



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

City of Condon Regular Council Meeting Minutes Wednesday, May 3, 2023 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing; Councilors - Dustan Hall, Dawn Parm, Jan Stinchfield, Jeremy Kirby, Donald Jamieson; Staff - City Administrator Kathryn Greiner and PW Superintendent Gibb Wilkins.

Absent: Councilor Tom Fatland; Staff - Gilliam County Sheriff Gary Bettencourt

3. ADDITIONS TO AGENDA

None

4. PUBLIC COMMENT

4.1. The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.

Barbara Anderson - stated that the council did not follow protocol on the passing of the short-term rental moratorium. She stated that the moratorium would inhibit her ability to do business and have effects her business.

5. CONSENT AGENDA

5.1. Review & Approve the April 5, 2023 Regular Council Meeting Minutes

A motion was made by Councilor Parm to approve the regular April 5, 2023 council meeting minutes. The motion was seconded by Councilor Hall and approved unanimously.

5.2. Review Accounts Payable and VISA Statements

Councilor Jamieson inquired the label "golf trip" on the VISA statement and heard that it was public works staff getting supplies in Hermiston.

6. OLD BUSINESS

6.1. Fairway Housing Update

CA Greiner and PW Wilkins are meeting with planner Kirk Fatland tomorrow to discuss the process of moving forward with Fairway Housing subdivision process. The plan was discussed briefly at the April 18 planning commission meeting.

6.2. Condon Grade School Update

The Condon Grade School (CGS) campus was deeded to Port of Arlington Environmental Sentry Corporation (ESC) last week. The Port of Arlington is holding their second meeting to take public comment on their strategic plan on May 18, which includes all Port activities including the CGS facility. CA Greiner will email councilors when the time has been set. She noted that the council packet included the landscape drawing that was completed by University of Oregon landscape architect student Jenna Witzleben that is the property of the city, but may not be used unless the property comes back from ESC after abatement.

7. NEW BUSINESS



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

7.1. Discuss Golf Course Clubhouse Project

CA Greiner stated that a recent review of the golf course clubhouse showed that it needs major repairs or demolition. She obtained a quote for demolition and removal of the building of approximately \$6,500 but the contractor stated that ideally it would need to be completed when the ground is frozen so as to not ruin the grass on the course. CA Greiner also had Vernon Grey do a rough draft of a building that is similar to a building at Cottonwood Canyon State Park that would allow for social gatherings or smaller events. She stated that she was looking for a building that would be easy to maintain and asked the council how they wanted to proceed. Councilors Jamieson and Stinchfield stated that they did not want to demolish without a plan for a building to go up. CA Greiner stated that she did not budget for a new building at the golf course, but did have \$75,000 in the budget for plans in the 2023-24 budget. After a brief discussion, it was determined that this issue would be assigned to the Park & Recreation Committee.

8. STAFF REPORTS

8.1. Public Works – Public Works Superintendent Gibb Wilkins

PW Wilkins reported that 2.5 million gallons were pumped at City Farm in April. He said that the excavator should be back in working order next week and he is jetting the storm drain on Main Street that has been plugged with dirt. PW staff are working at the golf course repairing sprinklers and preparing to lay sod on #7. The pivot is being readied to be turned on for the season and the ODOT Safe Routes to School project plan is being completed. The bid for the Trimble Street project is due May 9 and alerted the council that a special meeting will be called to approve the winning bid 1-2 weeks after the deadline. Councilor Jamieson asked when McKinley and Spring streets are scheduled to be paved. PW Wilkins stated that the company doing the paving is hoping to combine projects scheduled at the school, which are scheduled to be completed before the 2023-24 school year start.

8.2. Police & Fire – Gilliam County Sheriff Gary Bettencourt

Police stats were attached to the packet.

8.3. Administration – City Administrator Kathryn Greiner

CA Greiner stated that the city shop building is moving forward with working through a contract with Cleary Building. She stated that she has been approached by the Condon Food Pantry to use the Ward Street shop when the county completes their new bus barn by the fairgrounds. They ask to use the south end of the building, knowing that it will need some upgrades that include electricity, heating and cooling. It was determined that the council would discuss at their retreat next winter when more details may be available. CA Greiner noted that the community clean-up is scheduled for Friday, May 19, 9 a.m. to 1 p.m. and that she is working to get the Memorial Hall grant for air conditioning units and floor re-finishing to be completed by this fall. She stated that she had budgeted for new windows in the administrative office and had a preliminary plan drawn up by Vernon Grey which kept the bay window design. Councilors Stinchfield and Parm stated they wanted to keep the bay window and Councilor Jamieson stated that he would like to see it removed. It was the consensus of the council to keep the bay window and allow CA Greiner to go out to bid to replace the windows. CA Greiner also asked the council to set a Finance Committee meeting in May and the joint meeting of the council and planning commission to discuss short-term rentals in June. She will coordinate meeting dates with the committees and council.

9. COUNCIL INFORMATION

9.1. Community Clean-up - Friday, May, 19, 2023

9.2. Trimble Project Bid Advertisement

9.3. DEQ Recovery Report

10. NEXT REGULAR MEETING DATE



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

10.1. The next regularly scheduled meeting of the Condon City Council will be Wednesday, June 7, 2023, 7 p.m.

11. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 7:26 p.m.

Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator