



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

**AGENDA
CITY OF CONDON
REGULAR MEETING
128 SOUTH MAIN STREET, CITY HALL, CONDON, OREGON
Wednesday, July 7, 2021, 7:00 PM**

1. ZOOM LINK & LOCATION

- 1.1. Meeting in person - City Hall, 128 S. Main Street, Condon**
Zoom - <https://us02web.zoom.us/j/87528022493?pwd=dU1PUGFFVG03eU1uRIZ5RStGcG5LUT09>

Meeting ID: 875 2802 2493
Passcode: 773520

One tap mobile
+13462487799,,87528022493#,,,,*773520# US (Houston)
+16699006833,,87528022493#,,,,*773520# US (San Jose)

2. CALL REGULAR MEETING TO ORDER

3. ROLL CALL

4. ADDITIONS TO AGENDA

5. PUBLIC COMMENT

- 5.1. The Council may hear discussion of unannounced items from the floor and the comments on the agenda items.**
Comments are limited to five (5) minutes.

6. CONSENT AGENDA

- 6.1. Review & Approve the June 2, 2021 Budget Hearing and Regular City Council Meeting Minutes**
6.2. Review June 2021 Accounts Payable and May & June VISA Statements

7. OLD BUSINESS

- 7.1. Baseball Field Housing Infrastructure Update**
7.2. Condon Community Pool Update
7.3. Update of Golf Course Irrigation Project

8. NEW BUSINESS

- 8.1. 2021-22 Insurance Summary - John Anderson, Insurance Agent of Record - Wheatland Insurance**
8.2. Discuss & Review Gilliam County Fire Services Contract & Ordinance - Sheriff Gary Bettencourt & GCFS Coordinator Laci Olsen
8.3. Discuss Naming Public Access Road

9. STAFF REPORTS



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- 9.1. Public Works - Gibb Wilkins, Public Works Superintendent
- 9.2. Police - Gilliam County Sheriff Gary Bettencourt
- 9.3. Administration - Kathryn Greiner, City Administrator

10. COUNCIL INFORMATION

11. NEXT REGULAR MEETING DATE

- 11.1. The next regular Condon City Council meeting is Wednesday, August 4, 2021, 7 p.m.

12. ADJOURN REGULAR MEETING

If necessary, Executive Session may be held in accordance with ORS 192.660(2)(c). As this is a regular meeting of the Condon City Council, other matters may be addressed as deemed appropriate by the Council. Assisted listening device is available for persons with impaired hearing and should be scheduled for council meetings three working days prior to the Council meeting. The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823

Agenda prepared and distributed July 1, 2021



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City of Condon Regular Council Meeting Minutes Wednesday, June 2, 2021 7:00 PM

1. ZOOM LINK & LOCATION

- 1.1. <https://us02web.zoom.us/j/87140045825?pwd=T2VVT2hadEN1Z2hBRTUwdVJjWiswdz09>
Meeting ID: 871 4004 5825
Passcode: 510919

2. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7:02 p.m.

3. ROLL CALL

Present: Mayor Jim Hassing; Councilors Dawn Parm, Michael Cronk, Jeremy Kirby, Donald Jamieson and Jan Stinchfield (zoom); Public Works Superintendent Gibb Wilkins; City Administrator Kathryn Greiner.

Absent: Councilor Tom Fatland.

4. ADDITIONS TO AGENDA

None

5. PUBLIC HEARING - BUDGET & STATE REVENUE SHARING

5.1. Open Hearing

Mayor Hassing opened the budget and state revenue sharing hearing at 7:02 p.m.

5.2. Public Input on Budget & State Revenue Sharing

None

5.3. Close Hearing

Mayor Hassing closed the budget and state revenue sharing hearing at 7:03 p.m.

6. PUBLIC COMMENT

None

- 6.1. The Council may hear discussion of unannounced items from the floor and the comments on the agenda items. Comments are limited to five (5) minutes.

None

7. CONSENT AGENDA



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7.1. Review & Approve May 5, 2021 Regular Condon City Council Meeting Minutes

A motion was made by Councilor Jamieson to approve the May 5, 2021 regular City Council meeting minutes. The motion was seconded by Councilor Parm and approved unanimously.

7.2. Review April Accounts Payable & VISA Statements

Councilor Jamieson asked about a \$7,000 payment to Ferguson, and CA Greiner stated that it was coded to the golf course project. PW Wilkins will check on it since it was thought that that pipe for the golf course project was already paid for the previous month. Councilor Cronk asked about the purchase of the appliance for the Memorial Hall. CA Greiner stated that a refrigerator and electric stove were purchased and they would evaluate the need for more commercial appliances if the use of the hall went increased.

8. OLD BUSINESS

8.1. Review Golf Course Pump Station Project

Dave Wildman, Engineer of Record from Anderson, Perry and Associates zoomed into the meeting to discuss the recent bid opening of the golf course pump station project. He stated that he was surprised when the two bids came in at close to \$200,000 when the estimate was approximately \$100,000. Wildman stated that the Council is aware of the interesting economic times when the pipe, steel, lumber and most building materials is at its highest prices. He is working with Crestline Construction to get the cost down and with saving in siding, trusses, framing lumber, doors, stem walls and electrical control modifications the price has gone from \$191,000 to \$171,363.15. Wildman said that the Council could accept this bid or make the decision to go back out to bid later in the year. CA Greiner stated that the project is to be completed by July 31, 2021 and the budget has enough funds to split it in between the two fiscal years. She said that the Council gave the authority to the Mayor at the last meeting, but due to the cost discrepancy asked if the Council wanted to discuss further and vote on the course of action. It was the consensus of the Council to keep the approval with the Mayo and move forward with the project.

8.2. COVID Update

CA Greiner stated that the city has received the final amount of the \$25,000 that was available from COVID funds and is looking into the paperwork of the \$142,000 that has been estimated through the Federal COVID funds that is to be released in June. She added that Mayor Hassing said before the meeting that he received an email from the National League of Cities that this money may not be released but instead go back to the Federal Government for the proposed infrastructure bill.

8.3. Condon Community Pool Update

CA Greiner reported that Jamieson & Marshall have repaired the showers in the pool house and they are working with Two Dogs Plumbing in The Dalles to re-pipe the solar system. The pool is scheduled to open June 21 and swim lessons will be in three sessions starting July 5. Gilliam County residents will have the first opportunity to sign up for swimming lessons until June 17, then it is open to all interested children. Lessons will be limited to 10 children per session and be 30 minutes instead of the previously scheduled 45 minutes. CA Greiner noted that they has received numerous calls from Wheeler County regarding lessons and the pool operations.

8.4. Baseball Housing Project Update

Wildman stated that he is pulling together the draft of the construction plans for the water and wastewater of the Baseball Field Housing project where new water and wastewater lines must be installed must be reviewed by Oregon Drinking Water Services (DWS) and Department of Environmental Quality (DEQ). He stated that a review may cost over \$3,300, but the City may be exempt if they submit a letter to DWS stating that we have staff to oversee the project and that they are knowledgeable of the operation. Wildman stated that they are going to try and get the same process from DEQ. PW Wilkins is drafting the letter to ask for the exemptions.

Wildman stated that he anticipates the contracting documents to be released before July 1, but is apprehensive of the cost due to the rise in pipe and other building supplies. CA Greiner stated that in the contract and bid documents, it has included infrastructure to the Fairway Housing project, which may not be possible if prices exceed what is budgeted. She stated that there is funds in the water improvement fund that could get the priority of the Baseball Field housing complete. Wildman stated that the bid documents state that one option is that the city would supply the pipe, and PW Wilkins stated that they have one



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block of pipe purchased for another project that may be used, but would have to purchase more if needed.

9. NEW BUSINESS

9.1. Review & Discuss of Waste Connections, Inc. Rates for 2021-22 - Jim Winterbottom

Jim Winterbottom, District Manager of Waste Connections, Inc. was on zoom to request a rate in garbage fees of 1.45%, which 85% of the Portland CPI of 1.71%. He noted that although this is not a large increase, Waste Connections likes to stay ahead of the costs and take up the rise in fees incrementally. The raise is due to maintenance of vehicles, health insurance of employees and fuel costs. He stated that a 32-gallon can will rise to \$18.27 from \$18.01 a month; 90-gallon to \$44.21 from \$43.58 and a dumpster to \$76.32 from \$75.23.

A motion was made by Councilor Jamieson to approve The Dalles Disposal rate increase of 1.45%. The motion was seconded by Councilor Parm and approved unanimously.

9.2. Review & Approve ODOT Addendum on STIP for ROW Agreements

Caleb Stephens, ODOT Project Manager stated that the original agreement for sidewalks on North Main Street was for four rights-of-way agreements (ROWA) when they needed six for this project. ODOT allocates \$10,000 per agreement for costs, therefore the budget and agreement will change from \$40,000 to \$60,000. He added that if they did not need that much money to complete the ROWA, the money would go back into the project budget. Stephens also brought forward a resolution for ODOT to use Eminent Domain if necessary in the ROWAs, though rarely used, needs to be in place.

A motion was made by Councilor Jamieson to approve the addendum to the IGA for the ROWA. . The motion was seconded by Councilor Parm and approved unanimously.

9.3. Approve Resolution 2021-09 - A Resolution Exercising the Power of Eminent Domain - Right of Way Services

A motion was made by Council Parm to approve Resolution 2021-09 - A Resolution Exercising the Power of Eminent Domain - Right of Way Services. . The motion was seconded by Councilor Jamieson and approved unanimously.

9.4. Approve Resolution 2021-06 - General Fee Resolution

CA Greiner noted this was only the change in daily swim pass amount to \$3 per person per day.

A motion was made by Councilor Parm to approve Resolution 2021-06 - General Fee Resolution. The motion was seconded by Councilor Jamieson and approved unanimously.

9.5. Approve Resolution 2021-07 - A Resolution Adopting the 2021-22 Budget and Making Appropriations

A motion was made by Councilor Parm to approve Resolution 2021-07 - A Resolution Adopting the 2021-22 Budget and Making Appropriations. The motion was seconded by Councilor Cronk and approved unanimously.

9.6. Approve Resolution 2021-08 - A Resolution Declaring the City's Election to Receive State Revenues

A motion was made by Councilor Parm to approve Resolution 2021-08 - A Resolution Declaring the City's Election to Receive State Revenues. The motion was seconded by Councilor Jamieson and approved unanimously.

9.7. Review & Approve the Gilliam County Library Request for Funding of Arts & Music Grant to be Used in 2021-22

Gilliam County Library requested that the Arts & Music grant that they have received from the city be used in the 2021-22 fiscal year due to COVID restrictions in the last year that would not allow them to do their planned programming. It was the consensus of the Council to allow this change to the grant.

10. STAFF REPORTS

10.1. Public Works - Public Works Superintendent Gibb Wilkins



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PW Wilkins reported that 7.3 million gallons were pumped at City Farm in May, which is the 2nd highest amount of water pumped in May since 2008. He added that the ODOT ADA ramp project has been pushed into 2022 and irrigation has started at the pivot. The golf course grass has started to come up and there is enough seed to add more in the fall when there is moisture. The crew has completed the water line on the golf course to connect to the new pump station and work on East Street to prepare for paving. Councilor Jamieson asked if the city could put signs on the golf course to direct cards around the new grass stand and PW Wilkins stated that he will get some signs made. It was reported that the park position was closing the next day and there was one application. PW Wilkins added that former employee Brad Shannon is retiring from the school district and is willing to mow part time, plus he is working to get summer youth through the Gilliam County programs to mow or work in the park.

10.2. Police - Gilliam County Sheriff Gary Bettencourt

Written statistics were provided.

10.3. Administration - City Administrator Kathryn Greiner

CA Greiner added that she has contacted Gilliam County to engage the OYCC crew to clean Main Street prior to July 4. Phase I Environmental Study was completed on the Condon Grade School and a ground penetrating radar job will be completed June 23 to map out the underground storage tanks and where there may be possible leaks in joints. This will save on time and testing when Phase 2 ESA is done. CA Greiner is also moving forward on applying for a grant to do Phase 2 ESA which will include the hazardous survey and inventory in the Condon Grade School building, then will look to hire a structural engineer to determine if the building can be repurposed or demolished.

11. COUNCIL INFORMATION

11.1. 2021-22 Budget Document

12. NEXT REGULAR MEETING DATE

12.1. The next regular Condon City Council meeting is Wednesday, July 7, 2021, 7 p.m.

13. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 7:44 p.m.

Date _____
Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	JUNE 2021	Admin Janitorial	06/28/2021	372.86	.00	
Total ARAMARK UNIFORM SERVICES:					372.86	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	JUNE 2021	PHONE	06/06/2021	10.64	.00	
599	AT&T MOBILITY	JUNE 2021	PW Cell Phone	06/06/2021	10.64	.00	
Total AT&T MOBILITY:					21.28	.00	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1046491	GOLF VEHICLE	06/10/2021	124.95	.00	
Total BENNETT'S POINT S TIRE & AUTO:					124.95	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	82432	Copier Charge	06/28/2021	21.25	.00	
Total BOHN'S PRINTING:					21.25	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	X045981	TKN Nitrogen test	05/26/2021	134.50	.00	
151	BOX R WATER ANALYSIS LAB	X046082	Biochemical Oxygen	06/08/2021	101.00	.00	
151	BOX R WATER ANALYSIS LAB	X046104	MPN/ Enumeration	06/08/2021	55.00	.00	
151	BOX R WATER ANALYSIS LAB	X046121	E coli Coliform Testing	06/10/2021	68.50	.00	
Total BOX R WATER ANALYSIS LAB:					359.00	.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	06222021	BOLTS & NUTS	06/22/2021	512.70	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	City HALL	06/22/2021	125.24	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	Golf Course	06/22/2021	78.69	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	PARK	06/22/2021	97.96	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	Memorial Hall	06/22/2021	44.77	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	Golf Course	06/22/2021	46.81	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	Sewer Plant w pivot	06/22/2021	659.79	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	Disposal	06/22/2021	271.06	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	Golf Course	06/22/2021	117.81	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	City Farm	06/22/2021	2,279.96	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	Street Lights	06/22/2021	1,444.25	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	City Farm	06/22/2021	39.76	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	Golf Course	06/22/2021	107.44	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	Pool	06/22/2021	65.93	.00	
169	COLUMBIA BASIN ELECTRIC	JUNE 2021	Library	06/22/2021	158.16	.00	
Total COLUMBIA BASIN ELECTRIC:					6,050.33	.00	
CONDON FOOD PANTRY							
829	CONDON FOOD PANTRY	JUNE 2021	W/S DEPOSIT REUND 1123.06	06/10/2021	97.83	.00	
Total CONDON FOOD PANTRY:					97.83	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
COOPER CONSTRUCTION, LLC							
997	COOPER CONSTRUCTION, LLC	1063	Main Street Planter Boxes	06/11/2021	300.00	.00	
Total COOPER CONSTRUCTION, LLC:					300.00	.00	
CRONK, MICHAEL							
792	CRONK, MICHAEL	JUNE 2021	Stipend	06/30/2021	125.00	.00	
Total CRONK, MICHAEL:					125.00	.00	
DONALD JAMIESON							
231	DONALD JAMIESON	JUNE 2021	Stipend	06/30/2021	125.00	.00	
Total DONALD JAMIESON:					125.00	.00	
HASSING, JIM							
761	HASSING, JIM	JUNE 2021	Stipend	06/30/2021	300.00	.00	
Total HASSING, JIM:					300.00	.00	
HIRE ELECTRIC, INC							
1527	HIRE ELECTRIC, INC	612332	FIBER PROJECT TO MEMORIAL	06/16/2021	310.95	.00	
Total HIRE ELECTRIC, INC:					310.95	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	JUNE 2021	Administration	06/28/2021	197.34	.00	
766	HOME TELEPHONE COMPANY	JUNE 2021	Sewer	06/28/2021	164.69	.00	
766	HOME TELEPHONE COMPANY	JUNE 2021	Water	06/28/2021	45.15	.00	
Total HOME TELEPHONE COMPANY:					407.18	.00	
KIRBY, JEREMY							
1538	KIRBY, JEREMY	JUNE 2021	STIPEND	06/30/2021	125.00	.00	
Total KIRBY, JEREMY:					125.00	.00	
MURRAY'S CONDON PHARMACY							
394	MURRAY'S CONDON PHARMAC	JUNE 2021	Office supplies	06/25/2021	2.69	.00	
Total MURRAY'S CONDON PHARMACY:					2.69	.00	
OPEN COUNTRY FARM							
433	OPEN COUNTRY FARM	JUNE 2021	CONCRETE	06/25/2021	266.00	.00	
433	OPEN COUNTRY FARM	JUNE 2021	Park Supplies	06/25/2021	37.10	.00	
433	OPEN COUNTRY FARM	JUNE 2021	Park Supplies	06/25/2021	365.62	.00	
Total OPEN COUNTRY FARM:					668.72	.00	
OREGON DEPARTMENT OF TRANS.							
421	OREGON DEPARTMENT OF TR	JUNE 2021	CONDON PEDISTRIAN ACCESS	06/22/2021	6,162.00	.00	
Total OREGON DEPARTMENT OF TRANS.:					6,162.00	.00	
PARM, DAWN							
908	PARM, DAWN	JUNE 2021	Stipend	06/30/2021	125.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PARM, DAWN:					125.00	.00	
R&R Products							
473	R&R Products	CD2570085	Golf Supplies	06/17/2021	116.63	.00	
Total R&R Products:					116.63	.00	
SHELLIE JOHNSON							
1504	SHELLIE JOHNSON	JUNE 2021	POOL SUPPLIES	06/30/2021	25.68	.00	
1504	SHELLIE JOHNSON	JUNE 2021	POOL SUPPLIES	06/30/2021	38.16	.00	
Total SHELLIE JOHNSON:					63.84	.00	
STINCHFIELD, JAN							
709	STINCHFIELD, JAN	JUNE 2021	Stipend	06/30/2021	125.00	.00	
Total STINCHFIELD, JAN:					125.00	.00	
THE POOL AND SPA HOUSE							
649	THE POOL AND SPA HOUSE	701648-1	Pool Repairs	06/23/2021	3,083.02	.00	
Total THE POOL AND SPA HOUSE:					3,083.02	.00	
THE TIMES-JOURNAL							
540	THE TIMES-JOURNAL	JUNE 2021	COMMUNITY CLEAN UP	06/17/2021	118.00	.00	
540	THE TIMES-JOURNAL	JUNE 2021	LEGAL AD BUDGET COMMITTEE	06/17/2021	375.00	.00	
540	THE TIMES-JOURNAL	JUNE 2021	WATER QUALITY	06/17/2021	39.00	.00	
540	THE TIMES-JOURNAL	JUNE 2021	PARK ATTENDANT POSITION	06/17/2021	20.50	.00	
Total THE TIMES-JOURNAL:					552.50	.00	
THOMAS FATLAND							
252	THOMAS FATLAND	JUNE 2021	Stipend	06/30/2021	125.00	.00	
Total THOMAS FATLAND:					125.00	.00	
VISA							
559	VISA	JUNE 2021 69	CLEANING SUPPLIES	06/21/2021	10.11	.00	
559	VISA	JUNE 2021 69	SAW	06/21/2021	152.48	.00	
559	VISA	JUNE 2021 69	SAW	06/21/2021	152.47	.00	
559	VISA	JUNE 2021 69	Pool supplies	06/21/2021	19.95	.00	
559	VISA	JUNE 2021 69	Pool supplies	06/21/2021	13.98	.00	
559	VISA	JUNE 2021 69	Pool supplies	06/21/2021	79.99	.00	
559	VISA	JUNE 2021 69	OFFICE SUPPLIES	06/21/2021	46.57	.00	
559	VISA	JUNE 2021 69	Pool supplies	06/21/2021	12.60	.00	
559	VISA	JUNE 2021 69	OFFICE SUPPLIES	06/21/2021	32.99	.00	
559	VISA	JUNE 2021 69	OFFICE SUPPLIES	06/21/2021	20.57	.00	
559	VISA	JUNE 2021 69	HARD HATS	06/21/2021	31.08	.00	
559	VISA	JUNE 2021 69	HARD HATS	06/21/2021	31.08	.00	
559	VISA	JUNE 2021 69	OFFICE SUPPLIES	06/21/2021	1.41	.00	
559	VISA	JUNE 2021 69	REFUND FOR VAC THAT DIDN'T	06/21/2021	79.99-	.00	
559	VISA	JUNE 2021 69	Pool SHOP VAC	06/21/2021	71.00	.00	
559	VISA	JUNE 2021 85	Pool supplies	06/21/2021	490.49	.00	
559	VISA	JUNE 2021 85	Pool supplies	06/21/2021	49.13	.00	
559	VISA	JUNE 2021 85	Pool supplies	06/21/2021	184.98	.00	
559	VISA	JUNE 2021 85	Pool supplies	06/21/2021	465.25	.00	
559	VISA	JUNE 2021 85	CITY WEBSITE	06/21/2021	15.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total VISA:					1,801.14	.00	
WAUGH, TREVOR							
1539	WAUGH, TREVOR	JUNE 2021	W/S DEPOSIT REFUND	06/14/2021	114.39	.00	
Total WAUGH, TREVOR:					114.39	.00	
Grand Totals:					21,680.56	.00	

Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ACCUITY, LLC							
759	ACCUITY, LLC	7806	Water Audit	06/01/2021	750.00	.00	
759	ACCUITY, LLC	7806	Sewer Audit	06/01/2021	750.00	.00	
759	ACCUITY, LLC	7806	Audit	06/01/2021	500.00	.00	
Total ACCUITY, LLC:					2,000.00	.00	
ANDERSON, PERRY, & ASSOC.							
112	ANDERSON, PERRY, & ASSOC.	70378	GENERAL ENGINEERING SERV	04/30/2021	306.25	.00	
112	ANDERSON, PERRY, & ASSOC.	70379	GENERAL ENGINEERING SERV	04/30/2021	797.50	.00	
112	ANDERSON, PERRY, & ASSOC.	70380	FAIRWAY DRIVE HOUSING PRO	04/30/2021	9,669.50	.00	
112	ANDERSON, PERRY, & ASSOC.	70381	Ball field Housing Project	04/30/2021	8,400.00	.00	
112	ANDERSON, PERRY, & ASSOC.	70382	GOLF COURSE IRRIGATION IM	04/30/2021	6,205.00	.00	
112	ANDERSON, PERRY, & ASSOC.	70467	GIS JUMPSTART & TECHNICAL	05/21/2021	5,430.00	.00	
112	ANDERSON, PERRY, & ASSOC.	70623	Ball field Housing Project	05/31/2021	5,702.50	.00	
112	ANDERSON, PERRY, & ASSOC.	70624	GOLF COURSE IRRIGATION IM	05/31/2021	2,868.75	.00	
Total ANDERSON, PERRY, & ASSOC.:					39,379.50	.00	
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	MAY 2021	Admin Janitorial	05/31/2021	372.86	.00	
Total ARAMARK UNIFORM SERVICES:					372.86	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	MAY 2021	PHONE	05/06/2021	9.33	.00	
599	AT&T MOBILITY	MAY 2021	PW Cell Phone	05/06/2021	9.33	.00	
Total AT&T MOBILITY:					18.66	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	82207	Copier Charge	06/01/2021	15.27	.00	
Total BOHN'S PRINTING:					15.27	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	X045713	Biochemical Oxygen	05/12/2021	101.00	.00	
151	BOX R WATER ANALYSIS LAB	X045738	E coli Coliform Testing	05/13/2021	68.50	.00	
151	BOX R WATER ANALYSIS LAB	X045982	MPN/ Enumeration	05/26/2021	55.00	.00	
Total BOX R WATER ANALYSIS LAB:					224.50	.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	MAY 2021	City Hall	05/25/2021	168.43	.00	
169	COLUMBIA BASIN ELECTRIC	MAY 2021	Golf Course	05/25/2021	79.14	.00	
169	COLUMBIA BASIN ELECTRIC	MAY 2021	Park	05/25/2021	109.42	.00	
169	COLUMBIA BASIN ELECTRIC	MAY 2021	Memorial Hall	05/25/2021	53.75	.00	
169	COLUMBIA BASIN ELECTRIC	MAY 2021	Golf Course	05/25/2021	49.21	.00	
169	COLUMBIA BASIN ELECTRIC	MAY 2021	Sewer Plant w pivot	05/25/2021	573.03	.00	
169	COLUMBIA BASIN ELECTRIC	MAY 2021	Disposal	05/25/2021	303.71	.00	
169	COLUMBIA BASIN ELECTRIC	MAY 2021	Golf Course	05/25/2021	123.26	.00	
169	COLUMBIA BASIN ELECTRIC	MAY 2021	City Farm	05/25/2021	2,176.69	.00	
169	COLUMBIA BASIN ELECTRIC	MAY 2021	Street Lights	05/25/2021	1,444.25	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
169	COLUMBIA BASIN ELECTRIC	MAY 2021	City Farm	05/25/2021	42.52	.00	
169	COLUMBIA BASIN ELECTRIC	MAY 2021	Golf Course	05/25/2021	113.44	.00	
169	COLUMBIA BASIN ELECTRIC	MAY 2021	Pool	05/25/2021	63.15	.00	
169	COLUMBIA BASIN ELECTRIC	MAY 2021	Library	05/25/2021	208.48	.00	
Total COLUMBIA BASIN ELECTRIC:					5,508.48	.00	
COLUMBIA BASIN HS RODEO							
170	COLUMBIA BASIN HS RODEO	MAY 2021	Donation/HS Rodeo	05/25/2021	75.00	.00	
Total COLUMBIA BASIN HS RODEO:					75.00	.00	
CONDON CHAMBER OF COMMERCE							
196	CONDON CHAMBER OF COMM	999	Concert Sponsorship 2021	05/31/2021	2,500.00	.00	
Total CONDON CHAMBER OF COMMERCE:					2,500.00	.00	
COUNTRY FLOWERS							
204	COUNTRY FLOWERS	MAY 2021	Meeting Expense	05/31/2021	32.80	.00	
Total COUNTRY FLOWERS:					32.80	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	MAY 2021	Water	05/31/2021	109.91	.00	
224	DEVIN OIL COMPANY	MAY 2021	Sewer Fuel	05/31/2021	109.92	.00	
Total DEVIN OIL COMPANY:					219.83	.00	
FERGUSON ENTERPRISES							
254	FERGUSON ENTERPRISES	0977957	PARTS/PIPE	05/03/2021	12,741.54	.00	
Total FERGUSON ENTERPRISES:					12,741.54	.00	
GREINER, KATHRYN							
347	GREINER, KATHRYN	JUNE 2021	GEODC MTG MILEAGE	06/08/2021	61.60	.00	
Total GREINER, KATHRYN:					61.60	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	MAY 2021	Water	05/31/2021	127.06	.00	
304	HATTENHAUER DIST.	MAY 2021	Sewer	05/31/2021	127.07	.00	
304	HATTENHAUER DIST.	MAY 2021	Golf Fuel	05/31/2021	188.28	.00	
304	HATTENHAUER DIST.	MAY 2021	Park Fuel	05/31/2021	20.13	.00	
Total HATTENHAUER DIST.:					462.54	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	MAY 2021	Administration	06/01/2021	196.76	.00	
766	HOME TELEPHONE COMPANY	MAY 2021	Water	06/01/2021	45.09	.00	
766	HOME TELEPHONE COMPANY	MAY 2021	Sewer	06/01/2021	164.38	.00	
Total HOME TELEPHONE COMPANY:					406.23	.00	
INLAND CHEMICAL SERVICE							
324	INLAND CHEMICAL SERVICE	052021058	Golf Supplies/Fertilizer	05/31/2021	538.13	.00	
Total INLAND CHEMICAL SERVICE:					538.13	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	MAY 2021	MRC Fiber Project	06/01/2021	2,000.00	.00	
Total INLAND DEVELOPMENT CORPORATION:					2,000.00	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	MAU 2021	Golf Repairs	05/27/2021	5.10	.00	
Total JAMIESON & MARSHALL:					5.10	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	MAY 2021	ROLLPIN	05/29/2021	.39	.00	
371	M & A AUTO PARTS	MAY 2021	GLOVES	05/29/2021	12.99	.00	
371	M & A AUTO PARTS	MAY 2021	GLOVES	05/29/2021	13.00	.00	
371	M & A AUTO PARTS	MAY 2021	PARK SUPPLIES	05/29/2021	25.98	.00	
371	M & A AUTO PARTS	MAY 2021	GOLF SUPPLIES	05/29/2021	47.47	.00	
371	M & A AUTO PARTS	MAY 2021	DRIVER	05/29/2021	5.50	.00	
371	M & A AUTO PARTS	MAY 2021	DRIVER	05/29/2021	5.50	.00	
371	M & A AUTO PARTS	MAY 2021	GOLF SUPPLIES	05/29/2021	46.16	.00	
371	M & A AUTO PARTS	MAY 2021	SEWER SUPPLIES	05/29/2021	2.19	.00	
371	M & A AUTO PARTS	MAY 2021	Water Supplies	05/29/2021	5.75	.00	
371	M & A AUTO PARTS	MAY 2021	SEWER SUPPLIES	05/29/2021	5.75	.00	
371	M & A AUTO PARTS	MAY 2021	SPARK PLUG	05/29/2021	6.78	.00	
371	M & A AUTO PARTS	MAY 2021	FUEL LINE & CLAMP	05/29/2021	13.39	.00	
371	M & A AUTO PARTS	MAY 2021	9V BATTERY	05/29/2021	14.58	.00	
371	M & A AUTO PARTS	MAY 2021	Water Supplies	05/29/2021	13.47	.00	
371	M & A AUTO PARTS	MAY 2021	SEWER SUPPLIES	05/29/2021	13.47	.00	
371	M & A AUTO PARTS	MAY 2021	BLUE & WHITE MARK PAINT	05/29/2021	105.14	.00	
Total M & A AUTO PARTS:					337.51	.00	
MAUL FOSTER ALONGI							
1531	MAUL FOSTER ALONGI	42783	CGS ASSESSMENT	05/10/2021	3,141.25	.00	
Total MAUL FOSTER ALONGI:					3,141.25	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	MAY 2021	PROPANE TANK RENTAL	05/31/2021	55.00	.00	
Total MORROW COUNTY GRAIN GROW.:					55.00	.00	
OFFICE DEPOT							
427	OFFICE DEPOT	172899250001	Office Supplies	05/10/2021	146.98	.00	
Total OFFICE DEPOT:					146.98	.00	
OPEN COUNTRY FARM							
433	OPEN COUNTRY FARM	MAY 2021	Park Supplies	05/25/2021	106.50	.00	
433	OPEN COUNTRY FARM	MAY 2021	Main Street Planters	05/25/2021	363.00	.00	
Total OPEN COUNTRY FARM:					469.50	.00	
OREGON DEPT. CONSUMER & BUS.							
416	OREGON DEPT. CONSUMER &	MAY 2021	Elevator Permit Renewal	05/25/2021	134.40	.00	
Total OREGON DEPT. CONSUMER & BUS.:					134.40	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
POST MASTER							
463	POST MASTER	MAY 2021	Box Rental	05/31/2021	150.00	.00	
	Total POST MASTER:				150.00	.00	
RIVERTECH IRRIGATION							
910	RIVERTECH IRRIGATION	1201497-IN	SEWER PARTS	06/01/2021	109.90	.00	
	Total RIVERTECH IRRIGATION:				109.90	.00	
SHAFER, RICK							
1534	SHAFER, RICK	JUNE 2021	W/S DEPOSIT REFUND	06/09/2021	150.00	.00	
	Total SHAFER, RICK:				150.00	.00	
STOHOCKY, ELIZABETH							
1536	STOHOCKY, ELIZABETH	MAY 2021	WATER CREDIT PAID AFTER FI	05/17/2021	25.30	.00	
1536	STOHOCKY, ELIZABETH	MAY 2021	SEWER CREDIT PAID AFTER FI	05/17/2021	45.00	.00	
	Total STOHOCKY, ELIZABETH:				70.30	.00	
THE POOL AND SPA HOUSE							
649	THE POOL AND SPA HOUSE	693930-1	Pool Chemicals & Supplies	05/17/2021	231.21	.00	
	Total THE POOL AND SPA HOUSE:				231.21	.00	
TK ELEVATOR CORPORATION							
1535	TK ELEVATOR CORPORATION	3005963629	LIFT CHAIR	06/01/2021	256.00	.00	
	Total TK ELEVATOR CORPORATION:				256.00	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	MAY 2021	Park Supplies	05/26/2021	8.99	.00	
548	TWO BOYS MEAT & GROCERY	MAY 2021	COMMUNITY CLEANUP SUPPLI	05/26/2021	38.64	.00	
	Total TWO BOYS MEAT & GROCERY:				47.63	.00	
VISA							
559	VISA	MAY 2021 691	POOL SUPPLIES	05/23/2021	8.97	.00	
559	VISA	MAY 2021 691	PARK SUPPLIES	05/23/2021	42.95	.00	
559	VISA	MAY 2021 691	WORKING MEAL	05/23/2021	13.02	.00	
559	VISA	MAY 2021 691	JANITORIAL SUPPLIES	05/23/2021	10.99	.00	
559	VISA	MAY 2021 691	POOL SUPPLIES	05/23/2021	48.36	.00	
559	VISA	MAY 2021 691	OFFICE SUPPLIES	05/23/2021	23.90	.00	
559	VISA	MAY 2021 691	POOL SUPPLIES	05/23/2021	12.84	.00	
559	VISA	MAY 2021 691	CHAIR MAT	05/23/2021	32.99	.00	
559	VISA	MAY 2021 691	POOL SUPPLIES	05/23/2021	15.92	.00	
559	VISA	MAY 2021 691	POOL SUPPLIES	05/23/2021	9.99	.00	
559	VISA	MAY 2021 691	OFFICE SUPPLIES	05/23/2021	14.43	.00	
559	VISA	MAY 2021 691	POOL SUPPLIES	05/23/2021	22.06	.00	
559	VISA	MAY 2021 691	POOL SUPPLIES	05/23/2021	105.99	.00	
559	VISA	MAY 2021 857	GOLF SUPPLIES	05/23/2021	76.02	.00	
559	VISA	MAY 2021 857	EMAIL	05/23/2021	80.00	.00	
559	VISA	MAY 2021 857	PICTURES FOR CONFERENCE	05/23/2021	150.47	.00	
559	VISA	MAY 2021 857	Office 365	05/23/2021	99.99	.00	
559	VISA	MAY 2021 857	STAMPS	05/23/2021	144.00	.00	
559	VISA	MAY 2021 857	PICTURES FOR CONFERENCE	05/23/2021	300.89	.00	
559	VISA	MAY 2021 857	COMMUNITY CLEANUP VOLUN	05/23/2021	65.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
559	VISA	MAY 2021 857	Pool supplies	05/23/2021	62.99	.00	
559	VISA	MAY 2021 857	EMAIL	05/23/2021	80.00	.00	
Total VISA:					1,422.27	.00	
VISCO, Inc.							
560	VISCO, Inc.	45008	Street Light Repair	05/19/2021	365.00	.00	
Total VISCO, Inc.:					365.00	.00	
WI CONSTRUCTION							
1537	WI CONSTRUCTION	JUNE 2021	W/S DEPOSIT REFUND	06/07/2021	132.20	.00	
Total WI CONSTRUCTION:					132.20	.00	
Grand Totals:					73,781.19	.00	

Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

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JUN - 1 2021

Account Summary

Billing Cycle		05/23/21
Days In Billing Cycle		32
Previous Balance		\$625.00
Purchases	+	362.41
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$0.00
Payments	-	\$625.00
Other Charges	+	\$0.00
Finance Charges	+	0.00

NEW BALANCE **\$362.41**

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$9,637.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
04/28/21	04/29/21	5942	24692161118100620255794	AMZN Mktp US*F37JV8F03	\$8.97
04/28/21	04/29/21	5942	24431061118083326857717	Amzn.com/bill WA	\$42.95
04/28/21	04/29/21	5814	24204291118452843234940	AMZN MKTP US*NQ9SQ0NK3 AM	\$13.02
04/28/21	04/29/21	5942	24692161119100937337268	AMZN.COM/BILL WA	\$10.99
				Subway 11914 Pasco WA	
				AMZN Mktp US*6B7CG7P53	
				Amzn.com/bill WA	

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$362.41
MINIMUM PAYMENT	\$362.41
PAYMENT DUE DATE	06/16/2021

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

pool 10
PO10
G150
A40

Account Number: ##### 6910
Closing Date: 05/23/21
Credit Limit: \$10,000.00 Available Credit: \$9,637.00

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
04/29/21	04/30/21	5942	24431061119083701113032	AMAZON.COM*RA0XF0ZE3 AMZN	\$48.36 pool 10
04/29/21	04/30/21	5942	24692161120100645187788	AMZN.COM/BILL WA	
04/30/21	05/02/21	5942	24692161120100948458902	AMZN Mktp US*IG17R9VP3	\$23.90 A10
05/01/21	05/02/21	5942	24431061121083749640877	Amzn.com/bill WA	
05/04/21	05/06/21	5942	24692161125100620104985	AMZN Mktp US*Y17A69CZ3 17.49 + 32.99 - 1.65	\$45.83 pool 10
05/09/21	05/10/21	5942	24692161129100902907887	AMZN.COM*HG9NI3TR3 AMZN	\$15.92 pool 10
05/11/21	05/12/21	5942	24431061131083756043948	AMZN.COM/BILL WA	
05/12/21	05/12/21	6010	1 1132121292000080	AMZN Mktp US*2L4CM6EW1	\$9.99 pool 10
05/12/21	05/13/21	5942	24692161132100400442309	Amazon.com*EL3IQ1Q13	\$14.43 A10
				AMZN.COM/BILL WA	
				AMAZON.COM*2L9JM0AJ2 AMZN	\$22.06 pool 10
				PAYMENT - THANK YOU	\$625.00 -
				AMZN Mktp US*2L7VX19T1	\$105.99 pool 10
				Amzn.com/bill WA	

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 362.41

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.
² Your Annual Percentage Rate (APR) is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

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JUN - 1 2021

Account Summary

Billing Cycle		05/23/21
Days In Billing Cycle		32
Previous Balance		\$3,524.67
Purchases	+	1,059.86
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$0.00
Payments	-	\$3,524.67
Other Charges	+	\$0.00
Finance Charges	+	0.00

NEW BALANCE \$1,059.86

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$8,877.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

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Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
04/21/21	04/22/21	5964	2469216111100336233553	ALLIED ELECTRONICS INC 800-433-5700 TX	\$76.02
04/23/21	04/23/21	5045	24430991113400810030219	MSFT * E0500EDJ1T 800-642-7676 WA	\$80.00
04/23/21	04/25/21	5099	24431061113083733471362	EASYCANVASPRINTS.COM 877-858-4586 TX	\$150.47
05/05/21	05/06/21	4816	24204291125000331597640	Microsoft*Store msbill.info VVA	\$99.99

Account Inquiries



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www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$1,059.86
MINIMUM PAYMENT	\$1059.86
PAYMENT DUE DATE	06/16/2021

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Account Number: ##### 8577
Closing Date: 05/23/21
Credit Limit: \$10,000.00 Available Credit: \$8,877.00



Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
05/07/21	05/09/21	9402	24137461128001348228243	USPS PO 4017920823	\$144.00
05/11/21	05/12/21	5099	24431061131083737621101	CONDON OR EASYCANVASPRINTS.COM	\$300.89
05/12/21	05/12/21	6010	1 1132121292000090	877-858-4586 TX	\$3,524.67
05/12/21	05/14/21	8641	24786641133013937269730	PAYMENT - THANK YOU	\$65.50
05/22/21	05/23/21	8398	24692161143100986277761	CONDON LODGE 1869 BPO EL	\$62.99
05/22/21	05/23/21	5045	24906411142121896148852	CONDON OR AMERICAN RED CROSS	\$80.00
				800-733-2767 DC	
				Microsoft msbill.info	
				msbill.info WA	

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 1,059.86

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.
² Your Annual Percentage Rate (APR) is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.



**Bank of
Eastern Oregon**
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 2
Account Number: ##### 8577
Page 1 of 4

VISA

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JUN 29 2021

Account Summary

Billing Cycle	06/21/21
Days In Billing Cycle	29
Previous Balance	\$1,059.86
Purchases	+ 1,204.85
Cash	+ 0.00
Special	+ \$0.00
Balance Transfers	+ \$0.00
Credits	- \$0.00
Payments	- \$1,059.86
Other Charges	+ \$0.00
Finance Charges	+ 0.00

NEW BALANCE \$1,204.85

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$8,795.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

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Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
05/30/21	06/01/21	5200	24692161151100192013165	THE HOME DEPOT 4031	\$490.49
05/30/21	06/06/21	5812	24000971155814905341714	HERMISTON OR C&D DRIVE-IN	\$49.13
06/10/21	06/10/21	6010	1 1161121362000060	541-4814981 OR PAYMENT - THANK YOU	\$1,059.86
06/10/21	06/11/21	7999	24247601161200159325348	POOLS INC. COM 800-464-9898 MA	\$184.98

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



**Bank of
Eastern Oregon**
Member FDIC/Equal Housing Lender

Account Number

8577

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

06/21/21

New Balance

\$1,204.85

Total Minimum
Payment Due

\$1204.85

Payment Due Date

07/16/2021

\$

CITY OF CONDON
CITY OF CONDON 2
PO BOX 445
128 S MAIN ST
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

13 6344 2212 1001 8577 00120485 00120485 4

Account Number: ##### 8577
Closing Date: 06/21/21
Credit Limit: \$10,000.00 Available Credit: \$8,795.00

Page 3 of 4

966

Cardholder Account Summary Continued						Amount
Trans Date	Post Date	MCC Code	Reference Number	Description		
06/14/21	06/15/21	5655	24431051165200197801649	SWIMOUTLET.COM 800-691-4065 CA		\$465.25 <i>Pool 10</i>
06/16/21	06/17/21	7379	24906411167123706045393	EIG*ASMALLORANGE.COM 866-9642867 TX		\$15.00 <i>AT50</i>

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information						
Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE						
TOTAL				0.00%	\$ 0.00	\$ 1,204.85

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.
² Your Annual Percentage Rate (APR) is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.



Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 1

Account Number: ##### 6910

Page 1 of 4

VISA

RECEIVED

JUN 29 2021

Account Summary

Billing Cycle	06/21/21
Days In Billing Cycle	29
Previous Balance	\$362.41
Purchases	+ 676.28
Cash	+ 0.00
Special	+ \$0.00
Balance Transfers	+ \$0.00
Credits	- \$79.99
Payments	- \$362.41
Other Charges	+ \$0.00
Finance Charges	+ 0.00

NEW BALANCE \$596.29

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$9,403.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE

\$596.29

MINIMUM PAYMENT

\$596.29

PAYMENT DUE DATE

07/16/2021

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
06/01/21	06/02/21	5942	24431061152083756818020	AMAZON.COM*2X7PP8AR1 AMZN	\$10.11
06/01/21	06/02/21	5942	24692161152100970583842	AMZN.COM/BILL WA	
06/05/21	06/06/21	5942	24431061156083335628227	Amazon.com*2R9CB6IH0	\$304.95
06/05/21	06/06/21	5942	24431061156083322428102	Amzn.com/bill WA	\$19.95
				AMZN MKTP US*2X1OV3HL1 AM	
				AMZN.COM/BILL WA	\$13.98
				AMZN MKTP US*2X7ES5ZP0 AM	
				AMZN.COM/BILL WA	

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

Account Number

6910

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

06/21/21

New Balance

\$596.29

**Total Minimum
Payment Due**

\$596.29

Payment Due Date

07/16/2021

\$

CITY OF CONDON
CITY OF CONDON 1
PO BOX 445
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

00059629 00059629 5



**Bank of
Eastern Oregon**
Member FDIC/Equal Housing Lender

**CITY OF CONDON
CITY OF CONDON 1**

VISA

Account Number: ##### 6910
Closing Date: 06/21/21
Credit Limit: \$10,000.00 Available Credit: \$9,403.00

Page 3 of 4

616

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
06/07/21	06/08/21	5942	24431061158083346718320	AMZN MKTP US*2X3L04T00 AM AMZN.COM/BILL WA	\$79.99 pool oio
06/07/21	06/08/21	5942	24431061158083745548781	AMAZON.COM*2X5JU5ZA2 AMZN AMZN.COM/BILL WA	\$46.57 AIO
06/07/21	06/08/21	5942	24692161158100326158004	Amazon.com*2X92K1ZH2 Amzn.com/bill WA	\$12.60 pool oio
06/10/21	06/10/21	6010	1 1161121362000070	PAYMENT - THANK YOU	\$362.41 -
06/11/21	06/13/21	5942	24431061162083336956843	AMAZON.COM*2101154Y1 AMZN AMZN.COM/BILL WA	\$32.99 AIO
06/13/21	06/14/21	5942	24692161165100262545827	Amazon.com*2X84C02J0 Amzn.com/bill WA	\$20.57 AIO
06/13/21	06/15/21	5942	24692161165100445660311	Amazon.com*2X4QF06M2 Amzn.com/bill WA	\$62.16 W270 31.08
06/14/21	06/15/21	5942	24431061165083701862680	AMAZON.COM*210LJ9EP1 AMZN AMZN.COM/BILL WA	\$1.41 AIO
06/15/21	06/16/21	5942	74431061166083008417406	CREDIT VOUCHER Refund for vac never arrived AMZN MKTP US AMZN.COM/BIL	\$79.99 pool oio
06/17/21	06/18/21	5942	24692161168100189276735	AMZN.COM/BILL WA AMZN MktP US*2163J14Z0 Amzn.com/bill WA	\$71.00 pool oio

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE				0.00%	\$ 0.00	\$ 596.29
TOTAL						

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.



May 25, 2021

CITY OF CONDON
PO BOX 455
CONDON, OR 97823

WHEATLAND INS (CONDON)
WHEATLAND INSURANCE CENTER INC
PO BOX 1127
PENDLETON, OR 97801

Proposal: 100036406
Policyholder: City of Condon

Thank you for requesting a workers' compensation insurance proposal from SAIF Corporation. The enclosed proposal provides you with a premium estimate for the requested policy period based on projected payrolls as well as premium modifiers.

To elect coverage

This proposal is valid for 30 days from the date of this letter. Coverage may become effective at any time during this 30 day period. If you need workers' compensation insurance coverage after this proposal has expired, please contact SAIF for an updated proposal.

If you find this proposal acceptable and desire coverage with SAIF, please return the Notice of Election Form. If you request a different effective date or change projected payrolls, this will affect the estimated premium, payment plan, and potentially other terms offered in this proposal.

FEIN required

To issue your policy, the Federal Employer Identification number (EIN) is required by the Department of Consumer and Business Services (DCBS) as evidence of workers' compensation coverage. A social security number (SSN) of an owner is acceptable; however, please be aware that the SSN will print on documents as required by DCBS and SAIF cannot be responsible for protecting this information once the documents leave SAIF. To apply for an EIN, contact the IRS at 800.829.1040 or online at irs.gov.

To enroll or change frequency in the Nondisabling Claims Reimbursement Program

Sign and return the form titled Employer Option for Reimbursement of Medical Expenses on Nondisabling Claims within 30 days of the policy inception date to establish participation at the start of the policy. If this form is received more than 30 days after the policy inception date, participation in the program will be on a prospective basis. For more information about this program, refer to the enclosed form.

Owners generally not covered

The owners of a business generally are not required to be covered on a policy, but there are some exceptions. For more information, go to saif.com / **Employer Guide / Reporting payroll / Whom to report.**

Prepay discount

SAIF Corporation offers additional savings of 1.00 percent in exchange for paying premiums in advance.

SAIF uses estimated premium paid in advance during the policy year to calculate the prepay discount when the policy is bound and issued. The prepay discount does not change with adjustments in premium after the policy term is issued.

The terrorism premium, catastrophe premium, and the Department of Consumer and Business Services (DCBS) premium assessment will also be estimated and paid with your prepay installments. The prepay discount does not apply to the terrorism premiums or the DCBS premium assessment.

Installment payment terms

Each installment will be the same amount based on the annual estimate divided into equal installments. The initial installment is due prior to the coverage effective date. Electing coverage after the requested effective date may result in a change of installment plan or amount. Subsequent installments are due by the 25th day following the bill date of the installment.

Changes in your payroll or operations during the year can result in an adjustment to your policy premium. Please notify us of changes in your business to avoid a large reconciliation adjustment at the end of the year.

We will send a payroll report to you at the end of each reporting period. Return the completed payroll report to us by the indicated due date or you may go to saif.com to submit payroll figures online where SAIF makes it easy by doing all the calculations for you.

SAIF adds interest at the rate of one percent per month to any past due balance.

Your final policy premium will be adjusted after you file your actual payroll on a report sent to you at the end of the policy period. To make it easy, SAIF will calculate the premium for you. You can file the report by going to **saif.com / Employer Guide / File a payroll report**, or you may return the completed report to SAIF. SAIF will notify you by invoice of the adjustment in your premium based on the actual payroll you reported for the policy period.

Verifiable time records

Oregon Administrative Rules require you to report wages under the highest rated classification applicable to any part of the worker's duties if you choose not to keep verifiable time records.

In most instances, if you have more than one classification on your insurance policy and your workers shift duties between those classifications, you can use verifiable time records to separate the payroll of the workers and report it in more than one classification on the payroll report.

Verifiable time records must be supported by original entries from other records, including, but not limited to, timecards, calendars, planners, or daily logs prepared by the employee or the employee's direct supervisor or manager. Estimated percentages or ratios will not be accepted. For more information on how to keep verifiable time records, go to **saif.com / Employer Guide/ Reporting payroll / Verifiable time records**.

Prevent jobsite injuries

Safety awareness and preparedness are key in preventing on-the-job injuries, which may keep workers' compensations costs down. Please go to **saif.com / Safety and health** and also the Oregon OSHA website at orosha.org to obtain valuable information to prevent injuries.

This proposal is valid for 30 days from the date of this letter. After that time, if you need workers' compensation insurance coverage, please contact SAIF for an updated proposal. Coverage may become effective at any time during this 30 day period, but only if you contact us before your requested effective date.

Sincerely,

/s/ Emily Christenson
Insurance Representative
P: 503.673.5345
F: 503.584.9656
EMICHR@SAIF.COM

c: Wheatland Ins (Condon)



City of Condon

Premium estimate for Guaranteed Cost

Period: 07/01/2021 - 07/01/2022

Group: CIS - Services

Proposal: 100036406

Plan: Version #1

Rating period: 07/01/2021 to 07/01/2022

Location 1: 128 S Main St, Condon, OR

Classification description	Class	Subject payroll	Rate	Premium
Plumbing-NOC-Dr	5183	\$0.00	2.11	\$0.00
Waterworks Operation-Dr	7520	\$113,000.00	2.14	\$2,418.20
Sewage Disposal Plant Oper-Dr	7580	\$56,000.00	2.14	\$1,198.40
Vol Board Members	8742	\$7,500.00	0.2	\$15.00
Office Clerical	8810	\$109,000.00	0.11	\$119.90
Buildings-Operation By Owner Or Lessee & Drivers	9015	\$41,000.00	2.54	\$1,041.40
Golf Courses-All Employees & Clerical, Salespersons, Drivers	9060	\$20,629.00	1.13	\$233.11
Park NOC-All Employees & Dr	9102	\$21,248.00	2.74	\$582.20
Garbage/Ash/Refuse Collectn Dr	9403	\$9,000.00	4.45	\$400.50
Total manual premium		\$377,377.00		\$6,008.71

Description	Basis	Factor	Premium
Balance to Min EL Increased Limits (Part II)	\$160.00	1.0175	\$105.92
EL Increased Limits premium (Part II)	\$6,008.71	1.009	\$54.08
Total subject premium			\$6,168.71

Description	Basis	Factor	Premium
Experience Rating	\$6,168.71	0.89	-\$678.56
Total modified premium			\$5,490.15

Description	Basis	Factor	Premium
Pre-pay credit	\$5,490.15	0.99	-\$54.90
Total standard premium			\$5,435.25

Description	Basis	Factor	Premium
Oregon Total Premium			\$5,435.25
Premium Discount	\$5,435.25	0.0084	-\$45.70
Terrorism Premium	\$377,377.00	0.005	\$18.87
Catastrophe Premium	\$377,377.00	0.01	\$37.74
DCBS Assessment	\$5,306.08	1.09	\$477.55
Total premium and assessment			\$5,923.71

Premium discount schedule		
First	\$5,000	0.00%
Next	\$10,000	10.50%
Next	\$35,000	16.50%
Over	\$50,000	18.00%



City of Condon

Premium estimate for Guaranteed Cost

Period: 07/01/2021 - 07/01/2022

Group: CIS - Services

Proposal: 100036406

Plan: Version #1

The experience rating modifier is tentative.

Part Two coverage at limits of \$3,000,000/\$3,000,000/\$3,000,000

Policy Minimum Premium: \$500

Part Two Coverage Increased Limits Minimum Premium: \$160

Your policy premium is based on your current estimated premium and may be prorated for policies in effect for less than a full year or adjusted based on actual payroll by classification.

Terrorism Premium is in addition to Policy Minimum Premium.

Catastrophe Premium is in addition to Policy Minimum Premium.

DCBS Premium Assessment excludes Part Two Coverage.

Payroll Reporting Frequency: Annual

City of Condon

Notice of Election

Period: 07/01/2021 - 07/01/2022

Proposal: 100036406

Group: CIS - Services

Agency: Wheatland Insurance Center Inc

Producer: Wheatland Ins (Condon)

Total estimated premium and assessments: \$5,923.71

Payroll reporting frequency: Annual

Please visit **saif.com** and choose *Safety and health* for information about safety or choose *Employer Guide* for information about reporting payroll, paying online, filing and managing a claim, and coverage.

Date coverage is desired (if different than the period shown above): _____

Note: A different effective date may affect the estimated premium, payment plan, or other terms.

FEIN number: 93-6002140

Initial installment due by the coverage effective date 07/01/2021: \$592.38

SAIF Corporation will issue the policy and determine workers' compensation premiums according to the terms and conditions of the plan set forth in this proposal.

If you would like to pay your estimated policy premium, you may remit \$5,923.71 at this time. If you choose to remit only the initial installment amount due listed above, you will receive invoice(s) for future installment(s) according to your bill plan.

I, the undersigned, as a legal representative of the Company listed above, do hereby authorize SAIF Corporation to issue the policy and determine workers' compensation premiums according to the plan selection on this form. I have read, understand, and agree to the terms and conditions of this plan as set forth in the proposal.

Kathryn Greener

Authorized signature of insured

6/9/21

Date signed

Please return this page with remittance. You may choose to pay online at saif.com, or write the quote or policy number indicated in this document on your check. Make check or money order payable to:

SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000

Payment needs to be received by SAIF within 7 days of your request to bind coverage.

SAIF use only	Service Center	
Date received _____	Amount received _____	Lyn Zielinski-Mills
Bond Company _____	Bond no. _____	Check no. _____

Property and/or Liability Proposal Summary



citycounty insurance services
cisoregon.org

Named Member
City of Condon
PO Box 445
Condon, OR 97823

Agent of Record
Wheatland Insurance-Heppner
PO Box 755
Heppner, OR 97836

Proposal Date: 5/11/2021
Member Number: 10039
Effective Date: 7/1/2021
Termination Date: 7/1/2022

Coverage	Description	Amount	Total
General Liability (Standard Plan)	Contribution Limit: \$5,000,000	\$16,258.46	
	Multi-Line Credit	(\$812.92)	\$15,445.54
Auto Liability	Contribution	\$3,227.46	
	Multi-Line Credit	(\$161.37)	\$3,066.09
Auto Physical Damage	Contribution	\$2,079.55	
	Multi-Line Credit	(\$103.98)	\$1,975.58
Property	Contribution	\$18,728.94	
	Multi-Line Credit	(\$936.45)	\$17,792.50
Optional Excess Liability	Not Purchased		\$0.00
Optional Excess Quake	Not Purchased		\$0.00
Optional Excess Flood	Not Purchased		\$0.00
Optional Excess Crime	Contribution	\$512.00	
			\$512.00
Optional Excess Cyber Liability	Not Purchased		\$0.00
Difference in Conditions	Not Purchased		\$0.00
Summary			
	Contribution	\$40,806.42	
	Multi-Line Credit	(\$2,014.72)	

This is not an invoice. Information Only.

\$38,791.70

CIS Liability Coverage Proposal



citycounty insurance services
cisoregon.org

Proposal Date: 5/11/2021

Coverage Period: 7/1/2021 to 7/1/2022

CIS
1212 Court St NE
Salem, OR, 97301

Named Member
City of Condon
PO Box 445
Condon, OR 97823

Agent of Record
Wheatland Insurance-Heppner
PO Box 755
Heppner, OR 97836

This Proposal Does Not Bind Coverage
Refer to Coverage Forms for terms, conditions, and limitations of coverage

Coverage*	Per Occurrence	Annual Aggregate	Per Occurrence Deductible / SIR*	Agg/Retro Deductible
Public Entity Liability Coverage (Including Auto Liability) as described in CIS General & Auto Liability Coverage Agreement	\$200,000	\$600,000	NONE	None
Cyber Security Expense Coverage	\$50,000		\$5,000	

Forms Applicable: CIS General & Auto Liability Coverage Agreement - CIS GL/AL (7/1/2021)

Coverage*	Per Occurrence	Annual Aggregate		
Excess Public Entity Liability Coverage as described in the CIS Excess Liability Coverage Agreement (limits shown are excess of primary coverage limits)	\$4,800,000	\$14,400,000		

Forms Applicable: CIS Excess Liability Coverage Agreement - CIS XS/GL (7/1/2021)

Coverage*	Per Occurrence	Annual Aggregate		
Additional layer of Excess Liability	Not Purchased	Not Purchased		

*Refer to the CIS General & Auto Liability Coverage Agreement and CIS Excess Liability Coverage Agreement and endorsements (if any) for detailed coverages, special deductibles, limits, sublimits, exclusions, and conditions that may apply.

Excess Liability Coverage does not provide Uninsured Motorist coverage.

Coverage	Contribution
General Liability	\$16,258.46
Auto Liability	\$3,227.46
Liability Total	\$19,485.93

To effect coverage, please sign, date and return this form before requested effective date. Fax or email is acceptable

Accepted by: _____
Authorized Representative / Agent

Date: _____

Auto Physical Damage Coverage Proposal



citycounty insurance services
cisoregon.org

Proposal Date: 5/11/2021

Coverage Period: 7/1/2021 to 7/1/2022

CIS
1212 Court St NE
Salem, OR, 97301

Named Member
City of Condon
PO Box 445
Condon, OR 97823

Agent of Record
Wheatland Insurance-Heppner
PO Box 755
Heppner, OR 97836

This Proposal Does Not Bind Coverage
Refer to Coverage Forms for terms, conditions, and limitations of coverage

Autos Covered*	Coverage Limit	Comprehensive Deductible	Collision Deductible	Contribution
Scheduled Autos	Per Schedule**	Per Schedule**	Per Schedule**	\$2,079.55
Rented or Leased Autos (60 days or less)	ACV Not to Exceed \$100,000	\$100	\$500	Included
Newly Acquired Autos	Included	\$100	\$500	Included

*This represents only a brief summary of coverages. Please refer to CIS Auto Physical Damage Coverage Agreement for detailed coverages, exclusions, and conditions that may apply.

Total Contribution:

\$2,079.55

Forms Applicable:

CIS Auto Physical Damage Coverage Agreement - CIS APD (7/1/2021)

**Current CIS Auto Schedule

To effect coverage, please sign, date and return this form before requested effective date. Fax or email is acceptable

Accepted by: _____

Authorized Representative / Agent

Date: _____

Property Coverage Proposal



citycounty insurance services
cisoregon.org

Proposal Date: 5/11/2021

Coverage Period: 7/1/2021 to 7/1/2022

CIS
1212 Court St NE
Salem, OR, 97301

Named Member
City of Condon
PO Box 445
Condon, OR 97823

Agent of Record
Wheatland Insurance-Heppner
PO Box 755
Heppner, OR 97836

This Proposal Does Not Bind Coverage
Refer to Coverage Forms for terms, conditions, and limitations of coverage

Coverage Limits (Per Occurrence):*

Building and Contents and PIO	Per current CIS Property Schedule
Mobile Equipment	Per current CIS Mobile Equipment Schedule
Earthquake	\$5,000,000
Excess Earthquake - Coverage applies only if coverage limit is shown.	None
Flood	\$5,000,000
Excess Flood - Coverage applies only if coverage limit is shown.	None
Combined Loss of Revenue and Rental Value	\$1,000,000
Combined Extra Expense and Rental Expense	\$1,000,000
Property in Transit	\$1,000,000
Hired, Rented or Borrowed Equipment	\$150,000
Restoration/Reproduction of Books, Records, etc.	\$100,000
Electronic Data Restoration/Reproduction	\$250,000
Pollution Cleanup	\$25,000
Crime Coverage	\$50,000
Police Dogs (if scheduled)	\$15,000
Off Premises Service Interruption	\$100,000
Miscellaneous Coverage	\$50,000
Personal Property at Unscheduled Locations	\$15,000
Personal Property of Employees or Volunteers	\$15,000
Unscheduled Fine Arts	\$100,000
Temporary Emergency Shelter Restoration	\$50,000
Difference In Conditions - Earthquake & Flood (if any):	\$0
Extra Items (if any):	

*This represents only a brief summary of coverages. Please refer to CIS Property Coverage Agreement for detailed coverages, exclusions, and conditions that may apply.

Locations Covered:	Per current CIS Property Schedule.
Perils Covered:	Risks of Direct Physical Loss subject to the terms, conditions and exclusions contained in the coverage forms listed below under Forms Applicable.
Deductibles:	\$1,000 Per occurrence except as noted and as follows (if any). \$1,000 Per occurrence on scheduled mobile equipment items. Earthquake and Flood: Special deductibles and restrictions per Section 2 of the CIS Property Coverage Agreement.
Total Contribution:	\$18,728.94 (Property)
Forms Applicable:	CIS Property Coverage Agreement - CIS PR (7/1/2021)

To effect coverage, please sign, date and return this form before requested effective date. Fax or email is acceptable

Accepted by: _____
Authorized Representative / Agent

Date: _____

Equipment Breakdown Coverage Proposal



citycounty insurance services
cisoregon.org

Proposal Date: 5/11/2021

Coverage Period: 7/1/2021 to 7/1/2022

CIS
1212 Court St NE
Salem, OR, 97301

Named Member
City of Condon
PO Box 445
Condon, OR 97823

Agent of Record
Wheatland Insurance-Heppner
PO Box 755
Heppner, OR 97836

This Proposal Does Not Bind Coverage
Refer to Coverage Forms for terms, conditions, and limitations of coverage

Coverage Limits:*

Property Damage	Per current CIS Property Schedule or \$100,000,000, whichever is less.
Rental Value/Rental Expense	Included in Property Damage
Extra Expense	Included in Property Damage
Service Interruption	Included in Property Damage
Drying out following a flood	Included in Property Damage
Course of Construction	Included in Property Damage
Computer Equipment	Included in Property Damage
Portable Equipment	Included in Property Damage
CFC Refrigerants	Included in Property Damage
Hazardous Substance	\$2,000,000
Data Restoration	\$250,000
Perishable Goods	\$2,000,000
Expediting Expense	\$2,000,000
Demolition	\$2,000,000
Ordinance or Law	\$2,000,000
Off Premises Property Damage	\$250,000
Contingent Rental Value/Rental Expense	\$250,000
Newly Acquired Locations	\$1,000,000 / 365 Days Max
Extended Period of Restoration	30 Days

***This represents only a brief summary of coverages. Please refer to CIS Equipment Breakdown Coverage Agreement for detailed coverages, exclusions, and conditions that may apply.**

Locations Covered:

Per current CIS Property Schedule.

Deductible:

\$1,000 All Coverages: 24 hour waiting period applies for service interruption.

Contribution:

Included

Forms Applicable:

CIS Equipment Breakdown Coverage Agreement - CIS BM (7/1/2021)

To effect coverage, please sign, date and return this form before requested effective date. Fax or email is acceptable

Accepted by: _____

Authorized Representative / Agent

Date: _____

Excess Crime Coverage Proposal



citycounty insurance services
cisoregon.org

Proposal Date: 5/11/2021

Coverage Period: 7/1/2021 to 7/1/2022

CIS
1212 Court St NE
Salem, OR, 97301

Named Member
City of Condon
PO Box 445
Condon, OR 97823

Agent of Record
Wheatland Insurance-Heppner
PO Box 755
Heppner, OR 97836

This Proposal Does Not Bind Coverage
Refer to Coverage Forms for terms, conditions, and limitations of coverage

Excess Crime Coverage

Coverage Limits excess of \$50,000 crime coverage provided under the CIS Property Coverage Agreement:*

Employee Theft - Per Loss Coverage	\$100,000
Forgery or Alteration	Included
Inside Premises - Theft of Money & Securities	Included
Inside Premises - Robbery, Safe Burglary - Other	Included
Outside Premises	Included
Computer Fraud	Included
Money Orders and Counterfeit Paper Currency	Included
Funds Transfer Fraud	Included
Impersonation Fraud Coverage	Maximum recovery** \$250,000

****Recovery subject to lower limit purchased by member if under \$250,000**

Additional Coverages:

Faithful Performance of Duty	Included
------------------------------	----------

***This represents only a brief summary of coverages. Please refer to the Excess Crime Policy for detailed coverages, exclusions, and conditions that may apply.**

Locations Covered:

Per current CIS Property Schedule.

Contribution:

\$512.00

Forms Applicable:

National Union Fire Insurance/Excess Crime Policy

To effect coverage, please sign, date and return this form before requested effective date. Fax or email is acceptable

Accepted by: _____

Authorized Representative / Agent

Date: _____

ORDINANCE NO. _____

AN ORDINANCE OF CITY OF CONDON RATIFYING CREATION OF THE GILLIAM COUNTY FIRE SERVICES AGENCY IN ACCORDANCE WITH ORS 190.085.

WHEREAS, ORS 190.010 provides that units of local government may enter into agreements for the performance of any functions and activities that any party to the agreement, or its officers or agents, has the authority to perform; and

WHEREAS, under ORS 190.085, each party to an intergovernmental agreement creating an intergovernmental entity must enact an ordinance ratifying creation of the intergovernmental entity prior to the effective date of the intergovernmental agreement; and

WHEREAS, City of Condon ("City") desires to (a) declare its intent to create an intergovernmental entity by intergovernmental agreement, and (b) ratify creation of the intergovernmental entity.

NOW, THEREFORE, the City of Condon ordains as follows:

1. Findings. The above-stated findings are hereby adopted.
2. Short Title. This Ordinance No. _____ may be referred to as the "Gilliam County Fire Services Agency Ratifying Ordinance" and will be cited and referred to herein as this "Ordinance."
3. Definitions. For purposes of this Ordinance, the following terms and phrases have the meanings assigned to them below:

"Agency" means the Gilliam County Fire Services Agency.

"Agreement" means the Intergovernmental Agreement for Fire Services dated effective July 1, 2022 creating the Agency and entered into between the Parties in the form attached hereto as Exhibit A.

"Board" means Agency's then-appointed governing body.

"City" means City of Condon, an Oregon municipal corporation.

"Council" means the City of Condon City Council.

"Coordinator" has the meaning assigned to such term in the Agreement.

"Fire Coordination Services" or "Services" has the meaning assigned to such term in the Agreement.

"Law(s)" mean all federal, state, and local laws, statutes, ordinances, and/or regulations directly or indirectly affecting Agency, the Agreement, and/or the Dispatch Services, including, without limitation, the Americans with Disabilities Act of 1990 (and the rules and regulations promulgated thereunder) and ORS chapter 190, all as now in force and/or which may hereafter be amended, modified, enacted, or promulgated.

“Party(ies)” means, as of the date of this Ordinance, Gilliam County, a political subdivision of the State of Oregon, North Gilliam County Rural Fire Protection District, an Oregon special district, South Gilliam County Rural Fire Protection District, an Oregon special district, City of Arlington, an Oregon municipal corporation, and City.

4. Intent; Effective Date. The Council hereby declares its intent to create the intergovernmental entity (Agency) to be known as the Gilliam County Fire Services Agency by intergovernmental agreement. The effective date of the Agreement is July 1, 2022. The Council approves the Agreement substantially in the form attached hereto as Exhibit A.

5. Public Purposes. Agency’s purposes include, without limitation, the following: (a) review, evaluate, and address fire service delivery challenges in a cost-effective manner by providing technical assistance to Gilliam County citizens; (b) endeavor to ensure that Gilliam County citizens receive adequate fire emergency services; (c) recruit, select, and employ the Coordinator; (d) provide a forum for communication and consultation among the Parties; and (e) carry out such other responsibilities and functions as determined necessary or appropriate by the Board.

6. Agency Powers; Responsibilities. Agency will have responsibility and authority to (a) coordinate the provision of emergency fire services to Gilliam County citizens (including functions related thereto), and (b) subject to the terms of the Agreement and/or ORS chapter 190, perform such other responsibilities as may be assigned by the Parties from time to time. Without otherwise limiting the generality of the immediately preceding sentence, and subject to the Laws, Agency will have the following general powers: (x) adopt, through action of the Board, such bylaws, rules, regulations, standards, and/or policies necessary to carry out the purposes of Agency and/or the Agreement; (y) perform and exercise all powers pursuant to the Laws, including, without limitation, the principal acts of the Parties and ORS chapter 190, which are necessary and/or appropriate to perform (or cause to be performed) the Services; and (z) exercise all powers pursuant to the Laws, including, without limitation, the principal acts of the Parties and ORS chapter 190, which are necessary and/or appropriate to carry out the purposes of Agency and/or the Agreement.

7. Severability; Corrections. All pronouns contained in this Ordinance and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word “or” is not exclusive. The words “include,” “includes,” and “including” are not limiting. Any reference to a particular law, statute, rule, regulation, code, or ordinance includes the law, statute, rule, regulation, code, or ordinance as now in force and hereafter amended. If any section, subsection, sentence, clause, and/or portion of this Ordinance is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Ordinance. This Ordinance may be corrected by order of the Council to cure editorial and/or clerical errors. This Ordinance will become effective thirty (30) days after its passage by the Council and approval by the mayor.

[the remainder of this page intentionally left blank]

This Ordinance was PASSED and ADOPTED by the Council by a vote of ___ for and ___ against and APPROVED by the mayor on _____, 2021.

ATTEST:

By: _____
Its: _____

By: _____
Its: _____

DRAFT

Exhibit A
Agreement

[attached]

DRAFT

**INTERGOVERNMENTAL AGREEMENT ~~TO PROVIDE FOR~~
FIRE ~~COORDINATOR~~ SERVICES**

~~This Intergovernmental Agreement to Provide Fire Coordinator Services (this "Agreement") is dated May~~
This Intergovernmental Agreement for Fire Services (this "Agreement") is dated June, 2021, but made effective for all purposes as of July 1, ~~2021-2022~~ (the "Effective Date"), between Gilliam County ("County"), a political subdivision of the State of Oregon, North Gilliam County Rural Fire Protection District ("NGRFPD"), an Oregon special district, South Gilliam County Rural Fire Protection District ("SGRFPD"), an Oregon special district, City of Arlington ("Arlington"), an Oregon municipal corporation, and City of Condon ("Condon"), an Oregon municipal corporation.

RECITALS:

A. The Parties entered into a certain Memorandum of Agreement dated May 9, 2001 (the "Original Agreement") pursuant to which the Parties formed the "Gilliam County Fire Services Board." The board was formed to facilitate the recruitment, selection, and supervision of a fire services coordinator.

B. The Parties find that the continued provision of fire coordination services necessitates the establishment of an intergovernmental entity under ORS chapter 190. This intergovernmental entity will be a legal entity separate and distinct from the Parties. The intergovernmental entity will be responsible for the recruitment, selection, and supervision of the fire services coordinator and fire service coordination.

C. This Agreement is made pursuant to ORS 190.010, which statute provides that units of local government may enter into agreements for the performance of any functions and activities that any party to the agreement, or its officers or agents, has the authority to perform.

AGREEMENT:

NOW, THEREFORE, in consideration of the Parties' respective obligations under this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the ~~parties hereto~~ Parties hereby agree as follows:

1. Definitions. Unless defined elsewhere in this Agreement, capitalized terms contained in this Agreement have the meanings assigned to them in the attached Appendix A.

2. Gilliam County Fire ~~Coordination~~ Services Agency.

2.1 Formation; Responsibility. The Parties hereby create the Gilliam County Fire ~~Coordination~~ Services Agency ("Agency"), an intergovernmental entity created pursuant to ORS chapter 190. Agency will have responsibility and authority to (a) coordinate the provision of emergency fire services to Gilliam County citizens (including functions related thereto), and (b) subject to the terms of this Agreement and/or ORS chapter 190, perform such other responsibilities as may be assigned by the Parties from time to time. Without otherwise limiting the generality of the immediately preceding sentence, and subject to the Laws, Agency will have the following general powers: (x) adopt, through action of the Board, such bylaws, rules, regulations, standards, and/or policies necessary to carry out the purposes of Agency and/or this Agreement;

(y) perform and exercise all powers pursuant to the Laws, including, without limitation, the principal acts of the Parties and ORS chapter 190, which are necessary and/or appropriate to perform (or cause to be performed) the Services; and (z) exercise all powers pursuant to the Laws, including, without limitation, the principal acts of the Parties and ORS chapter 190, which are necessary and/or appropriate to carry out the purposes of Agency and/or this Agreement.

2.2 Purpose. Agency's purposes include, without limitation, the following: (a) review, evaluate, and address fire service delivery challenges in a cost-effective manner by providing technical assistance to Gilliam County citizens; ~~(b) endeavor to ensure that assist and support~~ each Fire District's provision of fire emergency services to Gilliam County citizens ~~receive adequate fire emergency services~~; (c) recruit, select, and employ the Coordinator; (d) provide a forum for communication and consultation among the Parties; and (e) carry out such other responsibilities and functions as determined necessary or appropriate by the Board.

2.3 Party Responsibilities. In addition to all other Party responsibilities contained in this Agreement, including, without limitation, the cost-sharing obligations described in Section 5, each Party will

(a) require that each Party's Board member provide the Party's respective governing body with regular updates regarding the Agency's activities and the Services, and (b) host any required Board and/or community meetings from time to time.

3. Board of Directors.

3.1 Membership. Agency will be governed by a board of directors consisting of five members (the "Board"). The governing body of each Party will appoint one of its elected officials to serve as a Board member. The appointed member will represent his or her appointing Party. If a vacancy occurs on the Board, the vacancy will be filled by the governing body of the Party that appointed the departed member. Each fiscal year the Board will elect a chairperson and vice-chairperson from its membership, each of whom will serve a one-year term; provided, however, no member will serve more than one year as chairperson in any four-year period. The chairperson will preside at all meetings of the Board and perform such other duties prescribed by the Board from time to time.

3.2 Meetings. A majority of the then-appointed Board members will constitute a quorum for the purpose of conducting its business and exercising its powers and for all other purposes. Except as this Agreement and/or applicable Law requires otherwise, the express concurrence (approval) of a quorum is necessary to decide any question before the Board. Each Board member will be entitled to vote on all Board decisions, subject to applicable Laws. Regular meetings of the Board will be held ~~at least quarterly~~ at no less than twice per fiscal year on such day, ~~time(s), time(s), and place as (s)~~ time(s), time(s), and place as (s) determined by the Board. Subject to applicable law, special meetings (with at least five days' prior notice) and emergency meetings may be called by the chairperson or two or more Board members. All Board meetings are subject to Oregon's Public Meetings Law, ORS 192.311 ~~—~~ 192.478, as amended. Unless otherwise provided, Robert's Revised Rules of Order will govern all procedural matters.

3.3 Authority. Subject to any limitations set forth in this Agreement and/or ORS chapter 190, the Board will have the authority and responsibilities set forth in this Agreement, including, without limitation, the following:

3.3.1 The Board will have the general authority to perform the following: (a) oversee and have full responsibility for all matters pertaining to Agency's operations; (b) review and approve Agency's budget pursuant to applicable law, including, without limitation, ORS 294.900 to 294.930 (to the extent applicable); (c) approve capital purchase requests if not previously approved in the Budget; (d) review performance relative to the implementation of Agency's policies and the Budget; and/or (e) carry out such other activities as are necessary, required, and/or implied to accomplish Agency's purposes, this Agreement, and/or as provided in ORS chapter 190.

3.3.2 Without otherwise limiting the generality of Section 3.3.1, the Board will (a) assist in the recruitment and selection of the Coordinator; (b) establish a job description, salary, and budget for the Coordinator; (c) receive and review reports from the Coordinator concerning the provision of

fire

~~3.3.2~~services in Gilliam County; and (d) prepare and provide each Party with a monthly financial report consisting of an accounting of Agency funds. Notwithstanding anything contained in this Agreement to the contrary, the Board will not have the authority to perform the following: (x) commit the taxing authority or general funds of any Party's governing body; (y) impose ad valorem property taxes; and/or (z) expend (or cause the expenditure of) funds in excess of (or inconsistent with) the Budget.

4. Coordinator; Fire Services.

4.1 Responsibilities; Costs. Subject to the terms and conditions contained in this Agreement, Agency will be responsible for, and is hereby empowered to take, all actions necessary and/or appropriate to support Agency's operations and its affairs in accordance with this Agreement and all Board policies. Without otherwise limiting the generality of the immediately preceding sentence, Agency will provide and/or perform the following: (a) employ and terminate the Coordinator subject to and in accordance with Agency's policies and procedures; (b) enter into contracts subject to and in accordance with this Agreement and all Board policies (including, without limitation, all applicable public contracting rules and procedures); and (c) carry out such other necessary and/or appropriate responsibilities and functions that the Board may impose from time to time.

4.2 Coordinator.

4.2.1 Agency will employ the Coordinator. Agency will pay all compensation, benefits, taxes, costs, and expenses arising out of or resulting from Agency's employment of the Coordinator, including, without limitation, vacation, sick leave, holidays, social security, unemployment benefits, contributions to ~~the Public Employees Retirement System~~any applicable employee retirement programs, workers' compensation insurance, medical insurance, dental insurance, and life and disability insurance (all to the extent applicable).

4.2.2 The Coordinator will report to the Board ~~In addition to all other Coordinator duties and responsibilities identified in this Agreement, the Coordinator will be responsible for the effective and efficient provision of fire services in Gilliam County.~~ Subject to the terms and conditions contained in this Agreement, the Coordinator will perform those fire coordination services set forth in the attached Schedule 4.2.2 (the "Services"). The Coordinator will (a) consult with and advise the Board on all matters concerning the Services reasonably requested by the Board, (b) communicate all matters and information concerning the Services to the Board and perform the Services under the general direction of the Board, (c) devote such time and attention to performance of the Services as necessary or appropriate, and (d) perform the Services to the best of the Coordinator's ability in accordance with this Agreement and the Coordinator's letter of employment with Agency.

4.2.3 Subject to the terms and conditions contained in this Agreement, Agency is responsible for all personnel matters concerning the Coordinator, including, without limitation, compensation, benefits, standards of service, discipline, performance of duties, working hours, termination, and employment. The Coordinator will not be entitled to any wages and/or benefits which accrue to employees of the Parties, including, without limitation, unemployment benefits, contributions to the Public Employees Retirement System, workers' compensation insurance, medical insurance, dental insurance, and life and disability insurance. Agency employees (including, without limitation, the Coordinator) are not employees of the Parties.

4.3 Equipment. Agency's initial office space(s), equipment, and furnishings ~~will be composed~~are located at the offices of each Fire District (in Condon and Arlington) and generally consist of office equipment and furniture.

of _____. ~~[This needs to be discussed. Will the Agency lease office space from a~~

Party? Will a Party be providing/leasing office equipment to the Agency?]

5. ~~Budget; Contributions;~~ Budget; Contributions; Accounting.

5.1 ~~5.1~~ Operating Budget. In accordance with and subject to the Laws, including, without limitation, applicable Oregon Local Budget Law provisions, Agency may make expenditures for the acquisition, purchase, and/or lease of materials, services, supplies, facilities, personnel, and/or equipment as may be necessary or appropriate to carry out the purposes of Agency and/or this Agreement. Expenditures will not exceed funds appropriated for the specific purposes and will be made in accordance with applicable law. ~~Revenues exceeding operational costs may be returned to the Parties when such action is made part of Agency's adopted budget.~~ The Coordinator will prepare, develop, and recommend Agency's annual operating budget (the "Budget") for the Board's review and approval. Agency will adhere to the fiscal year budget preparation cycle and will endeavor to adopt its annual budget ~~by~~ in May ~~1~~ or June each year. The budget period will be on a fiscal year basis beginning on July 1 each year and ending on the immediately following June 30.

5.2 ~~5.2~~ Contributions. Subject to the terms and conditions contained in this Agreement, Agency's activities, including, without limitation, employment of the Coordinator, will be funded through the cost sharing formula/parties' annual contributions (each a "Contribution") identified in the Contribution Schedule attached hereto as Schedule 5.2 (the "Contribution Schedule"). The Contribution Schedule will be reviewed by the Board no less than annually and will be based on the then-applicable Budget. The Parties may increase or decrease the total Contribution amount from time to time if and when the Board determines necessary or appropriate. Any increase in the total Contribution amount will be proportionally borne by all Parties consistent with the Contribution percentages identified in the Contribution Schedule.

5.3 ~~5.3~~ Payment; Agency Funds. Each Party will timely pay its Contribution amount based on the then-applicable Contribution Schedule. ~~No later than~~ In September ~~15~~ each year, Agency will invoice each Party for the Party's Contribution amount. Each Party will pay the amount due under each invoice within thirty (30) days after the Party's receipt of the invoice. Agency will maintain one or more bank accounts dedicated to the purpose of recording financial transactions specific to Agency activities. Funds contributed in accordance with Section 5.2 will be maintained in Agency accounts. Agency funds will not be commingled with any Party funds (and will be maintained in accounts separate from any Party accounts).

5.4 ~~5.4~~ Accounting. ~~On or before~~ In September ~~1st~~ each year, Agency will complete an accounting of Agency expenditures during the immediately preceding fiscal year. If Agency's accounting determines that the Contributions identified in Contribution Schedule were insufficient to cover Agency's expenditures during the immediately preceding fiscal year, each Party will pay the unpaid balance (on a proportionate basis consistent with the Party's percentage identified in the Contribution Schedule) within thirty (30) days after the Party's receipt of notice from Agency.

6. ~~6.~~ Insurance; Indemnification; Relationship.

6.1 ~~6.1~~ Agency Insurance. Agency will obtain and maintain adequate insurance to cover Agency's operations. Without otherwise limiting the generality of the immediately preceding sentence, Agency will obtain and maintain, in addition to all other insurance required under this Agreement, the following minimum levels of insurance: (a) general liability insurance for all losses or claims arising out of or related to Agency's operations (including, without limitation, damages as a result of death or injury to any person or destruction or damage to any property) with limits of no less than \$1,000,000.00 per occurrence, \$2,000,000.00 in the aggregate; (b) employer liability insurance with limits of no less than \$500,000.00 per occurrence and in the aggregate; and (c) workers' compensation insurance in form and amount sufficient to satisfy the requirements of applicable Oregon law (the workers' compensation insurance policy will contain a waiver of subrogation in favor of each Party). Each liability insurance policy required under this Agreement will be in form and content satisfactory to the Board, will list each Party (and each Party's Representatives as additional insured(s)), and will contain a severability of interest clause.

6.2 Agency Indemnification. To the fullest extent permitted under applicable law,

~~6.2~~ Agency will defend, indemnify, and hold the Parties and their respective Representatives harmless for, from, and against all claims, actions, proceedings, damages, liabilities, injuries, losses, and expenses of every kind, whether known or unknown, including, without limitation, attorney fees and costs, resulting from or arising out of ~~the~~ Agency's operations.

6.3 ~~6.3~~ Party Indemnification. To the fullest extent permitted under applicable law, each Party will defend, indemnify, and hold Agency and the other Parties ~~(and their respective Representatives)~~ harmless for, from, and against all claims, actions, proceedings, damages, liabilities, injuries, losses, and expenses of every kind, whether known or unknown, including, without limitation, attorney fees and costs, resulting from or arising out of the Party's breach and/or failure to perform the Party's obligations contained in this Agreement. Each Party will retain all immunities and privileges granted by the Oregon Tort Claims Act (ORS 30.260 through 30.295) and all other statutory rights granted because of the Party's status as a public body or agency.

6.4 ~~6.4~~ Relationship. Each Party is an independent contractor of the other Parties. This Agreement does not create a joint venture and/or agency relationship between the Parties and does not establish a joint venture or partnership between the Parties. No Party has the authority to bind the other Party or represent to any person that a Party is an agent of the other Party. No Party will provide any benefits to any other Party; each Party will be solely responsible for obtaining the Party's own benefits, including, without limitation, insurance, medical reimbursement, and retirement plans. Notwithstanding anything contained in this Agreement to the contrary, Agency (or the Board) will not have the authority to bind and/or encumber a Party in any manner except as the Party agrees through both the policy and administrative authority granted to the Party's appointed Board member.

7. ~~7.~~ Term; Termination.

7.1 ~~7.1~~ Term. Subject to the terms and conditions contained in this Agreement, the term of this Agreement commenced on the Effective Date and will remain in full force and effect ~~for a period of three years thereafter until June 30, 2025~~ (the "Initial Term"), unless sooner terminated as provided in this Agreement. Upon expiration of the Initial Term, this Agreement will automatically renew for one or more term(s) of one year each, unless sooner terminated in accordance with this Agreement. Commencing on or about July 1, ~~2022~~, 2023 and continuing on or about the same day of each year thereafter during the term of this Agreement, the ~~parties~~ Parties will review this Agreement to determine whether any changes and/or modifications to this Agreement are necessary or appropriate. Any changes and/or modifications to this Agreement require the ~~parties'~~ Parties' written agreement. Notwithstanding anything contained in this Agreement to the contrary, the ~~parties~~ Parties may terminate this Agreement by the ~~parties'~~ Parties' written consent.

7.2 ~~7.2~~ Voluntary Withdrawal by a Party. Any Party may elect to terminate its participation in this Agreement (and the Agency) by providing six months' prior written notice to the chairperson, each member of the Board, and the governing body of each Party. Withdrawal will be effective at 11:59 of the June 30 that is no less than six months after the date of such notice. The withdrawing Party will continue to pay its share of, and/or be responsible for, its Contribution amounts and will defend, indemnify, and hold Agency and the remaining Parties harmless for, from, and against those financial responsibilities and obligations attributable to the withdrawing Party and/or accruing prior to the effective date of the withdrawing Party's withdrawal. Termination of this Agreement does not relieve any Party from its obligations incurred prior to the effective date of termination.

7.3 ~~7.3~~ Dissolution.

7.3.1 If the Parties agree to terminate this Agreement and dissolve Agency, the ~~dissolution motion will provide an estimated timeline for the dissolution and will~~

name two Board members (the "Dissolution Manager(s)") response-

~~7.3.1~~ dissolution motion will provide an estimated timeline for the dissolution and will name two Board members (the "Dissolution Manager(s)) responsible for overseeing the dissolution process. The Dissolution Managers may retain professional assistance as needed and will take immediate steps to permanently terminate and dissolve Agency. These dissolution steps may include, without limitation, the following:

~~7.3.1.1~~ ~~7.3.1.1~~ Providing written notice of Agency's dissolution to the elected officials of each Party. This notice will include the proposed timeline for the dissolution and such other information the Dissolution Managers determined necessary or appropriate.

7.3.1.2 Notification of Agency's dissolution to all neighboring agencies, all necessary state and federal agencies, and all partners.

~~7.3.1.3~~ ~~7.3.1.3~~ Preparation of a budget document accounting for all Agency funds, revenues, assets, and liabilities.

~~7.3.1.4~~ ~~7.3.1.4~~ Payment of all Agency debts and other financial responsibilities, including a final accounting of all debts and resources.

~~7.3.1.5~~ ~~7.3.1.5~~ Payment and/or performance of those dissolution related tasks or responsibilities identified under Section 7.4.

7.4 ~~7.4~~ Liquidation. Upon Agency's dissolution, each Party on the date of dissolution will be responsible for its Contribution amount through the date of dissolution. Upon dissolution and subject to applicable law, (a) Agency's cash, if any, will be distributed to each Party in proportion to each Party's Contribution percentage, (b) all remaining Agency assets will be distributed in the manner agreed upon by the Parties, which may include, without limitation, the sale of Agency's facilities and equipment, and (c) Agency personnel and employees will be transferred or terminated subject to and in accordance with ~~ORS 236.605 to 236.640~~ applicable Oregon law.

8. ~~8~~ Miscellaneous.

~~8.1~~ ~~8.1~~ Coordination; Assignment; Binding Effect. The ~~parties~~ Parties will maintain adequate levels of communication to ensure maximum cooperation and coordination between the ~~parties~~ Parties. No Party may assign any of the Party's rights and/or obligations under this Agreement to any person without the prior written consent of the other ~~parties~~ Parties. Subject to the immediately preceding sentence, this Agreement will be binding on the ~~parties~~ Parties and their respective ~~heirs, executors,~~ administrators, successors, and permitted assigns and will inure to their benefit. The ~~parties~~ Parties will execute all documents or instruments and will perform all lawful acts necessary or appropriate to carry out the intent of this Agreement. All exhibits, schedules, instruments, and other documents referenced in this Agreement are part of this Agreement. Subject to the Laws, including, without limitation, ORS chapter 190, the Board may authorize a new party to join Agency only if approved by ~~a~~ an unanimous vote of the Board. The addition of an additional party may be accomplished by the new party taking the actions necessary under ORS chapter 190 and signing a copy of this Agreement, as amended, after approval of the additional membership by the ~~IGC~~ Board.

8.2 Notices; Severability; Remedies. Any notice will be deemed given when personally delivered or delivered by facsimile or email transmission (with electronic confirmation of delivery), or will be deemed given three days following delivery of the notice by U.S. mail, certified, return receipt requested, postage prepaid, by the applicable Party to the address shown in Appendix A (or any other address that a Party may designate by notice to the other parties), unless that day is a Saturday, Sunday, or

legal holiday, in which event it will be deemed delivered on the next following business day. Each provision contained in this

~~8.2~~ Agreement will be treated as a separate and independent provision. The unenforceability of any one provision will in no way impair the enforceability of any other provision contained herein. Any reading of a provision causing unenforceability will yield to a construction permitting enforcement to the maximum extent permitted by applicable law. Subject to the terms and conditions contained in this Agreement, each Party will pay all wages and benefits due the Party's personnel, including, without limitation, overtime, workers' compensation, and death benefits. If a Party breaches and/or otherwise fails to perform any of the Party's representations, warranties, covenants, and/or obligations under this Agreement, the non-defaulting ~~parties~~ Parties may, in addition to any other remedy provided to the ~~nondefaulting parties~~ ~~non-defaulting Parties~~ under this Agreement, pursue all remedies available to the non-defaulting ~~parties~~ Parties at law or in equity. All available remedies are cumulative and may be exercised singularly or concurrently.

~~8.3~~ ~~8.3~~ Waiver; Entire Agreement; Amendment; Counterparts. Notwithstanding anything contained in this Agreement to the contrary, no provision of this Agreement may be modified, waived, and/or discharged unless such waiver, modification, and/or discharge is agreed to in writing by the ~~parties~~ Parties. No waiver by a Party at any time of the breach of, or lack of compliance with, any conditions or provisions of this Agreement will be deemed a waiver of other provisions or conditions hereof. This Agreement contains the entire agreement and understanding between ~~parties~~ Parties with respect to the subject matter of this Agreement and contains all the terms and conditions of the ~~parties'~~ Parties' agreement and supersedes any other oral or written negotiations, discussions, representations, and/or agreements, including, without limitation, the Original Agreement. No addition, modification, amendment, or alteration to this Agreement will be effective against the ~~parties~~ Parties unless specifically agreed upon in writing and signed by the ~~parties~~ Parties. This Agreement may be signed in one or more counterparts.

~~8.4~~ ~~8.4~~ Applicable Law; Venue; Attorney Fees. This Agreement will be construed, applied, and enforced in accordance with the laws of the State of Oregon. Any action or proceeding arising out of this Agreement will be litigated in courts located in Gilliam County, Oregon. Each Party consents and submits to the jurisdiction of any local, state, or federal court located in Gilliam County, Oregon. With respect to any dispute relating to this Agreement, or if a suit, action, arbitration, or other proceeding of any nature whatsoever is instituted to interpret or enforce the provisions of this Agreement, including, without limitation, any proceeding under the U.S. Bankruptcy Code and involving issues peculiar to federal bankruptcy law or any action, suit, arbitration, or proceeding seeking a declaration of rights or rescission, the prevailing Party will be entitled to recover from the losing Party(ies) its reasonable attorney fees, paralegal fees, expert fees, and all other fees, costs, and expenses incurred in connection therewith, as determined by the judge or arbitrator at trial, arbitration, or other proceeding, or on any appeal or review, in addition to all other amounts provided by law.

~~8.5~~ ~~8.5~~ Legal Representation; Original Agreement. The law firm of Bryant, Lovlien & Jarvis, P.C. ("Law Firm") has been employed by County to prepare this Agreement. Law Firm represents only County in the negotiation and preparation of this Agreement. The ~~parties to this Agreement~~ Parties have thoroughly reviewed this Agreement with their own legal counsel or have knowingly waived their right to do so. The Original Agreement is terminated and deemed null and void and of no further force and effect as of the Effective Date; provided, however, the ~~parties~~ Parties are not released from (and remain obligated for) any liabilities and/or obligations that have arisen out of or under the Original Agreement prior to the Effective Date. This Agreement will not be construed as an actual or implied waiver and/or release of any Party's ~~obligation~~ obligations and/or ~~liability~~ liabilities arising out of or under the Original Agreement.

~~8.6~~ ~~8.6~~ Person; Interpretation; Signatures. For purposes of this Agreement, the term "person" means any natural person, corporation, limited liability company, partnership, joint venture, firm, association, trust, unincorporated organization, government or governmental agency or political subdivision, or any other entity. All pronouns contained herein and any variations thereof will be deemed to refer to the

~~8.6~~ masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word “or” is not exclusive. The words “include,” “includes,” and “including” are not limiting. ~~This Agreement may be signed in counterparts.~~

IN WITNESS WHEREOF, the ~~parties~~ Parties have caused this Agreement to be binding and effective for all purposes as of the Effective Date.

CONDON:
City of Condon,
an Oregon municipal corporation

ARLINGTON:
City of Arlington,
an Oregon municipal corporation

By: _____ By: _____

~~Its~~ By: _____
Its: _____

By: _____
Its: _____

By:	By:
Its:	Its:
Dated:	Dated:

Dated: _____

Dated: _____

~~**SGRFPD:**
South Gilliam County Rural Fire Protection
District, an Oregon special district~~

~~**NGRFPD:**
North Gilliam County Rural Fire Protection
District, an Oregon special district~~

SGRFPD:
South Gilliam County Rural Fire Protection District,
District, an Oregon special district

NGRFPD:
North Gilliam County Rural Fire Protection
an Oregon special district

By: _____
Its: _____

By: _____
Its: _____

Dated: _____ Dated: _____

COUNTY:
County of Gilliam,
a political subdivision of the State of Oregon

By: Elizabeth Farrar, Gilliam County Judge

Dated: _____

Appendix A Definitions

“Agreement” has the meaning assigned to such term in the preamble. “Agency” has the meaning assigned to such term in Section 2.1.

“Arlington” means City of Arlington, an Oregon municipal corporation, whose address is [PO Box 68, Arlington, Oregon 97812](#).

“Board” has the meaning assigned to such term in Section 3.1.

“Budget” has the meaning assigned to such term in Section 5.1.

“Condon” means City of Condon, an Oregon municipal corporation, whose address is [PO Box 445, Condon, Oregon 97823](#).

“Contribution” has the meaning assigned to such term in Section 5.2.

“Contribution Schedule” has the meaning assigned to such term in Section 5.2.

“Coordinator” means the then-Agency employed Gilliam County Fire Services Coordinator.

“County” means Gilliam County, a political subdivision of the State of Oregon, whose address is [PO Box 427, Condon, Oregon 97823](#).

“Dissolution Manager(s)” has the meaning assigned to such term in Section

7.3.1. “Effective Date” has the meaning assigned to such term in the preamble.

“Initial Term” has the meaning assigned to such term in Section 7.1.

“Law(s)” mean all federal, state, and local laws, statutes, ordinances, and/or regulations directly or indirectly affecting this Agreement, including, without limitation, the Americans with Disabilities Act of 1990 (and the rules and regulations promulgated thereunder) and ORS chapter 190, all as now in force and/or which may hereafter be amended, modified, enacted, or promulgated.

“Law Firm” has the meaning assigned to such term in Section 8.5.

[“Fire District\(s\)” means NGRFPD and SGRFPD, individually and collectively.](#)

“NGRFPD” means North Gilliam County Rural Fire Protection District, ~~a~~[an Oregon](#) special district, whose address is [PO Box 476, Arlington, Oregon 97812](#).

“Original Agreement” has the meaning assigned to such term in Recital

A. "Party" or "Parties" means the parties to this Agreement.

"Representative(s)" mean the officers, employees, contractors, agents, volunteers, and authorized representatives of the identified person or party.

“Services” has the meaning assigned to such term in Section 4.2.2.

“SGRFPD” means South Gilliam County Rural Fire Protection District, ~~a~~an Oregon special district, whose address is [PO Box 623, Condon, Oregon 97823](#).

Schedule 4.2.2
Fire Coordinator Services

Subject to the terms and conditions ~~of~~ contained in this Agreement, the Coordinator will provide the following fire coordination services:

1. Plan, organize, and coordinate the provision of emergency fire services to Gilliam County citizens (including functions related thereto). This planning, organizing, and coordination duties and responsibilities include, without limitation, (a) reviewing and evaluating fire service delivery challenges and identifying cost effective solutions to such challenges, and (b) providing technical assistance to each Fire District and otherwise assisting and supporting each Fire District's provision of fire emergency services.
2. Ensure coordination and communication between all emergency service providers in Gilliam County, including the Oregon State Police, Gilliam County Sheriff's Office, Fire Districts, and ambulance services. Attend 911 committee and other Agency relevant meetings.
3. Assist the Gilliam County Emergency Manager with the development and implementation of an annual mitigation, preparedness response, and recovery work plan program.
4. Prepare an annual budget for emergency services. Maintain records and inventory of volunteer rosters and training history.
5. Assist in the recruitment and retention of volunteers for emergency services. Assist in development of additional resources for emergency services.
6. Represent each Fire District at regional and state levels when in the interest of emergency service providers in Gilliam County. Provide administrative services to the Fire Districts, which administrative services may include reporting, billing, budget, damage assessment, public relations, intergovernmental relations, and planning. Oversee operation of rescue vehicles, including billing for services, staffing, maintenance, and repairs.
7. All other duties and responsibilities assigned by the Board from time to time.

Schedule ~~7.2~~5.2
Contribution
Schedule

Unless and until modified in accordance with this Agreement, each Party will make the contribution amount set forth below:

<u>Party</u>	<u>Contribution Amount</u>	<u>Percentage of Total</u>
<u>Gilliam County</u>	<u>\$60,000.00</u>	<u>Contribution <u>69%</u></u>
Gilliam County	\$60,000.00 69%	
NGRFPD	\$5,500.00	6.5%
SGRFPD	\$5,500.00	6.5%
Arlington	\$8,000.00	9%
Condon	<u>\$8,000.00</u>	<u>9%</u>
Total Contribution	\$87,000.00	100%

SCHEDULE 7.2 – CONTRIBUTION SCHEDULE
{20364035-01165211;4}

SCHEDULE 5.2 – CONTRIBUTION SCHEDULE
{20364059-01165211;5}

GILLIAM COUNTY PROPERTY INFORMATION

SUMMARY FOR ACCOUNT #4760

Summary information is displayed for the selected property.

Account Information

Mailing Name: WILSON MARK E & DAILENE M
Map and Taxlot: 04S21E10DC-02402
Account: 4760
Situs Address: UNDETERMINED SITUS ADDRESS
Tax Status: Taxable

Ownership

Mailing To:
WILSON MARK E & DAILENE M
PO BOX 614
CONDON, OR 97823

Taxes

Property Tax (Current Year): \$34.53

[Get Current Balance Due \(PDF\)](#)

Tax Code Area: 0001

Assessment

Assessor Property Description:

Lot Block

Assessor Acres: 1.14

Property Class: 190

Valuation

Current Year Value Summary

As of Jan. 1, 2020 - 2021 Tax Year

Real Market Values:

Land	\$2,030
Structures	
Total	\$2,030

Assessed Values:

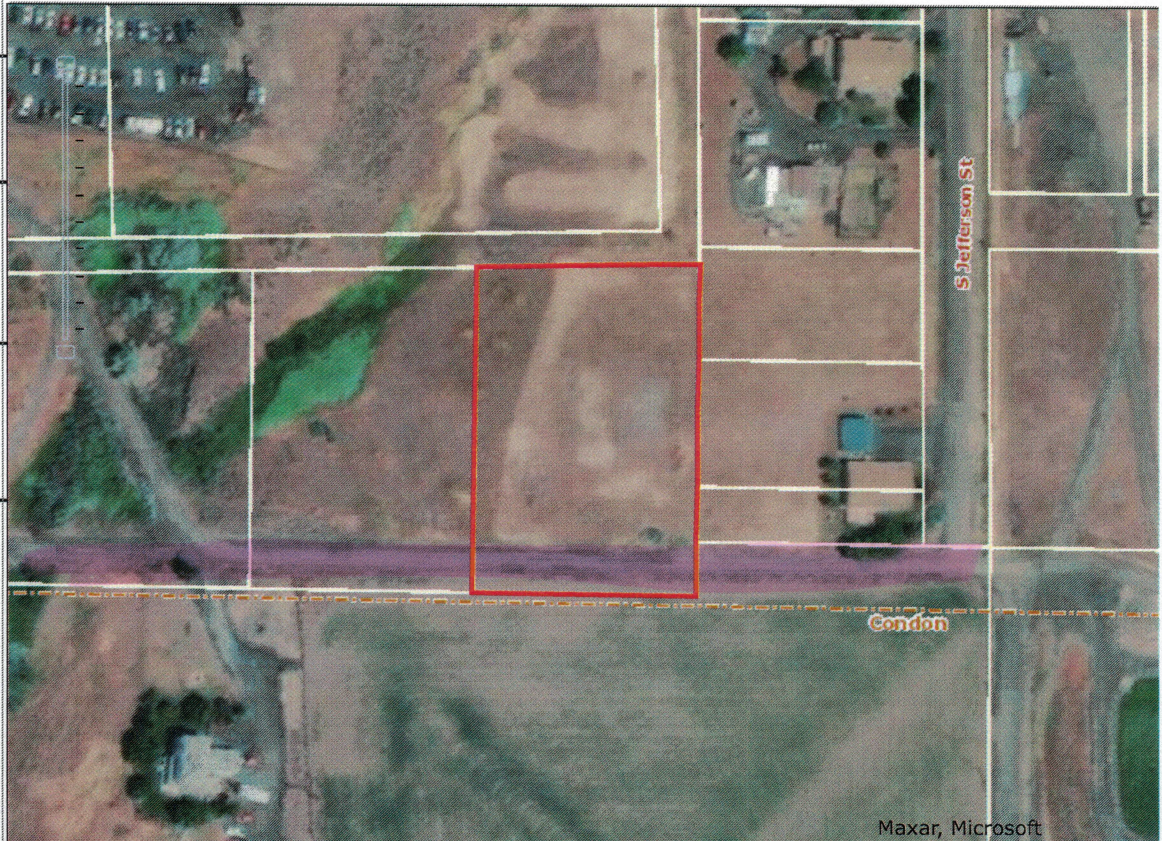
Maximum Assessed	\$2,029
Assessed Value	\$2,029
Veterans Exemption	\$0

Overview Map

[Base map](#)

[Video Help/Tips](#)

[Print](#)



Grantors:

Grantee:

City of Condon
128 S. Main Street
Condon, OR 97823

Until a change is requested, all tax
statements shall be sent to the following address:

City of Condon
128 S. Main Street
Condon, OR 97823

After recording, return to:

City of Condon
128 S. Main Street
Condon, OR 97823

Map No.:

Tax Lot No.:

Planning No.:

Street:

DEED OF DEDICATION

KNOW ALL BY THESE PRESENTS, THAT _____ (Grantor), _____, Condon, Oregon, 97823, and _____ (Grantor) _____, Condon, Oregon, 97823 hereinafter called the GRANTORS, do hereby grant unto the City of Condon, Condon, Oregon, 97820, hereinafter called the GRANTEE, its successors in interest and assigns, all the following real property in the County of Gilliam, State of Oregon, to be used and held by the GRANTEE for roadway, right-of-way, and utility purposes, and described as follows:

TOWNSHIP 4 SOUTH, RANGE 21 EAST, W.M.: Section 10

A section 50 feet in width running East and West on the existing dirt road from the City sewage lagoons to its end point.

TO HAVE AND TO HOLD, the above described and granted premises unto the said GRANTEE, its successors in interest and assigns forever.

True and actual consideration: Valuable consideration, but no dollars.

This instrument will not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the person or entity acquiring fee title to the property should check with the appropriate City or County planning departments to verify approved uses and to determine any limits on lawsuits against farming or forest practices as defined in ORS 30.930. This instrument does not impose any duty on the City of Condon to maintain this road.

DATED this _____ day of _____, 2020.

GRANTORS:

STATE OF OREGON)
) ss.
County of Gilliam)

This instrument was acknowledged before me _____, _____
_____ on _____, 2020.

Notary Public for Oregon
My commission expires: _____

STATE OF OREGON)
) ss.
County of Gilliam)

This instrument was acknowledged before me _____, _____ on ____
_____, 2020.

Notary Public for Oregon
My commission expires: _____

***** SIGNATURES ON FOLLOWING PAGE*****
ACCEPTANCE

CITY OF CONDON, a municipal corporation of the State of Oregon, acting by and through its City Council, does hereby accept the forgoing dedication as public right-of-way for roadway and utility purposes pursuant to ORS 92.175 and ORS 93.808.

DATED this _____ day of _____, 2020.

GRANTEE:

Jim Hassing, Mayor

STATE OF OREGON)
) ss.
County of Gilliam)

This instrument was acknowledged before me by Jim Hassing, Mayor of Condon,
on _____, 2020.

Notary Public for Oregon
My commission expires:_____

2021 MSRS

June

	County	Arlington	Condon
Alarm	5	3	2
Medical	7	4	0
Assist Fire Dept.	3	0	0
Animal Problem	4	2	0
Assist Person	46	13	1
Assist Officer	14	10	2
Assist Outside Agency	9	4	0
Civil Matter	2	2	0
Disturbance	12	12	0
Juvenile	1	1	0
Suspicious Circumstances	19	5	7
Traffic Problem	29	1	0
Lost or Found Property	2	1	1
Traffic Stop (No Citation)	64	3	10
Civil Service	5	1	2
K9 Deployment	1	1	0
Security Check	15	1	0
Training	1	0	0
Court/Court Security/Transport	2	0	2
All Other	12	7	3

TOTAL	253
Arlington City Limits	71
Condon City Limits	30

TRAFFIC CITATIONS

I-84	143
Hwy. 19	11
Condon	14
Arlington	2
Hwy. 206	7
Hwy. 74	0
Cedar Springs Road	0
Blalock Road	0
Lower Rock Creek Road	0
Richmond Road	0
TOTAL	177

INCIDENT REPORTS

County Total	34
City of Arlington	13
City of Condon	4