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MINUTES REGULAR CITY COUNCIL MEETING

WEDNESDAY, SEPTEMBER 6, 2023, 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing; Councilors Tom Fatland, Donald Jamieson, Dustan Hall, Dawn Parm and Jan Stinchfield; staff - City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins and Gilliam County Sheriff Gary Bettencourt.

Absent: Councilor Jeremy Kirby

3. ADDITIONS TO AGENDA

CA Greiner asked to delete 8.7 - Review & Renew Condon Community Pool IGA with Gilliam County as they have not returned their agreement. They are waiting for legal review.

4. PUBLIC COMMENT

4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.

None

5. CONSENT AGENDA

5.1. Review & Approve August 2, 2023 Regular Condon City Council Meeting Minutes

A motion was made by Councilor Stinchfield to approve the August 2, 2023 regular Condon City Council meeting minutes. The motion was seconded by Councilor Hall and approved unanimously.

5.2. Review Accounts Payable & VISA Statements

Councilor Fatland had a question on the payment and charges to the VISA statement that was clarified what the balance was on the statements.

6. OLD BUSINESS

6.1. Alley Vacation Update

CA Greiner is working with Barbara Anderson on the process to bring this request to the council. It has not been completed at this time.

6.2. Update on Short-Term Rental Moratorium

The short-term rental moratorium was reviewed by city attorney Wyatt Baum, and a short discussion with Barbara Anderson, and it was decided to allow the moratorium to expire as in the original ordinance instead of passing another ordinance for its repeal. The moratorium will expire October 27, 2023.

7. NEW BUSINESS

7.1. Waste Management Update - Leah Shannon

Leah Shannon, Environmental Manager for Waste Management (WM) provided the council with an update on activities at Columbia Ridge Landfill and chemical waste facilities near Arlington. Shannon stated that volumes at Columbia Ridge increased 2% in quarters one and two of this year and increased 7% in 2022 from 2021. Host fees to Gilliam County in 2022 were over \$4.6 million and year to date in 2023 are approximately \$2.8 million. Chemical Waste volumes increased 26% from 2021 to 2022 and up 60% in the first quarter of 2023. She reported that there were no serious injuries on site and there are many career opportunities at Waste Management, which include welders, drivers, laborers, chemists, technical manager, building maintenance managers, heavy equipment operators and engineers. WM operates 10-12 shuttles for employees from Goldendale, Tri-Cities, Hermiston, Condon, Irrigon and Boardman. Shannon said that Chemical Waste is completing its permit with DEQ and EPA, construction of an outdoor storage facility has been completed and that they are working with Hanford on testing glass cylinder storage containers.

7.2. First & Second Reading of Ordinance 2024-02 - An Ordinance Enacting a Code of Ordinances for the City of Condon, Revising, Amending, Restating, Codifying and Compiling Certain Existing General Ordinances of The Political Subdivision Dealing with Subjects Embraced in Such Code of Ordinances, and Declaring an Emergency

A motion was made by Councilor Hall to approve the first and second readings of Ordinance 2024-02 - An ordinance enacting a code of ordinances for the City of Condon revising, amending, restating, codifying and compiling certain existing general ordinances of the political subdivision dealing with subjects embraced in such code of ordinances and declaring an emergency by title only. The motion was seconded by Councilor Jan Stinchfield. Roll Call vote - Yes- Donald Jamieson, Dawn Parm, Jan Stinchfield, Dustan Hall, Tom Fatland, No- None, Abstain- None, Absent - Jeremy Kirby Motion carried.

CA Greiner read the ordinance by title only.

A motion was made by Councilor Fatland to approve the first and second readings of Ordinance 2024-02 - An ordinance enacting a code of ordinances for the City of Condon revising, amending, restating, codifying and compiling certain existing general ordinances of the political subdivision dealing with subjects embraced in such code of ordinances and declaring an emergency. The motion was seconded by Councilor Jan Stinchfield. Roll Call vote - Yes- Donald Jamieson, Dawn Parm, Jan Stinchfield, Dustan Hall, Tom Fatland, No- None, Abstain- None, Absent - Jeremy Kirby Motion carried.

7.3. Review & Approve Fairway Housing Subdivision Plan

Council received a conceptual design for Fairway housing project from Tenneson Engineering, an AKS Company for a cost not to exceed \$9,500. The plan would do approximately 30% of the design engineering. CA Greiner recommended the council approve this plan to move forward with the subdivision plan as presented.

A motion was made by Councilor Stinchfield to approve the 30% conceptual drawings and engineering for the Fairway Housing project with a not to exceed \$9,500. The motion was seconded by Councilor Parm and approved unanimously.

7.4. Review & Discuss Public Art Mural Ordinance

Council received a draft ordinance for public art murals and were asked if they wanted any changes to what was presented. Councilor Fatland inquired about section K - Appeals and who the appeal would go to if the council is the body that makes the final decision. It was discussed to put more details of what procedure would be required for an appeal, but ultimately the council asked to have the appeal process removed and noted that there were details for public participation and review of the process. Mayor Hassing asked about the clause of removing it if property is sold, which was noted that it was written at the discretion of the new owner to keep or remove the mural on their property. CA Greiner stated that the proposed ordinance has an ad hoc committee for review and suggested since it only applied to the Historic District that the Historic Technical Advisory Committee take that responsibility. It was the consensus of the council to have CA Greiner make the requested changes and bring back in ordinance form to go through approval at the October council meeting.

7.5. Discuss Dog Licensing and Vaccination Clinic

Councilor Fatland stated that he met with Sheriff Bettencourt, Justice of the Peace Cris Patnode and CA Greiner to discuss the issue of dogs at large after the recent dog biting incident, and to get a way to encourage residents to license their dogs with the city. He stated that the group suggested free licensing and rabies vaccinations courtesy of the city to get dogs licensed, and violations would be enforced by the Gilliam County Sheriff's office. CA Greiner said that she talked with Cari Wade, DVM and instead of a one-time clinic to set up a process for obtaining a voucher for a free rabies vaccination when they license their dog. It was the consensus of the council for CA Greiner to move forward with setting up a process to encourage licensing by offering free vaccinations and licensing.

7.6. Review & Renew Condon Community Swimming Pool Lease with Condon School District

A motion was made by Councilor Stinchfield to approve the Condon Community Swimming Pool lease with Condon School District as presented. The motion was seconded by Councilor Fatland and approved unanimously.

7.7. Review & Renew Condon Community Pool IGA with Gilliam County

This item was removed from the agenda.

8. STAFF REPORTS

8.1. Public Works – Public Works Superintendent Gibb Wilkins

PW Wilkins reported that 10.7 million gallons were pumped in August, which is down 2 million gallons from July. The paving has been completed on Spring and McKinley streets and the city crew will put gravel on the shoulders as time allows this fall. The crew worked on the water line on Summit Street and fixed several leaks on N. Main Street. Mayor Hassing asked when the leaks on the transmission line would be repaired and PW Wilkins stated that it would happen in the fall when less water is used in town.

8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt stated that his office is working on a person with a nuisance violation with vehicles and complaints about roosters in town.

8.3. Administration – City Administrator Kathryn Greiner

CA Greiner stated that the audit fieldwork is next week, the first visioning meeting is September 20, the city shop is going to start in October and that she will be attending the LOC conference in Eugene and asked if any councilor would like to attend. He stated that she is going to contact Dave Drinkwine's heirs later this month regarding the road to the golf course that currently is on that property.

9. COUNCIL INFORMATION**9.1. CA Greiner Resignation to Greater Eastern Oregon Development Corporation****9.2. Historic District Educational Letter****10. NEXT REGULAR MEETING DATE**

10.1. The next regular Condon City Council Meeting will be held on Wednesday, October 4, 2023, 7 p.m.

11. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 8:05 p.m.

Date _____
Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator