



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
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City of Condon Regular Council Meeting Minutes Wednesday, September 1, 2021 7:00 PM

1. ZOOM LINK & LOCATION

1.1.

Meeting ID: 869 7424 3739

Passcode: 019886

One tap mobile

+13462487799,,86974243739#,,, *019886# US (Houston)

+16699006833,,86974243739#,,, *019886# US (San Jose)

MASKS ARE REQUIRED IF ATTENDING IN PERSON

2. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

3. ROLL CALL

Present: Mayor Jim Hassing; Councilors Tom Fatland, Donald Jamieson (zoom), Dawn Parm, Michael Cronk and Jeremy Kirby. City Administrator Kathryn Greiner; Public Works Superintendent Gibb Wilkins and Gilliam County Sheriff Gary Bettencourt (arrived at 7:10 p.m.)

Absent: Councilor Jan Stinchfield

4. ADDITIONS TO AGENDA

None

5. PUBLIC COMMENT

- 5.1. The Council may hear discussion of unannounced items from the floor and the comments on the agenda items. Comments are limited to five (5) minutes.

None

6. CONSENT AGENDA

- 6.1. Review & Approve the August 4, 2021 Regular City Council Meeting Minutes

A motion was made by Councilor Cronk to approve the August 4, 2021 regular city council meeting minutes The motion was seconded by Councilor Fatland and approved unanimously.

- 6.2. Review August 2021 Accounts Payable & VISA Statements

No questions on the accounts payable or VISA statements.

7. OLD BUSINESS



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7.1. Condon Grade School Property Update

CA Greiner stated that the RFP for the hazardous materials survey and structural review of the Condon Grade School building will go out next week and will be back for the Council to review at their November meeting. The grant to do the work was for \$60,000 with a \$12,000 match.

7.2. Update Gilliam County Fire Services Ordinance & Intergovernmental IGA

This is tabled until the final documents are received from Gilliam County Fire Services. Sheriff Bettencourt stated that the agreements are being finalized by Gilliam County's attorney Jeremy Green and that he and Judge Elizabeth Farrar Campbell are reviewing it with their counsel next week. He added that all five entities have agreed to the documents and does not anticipate any other issues with it moving forward. CA Greiner stated that there will be two readings of the ordinance forming an ORS 190 for Gilliam County Fire Services which first reading will be October 6 and second reading at the November 3 council meeting.

8. NEW BUSINESS

8.1. Review & Approve Resolution 2022-01 - A Resolution Reiterating the Need of a Reserve Fund and the Intended Sources and Uses of Funds Accumulated Therein

A motion was made by Councilor Fatland to approve Resolution 2022-01 - A Resolution Reiterating the Need of a Reserve Fund and the Intended Sources and Uses of Funds Accumulated therein. The motion was seconded by Councilor Parm and approved unanimously.

8.2. Review & Approve Resolution 2022-02 - Volunteer Resolution

CA Greiner noted that this is a resolution that is required for the workers' comp policy under CIS and with the change to SAIF it may not be necessary. She recommended it be approved and if a change is needed, she will bring back at the next meeting.

A motion was made by Councilor Fatland to approve Resolution 2022-02 - A Volunteer Resolution. The motion was seconded by Councilor Parm and approved unanimously.

9. STAFF REPORTS

9.1. Public Works - Public Works Superintendent Gibb Wilkins

Councilor Cronk asked PW Wilkins when the golf course water is going to be connected to the city water system and Councilor Jamieson asked what is the irrigation schedule of the new system. PW Wilkins stated that the connection has been made and that they are using 230 gallons a day on the course, but is not going to irrigate the fairways until the next grass seed is planted. The current irrigation program runs the water 6 hours a day and earlier this year it was at 9 hours a day. PW Wilkins stated that prior to the water issues it was running 15 hours a day, but stated it would not go back to that full schedule even with the new water connection.

PW Wilkins reported that 10.2 million gallons of water were pumped at City Farm in August which is approximately 1.5 million gallons less than the 10 year average for this same month. He said that the wells are holding up other than #1 wells that was discussed last month. There is a request for bids out for the hay from the pivot that is due September 10. The lift pump at the headworks went out and has been replaced and the paving will be completed next Tuesday when a fog seal will be put on the repaved streets. PW Wilkins stated that Crestline Construction will start the housing infrastructure project September 20.

9.2. Police - Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt said that nothing new has come up in the last month. Councilor Cronk asked about a wreck just west of Condon last weekend and heard it was from a motorist going too fast around a corner and sideswiped a pickup, causing the pickup to roll. Sheriff Bettencourt noted that he will meet with CA Greiner and City Counsel Wyatt Baum to discuss the abatement of John Reser's property that has gone through the court system.

9.3. Administration - City Administrator Kathryn Greiner



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CA Greiner reported requested that the Housing Committee meet in September to discuss future design and layout of the Fairway housing project. After a discussion it was consensus that that committee consisting of Mayor Hassing, Councilor Kirby and Cronk will meet September 23, 4 p.m. CA Greiner is working with contract planner Kirk Fatland on several options of layout and housing structures. CA Greiner, PW Wilkins, Planner Fatland, Gilliam County SWCD director Herb Winters met with FEMA representatives the previous day to start the process of getting the floodplain maps revised for Gilliam County. It was reported that the process will take up to five years to get the finished floodplain map, but the process of preliminary studies is going to take 18-24 months. CA Greiner also reported that the process to replat the baseball field for the housing project is going to take 2-3 months as the process is the preliminary plan goes to the Planning Commission in October, then to the City Council in November. The final plan then goes to the Planning Commission in November and to Council in December to final approval. No hearings will need to be done at the Council level unless there are changes from the Planning Commission. CA Greiner said that since the Council approved the tentative plan earlier of 100' x 100' lots that she does not anticipate any hearings be required. CA Greiner noted that she is applying for a grant from Gilliam County for the swimming pool to cover the cost of a new boiler with estimated cost of \$40,000.

10. COUNCIL INFORMATION

None

11. NEXT REGULAR MEETING DATE

11.1. The next regular Condon City Council meeting is Wednesday, October 6, 2021, 7 p.m.

12. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 7:31 p.m.

Date _____
Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator