal	08/22/2023	202.50	.00	
Total BAUM SMITH LLC:					202.50	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	88687	Copier Charge	08/31/2023	1.81	.00	
Total BOHN'S PRINTING:					1.81	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	X055513	Biochemical Oxygen	08/10/2023	112.00	.00	
151	BOX R WATER ANALYSIS LAB	X055522	E coli Coliform Testing	08/10/2023	89.50	.00	
Total BOX R WATER ANALYSIS LAB:					201.50	.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	AUG 2023	City HALL	08/24/2023	179.15	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	Golf Course	08/24/2023	53.25	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	PARK	08/24/2023	102.12	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	Golf Course	08/24/2023	51.80	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	Sewer Plant w pivot	08/24/2023	201.32	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	Disposal	08/24/2023	280.68	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	Golf Course	08/24/2023	239.79	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	City Farm	08/24/2023	3,118.87	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	Street Lights	08/24/2023	1,454.75	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	City Farm	08/24/2023	39.49	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	Golf Course	08/24/2023	121.82	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	Pool	08/24/2023	474.16	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	Library	08/24/2023	312.16	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	GRADE SCHOOL	08/24/2023	131.37	.00	
169	COLUMBIA BASIN ELECTRIC	AUG 2023	Memorial Hall	08/24/2023	65.30	.00	
Total COLUMBIA BASIN ELECTRIC:					6,826.03	.00	
CONDON FOOD PANTRY							
829	CONDON FOOD PANTRY	AUG 2023	DONATION	07/25/2023	2,500.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total CONDON FOOD PANTRY:					2,500.00	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	AUG 2023	FUEL	08/31/2023	944.14	.00	
Total DEVIN OIL COMPANY:					944.14	.00	
GILLIAM COUNTY FIRE SVCS							
272	GILLIAM COUNTY FIRE SVCS	2023-08-29-2	Annual Payment 2023-24	08/29/2023	10,530.00	.00	
Total GILLIAM COUNTY FIRE SVCS:					10,530.00	.00	
GREINER, KATHRYN							
347	GREINER, KATHRYN	AUG 2023	Travel Reimbursement - GC COU	08/16/2023	49.78	.00	
Total GREINER, KATHRYN:					49.78	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	AUG 2023	Golf Fuel	08/31/2023	457.92	.00	
304	HATTENHAUER DIST.	AUG 2023	Park Fuel	08/31/2023	70.11	.00	
Total HATTENHAUER DIST.:					528.03	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	AUG 2023	Pool	09/01/2023	48.51	.00	
766	HOME TELEPHONE COMPANY	AUG 2023	Sewer	09/01/2023	163.74	.00	
766	HOME TELEPHONE COMPANY	AUG 2023	Water	09/01/2023	43.07	.00	
766	HOME TELEPHONE COMPANY	AUG 2023	Administration	09/01/2023	202.66	.00	
Total HOME TELEPHONE COMPANY:					457.98	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	AUG 2023	MRC Fiber Project	09/01/2023	2,000.00	.00	
Total INLAND DEVELOPMENT CORPORATION:					2,000.00	.00	
INTEGRATED WEED CONTROL							
1506	INTEGRATED WEED CONTROL	023-073B	WEED CONTROL	08/16/2023	173.33	.00	
1506	INTEGRATED WEED CONTROL	023-073B	WEED CONTROL	08/16/2023	173.34	.00	
1506	INTEGRATED WEED CONTROL	023-073B	WEED CONTROL	08/16/2023	173.33	.00	
Total INTEGRATED WEED CONTROL:					520.00	.00	
K3 CONSTRUCTION							
1574	K3 CONSTRUCTION	509	PAVING - W. SPRING & S. MCKI	08/20/2023	75,400.00	.00	
Total K3 CONSTRUCTION:					75,400.00	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	AUG 2023	O RING	08/31/2023	8.87	.00	
371	M & A AUTO PARTS	AUG 2023	O RING	08/31/2023	8.87	.00	
371	M & A AUTO PARTS	AUG 2023	BATTERY - GOLF	08/31/2023	66.38	.00	
371	M & A AUTO PARTS	AUG 2023	WATER TRUCK BATTERY	08/31/2023	94.99	.00	
371	M & A AUTO PARTS	AUG 2023	WATER TRUCK BATTERY	08/31/2023	95.00	.00	
371	M & A AUTO PARTS	AUG 2023	FIXED GREEN MOWER	08/31/2023	183.07	.00	
371	M & A AUTO PARTS	AUG 2023	TRANSFER STATION KEYS	08/31/2023	3.00	.00	
371	M & A AUTO PARTS	AUG 2023	PADLOCK SET	08/31/2023	34.99	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
371	M & A AUTO PARTS	AUG 2023	CEMENT PVC	08/31/2023	14.50	.00	
371	M & A AUTO PARTS	AUG 2023	CEMENT PVC	08/31/2023	14.49	.00	
371	M & A AUTO PARTS	AUG 2023	PIN CLIP	08/31/2023	.69	.00	
Total M & A AUTO PARTS:					524.85	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	AUG 2023	City Hall Propane	08/31/2023	283.50	.00	
377	MORROW COUNTY GRAIN GRO	AUG 2023	Pool Propane	08/31/2023	1,793.80	.00	
377	MORROW COUNTY GRAIN GRO	AUG 2023	GOLF - NURSERY/LAWN	08/31/2023	60.00	.00	
Total MORROW COUNTY GRAIN GROW.:					2,137.30	.00	
OBERST, KRISTIN							
1573	OBERST, KRISTIN	AUG 2023	JANITORIAL- 5.5 HOURS AT \$25	09/04/2023	137.50	.00	
Total OBERST, KRISTIN:					137.50	.00	
OFFICE DEPOT							
427	OFFICE DEPOT	329731091001	Office Supplies - PAPER, PENCIL	08/30/2023	100.18	.00	
Total OFFICE DEPOT:					100.18	.00	
POST MASTER							
463	POST MASTER	AUG 2023	Postage Trust Account	08/31/2023	250.00	.00	
463	POST MASTER	AUG 2023	Postage Trust Account	08/31/2023	250.00	.00	
463	POST MASTER	AUG 2023	Postage Trust Account	08/31/2023	250.00	.00	
Total POST MASTER:					750.00	.00	
RURAL DEVELOPMENT INITIATIVES							
1599	RURAL DEVELOPMENT INITIATI	2023-22	COMMUNITY VISIONING STATE	08/15/2023	20,000.00	.00	
Total RURAL DEVELOPMENT INITIATIVES:					20,000.00	.00	
S. GILLIAM RFPD							
505	S. GILLIAM RFPD	23-24-001	ANNUAL CONTRACT 2023-2024	09/12/2023	11,000.00	.00	
Total S. GILLIAM RFPD:					11,000.00	.00	
TENNESON ENGINEERING							
533	TENNESON ENGINEERING	10645-01	Planning Consultant	08/23/2023	510.00	.00	
Total TENNESON ENGINEERING:					510.00	.00	
THE POOL AND SPA HOUSE							
649	THE POOL AND SPA HOUSE	797244-1	Pool PARTS	08/18/2023	149.19	.00	
Total THE POOL AND SPA HOUSE:					149.19	.00	
TK ELEVATOR CORPORATION							
1535	TK ELEVATOR CORPORATION	3007455861	LIFT CHAIR	09/01/2023	273.64	.00	
Total TK ELEVATOR CORPORATION:					273.64	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	AUG 2023	WATER & GATORADE	08/28/2023	151.32	.00	
548	TWO BOYS MEAT & GROCERY	AUG 2023	WATER & GATORADE	08/28/2023	72.56	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
548	TWO BOYS MEAT & GROCERY	AUG 2023	GOLF SUPPLIES	08/28/2023	10.96	.00	
548	TWO BOYS MEAT & GROCERY	AUG 2023	SHOP SUPPLIES	08/28/2023	5.44	.00	
548	TWO BOYS MEAT & GROCERY	AUG 2023	SHOP SUPPLIES	08/28/2023	5.44	.00	
Total TWO BOYS MEAT & GROCERY:					245.72	.00	
ULINE							
911	ULINE	PO 8292023	Street Supplies	08/29/2023	2,166.99	.00	
Total ULINE:					2,166.99	.00	
VISA							
559	VISA	AUG 2023 588	POOL BUOY AND LINE	08/22/2023	73.28	.00	
559	VISA	AUG 2023 588	HACH - CHLORINE	08/22/2023	130.00	.00	
559	VISA	AUG 2023 588	HACH - CHLORINE	08/22/2023	130.00	.00	
559	VISA	AUG 2023 588	CONCRETE MIX & ASPHALT RE	08/22/2023	325.91	.00	
559	VISA	AUG 2023 588	CONCRETE MIX & ASPHALT RE	08/22/2023	325.90	.00	
559	VISA	AUG 2023 588	CONCRETE MIX & ASPHALT RE	08/22/2023	325.90	.00	
559	VISA	AUG 2023 857	CLEANING SUPPLIES	08/22/2023	5.94	.00	
559	VISA	AUG 2023 857	OFFICE SUPPLIES	08/22/2023	36.33	.00	
559	VISA	AUG 2023 857	STORAGE TOWER	08/22/2023	42.79	.00	
559	VISA	AUG 2023 857	DOOR MATS	08/22/2023	25.19	.00	
559	VISA	AUG 2023 857	SCRAPER MAT	08/22/2023	39.51	.00	
559	VISA	AUG 2023 857	PAPER TOWELS	08/22/2023	53.99	.00	
559	VISA	AUG 2023 857	POOL - CHRISTMAS	08/22/2023	270.62	.00	
559	VISA	AUG 2023 857	TOOL HOLDER	08/22/2023	36.66	.00	
559	VISA	AUG 2023 857	MAYOR'S CONFERENCE	08/22/2023	632.92	.00	
559	VISA	AUG 2023 857	ADMIN LAPTOP	08/22/2023	279.00	.00	
559	VISA	AUG 2023 857	MAIL LARGE ENVELOPE	08/22/2023	3.18	.00	
559	VISA	AUG 2023 857	SHELF PEGS	08/22/2023	1.98	.00	
559	VISA	AUG 2023 857	FRAUD CHARGE - SP OFIR BEA	08/22/2023	80.00	.00	
Total VISA:					2,819.10	.00	
WOODY, JANETTE							
1600	WOODY, JANETTE	AUG 2023	W/S DEPOSIT REFUND 715 W 5	08/24/2023	65.93	.00	
Total WOODY, JANETTE:					65.93	.00	
Grand Totals:					142,009.65	.00	

Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

RECEIVED

AUG 30 2023

Account Summary

Billing Cycle 08/22/23
Days In Billing Cycle 30
Previous Balance \$744.29
Purchases + 1,310.99
Cash + 0.00
Special + \$0.00
Balance Transfers + \$0.00
Credits - \$0.00
Payments - \$744.29
Other Charges + \$0.00
Finance Charges + 0.00

NEW BALANCE \$1,310.99

Credit Summary

Total Credit Line \$10,000.00
Available Credit Line \$8,526.00
Available Cash \$0.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
08/01/23	08/02/23	5699	24492163213000059144794	SP SWIMOUTLET.COM Pool buy + line	\$73.28 Pool 10
				HTTPSWWW.SWIM CA	W270 \$130
08/02/23	08/03/23	5169	24492153214715902454062	HACH COMPANY Chlorine	\$260.00
				970-663-1377 CO	5270 \$130
08/17/23	08/17/23	6010	1 3229121536000020	PAYMENT - THANK YOU	\$744.29 - W270 \$325.91
08/18/23	08/20/23	5200	24943013231010192037862	THE HOME DEPOT #4026 Concrete mix +	\$977.71 W270 \$325.90
				THE DALLES OR asphalt repair	+231 \$325.90
				+partial ship to what's on invoice	

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



Account Number

5886

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

08/22/23

New Balance

\$1,310.99

**Total Minimum
Payment Due**

\$1310.99

Payment Due Date

09/16/2023

\$

CITY OF CONDON
CITY OF CONDON 1
PO BOX 445
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

Account Number: #### #### 5886
Closing Date: 08/22/23
Credit Limit: \$10,000.00 Available Credit: \$8,526.00

Page 3 of 4

Additional Information About Your Account

798

Interest Charge Calculation/Plan Level Information						
Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 1,310.99
¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.						
² Your Annual Percentage Rate (APR) is the annual interest rate on your account.						
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.						

Account Summary

Billing Cycle 08/22/23
Days In Billing Cycle 30
Previous Balance \$1,040.23
Purchases + 1,508.11
Cash + 0.00
Special + 0.00
Balance Transfers + 0.00
Credits - 0.00
Payments - 1,040.23
Other Charges + 0.00
Finance Charges + 0.00
NEW BALANCE \$1,508.11

Credit Summary

Total Credit Line \$10,000.00
Available Credit Line \$8,491.00
Available Cash \$0.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
07/27/23	07/28/23	5942	24692163208101601200384	AMZN Mktp US*T68OZ8YN2 Cleaning supplies Amzn.com/bill WA	\$5.94 A40
07/27/23	07/28/23	5942	24692163208101633213207	AMZN Mktp US*T61108Y22 office supplies Amzn.com/bill WA	\$36.33 A10
07/28/23	07/30/23	5942	24692163209102439432982	Amazon.com*TH33Q3FM0 storage tower Amzn.com/bill WA	\$42.79 A40
07/29/23	07/30/23	5942	24692163210103336713497	AMZN Mktp US*TH9M15EL2 door mats Amzn.com/bill WA	\$25.19 A40

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



Account Number

8577

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

08/22/23

New Balance

\$1,508.11

**Total Minimum
Payment Due**

\$1508.11

Payment Due Date

09/16/2023

\$

CITY OF CONDON
CITY OF CONDON 2
PO BOX 445
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

Account Number: ##### 8577
Closing Date: 08/22/23
Credit Limit: \$10,000.00 Available Credit: \$8,491.00

Page 3 of 4

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
07/31/23	08/01/23	5942	24692163212104983156970	AMZN Mktp US*TH1C05031 scraper mat Amzn.com/bill WA	\$39.51 A10
08/03/23	08/04/23	5942	24692163215107396323415	Amazon.com*TA81S6462 paper towels Amzn.com/bill WA	\$53.99 A10
08/05/23	08/07/23	5813	24692163218109646087425	TST* Dirty Cowgirl Saloon Pool-Christmas Wasco OR 001-325-600010	\$270.62
08/07/23	08/08/23	5942	24692163219100590939082	Amazon.com*TA3MW7XK0 Tool holder Amzn.com/bill WA	\$36.66 A10
08/12/23	08/13/23	5977	24011343224000039062196	SP OFIR BEAUTY OFIRBEAUTY.CO CA Fraud!	\$80.00
08/12/23	08/14/23	3502	24000973225253901134983	BEST WESTERN PLUS HOOD Mayor's Conf. HOOD RIVER OR	\$632.92 A10
08/14/23	08/15/23	5942	24692163226106249292832	AMZN Mktp US*TO5C90XN0 Admin Laptop Amzn.com/bill WA	\$279.00 A10
08/16/23	08/17/23	9402	24137463229001276725099	USPS PO 4017920823 Large Envelope CONDON OR	\$3.18 A10
08/17/23	08/17/23	6010	1 3229121536000010	PAYMENT - THANK YOU	\$1,040.23 -
08/19/23	08/20/23	5942	24431063231083347262663	AMAZON.COM*TQ9V643F0 AMZN shelf pegs AMZN.COM/BILL WA	\$1.98 A10

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 1,508.11

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² Your Annual Percentage Rate (APR) is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

* Internet purchase - Jacqueline 9/14/23
w/ saved data. Charge back customer svc.

Fraud claim
+ adjustment.

Letter w/in 15 days 7-15
+ new card w/in 10 days.

Claim #F2325703474

Lost + stolen #1-800-325-3678

603-450-700200



K3 Construction LLC

 25 SW Elbe Dr.
 Madras OR 97741

Invoice

Date	Invoice #
8/20/2023	509

Bill To
City of Condon PO Box 445 Condon OR 97823

P.O. No.	Terms	Project
230814	Net 15	230814-Paving

Quantity	Description	Rate	Amount
	W Spring and S McKinley Street Paving		
	Mobilization	6,200.00	6,200.00
	Traffic Control	2,000.00	2,000.00
245	AC Paving	210.00	51,450.00
5	Adjust Valve Boxes	300.00	1,500.00
50	Asphalt Patching	285.00	14,250.00
			?

Thank you for your business.

Total

\$75,400.00

Balance Due

\$75,400.00

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT, made this ____ day of _____, 2023, by and between **GILLIAM COUNTY, OREGON**, a political subdivision of the State of Oregon, hereinafter called “**County**,” and **CITY OF CONDON**, a political subdivision of the State of Oregon, hereinafter called “**City**”;

WHEREAS, this Agreement is made pursuant to ORS 190.010, which provides that units of local government may enter into agreements for the performance of any and all functions and activities that any party to the Agreement, or its officers or agents, have the authority to perform; and

WHEREAS, City has entered into an agreement with Condon School District No. 25J to lease, operate, and maintain a public swimming pool located within the City; and

WHEREAS, County is willing to provide financial assistance to City for said operation and maintenance of the swimming pool;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements contained herein, the parties hereto agree as follows:

1. City agrees to lease and operate the swimming pool from October 1, 2023 through September 30, 2026. This Agreement shall be automatically renewed for successive three year terms, unless either party provides written notice to the other party at least 60 days prior to the expiration of the Agreement.
2. County agrees to provide funding to City in an amount not to exceed Seventy Thousand Dollars (\$70,000) for annual operations of the swimming pool, including operating expenses and supplies, and general maintenance and repairs, which include the spring start-up and end of the season close-down. In the event operating costs contemplated by this agreement increase above Seventy Thousand Dollars, the parties agree to renegotiate the funding amount provided by County to cover the disparity created by the increase.
3. City will send County one invoice per fiscal year covering expenses incurred July 1 to June 30. The invoice shall be submitted by City no later than August 15, following the end of the fiscal year.
4. City shall not bill County for any revenues and receipts for swimming pool admissions and swimming lessons during the swim season.
5. The parties agree that if City and Condon School District No. 25J do not continue the underlying lease for operating the swimming pool as referenced above, the parties’ obligations under this Agreement shall terminate.

6. Each party shall be responsible, to the extent limited by the Oregon Constitution and the Oregon Tort Claims Act, (ORS 30.260 through 30.300), only for the acts, omissions, or negligence of its own officers, employees, or agents. Each party shall name the other as an “additional insured” in their respective insurance agreements.
7. To the extent limited under the Oregon Constitution and the Oregon Tort Claims Act tort limitations, each party shall indemnify and hold harmless the other party from all third party claims, damages, or expenses of any kind, including attorney's fees and other costs and expenses of litigation, for personal or property damage arising out of that party's performance required by this Agreement. This indemnification provision shall survive the termination of this agreement.
8. The provisions of this Agreement may be waived, altered, modified, supplemented, or amended only by written instrument executed by both parties.
9. This Agreement may be terminated by: (a) the mutual written agreement of the parties hereto; or (b) by either party upon sixty (60) days' written notice to the other.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate this day and year first above written.

GILLIAM COUNTY, OREGON

CITY OF CONDON

Elizabeth Farrar Campbell
County Judge

ORDINANCE 2024-02

AN ORDINANCE TO ADOPT PUBLIC ART MURAL CODE

Title II – Public Art

Chapter 20. Public Art Murals

20.01 – Title of Code

20.02 – Purpose

20.03– Definitions

20.04 – Public Art Murals

20.06 – Prohibition of Compensation

20.08 – Violations & Enforcement

Chapter 20.01 Purpose

The purpose of this title, and policy of the City of Condon, is to permit and encourage art murals under certain terms and conditions. Art murals comprise a unique medium of expression that serves the public interest. Art murals have purposes distinct from signs and confer different benefits. Such purposes and benefits include improve aesthetics; avenues for original works of artistic expression; public access to original works of art; community participation in the creation of original works of art; community building through the presence of, and identification with original works of art; and a reduction in the incidence of graffiti and other crime. Art murals can increase community identity and foster a sense of place and enclosure if they are located at heights and scales visible to pedestrians and are retained for a period of five years or more.

Chapter 20.02 Definitions

Words used in this title have their normal dictionary meaning unless they are listed in this chapter or unless this title specifically refers to another title. Words listed in this chapter have the specific meaning stated or referenced unless the context clearly indicates another meaning.

Application – is the party that is primarily responsible for the design and installation of an art mural.

Original art mural – a hand-painted, hand tiled, metal, or digital image on the exterior wall of a building where the wall or surface is either on city-owned property or has a public art easement and is viewable from another property right-of-way.

Compensation – the exchange of something of value. It includes, without limitation, money, securities, real property interest, barter of goods or services, promise of future payment, or forbearance of debts. “Compensation” does not include goodwill, or an exchange of value, that a building owner (or leaseholder with a right to possession of the wall upon which the mural is to be placed) provides to an artist, muralist, or other entity, where the compensation is only for the creation and/or maintenance of the mural on behalf of the building owner or leasehold, and where the building owner or leaseholder fully controls the consent of the art mural.

Owner – the entity(ies) that own(s) the real property that contains the building or structure upon which a public art mural is installed. In the case where a public art mural is installed in the right-of-way, the owner means the entity(ies) with jurisdiction over that right-of-way.

Right-of-way – an area that allows for the passage of people or goods. Right-of-way includes passageways such as pedestrian connections, alleys and all streets. Right-of-way may be dedicated or deeded to the public for public use and under the control of a public agency, or it may be privately owned.

Ad Hoc Mural Committee – the committee assembled, or assigned by the council, on an ad hoc basis to review and make a recommendation to the Condon City Council.

Chapter 20.04 – Art Murals

A. Standards for Public Art Murals

- a. Allowed Locations – Public art murals are only allowed on building or structures as described below:
 - i. Historic District
 - ii. Commercial Zones – only operating as a business not residential as described in Chapter 154.??
 - iii. Public/Open Spaces –
- b. Prohibited locations –
 - i. Must be on a building not a stand-alone wall or billboard.
 - ii. Historic District Restrictions – not on property designated as National Register, Primary/Contributing or Secondary/Contributing

B. Public Ownership, Duration and Alteration

- a. Public Ownership – The mural must be on the surface of a building or structure that is either on property owned by the City of Condon or a building which a mural easement to the City of Condon has been granted.
- b. Duration & Alteration – The public art mural shall remain in place, without alteration for a minimum period of 5 years.
 - i. “Alterations” includes any change to a permitted mural, including, but not limited to any change to the image(s), materials, colors, or size of the permitted mural. “Alteration does not include naturally occurring changes to the mural caused by exposure to the elements or the passage of time.
 - ii. Minor changes to the permitted mural that result from maintenance or repair of the mural shall not constitute “alteration” Such minor changes may include slight and unintended deviations from the original image, colors, or materials that occur when the permitted mural is repaired due to the passage of time or as a result of vandalism.
 - iii. Removal – Public art murals may be removed within the first 5 years of the date of registration, per the terms of the public art easement and under the following circumstances:
 - 1. The property on which the mural is located is sold.
 - 2. The structure or property is substantially remodeled or altered in a way that precludes continuance of the mural.

3. The property undergoes a change of use authorized by the planning department.

C. Physical Standards

- a. Dimensions – A public art mural may not wrap around a wall or corner and/or extend above the wall. Public art mural may comprise 100% of flat wall surface.
- b. Materials – Public art murals may include the following: paint, painted wood or plastic surfaces affixed to a building or structure, mosaics of ceramic tile and/or glass, vinyl or pella, metal, or similar materials. The Ad Hoc Committee may consider other materials in their review of a proposed public art mural.
- c. Placement – No new public art mural shall obstruct the functioning of any building opening, including but not limited to windows, doors and vents. Must be visible from public street.

- D. Structural Permit – Public art murals that are affixed to a building, or contain elements that extend from the wall, shall require a structural permit approved as deemed necessary by the City of Condon planning department.

- E. Lighting – No new or existing public art mural may consist of or contain electrical or mechanical components or changing images: ie. Moving structural elements, flashing or sequential lights, lighting elements, or other automated methods that result in movement, the appearance of movement, or change of mural image or message. Static illumination, which is turned off and back on not more than once every 24 hours, is permitted. Lighting may be required for safety or crime deterrent purposes with consideration to impacts to surrounding properties, as determined by the City planning department.

- F. Application – An applicant shall initiate a proposal to place a public art mural by filling out an application with the City. The application shall be made on forms provided by the city, include the application fee for review of a public art mural, and include any accompanying materials deemed necessary by the city for review of the public art mural proposal (such as proposed designs, site photos, and building or structure elevation drawings). Any fees shall be in accordance with the city's fee schedule.

G. Administrative Review

- a. Upon submission of a completed application for a public art mural conforms with the standards in Section A of this form.
- b. Upon finding that the public art mural conforms with the standards in Section A of this ordinance, the City Administrator, or designee shall inform the applicant in writing that the proposed public art mural meets the standards. The City Administrator, or designee shall then provide the applicant with the materials to complete the public notice requirements.
- c. Prior to the Ad Hoc Committee review, the applicant shall provide documentation to the City Administrator, or designee, that they complied with the public notice requirements.

H. Public Notice

- a. Mailed Notice – mailed notice is intended as a courtesy to provide the public with a chance to review and discuss the proposal.

- i. The City Administrator or designee shall mail a notice to landowners within 250 feet of the proposed public art mural, Gilliam County Historical Society and any art and chamber organizations that do business in Condon.
 - ii. The notice shall be mailed 14 days prior to the HTAC committee's review of the proposed public mural.
 - iii. The notice shall include instructions for submitting comments, the name and contact information for the applicant and owner, contact information for the City Administrator, or designee, and legibly sized color representation of the proposed public art mural.
 - b. Posted Notice – A notice shall be posted at the site of the proposed public art mural and conform to the following standards:
 - i. The notice shall be posted at least 14 days prior to the HTAC committee's meeting to review the proposed art mural. The city Administrator, or designee, shall provide the applicant with materials to be posted. If the notice is damaged or removed, the application shall replace the notice as soon as possible.
 - ii. The notice shall be durable and waterproof.
 - iii. The notice shall be clearly visible from the public right-of-way and be at least 11x 17 inches. The City Administrator, or its designee, may require more than one sign to be posted depending on the specific site characteristics.
 - iv. The notice shall include the name and contact information for the applicant and owners; contact information for the City Administrator, or designee; and a legibly-sized color representation of the proposed public art mural.
 - c. Public Distribution – Notice shall be posted on the city's website and may be linked with any community social media accounts. Notice must also be posted in the city's newspaper of record no less than 14 days prior to the HTAC review.
- I. Ad Hoc Review Committee – The Ad Hoc Review Committee will be assigned to the Historic Technical Advisory Committee (HTAC) as appointed in the Historic District Ordinance 154.024. The intent of the review is to explore the feasibility of the mural, evaluate the community support for the proposed mural, assess the mural given its context and its placement on either city building or a building with a public art easement, and to make a recommendation to the City Council for approval, approval with conditions, or denial of the public art mural application.
 - a. Review process – The Ad Hoc Committee shall be convened by the City Administer, or its designee and shall meet within 30 days of the submitted mural application being deemed complete.
 - b. Review criteria – as follows.
 - i. Scale – Appropriateness of scale to the wall upon with the mural will be painted/attached and to the surrounding physical features.
 - ii. Context – Architectural, geographical, sociocultural, and/or historical relevance to the site.
 - iii. Community Support – General support/advocacy from the building owner/user, surrounding neighborhood, adjacent businesses, historical society, and art community.
 - iv. Feasibility – Demonstrated ability to complete the proposed mural on time and within budget.
 - v. Media – Appropriate proposed media to ensure the mural's longevity and durability.

- vi. Structural and Surface Stability – Commitment to repair the mural surface as necessary before painting and plan for mitigating graffiti through design and/or graffiti coating.
- vii. Signed Easement from Building Owner – Commitment to repair the mural surface as necessary before painting and plan for mitigating graffiti through design and/or graffiti coating.
- viii. Public Accessibility, Safety and Lighting – Compliance with city codes for safety, accessibility, and lighting.

J. Notice of Decision

- a. Authority -The Condon City Council will have the authority to determine if an application for public art mural substantially meets all the applicable requirements and to issue a final approval, approval with conditions or denial of the public art mural application.
- b. Notice of Decision – the City Administrator, or its designee, shall issue notice of its decision in writing. The decision shall include the following information:
 - i. A brief summary of the proposal.
 - ii. A description of the subject property is reasonably sufficient to inform the reader of its location, including street address, if available, map and tax lot number and zoning designation.
 - iii. A statement of the facts that the review authority relied upon to determine whether the application satisfied, or failed to satisfy, each applicable approval criterion.
 - iv. The decision to approve or deny the application and if approved, any conditions of approval necessary to ensure compliance with the applicable criteria.
 - v. The date upon with the decision rendered shall become final, unless appealed. The decision shall state the date and time by which an appeal must be filed. The statement shall reference the requirements for filing an appeal for the decision.
 - vi. A statement that the complete public art mural application file is available for review, including findings, conclusions and any conditions of approval. The decision shall list when and where the case file is available and the name and telephone number of the city representative to contact about reviewing the case file.

K. Appeals – A decision on the approval, approval with conditions, or denial of the public art mural application may be appealed by filing a written request to the City Administrator within 15 days of the date on the notice of decision. If the 15th date falls upon a weekend or legal holiday, the end of the appeal period shall be extended to the end of the next business day.

L. Mural Maintenance – Public art murals shall be maintained by the property owner for 5 years and per the terms outlined in the public art easement.

M. Violations & Penalties – It is unlawful to violate any provision of this title, any administrative rules adopted by the City of Condon pursuant to this title, or any representations made, or conditions or criteria agreed to, in an art mural permit application. This applies to any applicant for an art mural permit, the proprietor or a use or development on which a permitted art mural is located, or the owner of the land on which the permitted art mural is located.

- a. Notice of violation – the City Administrator, or its designee, must give notice of any violation to the property owner. Failure of the property owner to receive the notice of the violation does not invalidate any enforcement actions taken by the city.
- b. Responsibility for Enforcement – The regulations of this title, and the conditions of art mural permit approvals, shall be enforced by the City Administrator, or its designee.

20.06 Prohibition of Compensation

No compensation will be given or received for the display of art murals or for the right to place the mural on another's property. The applicant shall certify in the permit application that no compensation will be given or received for the display of the mural or the right to place the mural on the property.

Chapter 20.08 – Violation & Enforcement

It is unlawful to violate any provision of this title; any administrative rules adopted by the City of Condon pursuant to this title; or any representations made or conditions or criteria agreed to, in an art mural permit application. This applies to any applicant for an art mural permit, the proprietor or a use or development on which a permitted art mural is located, or the owner of the land on which the permitted art mural is located.

- a. Notice of Violations. The City Administrator, or designee, must give notice of any violation to the property owner. The failure of the property owner to receive the notice of the violation does not invalidate any enforcement actions taken by the city.
- b. Responsibility for Enforcement. The regulations of this title, and the conditions of art mural permit approvals, shall be enforced by the City Administrator, or designee.