CITY of CONDON

128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

AGENDA
CITY OF CONDON
REGULAR MEETING
128 SOUTH MAIN STREET, CITY HALL, CONDON, OREGON
Wednesday, September 1, 2021, 7:00 PM

1. **ZOOM LINK & LOCATION**

    1.1. **Meeting ID: 869 7424 3739**
    Passcode: 019886
    One tap mobile
    +13462487799,,86974243739#,,,,*019886# US (Houston)
    +16699006833,,86974243739#,,,,*019886# US (San Jose)

    MASKS ARE REQUIRED IF ATTENDING IN PERSON

2. **CALL REGULAR MEETING TO ORDER**

3. **ROLL CALL**

4. **ADDITIONS TO AGENDA**

5. **PUBLIC COMMENT**

    5.1. **The Council may hear discussion of unannounced items from the floor and the comments on the agenda items. Comments are limited to five (5) minutes.**

6. **CONSENT AGENDA**

    6.1. **Review & Approve the August 4, 2021 Regular City Council Meeting Minutes**

    6.2. **Review August 2021 Accounts Payable & VISA Statements**

7. **OLD BUSINESS**

    7.1. **Condon Grade School Property Update**

    7.2. **Update Gilliam County Fire Services Ordinance & Intergovernmental IGA**

8. **NEW BUSINESS**

    8.1. **Review & Approve Resolution 2022-01 - A Resolution Reiterating the Need of a Reserve Fund and the Intended Sources and Uses of Funds Accumulated Therein**

    8.2. **Review & Approve Resolution 2022-02 - Volunteer Resolution**

9. **STAFF REPORTS**

    9.1. **Public Works - Public Works Superintendent Gibb Wilkins**

    9.2. **Police - Gilliam County Sheriff Gary Bettencourt**

    9.3. **Administration - City Administrator Kathryn Greiner**

10. **COUNCIL INFORMATION**

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11. NEXT REGULAR MEETING DATE

11.1. The next regular Condon City Council meeting is Wednesday, October 6, 2021, 7 p.m.

12. ADJOURN REGULAR MEETING

If necessary, Executive Session may be held in accordance with ORS 192.660(2)() As this is a regular meeting of the Condon City Council, other matters may be addressed as deemed appropriate by the Council. Assisted listening device is available for persons with impaired hearing and should be scheduled for council meetings three working days prior to the Council meeting. The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823

Agenda prepared and distributed August 26, 2021

128 S Main St.
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City of Condon
Regular Council Meeting Minutes
Wednesday, August 4, 2021
7:00 PM

1. LOCATION & ZOOM LINK

1.1. https://us02web.zoom.us/j/83006661311?pwd=UklaM0dweUNzVVpqcnQ0Y1VVN0t5UT09

Meeting ID: 830 0666 1311
Passcode: 786604

2. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

3. ROLL CALL

Present: Mayor Jim Hassing; Councilors Tom Fatland, Jeremy Kirby, Donald Jamieson, Dawn Parm, Michael Cronk and Jan Stinchfield (zoom); staff - Public Works Superintendent Gibb Wilkins, City Administrator Kathryn Greiner and Gilliam County Sheriff Gary Bettencourt.

Absent: None

4. ADDITIONS TO AGENDA

None

5. PUBLIC COMMENT

5.1. The Council may hear discussion of unannounced items from the floor and the comments on the agenda items. Comments are limited to five (5) minutes.

None

6. CONSENT AGENDA

6.1. Review & Approve the July 7, 2021 Regular and July 23, 2021 Special City Council Meeting Minutes

A motion was made by Councilor Fatland to approve the July 7 regular council minutes and July 23, 2021 special city council minutes. The motion was seconded by Council Parm and approved unanimously.

6.2. Review July Accounts Payable & VISA Statements

Councilor Fatland asked about the check written for the Condon School District tennis courts. CA Greiner said that the city submitted a grant for the school district for tennis court surface panels from Oregon Community Foundation (OCF) and are just a pass through for the funds. She has spoken with the city's auditors and they have indicated that a supplemental budget is not going to be necessary.

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7. OLD BUSINESS

7.1. Condon Community Swimming Pool Update

CA Greiner stated that Two Dogs Plumbing had completed their work at the pool on the solar system and the final bill was over $16,000 which was more than she anticipated. She did say that the city has received a grant from OCF for $13,500 which includes $12,000 for that repair. The boiler is still not working properly and that repair is to be made in the next week. She asked Councilor Fatland if they would be ready to bring the pool committee back to the table to determine how they want to proceed with the pool operations. They were to get together last winder or spring, but was busy trying to make the needed repairs to the pool for summer operation. Councilor Fatland stated that it would be helpful to have them meet again this fall.

7.2. Gilliam County Fire Services Update

Sheriff Bettencourt stated that the Gilliam County Fire Services (GCFS) agreement has gone to all five entities and all were in agreement with the exception of the City of Arlington. Gilliam County Counsel Jeremy Green and City of Arlington counsel Ruben Cleveland are to meet and work out their differences. He stated that Cleveland had issues with the budget line item that Councilor Fatland had concerns with at the July meeting, and with possibility of GCFS going over budget. Sheriff Bettencourt said that he will attend City of Arlington's council meeting next week to see if they can work through the issue.

CA Greiner stated that she anticipates bringing the ordinance and IGA to the council in October to complete it by January 1, 2022.

7.3. Condon Grade School Building Update

Included in the packet was the grant award letter from Business Oregon for $60,000 to complete a structural review of the Condon Grade School building and the hazardous materials survey. Also included was the report from ground penetrating radar (GPR) survey that showed where the oil tanks and lines were located. CA Greiner stated that although the first two studies did not seem to give much information that wasn't already known, they were required to move on to the next phase of the review of the building. She said that Anderson, Perry & Associates were going to draft the RFP for the work to be done for the grant.

8. NEW BUSINESS

8.1. OLCC Permits - Buckhorn Saloon, Condon Food Mart, Elks Lodge #1869 Condon, Murray's Condon Pharmacy & Two Boys Meat & Grocery

CA Greiner explained that on the OLCC paperwork it showed several facilities that are no longer in business, but she has taken them off for approval. OLCC keeps on the entities that applied and were approved the previous year. Councilor Fatland asked Sheriff Bettencourt if he had concerns of any of the establishments that had applied for renewal and he asked for clarification on businesses being allowed to serve alcohol outside of their business, specifically at the tables outside of the Buckhorn Saloon. CA Greiner stated that there is an ordinance that you cannot drink on public streets and parks, but did not know of the regulations for the tables on sidewalk. She will look into the ordinance and OLCC to determine if anything needs to be addressed with the Buckhorn Saloon.

A motion was made by Councilor Jamieson to approve OLCC permits for Buckhorn Saloon, Condon Food Mart, Elks Lodge #1869 Condon, Murray's Condon Pharmacy and Two Boys Meat & Grocery. The motion was seconded by Councilor Fatland and approved unanimously.

8.2. Discuss Street Names - Wilson Lane & Jew Street

CA Greiner stated that the city's Planning Commission approved Wilson Lane and to rename Jew Street to D Street. She said that she had received a complaint about Jew Street in the last month and has fielded several of them over the years. With the new street being names, CA Greiner asked if the Council would like to go through the process and do both streets at one time. Consensus that Jew Street should be renamed at this time.

A motion was made by Councilor Jamieson to defer to the Planning Commission to name Wilson Lane and to rename

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Jew Street. The motion was seconded by Councilor Cronk and approved unanimously.

9. STAFF REPORTS

9.1. Public Works - Public Works Superintendent Gibb Wilkins

PW Wilkins stated that 11.9 million gallons of water was pumped in July which is equal to the average of the last 11 years for this time period. He noted that with the new rates the water usage was down slightly. He stated that when taking water samples at City Farm that well #1 at City Farm is dry and is working with city engineer Dave Wildman to determine if they need to drill down on that well or if another well is needed. Well #1 is not in the rotation to use and hasn't been pumped from in two years. The Public Works crew has completed East Street water project that included the services. PW Wilkins said that he has not heard about the paving schedule that was supposed to be in July but anticipates that it will be done in the next month. He said that the golf course project is 75% complete and they are waiting on the pump and back flow device. Mayor Hassing asked what is causing the lines in the grass at the city park, with Wilkins stating that it was a leak in the fertilizer spreader.

9.2. Police - Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt stated that there was not a lot to add to the statistics that was submitted. He said that the violation on the lot near the child care center was not appealed and the city may be expected to abate the property in the near future. PW Wilkins said that he has received a complaint regarding the blue dumpsters that sit on the city's ROW and asked if there was something the sheriff could do to alleviate the issue.

9.3. Administration - City Administrator Kathryn Greiner

CA Greiner noted that US Rep. Cliff Bentz will be in Condon August 10 with a community leaders meeting, that includes councilors at 8 a.m. at City Hall and public town hall at 9 a.m. in the Memorial Hall. She reported that her and PW Wilkins have submitted an ODOT Special City Allotment grant for paving of Trimble and Pennoyer Streets and sidewalk on the east side of Washington Street in anticipation of the new grade school completion in 2022. This grant is for $100,000. Two other grants were submitted to OCF for the tennis court and swimming pool and funds have been received for both of them. CA Greiner asked the Council if they want to gather the Housing Committee this fall to discuss Fairway Housing design and possibly changes to the housing options that will be allowed within that subdivision. Consensus is to meet in October or November to discuss housing.

10. COUNCIL INFORMATION

10.1. Oregon Community Foundation Grant - Swimming Pool

10.2. Oregon Community Foundation Grant - Tennis Courts

10.3. Business Oregon Grant - Condon Grade School Building

11. NEXT REGULAR MEETING DATE

11.1. The next regular Condon City Council meeting is Wednesday, September 1, 2021, 7 p.m.

12. ADJOURN REGULAR MEETING

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Mayor Jim Hassing adjourned the meeting at 7:35 p.m.

_________________________________Date ________
Jim Hassing, Mayor

ATTEST: _________________________________ Date ______________
Kathryn Greiner City Administrator

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ANDERSON, PERRY, & ASSOC.							
112	ANDERSON, PERRY, & ASSOC.	70904 CITY OF	977-62 CITY OF CONDON ENGI	07/26/2021	323.75	.00	
112	ANDERSON, PERRY, & ASSOC.	70905 BALL FI	977-73 BALL FIELD HOUSING	07/26/2021	622.50	.00	
	Total ANDERSON, PERRY, & ASSOC.:				946.25	.00	
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	JULY 2021	Admin Janitorial	07/01/2021	372.86	.00	
	Total ARAMARK UNIFORM SERVICES:				372.86	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	872564008X07	PHONE	07/06/2021	8.64	.00	
599	AT&T MOBILITY	872564008X07	PW Cell Phone	07/06/2021	8.64	.00	
	Total AT&T MOBILITY:				17.28	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	28073	REVIEW RESER ISSUE	07/19/2021	118.75	.00	
	Total BAUM SMITH LLC:				118.75	.00	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1047217	Lawn Mower repair	08/03/2021	22.50	.00	
	Total BENNETT'S POINT S TIRE & AUTO:				22.50	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	82633	Copier Charge	07/27/2021	12.59	.00	
	Total BOHN'S PRINTING:				12.59	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	X046660	E coli Coliform Testing	07/14/2021	103.50	.00	
	Total BOX R WATER ANALYSIS LAB:				103.50	.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	JULY 2021	City HALL	07/22/2021	199.60	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	Golf Course	07/22/2021	87.19	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	Park	07/22/2021	105.16	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	Memorial Hall	07/22/2021	48.38	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	Golf Course	07/22/2021	53.65	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	Sewer Plant w pivot	07/22/2021	353.65	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	Disposal	07/22/2021	278.92	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	Golf Course	07/22/2021	137.60	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	City Farm	07/22/2021	3,284.36	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	Street Lights	07/22/2021	1,444.25	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	City Farm	07/22/2021	40.56	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	Golf Course	07/22/2021	122.58	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	Pool	07/22/2021	519.57	.00	
169	COLUMBIA BASIN ELECTRIC	JULY 2021	Library	07/22/2021	211.81	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total COLUMBIA BASIN ELECTRIC:				6,887.28	.00	
CRESTLINE CONSTRUCTION CO.							
210	CRESTLINE CONSTRUCTION C	JULY 2021	GOLF COURSE PROJECT	07/31/2021	114,199.40	.00	
	Total CRESTLINE CONSTRUCTION CO.:				114,199.40	.00	
DEPT. OF ENVIRON. QUALITY							
222	DEPT. OF ENVIRON. QUALITY	SW22-0057	Transfer Station Renewal	07/01/2021	50.00	.00	
	Total DEPT. OF ENVIRON. QUALITY:				50.00	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	JULY 2021	FUEL	07/31/2021	533.35	.00	
	Total DEVIN OIL COMPANY:				533.35	.00	
FERGUSON ENTERPRISES							
254	FERGUSON ENTERPRISES	1001376	METER PARTS FOR FAIRGROU	07/01/2021	269.29	.00	
254	FERGUSON ENTERPRISES	SC51931	JULY SERVICE CHARGE	07/31/2021	15.65	.00	
254	FERGUSON ENTERPRISES	WG003204	PARTS FOR FAIRGROUND MET	06/30/2021	1,043.15	.00	
254	FERGUSON ENTERPRISES	WO003249	JULY RESUPPLY	08/03/2021	1,519.74	.00	
	Total FERGUSON ENTERPRISES:				2,847.83	.00	
GILLIAM COUNTY SHERIFF							
276	GILLIAM COUNTY SHERIFF	JULY 2021	6 months Police Contract	07/29/2021	10,500.00	.00	
	Total GILLIAM COUNTY SHERIFF:				10,500.00	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	CL99482	Park Fuel	07/31/2021	42.79	.00	
304	HATTENHAUER DIST.	CL99482	Golf	07/31/2021	236.55	.00	
304	HATTENHAUER DIST.	CL99482	FUEL	07/31/2021	54.48	.00	
	Total HATTENHAUER DIST.:				333.82	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	JULY 2021	Administration	08/01/2021	202.40	.00	
766	HOME TELEPHONE COMPANY	JULY 2021	Sewer	08/01/2021	158.14	.00	
766	HOME TELEPHONE COMPANY	JULY 2021	Water	08/01/2021	45.15	.00	
766	HOME TELEPHONE COMPANY	JULY 2021	Pool	08/01/2021	125.55	.00	
	Total HOME TELEPHONE COMPANY:				531.24	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	AUG 2021	MRC Fiber Project	08/01/2021	2,000.00	.00	
	Total INLAND DEVELOPMENT CORPORATION:				2,000.00	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	JULY 2021	Golf Course Repair	07/28/2021	82.70	.00	
328	JAMIESON & MARSHALL	JULY 2021	HEAT PUMP REPAIR	07/28/2021	119.85	.00	
	Total JAMIESON & MARSHALL:				202.55	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
M & A AUTO PARTS							
371	M & A AUTO PARTS	JULY 2021	Golf Supplies	07/31/2021	2.69	.00	
371	M & A AUTO PARTS	JULY 2021	Golf Supplies	07/31/2021	12.99	.00	
371	M & A AUTO PARTS	JULY 2021	Water Supplies	07/31/2021	4.49	.00	
371	M & A AUTO PARTS	JULY 2021	Park Supplies	07/31/2021	23.99	.00	
371	M & A AUTO PARTS	JULY 2021	Water Supplies	07/31/2021	6.59	.00	
371	M & A AUTO PARTS	JULY 2021	TRANSFER STATION KEY COPY	07/31/2021	1.50	.00	
371	M & A AUTO PARTS	JULY 2021	SEWER SUPPLIES	07/31/2021	7.99	.00	
371	M & A AUTO PARTS	JULY 2021	Park Supplies	07/31/2021	5.99	.00	
371	M & A AUTO PARTS	JULY 2021	Golf Supplies	07/31/2021	27.48	.00	
371	M & A AUTO PARTS	JULY 2021	Golf Supplies	07/31/2021	43.98	.00	
371	M & A AUTO PARTS	JULY 2021	PADDLE SWITCH	07/31/2021	11.99	.00	
371	M & A AUTO PARTS	JULY 2021	GLOVES	07/31/2021	15.99	.00	
371	M & A AUTO PARTS	JULY 2021	GLOVES	07/31/2021	15.99	.00	
Total M & A AUTO PARTS:					181.66	.00	
MURRAY'S CONDON PHARMACY							
394	MURRAY'S CONDON PHARMAC	JULY 2021	Pool Supplies	07/25/2021	69.90	.00	
Total MURRAY'S CONDON PHARMACY:					69.90	.00	
OFFICE DEPOT							
427	OFFICE DEPOT	185781015001	PAPER AND STAPLERS	07/29/2021	90.72	.00	
Total OFFICE DEPOT:					90.72	.00	
S. GILLIAM RFPD							
505	S. GILLIAM RFPD	2021-2021-1	2021-2022 PAYMENT	08/10/2021	11,000.00	.00	
Total S. GILLIAM RFPD:					11,000.00	.00	
THE TIMES-JOURNAL							
540	THE TIMES-JOURNAL	FEB-APR 2021	GOLF CLASSIFIED	04/29/2021	42.50	.00	
540	THE TIMES-JOURNAL	FEB-APR 2021	WATER RATES DISPLAY AD	04/29/2021	36.00	.00	
540	THE TIMES-JOURNAL	FEB-APR 2021	UGB LEGAL NOTICE	04/29/2021	114.00	.00	
540	THE TIMES-JOURNAL	FEB-APR 2021	ODOT ADA RAMPS LEGAL	04/29/2021	24.00	.00	
540	THE TIMES-JOURNAL	FEB-APR 2021	REZONE LEGAL	04/29/2021	39.00	.00	
540	THE TIMES-JOURNAL	FEB-APR 2021	PUB. HEARING GIL. CO. ASSES	04/29/2021	42.00	.00	
540	THE TIMES-JOURNAL	FEB-APR 2021	PLANNING COMMISSION HEAR	04/29/2021	39.00	.00	
540	THE TIMES-JOURNAL	JULY 2021	POOL DISPLAY AD	07/19/2021	96.00	.00	
540	THE TIMES-JOURNAL	JULY 2021	HOUSING BIDS LEGAL	07/19/2021	166.50	.00	
Total THE TIMES-JOURNAL:					599.00	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	JULY 2021	sewer Shop Supplies	07/26/2021	17.78	.00	
548	TWO BOYS MEAT & GROCERY	JULY 2021	Pool Supplies	07/26/2021	17.46	.00	
548	TWO BOYS MEAT & GROCERY	JULY 2021	Office Supplies	07/26/2021	35.77	.00	
Total TWO BOYS MEAT & GROCERY:					71.01	.00	
TWO DOGS PLUMBING & DRAIN CLEANING, INC							
1544	TWO DOGS PLUMBING & DRAI	POOL REPIPE/	PLUMBING/PIPE REPAIRS AT S	08/03/2021	16,867.00	.00	
Total TWO DOGS PLUMBING & DRAIN CLEANING, INC:					16,867.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
VISA							
559	VISA	6910 JULY 202	OFFICE SUPPLIES	07/22/2021	23.28	.00	
559	VISA	6910 JULY 202	WALLPLATE	07/22/2021	13.98	.00	
559	VISA	6910 JULY 202	GOLF SUPPLIES	07/22/2021	78.06	.00	
559	VISA	6910 JULY 202	SWITCH	07/22/2021	27.20	.00	
559	VISA	6910 JULY 202	TIMER SWITCH	07/22/2021	36.99	.00	
559	VISA	6910 JULY 202	ADOBE 1 YEAR	07/22/2021	179.88	.00	
559	VISA	6910 JULY 202	Pool supplies	07/22/2021	19.99	.00	
559	VISA	6910 JULY 202	JANITORIAL SUPPLIES	07/22/2021	11.97	.00	
559	VISA	8577 JULY 202	MAILING	07/22/2021	9.55	.00	
559	VISA	8577 JULY 202	MICROSOFT MONTHLY	07/22/2021	80.00	.00	
559	VISA	8577 JULY 202	Pool supplies	07/22/2021	11.98	.00	
559	VISA	8577 JULY 202	Pool supplies	07/22/2021	74.85	.00	
559	VISA	8577 JULY 202	Pool supplies	07/22/2021	28.98	.00	
559	VISA	8577 JULY 202	Pool supplies	07/22/2021	53.21	.00	
559	VISA	8577 JULY 202	Pool supplies	07/22/2021	27.96	.00	
559	VISA	8577 JULY 202	Pool supplies	07/22/2021	38.97	.00	
559	VISA	8577 JULY 202	PLUMBERS HOTEL STAY	07/22/2021	410.12	.00	
559	VISA	8577 JULY 202	Pool supplies	07/22/2021	30.97	.00	
559	VISA	8577 JULY 202	Golf Supplies	07/22/2021	134.88	.00	
559	VISA	8577 JULY 202	Golf Supplies	07/22/2021	70.12	.00	
Total VISA:					1,362.94	.00	
Grand Totals:					169,921.43	.00	

Dated: ____

Mayor: ____

City Admininstrator: ____

Report Criteria:

Detail report.

Invoices with totals above $0.00 included.

Paid and unpaid invoices included.

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 1
Account Number: #### #### #### 6910

VISA

RECEIVED
JUL 30 2021
CITY OF CONDON

Account Summary

Billing Cycle		07/22/21
Days In Billing Cycle		31
Previous Balance		$596.29
Purchases	+	391.35
Cash	+	0.00
Special	+	$0.00
Balance Transfers	+	$0.00
Credits	-	$0.00
Payments	-	$596.29
Other Charges	+	$0.00
Finance Charges	+	0.00
NEW BALANCE		$391.35

Credit Summary

Total Credit Line	$10,000.00
Available Credit Line	$9,608.00
Available Cash	$0.00
Amount Over Credit Line	$0.00
Amount Past Due	**$0.00**
Disputed Amount	$0.00

Account Inquiries

Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA , FL 33630-3495

Payment Summary

NEW BALANCE	$391.35
MINIMUM PAYMENT	$391.35
PAYMENT DUE DATE	08/16/2021

***NOTE**: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
06/24/21	06/27/21	5942	24692161176100801869883	Amazon.com*213QQ1Q70 Amzn.com/bill WA	$23.28 A10
06/30/21	07/01/21	5942	24692161182100425629533	AMZN Mktp US*293121FL0 Amzn.com/bill WA	$13.98 A40
07/01/21	07/01/21	6010	1 1182121427000120	PAYMENT - THANK YOU	$596.29 -
07/02/21	07/04/21	5942	24692161184100058024216	AMZN Mktp US*298SX33E0 Amzn.com/bill WA	$78.06 G300

PLEASE DETACH COUPON AND RETURN PAYMENT USING T...

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 1

VISA

Account Number: #### #### #### 6910
Closing Date: 07/22/21
Credit Limit: $10,000.00 Available Credit: $9,608.00

927

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
07/07/21	07/08/21	5942	24431061188083711982653	AMAZON.COM*296593R51 AMZN AMZN.COM/BILL WA	$27.20 A40
07/07/21	07/08/21	5942	24692161189100818673240	AMZN Mktp US*299NY1102 Amzn.com/bill WA	$36.99 A40
07/09/21	07/11/21	5734	24692161190100924139489	ADOBE *800-833-6687 ADOBE.LY/ENUS CA	$179.88 A150
07/12/21	07/13/21	5942	24692161193100122271255	AMZN Mktp US*2982D29K0 Amzn.com/bill WA	$19.99 pool 300
07/15/21	07/16/21	5942	24692161197100766069045	Amazon.com*2E3PK7LS0 Amzn.com/bill WA	$11.97 A40

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM[1]	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR)[2]	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	$ 0.00	1.3200%	15.84%	$ 0.00	
CASH	F	$ 0.00	1.3200%	15.84%	$ 0.00	
FEES/**INTEREST CHARGE**					$ 0.00	
TOTAL				0.00%	$ 0.00	$ 391.35

[1] ICM Interest Charge Method: See reverse side of Page 1 for explanation.
[2] Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 2
Account Number: #### #### #### 8577

VISA

RECEIVED
JUL 30 2021
CITY OF CONDON

Account Summary

Billing Cycle		**07/22/21**
Days In Billing Cycle		**31**
Previous Balance		$1,204.85
Purchases	+	971.59
Cash	+	0.00
Special	+	$0.00
Balance Transfers	+	$0.00
Credits	-	$0.00
Payments	-	$1,204.85
Other Charges	+	$0.00
Finance Charges	+	0.00
NEW BALANCE		**$971.59**

Credit Summary

Total Credit Line	$10,000.00
Available Credit Line	$9,028.00
Available Cash	$0.00
Amount Over Credit Line	$0.00
Amount Past Due	**$0.00**
Disputed Amount	$0.00

Account Inquiries

Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA , FL 33630-3495

Payment Summary

NEW BALANCE	**$971.59**
MINIMUM PAYMENT	**$971.59**
PAYMENT DUE DATE	**08/16/2021**

NOTE: *Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
06/22/21	06/23/21	9402	24137461174001252407885	USPS PO 4017920823 CONDON OR	$9.55 A190
06/23/21	06/23/21	5045	24430991174400818002331	MSFT * E0500F0YSO MSBILL.INFO WA	$80.00 A150
06/29/21	06/30/21	5411	24226381181091004910420	WAL-MART #1817 HERMISTON OR	$11.98 P001010
06/29/21	06/30/21	5941	24941351181761002191317	DICK'S SPORTING GOODS KENNEWICK WA	$74.85 P001010

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 2

Account Number: #### #### #### 8577
Closing Date: 07/22/21
Credit Limit: $10,000.00 Available Credit: $9,028.00

VISA

972

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
06/29/21	06/30/21	5300	24943001181898000178653	COSTCO WHSE #0486 KENNEWICK WA	$28.98 pool 010
06/29/21	07/01/21	7699	24692161181100805863059	SQ *ALL POINTS LOCKSMITH Kennewick WA	$53.21 pool 010
06/29/21	07/01/21	5200	24943011181010197717462	THE HOME DEPOT #4031 HERMISTON OR	$27.96 pool 010
06/29/21	07/01/21	5945	24137461181200162737719	HOBBY-LOBBY #457 KENNEWICK WA	$38.97 pool 010
07/01/21	07/01/21	6010	1 1182121427000130	PAYMENT - THANK YOU	$1,204.85 -
06/30/21	07/02/21	7011	24009451182900012201874	HOTEL CONDON 541-3844624 OR 001-325-600300	$410.12
07/07/21	07/08/21	8398	24692161189100854315474	AMERICAN RED CROSS 800-733-2767 DC	$30.97 Pool 010
07/09/21	07/11/21	5200	24943011191010194904103	THE HOME DEPOT #4026 THE DALLES OR	$134.88 G150
07/09/21	07/11/21	5251	24003411190900016340017	BRYANT PIPE AND SUPPLY - THE DALLES OR	$70.12 G150

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM[1]	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR)[2]	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	$ 0.00	1.3200%	15.84%	$ 0.00	
CASH	F	$ 0.00	1.3200%	15.84%	$ 0.00	
FEES/**INTEREST CHARGE**					$ 0.00	
TOTAL				0.00%	$ 0.00	$ 971.59

[1] ICM Interest Charge Method: See reverse side of Page 1 for explanation.
[2] Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

CITY OF CONDON
RESOLUTION 2022-01

A RESOLUTION REITERATING THE NEED OF A RESERVE FUND AND THE INTENDED SOURCES AND USES OF FUNDS ACCUMULATED THEREIN

The City of Condon Resolves as follows:

- Equipment Reserve Fund (008). This fund is to purchase equipment for all departments – public works, golf, police, park, fire and general office or administrative equipment. The funds are transferred in from the General (001), Water (006) and Sewer (007) funds.

- Sewer Reserve Fund (010). This fund was set up to replace the wastewater plant. The funds are collected as a $1 per sewer unit charge per month on all active accounts. This also includes interest income. This fund will remain in place until needed.

- Water Equipment Reserve Fund (080). This fund is to allow for purchases of equipment or system costs of the water system. Funds are transfers from General and Water fund and interest income.

- Sewer Equipment Reserve Fund (090). This fund is to allow for purchases of equipment or system costs of the sewer system. Funds are transfers from the Sewer fund and interest income.

- Debt Service Reserve Fund (100). The fund is for payments of the debt of wastewater projects and must hold a reserve of a year's payment. Funds are transferred from the Sewer fund and interest income.

THEREFORE, BE IT RESOLVED by the governing body of the City of Condon that the Council approves the reserve funds set forth to continue.

Passed by the City Council and signed by the Mayor this 1st day of September 2021.

__________________________________ _______________

Jim Hassing, Mayor Date

ATTEST:

__________________________________ _______________

Kathryn Greiner, City Administrator Date

City of Condon
Resolution 2022-02
Volunteer Resolution

A resolution extending workers' compensation coverage to volunteers of City of Condon in which City of Condon elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule, and verified at audit:

1. Public Safety Volunteers

Applicable ___ Non-applicable __XX__

An assumed monthly wage of $800 per volunteer will be used for public safety volunteers in the following volunteer positions (check all that apply):

☐ Police reserve

2. Volunteer boards, commissions, and councils for the performance of administrative duties.

Applicable __XX__ Non-applicable ______

An aggregate assumed <u>annual</u> wage of $2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are (list each body):

a. City Council

b. Planning Commission

c. Budget Committee

3. Manual labor by elected officials.

Applicable ______ Non-applicable _XX_

An assumed monthly wage of $800 per month will be used for public officials for the performance of non-administrative duties other than those covered in paragraph 2 above

4. Non-public safety volunteers

Applicable __XX__ Non-applicable ____

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed. (List specific non-public safety volunteers below) **Garbage/Refuse Collection**

5. Public Events

Applicable ______ Non-applicable _XX___

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation: (List specific events) **NONE**

6. Community Service Volunteers/Inmates

Applicable ______ Non-applicable _XX_

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by City of Condon

Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

7. Other Volunteers

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that City of Condon.

a. Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage
b. CIS approves the coverage and date of coverage
c. CIS provides written confirmation of coverage

City of Condon agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and make them available at the time of a claim or audit to verify coverage.

Now, therefore, be it resolved by City of Condon to provide workers' compensation coverage as indicated above. .Adopted by the Condon City council this 1st day of September 2021.

________________________________ ___________________________ __Mayor
Jim Hassing Printed Name Title

Attest by Kathryn Greiner this 1st day of September 2021.
Printed Name

____ ___City Administrator____
Signature Title