128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700
http://cityofcondon.com/

AGENDA
REGULAR CITY COUNCIL MEETING
128 S. MAIN STREET, CONDON, OREGON 97823-0445
WEDNESDAY, MAY 3, 2023, 7:00 PM

https://us02web.zoom.us/j/83850410689?pwd=b29JYnA1TWllcm9sQWtDOTdDRDZqQT09

1. **CALL REGULAR MEETING TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS TO AGENDA**
4. **PUBLIC COMMENT**
   - 4.1. **The council may hear discussion of unannounced items from the floor and comments on the agenda items. Comments are limited to five (5) minutes.**
5. **CONSENT AGENDA**
   - 5.1. **Review & Approve the April 5, 2023 Regular Council Meeting Minutes**
   - 5.2. **Review Accounts Payable and VISA Statements**
6. **OLD BUSINESS**
   - 6.1. **Fairway Housing Update**
   - 6.2. **Condon Grade School Update**
7. **NEW BUSINESS**
   - 7.1. **Discuss Golf Course Clubhouse Project**
8. **STAFF REPORTS**
   - 8.1. **Public Works – Public Works Superintendent Gibb Wilkins**
   - 8.2. **Police & Fire – Gilliam County Sheriff Gary Bettencourt**
   - 8.3. **Administration – City Administrator Kathryn Greiner**
9. **COUNCIL INFORMATION**
   - 9.1. **Community Clean-up - Friday, May, 19, 2023**
10. **NEXT REGULAR MEETING DATE**
    - 10.1. **The next regularly scheduled meeting of the Condon City Council will be Wednesday, June 7, 2023, 7 p.m.**
11. **ADJOURN REGULAR MEETING**

If necessary, Executive Session may be held in accordance with ORS 192.660(2)() As this is a regular meeting of the Condon City Council, other matters may be addressed as deemed appropriate by the Council. Assisted listening device is available for persons with impaired hearing and should be scheduled for council meetings three working days prior to the Council meeting. The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823.

Agenda prepared and distributed April 27, 2023

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City of Condon
Regular Council Meeting Minutes
Wednesday, April 5, 2023
7:00 PM

1. ZOOM LINK

1.1. https://us02web.zoom.us/j/88053325519?pwd=YzBveXNIUlhsemZiMXZWc2Z5cEU1dz09

Meeting ID: 880 5332 5519
Passcode: 526490
One tap mobile
+17193594580,,88053325519# US
+12532050468,,88053325519# US

2. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

3. ROLL CALL

Present: Mayor Jim Hassing; Councilors Dawn Parm, Dustan Hall, Donald Jamieson, Jan Stinchfield and Tom Fatland (zoom); Staff - City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins and Gilliam County Sheriff Gary Bettencourt.

Absent: Councilor Jeremy Kirby

4. ADDITIONS TO AGENDA

** Added the approval of IT Services Agreement with AccTech

5. PUBLIC COMMENT

5.1. The Council may hear discussion of unannounced items from the floor and comments on the agenda items. Public comment is limited to five (5) minutes.

None

6. PROCLAMATION - APRIL 2023 CHILD ABUSE PREVENTION MONTH

6.1. Proclamation

Mayor Hassing proclaimed April as Child Abuse Prevention Month..

7. CONSENT AGENDA

7.1. Review & Approve the March 1, 2023 Regular Condon City Council Meeting Minutes

A motion was made by Councilor Stinchfield to approve the March 1, 2023 regular Condon City Council meeting minutes. The motion was seconded by Councilor Jamieson and approved unanimously.

7.2. Review Accounts Payable & VISA Statements

Councilor Jamiseon asked about the Columbia Basin Electric Cooperative bill for the Condon Grade School Building that showed a credit. PW Wilkins stated that it was a credit due to CBEC charging a demand charge on the building for electricity

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use when the building was full. Councilor Fatland asked about the ArcGIS payment on the VISA with PW Wilkins stating it was for mapping of the water and wastewater systems.

7.3. Review & Approve HD Fowler and TAG Invoices in Excess of $50,000

All checks written over $50,000 must be approved by the city council. TAG invoice was for the final payment of Phase I of the telemetry system and HD Fowler was for the materials that willbe used for the summer pipe replacement project.

A motion was made by Councilor Jamieson to approve payment to TAG for $50,426 and to HD Fowler for $60,576.08. The motion was seconded by Councilor Parm and approved unanimously.

8. OLD BUSINESS

9. NEW BUSINESS

9.1. Discuss & Approve Ordinance 2023-02 - An Ordinance Establishing a Temporary Moratorium on Transient Tax/Hotel Rentals Within the City of Condon and Declaring an Emergency

The short-term rental moratorium is asking for a pause on an additional short-term rental registration for six months to allow the Council and Planning Commission time for any changes to the city's ordinance. The planning commission will review Chapter 152 that covers the zoning ordinances with an eye to see if any of the requirements to place a short-term rental in residential zones, and the council will review planning commission suggestions and transient tax ordinance. The consensus of the council was to have a work session on potential changes to the ordinance.

Barb Anderson, owner of several short-term rentals in Condon, asked if there were written reasons for the moratorium and if it needed to be declared an emergency. She stated that the city's code allows for three readings and asked why there is a change. CA Greiner stated that the council has the authority to declare an emergency and the council had asked to have it a shorter period. She also stated that there have been several neighbors that have voiced concern about the short-term rentals in their neighborhoods.

Councilor Jamieson stated that he asked to have the moratorium to take time to eliminate problems that other cities were encountering before they were in Condon. He said that he was neither for or against the short-term rentals but wanted time to look at the issue. Anderson asked if it was just for residential and was told by CA Greiner that there are houses in the Commercial zone that fall under the Residential codes, but noted that the ordinance could be clarified to "all zones", not just residential.

A motion was made by Councilor Hall to approve the reading of Ordinance 2023-02 by title only - an Ordinance establishing a temporary moratorium on transient tax/hotel rentals within the city of Condon and declaring an emergency. The motion was seconded by Councilor Jamieson. Motion carried.
Yes- Tom Fatland, Jan Stinchfield, Donald Jamieson, Dawn Parm, Dustan Hall, No- None, Abstain- None. Absent - Jeremy Kirby

CA Greiner read Ordinance 2023-02 by title only.

A motion was made by Councilor Hall to to approve Ordinance 2023-02 - An Ordinance establishing a temporary moratorium on transient tax/hotel rentals within the city of Condon and declaring an emergency with change to "all zones". The motion was seconded by Councilor Jamieson. Motion carried.
Yes- Tom Fatland, Jan Stinchfield, Donald Jamieson, Dawn Parm, Dustan Hall, No- None, Absent - Jeremy Kirby; Abstain- None

The moratorium will be in effect May 1, 2023.

9.2. Discuss Condon Grade School Deed Transfer & Agreement with Port of Arlington Environmental Sentry Corporation

CA Greiner stated that she has been in discussion with city attorney Waytt Baum and Port of Arlington Executive Director Jed Crowther to determine how to transfer the Condon Grade School (CGS) campus to Port of Arlington Environmental Sentry Corporation Sentry) for the abatement process and possibly development. Councilor Fatland asked if Sentry could sell the property after the transfer. Crowther stated that the agreement does sound vague, but his hope that the city and Sentry can have

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a discussion after the abatement to determine the interest of both entities once abatement is completed. He added that the development may be a mutual effort to make it successful and Sentry will work with the city toward that goal. Crowther also noted that two city employees are Sentry board members and Port commissioners who will have the best interest of both parties. Councilor Fatland said if worse case scenario and the city did not have any input due to Sentry changes, but PW Wiklins, who is president of Sentry and a Port Commissioners stated that nothing can be done without the city's planning department. Crowther did state that time is of the essence due to having six months from the date of the recently completed Phase I environmental study to complete grant applications for abatement. Councilor Fatland stated that he appreciated the Port (Sentry) taking on this project.

A motion was made by Councilor Stinchfield to approve the deed transfer and agreement regarding the transfer of the Condon Grade School property to the Port of Arlington Environmental Sentry Corporation. The motion was seconded by Councilor Hall and approved unanimously.

9.3. Discuss & Approve the Water Meter Project

PW Wilkins submitted a recommendation for the Automatic Meter Infrastructure (AMI) and Acoustic Leak Detection (ALD)based on meeting water conservation plan, timely leak detection, less time of Public Works staff reading meter, administrative staff time will be reduced in processing the bills and more accurate water revenue due to more accurately measuring water used. CA Greiner stated that this project will be funded out of Fund 020 - Water Improvement and offset by a Gilliam County Capital Investment Grant for 65% of the $302,000 project. The city would be responsible for approximately $106,000.

Mayor Hassing asked if this project could be completed in phases with PW Wilkins stating that if the recommendation is accepted then the project would be done at one time. Councilor Jamieson said that he would rather have the project spread over several years do not have the meters all being replaced at one time when they have worn out. PW Wilkins stated that it would be difficult and inefficient running two water meter systems at the same time. A short discussion was held regarding changing technology and having brass meters.

A motion was made by Councilor Fatland to approve PW Wilkins recommendation and to have the city go out for the Request for Proposals for the AMI meters. The motion was seconded by Councilor Parm and approved unanimously.

9.4. Discuss & Review Fairway Housing Subdivision Design

CA Greiner explained that before the city can move ahead with the placement of infrastructure, the council needs to approve a design of the buildable lots and streets. The one in the councilor's packet was from a discussion with planner Kirk Fatland and PW Wilkins about having a similar design to current city blocks. If the council approves this design, this will move through the subdivision process starting at the planning commission level. CA Greiner explained that this plan is still able to have some changes made, but this would allow the planning commission to start the subdivision process to move forward with the final plans.

After a short conversation, it was the consensus of the council to move forward with the presented plan to allow the planning commission to begin the subdivision process.

9.5. Review & Approve Resolution 2023-03 A Resolution Reiterating the Need of a Reserve Fund and the Intended Sources and Uses of Funds Accumulated Therein

This is a resolution required by auditors that is usually done in September, but was noticed when the audit action letter was drafted.

A motion was made by Councilor Fatland to approve Resolution 2023-03 - A Resolution Reiterating the Need of a Reserve Fund and the Intended Sources and Uses of Funds Acculumlated Therein. The motion was seconded by Councilor Stinchfield and approved unanimously.

9.6. Resolution 2023-04 - A Resolution to Declare Surplus Equipment

A motion was made by Councilor Jamieson to approve Resolution 2023-04 - A Resolution to Declare Surplus Equipment. The motion was seconded by Councilor Parm and approved unanimously.

Concensus of the council was to have PW Wilkins determine how the tractor and lawn mower would be disposed.

9.7. Award the Spring & McKinley Streets Asphalt Contract

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Council received three bids for paving Spring and Mc Kinley Street. PW Wilkins stated that the paving is to be completed but the low bidder has asked if they were successful, they would like to negotiate the deadline to coordinate with other jobs in this area. The base bid was for the paving of two streets and the addendum was for 50 tons of material for pothole work.

A motion was made by Councilor Jamieson to award the paving of Spring and Mc Kinley streets to K3 Construction LLC for the base bid of $64,300 and $14,250 for the addendum. The motion was seconded by Councilor Stinchfield and approved unanimously.

9.8. Award the City of Condon Equipment Shop Project

Six bids were received on the city equipment shop. PW Aaron Fitzsimmons has reviewed the bids. CA Greiner has worked with city attorney Wyatt Baum, who will negotiate the contract with the bidder approved by the council. She asked that the council approve Blue Mountain Electric LLC as low bidder with the contingency that if an agreement could not be reached, that Baum could be approved to negotiate with the second lowest bid, Cleary Building. She did note that Pendleton Electric's bid did not include prevailing wage, but that there would be a negotiation with Baum. Councilor Jamieson said that he was against awarding it to Blue Mountain Electric with the absence of prevailing wage, with Councilor Stinchfield agreeing.

A motion was made by Councilor Stinchfield to award the bid Cleary Building for the city truck and equipment storage shed and to proceed with the negotiations of a contract with Wyatt Baum. The motion was seconded by Councilor Dawn Parm and approved unanimously.

9.9. Review & Approve Audit Plan of Action Letter

This letter is required by the Oregon Secretary of State's Office Division of Audits to address the findings in the 2021-22 audit.

A motion was made by Councilor Hall to approve the audit action letter for the 2021-22 audit. The motion was seconded by Councilor Stinchfield and approved unanimously.

9.10. Discuss & Review IT Agreement with AccTech

A motion was made by Councilor Parm to accept the IT agreement with AccuTech for $4500 per year effective May 1, 2023. The motion was seconded by Councilor Hall and approved unanimously.

10. STAFF REPORTS

10.1. Public Works - Public Works Superintendent Gibb Wilkins

PW Wilkins stated that 2.3 million gallons of water were produced in March, which is average. He said that he is working with ODOT on the Safe Routes to School (SRTS) plan with a public walk-through on Thursday, April 13 at 2:45 and a public meeting at City Hall that evening at 6 p.m. He said that he measured the summer wells with mixed results of a gain in one and a loss of water in another. PW Wilkins has been selected to be a member of the ODOT Region 4 Small City Allotment grant review committee. He said that he attended short school and learned that there is a shortage of public works employees and that one school in Oregon (Clackamas CC) that offers classes and training for certification. The seasonal park and golf started this week and anticipates the irrigation to begin later in April. Councilor Jamieson asked about the turf for #7 at the golf course, with PW Wilkins stating that PW Aaron Fitzsimmons is working with the men's club to get it ordered and will split the cost.

10.2. Police & Fire - Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt said that he is available to answer questions and updated the council on staff training. Councilor Jamieson said that there appeared to be cars still speeding on Main Street and Sheriff Bettencourt said that he would work on having more of a presence of officers in that area. Mayor Hassing asked if there were active shooting drills planned at the school and heard that they have had two in Condon and are going to do one at Arlington in the near future.

10.3. Administration - City Administration Kathryn Greiner

CA Greiner reported that the new city equipment shop is required to go through the city's planning commission for a Conditional Use Permit. This will occur on Tuesday, April 18, 5:30 p.m. There is going to be a council/board training given by League of Oregon Cities with the date being either May 31 or June 1. Depending on the community boards that want to participate, it will either be in the council chambers or the Memorial Hall. Ethics reporting for all councilors and planning commissioners are due April 15. Elected officials are not mandatory reporters and Gilliam County is offering free training in Arlington Wednesday, April 26, 1-4 p.m. CA Greiner asked the council to set a time for the Finance Committee - Councilors Kirby and Parm and Mayor Hassing - to meet with staff to discuss employee compensation in the next two months.

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11. COUNCIL INFORMATION

11.1. City of Condon Budget Committee Meeting Monday, April 17, 2023, 7 p.m.

11.2. Planning Commission Meeting Tuesday, April 18, 5:30 p.m. - City Shop CUP Hearing

12. NEXT REGULAR MEETING DATE

12.1. The next regular scheduled Condon City Council meeting will be held Wednesday, May 3, 2023, 7 p.m.

13. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 8:05 p.m.

_________________________________Date ________
Jim Hassing, Mayor

ATTEST: _________________________________ Date ______________
Kathryn Greiner City Administrator

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AARON FITZSIMMONS							
258	AARON FITZSIMMONS	MAR 2023	SHORT SCHOOL MEAL REIMBU	04/02/2023	7.50	.00	
258	AARON FITZSIMMONS	MAR 2023	SHORT SCHOOL MEAL REIMBU	04/02/2023	7.50	.00	
	Total AARON FITZSIMMONS:				15.00	.00	
ACCTECH - A SYSTEMS INTEGRATOR							
1551	ACCTECH - A SYSTEMS INTEG	5139	TECH SUPPORT SVCS	04/03/2023	960.00	.00	
	Total ACCTECH - A SYSTEMS INTEGRATOR:				960.00	.00	
AMERICAN LEGAL							
109	AMERICAN LEGAL	24157	Code Update	03/23/2023	3,903.05	.00	
	Total AMERICAN LEGAL:				3,903.05	.00	
ANDERSON, PERRY, & ASSOC.							
112	ANDERSON, PERRY, & ASSOC.	74681	TRIMBLE & PENNOYER ST IMP	03/31/2023	9,760.00	.00	
112	ANDERSON, PERRY, & ASSOC.	74682	GENERAL ENGINEERING SERV	03/31/2023	1,231.25	.00	
	Total ANDERSON, PERRY, & ASSOC.:				10,991.25	.00	
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	MAR 2023	Admin Janitorial	03/31/2023	389.59	.00	
	Total ARAMARK UNIFORM SERVICES:				389.59	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	872564008X03	PHONE	03/06/2023	18.64	.00	
599	AT&T MOBILITY	872564008X03	PW Cell Phone	03/06/2023	18.64	.00	
	Total AT&T MOBILITY:				37.28	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	32004	Admin Legal	03/21/2023	120.00	.00	
831	BAUM SMITH LLC	32004	PLANNING	03/21/2023	600.00	.00	
	Total BAUM SMITH LLC:				720.00	.00	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1055130	LAWN MOWER TIRES	03/27/2023	629.00	.00	
	Total BENNETT'S POINT S TIRE & AUTO:				629.00	.00	
BISHOP SANITATION							
876	BISHOP SANITATION	A-129276	Park Restroom	04/05/2023	235.50	.00	
	Total BISHOP SANITATION:				235.50	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	87440	Copier Charge	03/31/2023	15.96	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total BOHN'S PRINTING:				15.96	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	X053590	E coli Coliform Testing	03/03/2023	89.50	.00	
	Total BOX R WATER ANALYSIS LAB:				89.50	.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	MARCH 2023	City HALL	03/23/2023	327.96	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2023	PARK	03/23/2023	36.63	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2023	Memorial Hall	03/23/2023	71.50	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2023	Golf Course	03/23/2023	36.91	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2023	Sewer Plant w pivot	03/23/2023	304.81	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2023	Disposal	03/23/2023	594.11	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2023	City Farm	03/23/2023	1,093.24	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2023	Street Lights	03/23/2023	1,454.75	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2023	City Farm	03/23/2023	40.47	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2023	Pool	03/23/2023	53.06	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2023	Library	03/23/2023	328.43	.00	
169	COLUMBIA BASIN ELECTRIC	MARCH 2023	GRADE SCHOOL	03/23/2023	137.24	.00	
	Total COLUMBIA BASIN ELECTRIC:				4,479.11	.00	
CONDON LOCAL							
1566	CONDON LOCAL	MAR_2023_00	WORK LUNCH	04/01/2023	19.00	.00	
	Total CONDON LOCAL:				19.00	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	MAR 2023	Water Fuel	03/31/2023	264.87	.00	
224	DEVIN OIL COMPANY	MAR 2023	Sewer Fuel	03/31/2023	264.87	.00	
	Total DEVIN OIL COMPANY:				529.74	.00	
GREINER, KATHRYN							
347	GREINER, KATHRYN	MARCH 2023	LOC MEETING MILEAGE	03/16/2023	104.80	.00	
	Total GREINER, KATHRYN:				104.80	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	MAR 2023	Golf Fuel	03/31/2023	37.19	.00	
304	HATTENHAUER DIST.	MAR 2023	Water	03/31/2023	30.14	.00	
304	HATTENHAUER DIST.	MAR 2023	Sewer	03/31/2023	30.13	.00	
	Total HATTENHAUER DIST.:				97.46	.00	
HERMISTON GLASS							
1090	HERMISTON GLASS	45966	MEM HALL INSULATED GLASS	04/06/2023	8,000.00	.00	
	Total HERMISTON GLASS:				8,000.00	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	MAR 2023	Administration	04/01/2023	201.35	.00	
766	HOME TELEPHONE COMPANY	MAR 2023	Water	04/01/2023	44.81	.00	
766	HOME TELEPHONE COMPANY	MAR 2023	Sewer	04/01/2023	163.67	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total HOME TELEPHONE COMPANY:				409.83	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	MARCH 2023	MRC Fiber Project	04/01/2023	2,000.00	.00	
	Total INLAND DEVELOPMENT CORPORATION:				2,000.00	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	MAR 2023	FURNACE REPAIR - CITY HALL	03/28/2023	176.05	.00	
	Total JAMIESON & MARSHALL:				176.05	.00	
KERNS BROTHERS, LLC							
768	KERNS BROTHERS, LLC	2653	MOTOR MAINTENANCE	04/03/2023	1,000.00	.00	
	Total KERNS BROTHERS, LLC:				1,000.00	.00	
LEAGUE OF OREGON CITIES							
362	LEAGUE OF OREGON CITIES	R19241	PLANNING TRAINING - H. POTT	02/27/2023	79.00	.00	
362	LEAGUE OF OREGON CITIES	R19241	PLANNING TRAINING - V. GREY	02/27/2023	79.00	.00	
	Total LEAGUE OF OREGON CITIES:				158.00	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	MAR 2023	GOLF SUPPLIES HOSE FITTING	03/31/2023	43.73	.00	
371	M & A AUTO PARTS	MAR 2023	FUEL FIL	03/31/2023	21.78	.00	
371	M & A AUTO PARTS	MAR 2023	FUEL FIL	03/31/2023	21.78	.00	
371	M & A AUTO PARTS	MAR 2023	CYL PROPANE BLUE	03/31/2023	7.99	.00	
371	M & A AUTO PARTS	MAR 2023	CYL PROPANE BLUE	03/31/2023	7.99	.00	
371	M & A AUTO PARTS	MAR 2023	BOLTS AND HASP	03/31/2023	7.49	.00	
371	M & A AUTO PARTS	MAR 2023	ADAPTERS	03/31/2023	7.24	.00	
371	M & A AUTO PARTS	MAR 2023	ADAPTERS	03/31/2023	7.25	.00	
371	M & A AUTO PARTS	MAR 2023	ANTIFREEZE	03/31/2023	39.87	.00	
371	M & A AUTO PARTS	MAR 2023	ANTIFREEZE	03/31/2023	39.87	.00	
371	M & A AUTO PARTS	MAR 2023	1ST QTR DEMURRAGE	03/31/2023	37.50	.00	
	Total M & A AUTO PARTS:				242.49	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	MARCH 2023	Memorial Hall Propane	03/31/2023	300.05	.00	
377	MORROW COUNTY GRAIN GRO	MARCH 2023	City Hall Propane	03/31/2023	215.14	.00	
377	MORROW COUNTY GRAIN GRO	MARCH 2023	Sewer Plant	03/31/2023	458.66	.00	
	Total MORROW COUNTY GRAIN GROW.:				973.85	.00	
OBERST, KRISTIN							
1573	OBERST, KRISTIN	MARCH 2023	JANITORIAL- 7 HOURS AT $25 P	04/06/2023	175.00	.00	
	Total OBERST, KRISTIN:				175.00	.00	
OREGON FRONTIER CHAMBER OF COMMERCE							
196	OREGON FRONTIER CHAMBER	438	Membership	01/04/2023	100.00	.00	
	Total OREGON FRONTIER CHAMBER OF COMMERCE:				100.00	.00	
POST MASTER							
463	POST MASTER	MARCH 2023	Postage Trust Account	04/01/2023	250.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
463	POST MASTER	MARCH 2023	Postage Trust Account	04/01/2023	250.00	.00	
463	POST MASTER	MARCH 2023	Postage Trust Account	04/01/2023	250.00	.00	
	Total POST MASTER:				750.00	.00	
VISA							
559	VISA	MAR 2023 588	SHOP SUPPLIES	03/22/2023	87.96	.00	
559	VISA	MAR 2023 588	POOL SUPPLIES	03/22/2023	32.49	.00	
559	VISA	MAR 2023 588	Golf TRIP LUNCH	03/22/2023	12.95	.00	
559	VISA	MAR 2023 588	CAR CHARGER FOR 2020 PICK	03/22/2023	17.50	.00	
559	VISA	MAR 2023 588	CAR CHARGER FOR 2020 PICK	03/22/2023	17.49	.00	
559	VISA	MAR 2023 857	MICROSOFT ONLINE SVCS	03/22/2023	37.50	.00	
559	VISA	MAR 2023 857	MONTHLY EMAIL	03/22/2023	96.00	.00	
559	VISA	MAR 2023 857	Golf EQUIPMENT	03/22/2023	184.00	.00	
559	VISA	MAR 2023 857	FLAG POLE	03/22/2023	2,144.00	.00	
559	VISA	MAR 2023 857	JOHN DEERE SEAT	03/22/2023	159.99	.00	
559	VISA	MAR 2023 857	JOHN DEERE SEAT	03/22/2023	160.00	.00	
559	VISA	MAR 2023 857	Golf TRIP MEAL	03/22/2023	12.18	.00	
559	VISA	MAR 2023 857	SHORT SCHOOL - GIBB	03/22/2023	278.71	.00	
559	VISA	MAR 2023 857	SHORT SCHOOL - GIBB	03/22/2023	278.72	.00	
559	VISA	MAR 2023 857	DESK SUPPLIES	03/22/2023	27.87	.00	
559	VISA	MAR 2023 857	OFFICE SUPPLIES	03/22/2023	8.99	.00	
559	VISA	MAR 2023 857	DESK SUPPLIES	03/22/2023	5.99	.00	
	Total VISA:				3,562.34	.00	
Western States Equipment							
572	Western States Equipment	IN002323398/	TROUBLESHOOT WIRING HAR	03/07/2023	1.85	.00	
572	Western States Equipment	IN002329460	TROUBLESHOOT FUEL SYSTE	03/14/2023	769.60	.00	
572	Western States Equipment	IN002329460	TROUBLESHOOT FUEL SYSTE	03/14/2023	769.60	.00	
	Total Western States Equipment:				1,541.05	.00	
WITZLEBEN, JENNA							
1096	WITZLEBEN, JENNA	05	CGS Landscape Architect	04/06/2023	1,332.50	.00	
	Total WITZLEBEN, JENNA:				1,332.50	.00	
	Grand Totals:				43,637.35	.00	

Dated: ____

Mayor: ____

City Admininstrator: ____

Report Criteria:
- Detail report.
- Invoices with totals above $0.00 included.
- Paid and unpaid invoices included.

RECEIVED
APR - 4 2023
CITY OF CONDON

Account Summary

Billing Cycle		**03/22/23**
Days In Billing Cycle		**31**
Previous Balance		$2,512.83
Purchases	+	168.39
Cash	+	0.00
Special	+	$0.00
Balance Transfers	+	$0.00
Credits	-	$0.00
Payments	-	$2,512.83
Other Charges	+	$0.00
Finance Charges	+	0.00
NEW BALANCE		**$168.39**

Credit Summary

Total Credit Line	$10,000.00
Available Credit Line	$9,831.00
Available Cash	$0.00
Amount Over Credit Line	$0.00
Amount Past Due	**$0.00**
Disputed Amount	$0.00

Account Inquiries

Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA , FL 33630-3495

Payment Summary

NEW BALANCE	**$168.39**
MINIMUM PAYMENT	**$168.39**
PAYMENT DUE DATE	**04/16/2023**

NOTE: *Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

FOREIGN TRANSACTIONS MADE ON OR AFTER JANUARY 2, 2023 WILL INCUR UP TO 1% FEE.

****
*** THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR ***
*** WAS...$ 0.00 ***
****

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 1

Account Number: #### #### #### 5886
Closing Date: 03/22/23
Credit Limit: $10,000.00 Available Credit: $9,831.00

VISA

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description Shop	Amount
03/02/23	03/05/23	5200	24943013062010189059584	THE HOME DEPOT #4031 W230 $87.96 HERMISTON OR Pool 10 $32.49	$120.45
03/02/23	03/05/23	5812	24603163062030049866659	PANDA INN CHINESE RESTAUR Golf trip HERMISTON OR lunch	$12.95 G150 W270 $17.50
03/03/23	03/05/23	4814	24270763062700704120290	USCELL 5644 HERMISTON OR car charger for 2020 pickup	$34.99 S270
03/16/23	03/16/23	6010	1 3075121889000120	PAYMENT - THANK YOU	$2,512.83 - $17.49

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM[1]	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR)[2]	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	$ 0.00	1.3200%	15.84%	$ 0.00	
CASH	F	$ 0.00	1.3200%	15.84%	$ 0.00	
FEES/**INTEREST CHARGE**					$ 0.00	
TOTAL				0.00%	$ 0.00	$ 168.39

[1] ICM Interest Charge Method: See reverse side of Page 1 for explanation.
[2] Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 2
Account Number: #### #### #### 8577

VISA

RECEIVED
APR - 4 2023
CITY OF CONDON

Account Summary

Billing Cycle		03/22/23
Days In Billing Cycle		31
Previous Balance		$727.32
Purchases	+	3,393.95
Cash	+	0.00
Special	+	$0.00
Balance Transfers	+	$0.00
Credits	-	$0.00
Payments	-	$727.32
Other Charges	+	$0.00
Finance Charges	+	0.00
NEW BALANCE		**$3,393.95**

Account Inquiries

Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA , FL 33630-3495

Credit Summary

Total Credit Line	$10,000.00
Available Credit Line	$6,512.00
Available Cash	$0.00
Amount Over Credit Line	$0.00
Amount Past Due	**$0.00**
Disputed Amount	$0.00

Payment Summary

NEW BALANCE	**$3,393.95**
MINIMUM PAYMENT	**$3393.95**
PAYMENT DUE DATE	**04/16/2023**

NOTE: *Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

Important Information About Your Account

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FOREIGN TRANSACTIONS MADE ON OR AFTER JANUARY 2, 2023 WILL INCUR UP TO 1% FEE.

****

*** THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR ***
*** WAS...$ 0.00 ***

****

CITY OF CONDON
CITY OF CONDON 2

Account Number: #### #### #### 8577
Closing Date: 03/22/23
Credit Limit: $10,000.00 Available Credit: $6,512.00

VISA

884

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
02/22/23	02/23/23	5045	24430993053400814057869	MSFT * E0500MCZ2D online svcs MSBILL.INFO WA	$37.50 A150
02/22/23	02/23/23	5045	24430993053400814061176	MSFT * E0500MCLT4 monthly E-mail MSBILL.INFO WA	$96.00 A150
03/03/23	03/05/23	5072	24492163062000039415266	SP TORNADO HEAVY EQP Golf equip. HTTPSTORNADOP NV	$184.00 G300
03/03/23	03/05/23	5399	24492163062000053850786	SP LIBERTYFLAGPOLES Flag Pole HTTPSLIBERTYF CO	$2,144.00 Park 010
03/03/23	03/05/23	5085	24492153062870171687356	ZBOX.COM 213-550-5442 MI John Deere Seat W265 $159.99	$319.99 S265 $160-
03/06/23	03/07/23	5814	24164073065347000675914	PILOT 00012260 Golf trip meal G150 BIGGS JUNCTIO OR	$12.18
03/06/23	03/08/23	7011	24000973066527802160821	SUNRIVER RESORT Gibb short school SUNRIVER OR W280 $278.72 S280 $278.71	$557.43
03/09/23	03/10/23	5942	24692163068109441174395	AMZN Mktp US*HG33Y6VD0 Desk supp. Amzn.com/bill WA	$27.87 A10
03/12/23	03/13/23	5942	24692163071101770539301	AMZN Mktp US*HG9LV2X21 Office supp. Amzn.com/bill WA	$8.99 A10
03/12/23	03/13/23	5942	24692163071101781094163	AMZN Mktp US*HG0CJ8YX0 Desk supp. Amzn.com/bill WA	$5.99 A10
03/16/23	03/16/23	6010	1 3075121889000130	PAYMENT - THANK YOU	$727.32 -

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM[1]	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR)[2]	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	$ 0.00	1.3200%	15.84%	$ 0.00	
CASH	F	$ 0.00	1.3200%	15.84%	$ 0.00	
FEES/**INTEREST CHARGE**					$ 0.00	
TOTAL				0.00%	$ 0.00	$ 3,393.95

[1] ICM Interest Charge Method: See reverse side of Page 1 for explanation.
[2] Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

CITY OF CONDON

COMMUNITY CLEANUP
& FREE DUMP DAY

WITH HOUSEHOLD HAZARDOUS WASTE
COLLECTION AT THE TRANSFER STATION

FRIDAY, MAY 19
9AM - 1PM

CONTACT CITY HALL BY THURSDAY, MAY 18 FOR ITEMS THAT NEED TO BE PICKED UP #541-384-2711

HOUSEHOLD GARBAGE, YARD DEBRIS & HAZARDOUS WASTE ARE NOT ELIGIBLE FOR PICKUP