



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
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City of Condon Regular Council Meeting Minutes Wednesday, February 1, 2023 7:00 PM

1. ZOOM LINK

- 1.1. <https://us02web.zoom.us/j/89844866855?pwd=UkQvT0h0c1ZlSk5ZbjR4SjdnamxpZz09>

Meeting ID: 898 4486 6855
Passcode: 020862
One tap mobile
+12532158782,,89844866855# US (Tacoma)
+13462487799,,89844866855# US (Houston)

2. CALL REGULAR MEETING TO ORDER

Mayor JimHassing called the meeting to order at 7 p.m.

3. ROLL CALL

Present: Mayor Jim Hassing; Councilors Donald Jamieson, Jeremy Kirby, Dustan Hall, Dawn Parm, Tom Fatland (zoom); Staff - Public Works Superintendent Gibb Wilkins, City Administrator Kathryn Greiner and Gilliam County Sheriff Gary Bettencourt.

Absent: Councilor Jan Stinchfield

4. ADDITIONS TO AGENDA

None

5. PUBLIC COMMENT

- 5.1. **The Council may hear discussion of unannounced items from the floor and comments on the agenda items. Public comment is limited to five (5) minutes.**

Eli Caudill stated that he and his wife moved to Condon recently and that his job is residential energy efficiency programs. He currently does not work with electric cooperatives, but is interested to see if his company can expand into rural areas. He asked that his contact information be distributed to the council.

6. PROCLAMATION OF FEBRUARY AS NOBEL LAUREATE MONTH FOR LINUS PAULING AND WILLIAM PARRY MURPHY

Councilor Hall read the Proclamation of February as the Nobel Laureate month for Linus Pauling and William Parry Murphy.

7. CONSENT AGENDA

- 7.1. **Review & Approve the January 4, 2023 Regular Condon City Council Meeting Minutes**

A motion was made by Councilor Hall to approve the January 4, 2023 regular Condon City Council meeting minutes. The motion was seconded by Councilor Jamieson and approved unanimously.

- 7.2. **Review the January 2023 Accounts Payable & VISA Statments**

Councilor Fatland asked about the electricity charge at the Condon Grade School Building, the invoices to Gary Hardie and Peterson Cat. PW Wilkins stated that he had turned the electricity off to all but the playshed and that the CBEC bill showed a demand charge. CA Greiner will call CBEC to get the information on the demand charge. PW Wilkins stated that the invoice



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to Gary Hardie was for the haying of the pivot and the CAT bill was for a repair on the excavator. Councilor Jameison asked what the hay sales were for the pivot with CA Greiner stating that gross sale was between \$7000-8000.

8. OLD BUSINESS

8.1. Condon Grade School Facility Update

CA Greiner stated that the Port of Arlington is expecting to complete the Phase I Environmental Assessment in February of the CGS campus, and be ready to transfer the property in March. More details are to be discussed at the council retreat next week.

The CGS playshed has been used by the pickle ball group, the Condon School District Outdoor Recreation class and 4-H archery club.

8.2. Fairway Housing Update

CA Greiner stated that she, planner Kirk Fatland and PW Wilkins met with the PCDC developer Home First engineer and administration last week to discuss the planning and infrastructure of the development. It was discussed if the development would fall under the city's subdivision ordinance or Planned Unit Development. The requirements for the subdivision may require more planning time but it would allow for separate tax lots for each duplex or fourplex and have street and utilities that would connect with the 7-acre plot that will not have the workforce housing on it. The Home First engineer stated that the sewer pipe that would need to be connected to the proposed location is approximately 800 feet from where it comes in at the golf course at an estimated cost of \$130,000. Home First staff indicated that they were anticipating ground breaking this spring, but at this time the request for funding has not been made to Gilliam County, and if successful during the budget cycle, the funds would not be available until July 1, 2023. More of this project will be discussed at the retreat to determine the level of involvement of the city on this project.

9. NEW BUSINESS

9.1. Oregon (ODOT) Public Works Emergency Response Cooperative Assistance Agreement

CA Greiner stated that this is a standard agreement that is signed every five years. PW Wilkins stated that it is to allow each entity to request mutual aid.

A motion was made by Councilor Jamieson to approve the Oregon Public Works Emergency Response Cooperative Assistance Agreement. The motion was seconded by Councilor Parm and approved unanimously.

10. STAFF REPORTS

10.1. Public Works - Public Works Superintendent Gibb Wilkins

PW Wilkins stated that 2.3 million gallons of water were pumped at City Farm in December, which is average. He noted that Aaron Fitzsimmons has completed most of the maintenance of equipment and they will continue to work on clean-up projects. PW Wilkins said that the bid documents for the project on Washington and Trimble are to go out at the end of the month, along with the RFP for the paving of Spring and McKinley Streets. He is working with ODOT's Safe Routes to School personnel for an evaluation in February in coordination with Sheriff Bettencourt and ODP officer Seth Routson. The new tractor has been used for clearing snow off the streets and the new park mower has arrived.

10.2. Police & Fire - Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt said that he had nothing to report but was available to answer any questions.

10.3. Administration - City Administrator Kathryn Greiner

CA Greiner stated that she attended the CIS board meeting in January and for the city to expect higher rates in property & liability insurance. The actual rates will be announced at the CIS virtual conference later this month. She attended the Gilliam County work session on housing last month in Arlington and the court is ready to see some results. CA Greiner and Councilor Hall attended Sen. Merkley's town hall and government leaders meeting last month in Arlington where they expressed concern about the capacity to apply for the federal funds that are coming out soon. CA Greiner is to work with Gilliam County and Sen. Merkley's staff to determine funding requests. She noted that the Port of Arlington is working on updating their strategic



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plan and will send out the notice when the listening session will be in Condon. She said that she is working on putting out to bid the building of the equipment storage building by the city's shop. CA Greiner will be on vacation from February 15-21 of this month.

11. COUNCIL INFORMATION

11.1. City Council Retreat Wednesday, February 8, 2023, 5:30 p.m. at Condon City Hall

11.2. 2023 Council Committee Assignments

12. NEXT REGULAR MEETING DATE

12.1. Next regular Condon City Council meeting is Wednesday, March 1, 2023, 7 p.m.

13. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 7:24 p.m.

Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator