



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

**AGENDA
CITY OF CONDON
REGULAR MEETING
128 SOUTH MAIN STREET, CITY HALL, CONDON, OREGON
Wednesday, August 4, 2021, 7:00 PM**

1. LOCATION & ZOOM LINK

1.1. <https://us02web.zoom.us/j/83006661311?pwd=UklaM0dweUNzVVpqcnQ0Y1VVN0t5UT09>

Meeting ID: 830 0666 1311

Passcode: 786604

2. CALL REGULAR MEETING TO ORDER

3. ROLL CALL

4. ADDITIONS TO AGENDA

5. PUBLIC COMMENT

5.1. The Council may hear discussion of unannounced items from the floor and the comments on the agenda items. Comments are limited to five (5) minutes.

6. CONSENT AGENDA

6.1. Review & Approve the July 7, 2021 Regular and July 23, 2021 Special City Council Meeting Minutes

6.2. Review July Accounts Payable & VISA Statements

7. OLD BUSINESS

7.1. Condon Community Swimming Pool Update

7.2. Gilliam County Fire Services Update

7.3. Condon Grade School Building Update

8. NEW BUSINESS

8.1. OLCC Permits - Buckhorn Saloon, Condon Food Mart, Elks Lodge #1869 Condon, Murray's Condon Pharmacy & Two Boys Meat & Grocery

8.2. Discuss Street Names - Wilson Lane & Jew Street

9. STAFF REPORTS

9.1. Public Works - Public Works Superintendent Gibb Wilkins

9.2. Police - Gilliam County Sheriff Gary Bettencourt

9.3. Administration - City Administrator Kathryn Greiner

10. COUNCIL INFORMATION



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10.1. Oregon Community Foundation Grant - Swimming Pool

10.2. Oregon Community Foundation Grant - Tennis Courts

10.3. Business Oregon Grant - Condon Grade School Building

11. NEXT REGULAR MEETING DATE

11.1. The next regular Condon City Council meeting is Wednesday, September 1, 2021, 7 p.m.

12. ADJOURN REGULAR MEETING

If necessary, Executive Session may be held in accordance with ORS 192.660(2)(c). As this is a regular meeting of the Condon City Council, other matters may be addressed as deemed appropriate by the Council. Assisted listening device is available for persons with impaired hearing and should be scheduled for council meetings three working days prior to the Council meeting. The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823.

Agenda prepared and distributed July 29, 2021



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City of Condon Regular Council Meeting Minutes Wednesday, July 7, 2021 7:00 PM

1. ZOOM LINK & LOCATION

- 1.1. Meeting in person - City Hall, 128 S. Main Street, Condon
Zoom - <https://us02web.zoom.us/j/87528022493?pwd=dU1PU0FFVG03eU1uRlZ5RStGcG5LUT09>

Meeting ID: 875 2802 2493
Passcode: 773520

One tap mobile
+13462487799,,87528022493#,,,*773520# US (Houston)
+16699006833,,87528022493#,,,*773520# US (San Jose)

2. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

3. ROLL CALL

Present: Mayor Jim Hassing; Councilors Tom Fatland, Jan Stinchfield, Dawn Parm, Michael Cronk, Jeremy Kirby; Staff City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins; Gilliam County Sheriff Gary Bettencourt.

Absent: Councilor Donald Jamieson

4. ADDITIONS TO AGENDA

None

5. PUBLIC COMMENT

- 5.1. The Council may hear discussion of unannounced items from the floor and the comments on the agenda items.
Comments are limited to five (5) minutes.

None

6. CONSENT AGENDA

- 6.1. Review & Approve the June 2, 2021 Budget Hearing and Regular City Council Meeting Minutes

Councilor Stinchfield asked if the pipe purchase to Ferguson was indeed for the golf course as indicated in the May minutes. CA Greiner said that she did not check on it but will email the council the information.



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A motion was made by Councilor Stinchfield to approve the June 2, 2021 Budget Hearing and Regular City Council meeting minutes. The motion was seconded by Councilor Parm and approved unanimously.

6.2. Review June 2021 Accounts Payable and May & June VISA Statements

CA Greiner explained that due to the end of the fiscal year, accounts payable were done twice and there are four VISA statements instead of two. At the August meeting the Council will not get a VISA statement to review as it will be completed after the meeting that month. Councilor Fatland asked about the payment to ODOT of approximately \$6,500 and CA Greiner stated that it was the city's portion of the STIP grant which is the sidewalk project on North Main Street.

7. OLD BUSINESS

7.1. Baseball Field Housing Infrastructure Update

CA Greiner stated that the bids for the Baseball Field and additions to the Fairway Housing projects are to be received and opened July 15. She said that the council may need a special meeting to approve the bids, but it may not be ready for approval until the August 4 regular meeting. Anderson, Perry & Associates will check the bids to make sure that they meet the requirements and determine if there needs to be value engineering. CA Greiner stressed that with the cost of other projects coming in well over anticipated budget, that the Council may need to decide if they are able to afford to do the Fairway Housing project. She will send an email out after the bid openings to the Councilors. Amy Coy will sign the purchase agreement once it has been determined when the infrastructure will be completed. CA Greiner expressed concern of the cost of the project after the last project was twice the estimated cost.

7.2. Condon Community Pool Update

CA Greiner stated that Two Dogs Plumbing of The Dalles did the repairs to the solar panels last week and the cost is estimated to be close to \$10,000. There is another fix to the boiler that is hoped to be repaired by next week.

7.3. Update of Golf Course Irrigation Project

PW Wilkins stated that Crestline Construction has started working on the building and are waiting for a part that will take several weeks to arrive. They anticipate that the project will be completed in late August to first of September.

8. NEW BUSINESS

8.1. 2021-22 Insurance Summary - John Anderson, Insurance Agent of Record - Wheatland Insurance

John Anderson, of Wheatland insurance stated that the City County Insurance Services (CIS) took on a large rate increase for the property/liability (P/L) due to recent events such as wildfires. CIS has partnered with SAIF Corporation to provide workers' compensation insurance and with that new partnership has cut the cost in half. CIS rate increased 15%, plus the additional of a new 2021 vehicle and premise insurance of the Condon Grade School building for approximately \$2,900. Anderson stated that he is not optimistic that rates will stabilize for the next four years. CA Greiner noted that the total P/L insurance went up 19% that would account for the 15% CIS increase and the additional of the school building and new vehicle. She said that the workers' comp insurance was half of what was owed the previous year.

8.2. Discuss & Review Gilliam County Fire Services Contract & Ordinance - Sheriff Gary Bettencourt & GCFS Coordinator Laci Olsen

Sheriff Bettencourt, also a member of the Gilliam County Fire Services Board (GCFS) said that the original structure of the GCFS board was done in 1999 and the fiscal agent was City of Arlington, then North Gilliam RFPD before coming to South Gilliam RFPD the last several years. The issue that caused the review was employee liability for the entity that was the fiscal agent, so it was determined the best course of action was to form an ORS 190 entity that included the cities of Condon and Arlington, both rural fire districts and Gilliam County. Councilors received a draft ordinance to form the ORS 190 and the red-lined Intergovernmental Agreement (IGA). He stated that the ordinance would have to be approved by all entities through the process of two readings, then the IGA approved. He added that Gilliam County's attorney Jeremy Green drafted the ordinance and IGA. CA Greiner stated that she had Sheriff Bettencourt bring it to this meeting to give the process information and that the start date would be January 1, 2022 to allow the current fiscal agent to do the W-2s. Sheriff Bettencourt estimated that the rural



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districts, that do not meet during the summer, would not start on the process until September. CA Greiner will send the draft agreements to city attorney Wyatt Baum for review.

Councilor Fatland had questions in Section 5.4 - Accounting of the IGA where it stated that at the end of year budget year if the contributions did not cover the budget, they entities would contribute the difference based on their percentage. He was concerned that they could have a budget over-run and the city would be responsible for more each year. Sheriff Bettencourt will contact Green to ask if this section could be amended.

Councilor Fatland also asked about the ownership of the city's equipment and distribution. Sheriff Bettencourt stated that GCFS only assets were the fire safety house and a pickup. CA Greiner stated that the equipment is addressed in the city's agreement with South Gilliam RFPD and that the city owns , plus has budgeted line items for maintenance and replacement.

CA Greiner will send information to Wyatt Baum this week and start the ordinance process in August or September once it is determined when the other entities are going to start the process.

8.3. Discuss Naming Public Access Road

CA Greiner distributed information of a dirt road near the city shop that is going to need an address for a house that will be built on it. She said that it was a construction easement when it was formed and has been purchased by Mark and DaiLene Wilson for a home and needs a house number. She has discussed the issue with Baum and he recommended that it be a named street for an address and not use adjacent Jefferson Street. CA Greiner stated that the Wilsons have indicated they would like to be involved with the street name. She received information from city planner Kirk Fatland that the city's ordinances specify that the name is recommended to the Council from the planning commission in cooperation with the county roadmaster. The intent was to allow the Council to let her know if they had any strong thoughts on what that name should be and to let her know prior to the planning commission meeting later this month.

9. STAFF REPORTS

9.1. Public Works - Gibb Wilkins, Public Works Superintendent

PW Wilkins said that 10 million gallons of water was pumped in June which is on the high end but not the highest. He said that he finished the water line on the 300 block of South East Street and the paving of Washington, Court, Spring and Ward Streets will begin in July. PW Wilkins added that he and CA Greiner are going to work on the ODOT Special City Allotment Grant and that due to a chlorine shortage the pivot was shut off early, but there is still enough for the drinking water. The city has hired Kiara Takagi for the part position and that Brad Shannon is doing mowing at the golf course and substituting at the transfer station. He has attended a meeting with CBEC and Gilliam County Emergency Management regarding shutting off the power in case of fires, but noted that the city has back up generators which will keep the system running for three days before it needs to refuel.

9.2. Police - Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt said that the July 4 holiday was smooth and no major incidents and that he has been working on weed and vehicle mitigation. He added that they were going to trial regarding property owned by Condon Day Care and said that it may need to be abated. He is working with city attorney Baum on that process. He added that he received a lot of calls to ban fireworks, but focused on the illegal fireworks and allowed others to be lit and had no issues.

9.3. Administration - Kathryn Greiner, City Administrator

CA Greiner said that the Fiber Council was meeting July 22 to evaluate Gilliam County's RFP for broadband system and that the budgets have been completed and submitted to Gilliam County. She has submitted a grant to Business Oregon Brownfields for next environmental steps on the Condon Grade School building working with company to get environmental work completed. She added to PW Wilkins SCA grant information that she is proposing that grant be for Pennoyer and Tremble streets near the new grade school building. CA Greiner added that planning has been busy with a request for a tri-plex, commission reviewing zoning ordinances to simplify and that the approved duplex on A Street has been postponed for a year due to cost of materials.

10. COUNCIL INFORMATION



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Councilors received the final 2021-22 budget document.

11. NEXT REGULAR MEETING DATE

11.1. The next regular Condon City Council meeting is Wednesday, August 4, 2021, 7 p.m.

12. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 7:56 p.m.

Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator



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City of Condon Regular Council Meeting Minutes Friday, July 23, 2021 2:00 PM

1. ZOOM LINK & LOCATION

1.1. Join Zoom Meeting

<https://us02web.zoom.us/j/81645382682?pwd=WDU2RnJTWE9ZVkdWQnIwL1I5MUR0Zz09>

Meeting ID: 816 4538 2682

Passcode: 345694

One tap mobile

+13462487799,,81645382682#,,,345694# US (Houston)

+16699006833,,81645382682#,,,345694# US (San Jose)

2. CALL SPECIAL MEETING TO ORDER

Mayor Jim Hassing called the special meeting to order at 2:06 p.m.

3. ROLL CALL

Present: Mayor Jim Hassing; Councilors Dawn Parm, Michael Cronk, Jan Stinchfield (speaker phone) and Tom Fatland (zoom); staff - City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins; Engineers - Dave Wildman and Bill Ledbetter of Anderson, Perry & Associates.

Absent: Councilors Jeremy Kirby and Donald Jamieson.

4. REVIEW & AWARD HOUSING & INFRASTRUCTURE BID

4.1. Crestline Construction Company, LLC.

Dave Wildman, Engineer of Record of Anderson, Perry & Associates stated that one bid was received for the infrastructure project at the Baseball Field Housing (\$403,431), Additive A - Fairway Drive water Improvements (\$291,875) and Additive B - Fairway Drive wastewater improvements (\$165,500) for a total of \$860,806. He was disappointed that only one bid was received on this project and that the amount was approximately \$140,000 over the engineered estimate. Wildman said that it was due to current building materials and pipe costs that drove the bid over the estimate.

It was suggested that if the city's Public Works crew would install the water meters, it would take \$18,900 off the bid price. Mayor Hassing asked about the price of seeding at both projects and it was determined that the city would rather take on the seeding as they were going to re-seed portions of the golf course in the next year. The total savings were approximately \$31,000.

CA Greiner provided the Councilors with a summary of the general ledger cash accounts and where the funds would come to pay for the entire project. In the Development Fund (005) the housing development had money for the Baseball Field that included a Gilliam County grant of \$175,000, General Fund Transfer for the 2021-22 year of \$250,000 and with current cash estimates that there will be over \$862,000 in cash to fund this portion of the project. The Fairway Housing project will be taken from the Water Improvement Fund (020) for the portion of the water line and Wastewater Improvement Fund (030) for the



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sewer portion. She noted that these funds will be supplemented with federal funds from the American Rescue Plan of \$154,000 that will be split between two years and must be used for infrastructure projects.

A motion was made by Councilor Parm to approve the bid from Crestline Construction for base bid and additive A and B with the deletion Item 9, Item A9, Item A13, Item A14, Item B7 and Item B8 from the bid. The motion was seconded by Councilor Cronk and approved unanimously.

5. ADJOURN SPECIAL MEETING

Mayor Hassing adjourned the meeting at 2:23 p.m.

Jim Hassing, Mayor

Date _____

ATTEST: _____
Kathryn Greiner City Administrator

Date _____

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CASELLE , INC							
166	CASELLE , INC	110280	2021-22 Support	06/01/2021	1,444.00	.00	
166	CASELLE , INC	110280	2021-22 Support	06/01/2021	1,444.00	.00	
166	CASELLE , INC	110280	2021-22 Support	06/01/2021	1,444.00	.00	
Total CASELLE , INC:					4,332.00	.00	
CITY/COUNTY INSURANCE							
173	CITY/COUNTY INSURANCE	PO-CON-I2021	Property/Liability/Auto 2021-22	07/06/2021	12,500.00	.00	
173	CITY/COUNTY INSURANCE	PO-CON-I2021	Property/Liability/Auto 2021-22	07/06/2021	12,500.00	.00	
173	CITY/COUNTY INSURANCE	PO-CON-I2021	Property/Liability/Auto 2021-22	07/06/2021	10,891.71	.00	
173	CITY/COUNTY INSURANCE	PO-CON-I2021	CGS	07/06/2021	2,900.00	.00	
Total CITY/COUNTY INSURANCE:					38,791.71	.00	
GILLIAM COUNTY FIRE SVCS							
272	GILLIAM COUNTY FIRE SVCS	JULY 2021	Annual Payment 2021-22	07/08/2021	8,000.00	.00	
Total GILLIAM COUNTY FIRE SVCS:					8,000.00	.00	
HUFFMAN, FUSCHIA							
1540	HUFFMAN, FUSCHIA	JULY 2021	W/S DEPOSIT REFUND 807 W.	07/08/2021	24.39	.00	
Total HUFFMAN, FUSCHIA:					24.39	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	JULY 2021	MRC Fiber Project	07/01/2021	2,000.00	.00	
Total INLAND DEVELOPMENT CORPORATION:					2,000.00	.00	
LEAGUE OF OREGON CITIES							
362	LEAGUE OF OREGON CITIES	2021-200211	2021-22 Membership Dues	07/01/2021	609.65	.00	
Total LEAGUE OF OREGON CITIES:					609.65	.00	
SAIF CORPORATION							
493	SAIF CORPORATION	JULY 2021	Workman's Comp 2021-22	07/01/2021	2,370.00	.00	
493	SAIF CORPORATION	JULY 2021	Workman's Comp 2021-22	07/01/2021	1,185.00	.00	
493	SAIF CORPORATION	JULY 2021	Workman's Comp 2021-22	07/01/2021	1,007.00	.00	
493	SAIF CORPORATION	JULY 2021	Workman's Comp 2021-22	07/01/2021	250.00	.00	
493	SAIF CORPORATION	JULY 2021	Workman's Comp 2021-22	07/01/2021	237.00	.00	
493	SAIF CORPORATION	JULY 2021	Workman's Comp 2021-22	07/01/2021	592.00	.00	
493	SAIF CORPORATION	JULY 2021	Workman's Comp 2021-22	07/01/2021	282.71	.00	
Total SAIF CORPORATION:					5,923.71	.00	
Grand Totals:					59,681.46	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
COOL COURTS, LLC							
1543	COOL COURTS, LLC	201	SCHOOL TENNIS COURTS	07/26/2021	32,118.50	.00	
Total COOL COURTS, LLC:					32,118.50	.00	
Grand Totals:					32,118.50	.00	

Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ANDERSON, PERRY, & ASSOC.							
112	ANDERSON, PERRY, & ASSOC.	70762	GENERAL ENGINEERING SERV	06/30/2021	601.25	.00	
112	ANDERSON, PERRY, & ASSOC.	70763	GENERAL ENGINEERING SERV	06/30/2021	277.50	.00	
112	ANDERSON, PERRY, & ASSOC.	70764	FAIRWAY DRIVE HOUSING PRO	06/30/2021	5,160.00	.00	
112	ANDERSON, PERRY, & ASSOC.	70765	Ball field Housing Project	06/30/2021	8,000.00	.00	
112	ANDERSON, PERRY, & ASSOC.	70766	GOLF COURSE IRRIGATION IM	06/30/2021	2,020.00	.00	
Total ANDERSON, PERRY, & ASSOC.:					16,058.75	.00	
ARELLANO, TIFFANIE							
1542	ARELLANO, TIFFANIE	JUNE 2021	W/S DEPOSIT REFUND 213 E S	06/30/2021	73.70	.00	
Total ARELLANO, TIFFANIE:					73.70	.00	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1046742	Flat Repair	06/30/2021	20.00	.00	
Total BENNETT'S POINT S TIRE & AUTO:					20.00	.00	
BOARDMAN POOL & REC CENTER							
903	BOARDMAN POOL & REC CENT	6302021B	Lifeguard Training	06/30/2021	1,000.00	.00	
Total BOARDMAN POOL & REC CENTER:					1,000.00	.00	
CONDON CHILD CARE							
877	CONDON CHILD CARE	JUNE 2021	Art & Music Grant Award 2021-22	06/30/2021	727.40	.00	
Total CONDON CHILD CARE:					727.40	.00	
COUNTRY FLOWERS							
204	COUNTRY FLOWERS	102889	Meeting Expense	06/30/2021	48.20	.00	
Total COUNTRY FLOWERS:					48.20	.00	
DAILY JOURNAL OF COMMERCE							
226	DAILY JOURNAL OF COMMERC	745100834	BIDS - RFP HOUSING	06/28/2021	364.90	.00	
Total DAILY JOURNAL OF COMMERCE:					364.90	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	JUNE 2021	Water Fuel	06/30/2021	188.44	.00	
224	DEVIN OIL COMPANY	JUNE 2021	Sewer Fuel	06/30/2021	188.45	.00	
224	DEVIN OIL COMPANY	JUNE 2021	FUEL	06/30/2021	135.45	.00	
Total DEVIN OIL COMPANY:					512.34	.00	
HARDIE, GARY							
1541	HARDIE, GARY	JUNE 2021	HAYING CITY GRASS CIRCLE 2	06/30/2021	1,770.00	.00	
Total HARDIE, GARY:					1,770.00	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	JUNE 2021	Water	06/30/2021	92.25	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
304	HATTENHAUER DIST.	JUNE 2021	Sewer	06/30/2021	92.25	.00	
304	HATTENHAUER DIST.	JUNE 2021	FUEL	06/30/2021	302.52	.00	
Total HATTENHAUER DIST.:					487.02	.00	
INLAND CHEMICAL SERVICE							
324	INLAND CHEMICAL SERVICE	62021008	Golf Supplies/Fertilizer	06/30/2021	44.30	.00	
324	INLAND CHEMICAL SERVICE	62021037	Golf Supplies/Fertilizer	06/30/2021	136.80	.00	
324	INLAND CHEMICAL SERVICE	62021045	Golf Supplies/Fertilizer	06/30/2021	136.80	.00	
Total INLAND CHEMICAL SERVICE:					317.90	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	JUNE 2021	SERVICE WATER HEATER	06/29/2021	105.00	.00	
Total JAMIESON & MARSHALL:					105.00	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	JUNE 2021	HOSE FITTINGS	07/02/2021	37.23	.00	
371	M & A AUTO PARTS	JUNE 2021	HOSE FITTINGS	07/02/2021	37.24	.00	
371	M & A AUTO PARTS	JUNE 2021	BRASS PIN PUNCH	07/02/2021	17.49	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	26.74	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	24.44	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	4.45	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	14.58	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	28.34	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	16.87	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	27.99	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	10.75	.00	
371	M & A AUTO PARTS	JUNE 2021	Water Supplies	07/02/2021	15.99	.00	
371	M & A AUTO PARTS	JUNE 2021	SEWER SUPPLIES	07/02/2021	16.00	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	9.18	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	56.19	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	14.98	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	75.95	.00	
371	M & A AUTO PARTS	JUNE 2021	Park Supplies	07/02/2021	16.99	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	19.47	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	23.97	.00	
371	M & A AUTO PARTS	JUNE 2021	SEWER SUPPLIES	07/02/2021	67.75	.00	
371	M & A AUTO PARTS	JUNE 2021	Water Supplies	07/02/2021	67.75	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	8.99	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	23.62	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	14.36	.00	
371	M & A AUTO PARTS	JUNE 2021	Park Supplies	07/02/2021	27.68	.00	
371	M & A AUTO PARTS	JUNE 2021	Park Supplies	07/02/2021	11.18	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	3.99	.00	
371	M & A AUTO PARTS	JUNE 2021	Water Supplies	07/02/2021	6.98	.00	
371	M & A AUTO PARTS	JUNE 2021	SEWER SUPPLIES	07/02/2021	6.99	.00	
371	M & A AUTO PARTS	JUNE 2021	2ND TR DEMURRAGE	07/02/2021	30.00	.00	
371	M & A AUTO PARTS	JUNE 2021	SEWER SUPPLIES	07/02/2021	52.47	.00	
371	M & A AUTO PARTS	JUNE 2021	POOL SUPPLIES	07/02/2021	13.98	.00	
371	M & A AUTO PARTS	JUNE 2021	Golf Supplies	07/02/2021	2.69	.00	
371	M & A AUTO PARTS	JUNE 2021	Golf Supplies	07/02/2021	96.95	.00	
Total M & A AUTO PARTS:					930.22	.00	
MAUL FOSTER ALONGI							
1531	MAUL FOSTER ALONGI	43508	SCHOOL HOUSE ASSESSMENT	07/09/2021	1,395.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MAUL FOSTER ALONGI:					1,395.00	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	JUNE 2021	Memorial Hall Propane	06/30/2021	205.85	.00	
377	MORROW COUNTY GRAIN GRO	JUNE 2021	City Hall Propane	06/30/2021	139.08	.00	
377	MORROW COUNTY GRAIN GRO	JUNE 2021	Swimming Pool Propane	06/30/2021	193.68	.00	
Total MORROW COUNTY GRAIN GROW.:					538.61	.00	
OFFICE DEPOT							
427	OFFICE DEPOT	181451687001	Office Supplies	06/30/2021	57.94	.00	
Total OFFICE DEPOT:					57.94	.00	
OXARC							
442	OXARC	31293041	Fire Extinguishers	06/28/2021	107.45	.00	
442	OXARC	31293041	Fire Extinguishers	06/28/2021	107.45	.00	
Total OXARC:					214.90	.00	
R&R Products							
473	R&R Products	CD2575962	Golf Supplies	07/02/2021	2.30	.00	
Total R&R Products:					2.30	.00	
THE POOL AND SPA HOUSE							
649	THE POOL AND SPA HOUSE	701648-1	SAND FILTER REPLACEMENT	06/23/2021	3,083.02	.00	
649	THE POOL AND SPA HOUSE	705129-1	Pool Repairs	06/29/2021	256.00	.00	
Total THE POOL AND SPA HOUSE:					3,339.02	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	JUNE 2021	Water	07/02/2021	4.44	.00	
548	TWO BOYS MEAT & GROCERY	JUNE 2021	sewer Shop Supplies	07/02/2021	4.45	.00	
548	TWO BOYS MEAT & GROCERY	JUNE 2021	Office Supplies	07/02/2021	16.37	.00	
548	TWO BOYS MEAT & GROCERY	JUNE 2021	POOL SUPPLIES	07/02/2021	20.24	.00	
Total TWO BOYS MEAT & GROCERY:					45.50	.00	
Grand Totals:					28,008.70	.00	

Dated: _____

Mayor: _____

City Administrator: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
--------	-------------	----------------	-------------	--------------	--------------------	-------------	-----------

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Kathryn Greiner

From: HOMOLAC Karen * BIZ <Karen.Homolac@oregon.gov>
Sent: Monday, July 12, 2021 10:27 AM
To: Kathryn Greiner
Cc: DEGROFFT Ryan * BIZ
Subject: Notification of Brownfields Redevelopment Fund Grant Award (\$60,000) -City of Condon: Grade School Property Assessment Project

Greetings Kathryn – I am pleased to inform you that I have signed approval for award of a \$60,000 Brownfields Redevelopment Fund technical assistance grant to the City of Condon to complete the following Scope of Work as part of its environmental assessment of the former Condon Grade School Building and Property. Please consider this e-mail as your Award Letter. **Also, please let me know who the official signatory of the Grant Contract will be.**

Scope of Work:

Recipient will complete the following activity as part of its environmental assessment of real property located at 220 S. East Street, Condon, Oregon in Gilliam County (Map and tax lot Nos. #04S21E10DB-01400 and 04S21E10DB-01500):

1. A Hazardous Building Materials and Structural Survey.
2. An Underground Storage Tank Assessment.

Recipient shall submit environmental assessment documentation to DEQ for review and comment.

Recipient shall provide documentation of completed activities to the Department.

Conditions of Award:

Based upon the following analysis, the award recommended above should be subject to the following conditions:

- a. **Pre-Award Costs:** Recipient will provide sufficient documentation that pre-award expenditures meet all programmatic eligibility requirements, including, but not limited to, the nature of the activity, when the activity took place, its cost, etc. Pre-award expenses incurred in accordance with all program rules and policies shall be eligible to be reimbursed.
- b. Regulatory review of documents by Oregon Department of Environmental Quality Program (i.e. Air / Tank Program).

Once again, congratulations. I hope to have a contract to send to you within the coming weeks.

Hope it's not too smoky - stay safe and healthy and enjoy the sunshine!

Karen

Karen Homolac
Brownfields Program Specialist



775 Summer Street NE, Suite 200
Salem, OR 97301

Kathryn Greiner

From: Sarah Colee <scolee@maulfoster.com>
Sent: Monday, July 19, 2021 9:10 AM
To: Kathryn Greiner
Cc: Seth Otto
Subject: RE: Grant supplement
Attachments: Geophysical Survey Report 210426.2.pdf

Hi Kathryn!

The GPR contractor reissued the report with a description of why he was not able to detect bedrock in the vicinity of the tanks. Please see the attached report and let us know if you have any questions.

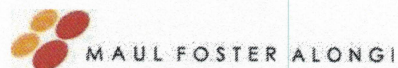
By the way, the GPR contractor and I opened up the tanks' access ports and measured the depth to the bottom of each tank: it's approximately 106" to bottom of 8,000 gal tank and approximately 103" to bottom of 6,000 gal tank. That's about 8.5-9 feet below ground surface.

The attached report and the spray-painted markings left around the tanks and piping will be very helpful for determining an appropriate sampling approach and cost estimate for a subsurface investigation.

Thank you,

SARAH COLEE | MAUL FOSTER & ALONGI, INC.
Staff Environmental Scientist
pronouns: she/her
m. 971 275 3145

I'm working from home in response to COVID-19. Maul Foster & Alongi, Inc. is fully operational and responsive to all projects. Please note there may be a delay if you send hard copy mail to our offices. We are happy to connect with you via email, phone, or videoconference at this time.



NEW LOCATION
3140 NE Broadway Street, Portland, Oregon 97232
www.maulfoster.com

From: Kathryn Greiner <admin@cityofcondon.com>
Sent: Wednesday, July 14, 2021 1:53 PM
To: Sarah Colee <scolee@maulfoster.com>
Cc: Seth Otto <sotto@maulfoster.com>
Subject: RE: Grant supplement

[External Sender - Confirm Sender and Beware of Links and Attachments]

Hi Sarah & Seth,

Thanks for keeping me in the loop.

**LETTER REPORT**

PROJECT #: 210426

SURVEY DATE: 6/23/21

Sarah Colee
Maul, Foster, and Alongi [MFA]**Condon Grade School
220 S East Street
Condon, Oregon**

A geophysical survey was conducted at the Condon Grade School building in Condon Oregon, for MFA. The survey concentrated in the alley behind the main building and the north wing (Figure 1). The scope of the survey was as follows:

- To trace and locate the piping between two remote fill ports by E Gilliam Street and the underground storage tanks (USTs) they are connected to, several feet to the south. Two fill ports and vent pipes are visible at, and near the tanks, and,

- To outline the two USTs and any other ancillary piping. The USTs' capacities are 6000 and 8000 gallons.

- To estimate depth to bedrock in the vicinity of the tanks, if possible.

A Radio Detection TX3 transmitter was used to place a current onto each remote fill port. The current and the pipes were traced with an RD8000PDL receiver toward and up to the two fill ports. Their locations were marked on the ground with paint. The same system was used on the two vent pipes. They extended between the building wall and the two tanks.

Two covered ports were seen on the ground surface between the fill ports and the chimneys by the boiler room. They contained valves. The RD system was used on these valves, and they appear to be situated on two pipes that run from the boiler room to the tanks. These lines are the product lines feeding the boiler(s).

An Aqua-Tronics EMA6 Tracer electromagnetic pipe locator was used in the vicinity of the fill ports to outline the two tanks. This was not conclusive because the concrete appeared inconsistently reinforced.

A GSSI SIR4000 ground-penetrating radar (GPR) system connected to a 400-MHz antenna was subsequently used to collect radar data across the area around the fill ports. Reflections from the two tanks were visible in the data. The tanks were outlined and marked on the ground with paint. The south tank (6000 gal) measures 17 by 8 feet and the north tank (8000 gal) measures 22 by 8 feet. They are buried approximately 0.8 feet below the surface. GPR was used across the remote fill lines. They appear to be buried 0.5-0.8 feet below the surface.

Figure 2 shows our results.

Because of interference from the rebar, depth to bedrock could not be determined in the alley by the tanks. GPR traverses were made in the asphalt playground and grassy field to the east of the alley to detect the top of bedrock. No reflections were seen in the profiles. Signal penetration was limited by soil conductivity.

Nikos Tzetos of Pacific Geophysics conducted the survey for Ms. Sarah Colee of MFA on June 23, 2021. This letter report was written by Nikos Tzetos and emailed to Ms. Colee on July 7, 2021.



Limitations

The conclusions presented in this report were based upon widely accepted geophysical principles, methods, and equipment. This survey was conducted with limited knowledge of the site, the site history, and the subsurface conditions.

The goal of near-surface geophysics is to provide a rapid means of characterizing the subsurface using non-intrusive methods. Conclusions based upon these methods are generally reliable; however, due to the inherent ambiguity of the methods, no single interpretation of the data can be made. As an example, rocks and roots produce radar reflections that may appear the same as pipes and tanks.

Under reasonable conditions, geophysical surveys are good at detecting changes in the subsurface caused by man-made objects or changes in subsurface conditions, but they are poor at actually identifying those objects or subsurface conditions.

Objects of interest are not always detectable due to surface and subsurface conditions. The deeper an object is buried, the more difficult it is to detect, and the less accurately it can be located.

The only way to see an object is to physically expose it.

Nikos Tzetos
Pacific Geophysics

July 7, 2021



Appendix A. Geophysical Survey Methods

Ground Penetrating Radar

A Geophysical Survey Systems, Inc. (GSSI) SIR-4000 GPR system coupled to GSSI antennas of various central frequencies is used to obtain the radar data for our surveys.

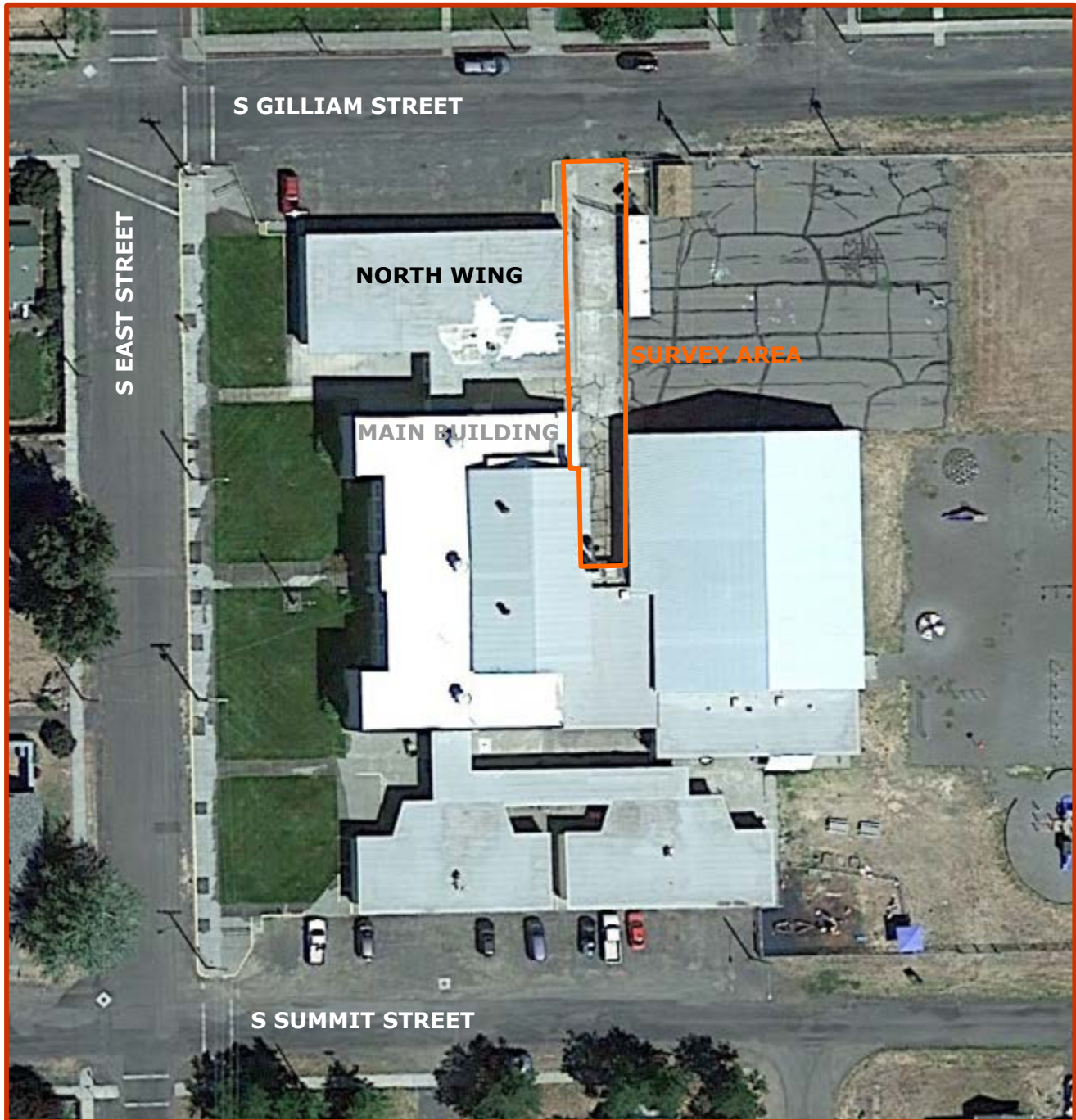
GPR antennas both transmit and receive electromagnetic energy. EM energy is transmitted into the material the antenna passes over. A portion of that energy is reflected back to the antenna and amplified. Reflections are displayed in real-time in a continuous cross section. Reflections are produced where there is a sufficient electrical contrast between two materials. Changes in the electrical properties (namely the dielectric constant) that produce radar reflections are caused by changes in the moisture content, porosity, mineralogy, and texture of the material. Metallic objects of interest exhibit a strong electrical contrast with the surrounding material and thus produce relatively strong reflections. Non-metallic objects of interest (septic tanks, cesspools, dry wells, and PVC and clay tile pipes) are not always good reflectors.

Radar data are ambiguous. It can be difficult to distinguish the reflection produced by an object of interest from the reflection caused by some natural feature. Rocks or tree roots have reflections that appear similar to reflections from pipes. In concrete investigations reflections produced by metal rebar look exactly like those from electrical conduit or post-tension cables. Objects with too small an electrical contrast may produce no reflections at all and may be missed. Target objects buried below objects with contrasting properties that also produce reflections may be missed (e.g., USTs below roots, concrete pieces, pipes, or rocks). If an object of interest like a UST is buried below the depth of penetration of the radar signal, it will be missed.

In addition to interpreting ambiguous data, radar has several limitations that cannot be controlled by the operator. The radar signal is severely attenuated by electrically conductive material, including wet, clay-rich soil and reinforced concrete. The quality of the data is affected by the surface conditions over which the antenna is pulled. Ideally the antenna should rest firmly on a smooth surface. Rough terrain and tall grass reduce the quality of radar data.

It is the job of an experienced interpreter to examine the GPR profiles and deduce if reflections are from objects of interest. A GPR interpreter cannot see underground but can only interpret reflections based on experience.

The only way to truly identify an object is to excavate.



FIGURE

1

Survey Location and Area

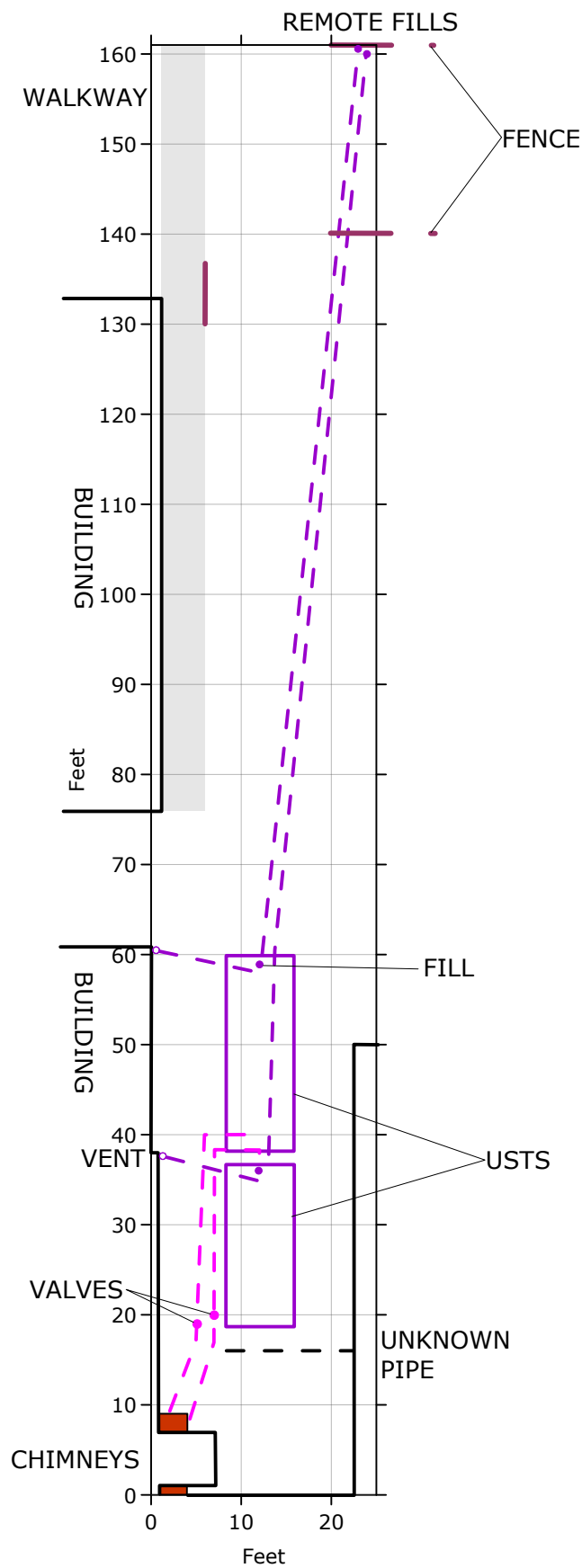
Project:
210426

Condon Grade School
 220 S East Street
 Condon, Oregon

Drawn by : NT

Prepared for: MFA

Base Photo from Google Earth



RECEIVED

JUL - 9 2021

CITY OF CONDON

City of Condon
CONDON
PO Box 445
Condon, OR 97823

RENEWAL NOTIFICATION PROCESS

It's time again for liquor license renewals in your area. Liquor licenses are due to expire **9/30/2021**. Attached is the list of licensees who are required to submit their renewal application to local government for comment. According to our records you charge:

\$10.00 Renewal Fee for ON-PREMISES \$10.00 Renewal Fee for OFF-PREMISES

We told applicants to mail your local government fees to the address on this letter.
PLEASE NOTIFY US IMMEDIATELY IF THE FEE(S) OR ADDRESS ARE INCORRECT

HOW TO MAKE A RECOMMENDATION

You have until 9/10/2021 to make your recommendation. Below are your options for renewals:

RECOMMEND APPROVAL

1. **DO NOTHING.** If you do not submit a recommendation by **9/10/2021**, the OLCC will process the renewal application as a favorable recommendation.

RECOMMEND DENIAL (see additional information on page 2)

1. File an unfavorable recommendation, stating the grounds for the unfavorable (must meet the denial criteria on back of form); **OR**
2. Make a written request for additional time to complete an investigation. The request must state: 1) you are considering making an unfavorable recommendation; 2) the specific grounds being considered. **The grounds must be one referenced in Oregon Administrative Rule 845-005-0308(3).** If your request is granted you will be given a 45-day extension to file your unfavorable recommendation. Unfavorable means recommending denial of a license or requesting restrictions be placed on a license.

If you need assistance or would like to discuss a specific application, please contact your local OLCC office for help. Please send renewal recommendation correspondence to OLCC.Renewals@oregon.gov or OLCC License Renewals, P.O. Box 22297, Portland, OR 97269-2297. If you have questions, contact our license renewal section at 503.872.5138 or toll free at 1.800.452.6522 ext 25138.

REASONS WE MAY DENY OR RESTRICT A LICENSE
ORS 471.313(4)(5), OAR 845-005-0320, 845-005-0321, 845-005-0322
845-005-0325, 845-005-0326(4)(5) or 845-005-0355

The following is a list of problems relating to the **APPLICANT** or **BUSINESS** that OLCC can consider to refuse or restrict a license:

1. Applicant has a habit of using alcohol or drugs to excess
2. Applicant makes a false statement to OLCC (must be related to a refusal basis)
3. Applicant has been convicted of local, state or federal laws that are substantially related to the fitness of holding a liquor license
4. Applicant has demonstrated poor moral character
5. Applicant has a poor record of compliance when previously licensed by OLCC
6. Applicant is not the legitimate owner of the business
7. The business has a history of serious and persistent problems at this location. The problems can include:

obtrusive or excessive noise, music or sound vibrations
public drunkenness
fights or altercations
harassment
unlawful drug sales
alcohol or related litter

OLCC is not able to consider the following issues when deciding to renew a liquor license:

lack of parking
increase in traffic
too many licenses in a specific area (saturation)
entertainment type - nude dancing, gambling, live bands, etc.
increased noise
zoning issues

Visit www.oregon.gov/olcc/ to see the full text of ORS and OAR referenced above. In order for an unfavorable recommendation from a local government to be valid, the grounds must be found in the license refusal bases of ORS 471.313(4), 471.313(5), OAR 845-005-0320, 845-005-0321, 845-005-0322, 845-005-0325 or 845-005-0326(4)(5) or the license restriction bases of OAR 845-005-0355, and must be supported by reliable factual information.

District 4 Renewals

CONDON

Page 1

License No./ Premises No.		Tradenname/Licensee/License Type	Premises Address & Phone	Premises Mailing Address
Lic.	334453	BUCKHORN SALOON	202 S MAIN	PO BOX 663
Prem.	35881	JESSICA A. VAN VOORHIS F-COM - FULL ON-PREMISES SALES	CONDON, OR 97823 541-384-4624	CONDON, OR 97823
Lic.	317546	CONDON FOOD MART	205 E WALNUT	PO BOX 1397
Prem.	40191	HATTENHAUER DISTRIBUTING CO O - OFF-PREMISES SALES	CONDON, OR 97823 541-384-2646	THE DALLES, OR 97058
Lic.	316595	ELKS LODGE #1869 CONDON	117 S MAIN ST	PO BOX 123
Prem.	6567	ELKS LODGE #1869 CONDON F-CLU - FULL ON-PREMISES SALES	CONDON, OR 97823 541-980-1689	CONDON, OR 97823
Lic.	317812	MURRAY'S CONDON PHARMACY	225 S MAIN	PO BOX 725
Prem.	39876	MURRAY'S DRUG INC O - OFF-PREMISES SALES	CONDON, OR 97823 541-384-2801	CONDON, OR 97823
Lic.	327826	THE CONDON ROUND-UP	209 S MAIN ST	PO BOX 381
Prem.	49510	THE CONDON ROUND-UP LLC F-COM - FULL ON-PREMISES SALES	CONDON, OR 97823 541-384-5100	CONDON, OR 97823
Lic.	327827	THE CONDON ROUND-UP	209 S MAIN ST	PO BOX 381
Prem.	49510	THE CONDON ROUND-UP LLC L - LIMITED ON-PREMISES SALES	CONDON, OR 97823 541-384-5100	CONDON, OR 97823
Lic.	327828	THE CONDON ROUND-UP	209 S MAIN ST	PO BOX 381
Prem.	49510	THE CONDON ROUND-UP LLC O - OFF-PREMISES SALES	CONDON, OR 97823 541-384-5100	CONDON, OR 97823
Lic.	318204	TWO BOYS MEAT & GROCERIES	301 S MAIN ST	PO BOX 747
Prem.	12404	TWO BOYS MEAT & GROCERIES INC O - OFF-PREMISES SALES	CONDON, OR 97823 541-384-2371	CONDON, OR 97823

Count for CONDON

8

July 15, 2021

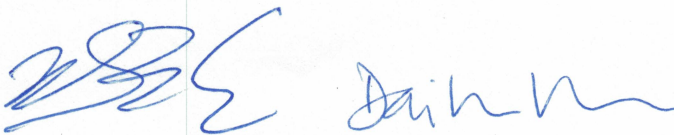
Dear City of Condon,

With the planning of our new home and the naming of the unnamed gravel road that passes through, we would like to suggest a couple of options to name the road:

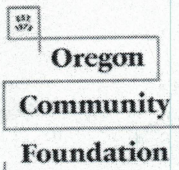
1. Wilson Way
2. Wilson Lane

And if possible, we would love our full address with house number to be 5150 Wilson Way.

Sincerely,

The block contains two handwritten signatures in blue ink. The first signature on the left is stylized and appears to be 'Mark'. The second signature on the right is more legible and appears to be 'Dailene'.

Mark and Dailene Wilson



7/30/2021

Jim Hassing
Mayor
City of Condon
PO Box 445
Condon, OR 97823-0445

Dear Jim,

Congratulations! We are pleased to inform you that a grant in the amount of \$13,500.00 was approved for your organization by OCF's board of directors on 7/28/2021:

Grant Purpose: for K-12 summer programming

The formal name of each fund that supported your project is listed below:

K-12 Summer Learning Fund of Oregon Community Foundation - \$13,500

Payment Details: The payment method for this grant is: check. For direct deposit payments, payments are currently being prepared to be released; a separate notification email will be sent. For checks, the check is forthcoming in a separate mailing.

Award Terms: Your organization's retainment/endorsement of the direct deposit/check will constitute agreement to use the funds as stated above and as stipulated in the following paragraphs.

Grantees are required to notify the foundation of any development that significantly affects the operation of the organization. Prior approval from the foundation must be obtained for any modifications to project objectives, site, personnel, timeline or budget. If there are any changes in your organization's status or tax classification, the foundation must be notified promptly. In the event of loss of tax-exempt status under federal laws, any unspent funds shall be returned to the foundation immediately.

The grant period ends on December 31, 2021. If all funds have not been expended at that point, a plan for use of the remaining funds must be provided to the foundation. If this plan is approved by the foundation, the unspent funds will not need to be returned to the foundation. Full records of revenues and expenditures related to this grant must be made available upon the foundation's request.

The foundation's donors and staff are to receive no personal benefits or services for this grant that are not otherwise extended to the general public without cost.

Public Recognition for Your Project and Its Supporters: Many nonprofits like to publicize their grant award. An OCF press page is available at <https://oregoncf.org/grants-and-scholarships/grants-resources/grantee-press-kit> with our logo and information about the foundation. The names of the funds contributing to your grant should be listed as noted earlier in this letter.

PORTLAND
1221 SW YAMHILL ST.
SUITE 100
PORTLAND, OR 97205
(503) 227-6846

BEND
15 SW COLORADO AVE.
SUITE 375
BEND, OR 97702
(541) 382-1170

EUGENE
440 E BROADWAY
SUITE 160
EUGENE, OR 97401
(541) 431-7099

MEDFORD
818 W EIGHTH ST.
MEDFORD, OR 97501
(541) 773-8987

SALEM
530 CENTER ST. NE
SUITE 230
SALEM, OR 97301
(503) 779-1927

OREGONCF.ORG

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MAX WILLIAMS

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CAROLYN WALKER, Secretary
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BOBBIE CONNER
PATRICK CRITESER
SU EMBREE
DEE ANNE EVERSON
ROMY MORTENSEN
PETE NICKERSON
PAT REITEN



7/23/2021

Jim Hassing
Mayor
City of Condon
PO Box 445
Condon, OR 97823-0445

Dear Jim,

Congratulations! We are pleased to inform you that a grant in the amount of \$64,237.00 was approved for your organization by OCF's board of directors on 7/21/2021:

Grant Purpose: to support summer tennis programming for children K-12 in Gilliam County by funding facility improvements and related programming expenses

The formal name of each fund that supported your project is listed below:

K-12 Summer Learning Fund of Oregon Community Foundation - \$64,237

Payment Details: The payment method for this grant is: check. For direct deposit payments, payments are currently being prepared to be released; a separate notification email will be sent. For checks, the check is forthcoming in a separate mailing.

Award Terms: Your organization's retainment/endorsement of the direct deposit/check will constitute agreement to use the funds as stated above and as stipulated in the following paragraphs.

Grantees are required to notify the foundation of any development that significantly affects the operation of the organization. Prior approval from the foundation must be obtained for any modifications to project objectives, site, personnel, timeline or budget. If there are any changes in your organization's status or tax classification, the foundation must be notified promptly. In the event of loss of tax-exempt status under federal laws, any unspent funds shall be returned to the foundation immediately.

The grant period ends on December 31, 2021. If all funds have not been expended at that point, a plan for use of the remaining funds must be provided to the foundation. If this plan is approved by the foundation, the unspent funds will not need to be returned to the foundation. Full records of revenues and expenditures related to this grant must be made available upon the foundation's request.

The foundation's donors and staff are to receive no personal benefits or services for this grant that are not otherwise extended to the general public without cost.

Public Recognition for Your Project and Its Supporters: Many nonprofits like to publicize their grant award. An OCF press page is available at <https://oregoncf.org/grants-and-scholarships/grants-resources/grantee-press-kit> with our logo and information about the foundation. The names of the funds

PORTLAND
1221 SW YAMHILL ST.
SUITE 100
PORTLAND, OR 97205
(503) 227-6846

BEND
15 SW COLORADO AVE.
SUITE 375
BEND, OR 97702
(541) 382-1170

EUGENE
440 E BROADWAY
SUITE 160
EUGENE, OR 97401
(541) 431-7099

MEDFORD
818 W EIGHTH ST.
MEDFORD, OR 97501
(541) 773-8987

SALEM
530 CENTER ST. NE
SUITE 230
SALEM, OR 97301
(503) 779-1927

OREGONCF.ORG

PRESIDENT AND CEO
MAX WILLIAMS

BOARD OF DIRECTORS
KIMBERLY COOPER, *Chair*
LANE SHETTERLY, *Vice Chair*
BILL BERG, *Treasurer*
CAROLYN WALKER, *Secretary*
SABRINA PARSONS, *At-Large*

PENNY ALLEN
AL BARKOULI
PETER BRAGDON
BOBBIE CONNER
PATRICK CRITESER
SU EMBREE
DEE ANNE EVERSON
ROMY MORTENSEN
PETE NICKERSON
PAT REITEN

contributing to your grant should be listed as noted earlier in this letter.

Grant Reporting: At the conclusion of the grant, organizations will be asked to participate in a focus group and/or survey to share learnings. No other report will be required.

The foundation is happy to be of assistance to you and extends best wishes for your continued success. Please contact us with any questions you have.

Sincerely,

A handwritten signature in black ink, appearing to read 'Max Williams', with a stylized, flowing script.

Max Williams
President

MMW:mra

OCF Grant # 457293

Kathryn Greiner

From: HOMOLAC Karen * BIZ <Karen.Homolac@oregon.gov>
Sent: Monday, July 12, 2021 10:27 AM
To: Kathryn Greiner
Cc: DEGROFFT Ryan * BIZ
Subject: Notification of Brownfields Redevelopment Fund Grant Award (\$60,000) -City of Condon: Grade School Property Assessment Project

Greetings Kathryn – I am pleased to inform you that I have signed approval for award of a \$60,000 Brownfields Redevelopment Fund technical assistance grant to the City of Condon to complete the following Scope of Work as part of its environmental assessment of the former Condon Grade School Building and Property. Please consider this e-mail as your Award Letter. **Also, please let me know who the official signatory of the Grant Contract will be.**

Scope of Work:

Recipient will complete the following activity as part of its environmental assessment of real property located at 220 S. East Street, Condon, Oregon in Gilliam County (Map and tax lot Nos. #04S21E10DB-01400 and 04S21E10DB-01500):

1. A Hazardous Building Materials and Structural Survey.
2. An Underground Storage Tank Assessment.

Recipient shall submit environmental assessment documentation to DEQ for review and comment.

Recipient shall provide documentation of completed activities to the Department.

Conditions of Award:

Based upon the following analysis, the award recommended above should be subject to the following conditions:

- a. **Pre-Award Costs:** Recipient will provide sufficient documentation that pre-award expenditures meet all programmatic eligibility requirements, including, but not limited to, the nature of the activity, when the activity took place, its cost, etc. Pre-award expenses incurred in accordance with all program rules and policies shall be eligible to be reimbursed.
- b. Regulatory review of documents by Oregon Department of Environmental Quality Program (i.e. Air / Tank Program).

Once again, congratulations. I hope to have a contract to send to you within the coming weeks.

Hope it's not too smoky - stay safe and healthy and enjoy the sunshine!

Karen

Karen Homolac
Brownfields Program Specialist



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