



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

**AGENDA
CITY OF CONDON
REGULAR MEETING
128 SOUTH MAIN STREET, CITY HALL, CONDON, OREGON
Wednesday, September 2, 2020, 7:00 PM**

- 1. CALL REGULAR MEETING TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS TO AGENDA**
- 4. PUBLIC COMMENT**
 - 4.1. They Council may hear discussion of unannounced items from the floor and the comments on the agenda items. Comments are limited to five (5) minutes.
- 5. CONSENT AGENDA**
 - 5.1. Review & Approve the August 5, 2020 Regular Condon City Council Meeting Minutes & August 18, 2020 Housing Work Session Minutes
 - 5.2. Review August 2020 Accounts Payable
 - 5.3. Review VISA Statements
- 6. OLD BUSINESS**
 - 6.1. Fiber Council Update
 - 6.2. City Hall Remodel Update
 - 6.3. COVID-19 Update - Utility Programs & Meetings
 - 6.4. Update CSD PropoertyAcquisition
- 7. NEW BUSINESS**
 - 7.1. Appoint Derek Hiser to the City of Condon Planning Commission
 - 7.2. Review & Approve Resolution 2021-03 - A Resolution Reiterating the Need of a Reserve Fund and the Intended Sources and Uses of Funds Accumulated Therein
 - 7.3. Discuss Request for Proposals for Dark Fiber Use
 - 7.4. Discuss CSD Housing Master Plan
 - 7.5. Review & Approve the Gilliam County Community Swimming Pool Agreement
- 8. STAFF REPORTS**
 - 8.1. Public Works - Public Works Superintendent Gibb Wilkins
 - 8.2. Police - Gilliam County Sheriff Gary Bettencourt
 - 8.3. Administration - City Administrator Kathryn Greiner



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9. COUNCIL INFORMATION

9.1. Fiber Council Draft Minutes from August 20, 2020

10. NEXT REGULAR MEETING DATE

10.1. The next regular meeting of the Condon City Council will be Wednesday, October 7, 2020, 7 p.m.

11. ADJOURN REGULAR MEETING

If necessary, Executive Session may be held in accordance with ORS 192.660(2)(). As this is a regular meeting of the Condon City Council, other matters may be addressed as deemed appropriate by the Council. Assisted listening device is available for persons with impaired hearing and should be scheduled for council meetings three working days prior to the Council meeting. The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823

Agenda prepared and distributed August 27, 2020



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**CITY OF CONDON
WORK SESSION AGENDA
HOUSING WORK SESSION - COUNCIL
Tuesday, August 18, 2020, 4:00 PM
CONDON CITY HALL**

1. Call the Meeting to Order

1.1. Roll Call

Mayor Hassing called the Housing work session to order at 4 p.m.

Present: Mayor Jim Hassing; Councilors Jan Stinchfield, Michael Cronk and Donald Jamieson; City Administrator Kathryn Greiner and Contract Planner Kirk Fatland

Absent: Councilors Tom Fatland, Brian Barnett and Dawn Parm

2. Discuss Housing Master Plan

2.1. Identify Goals of School Property

CA Greiner noted that to move forward with a plan, she and Fatland needed direction on the size of lots the Councilors would like to see on the baseball field portion of the school property. Consensus of the Councilors is to have six 100' x 100' and request that the engineers start their work to determine utilities to these lots. They would also need to engineer and plan for McKinley Street to extend from Summit to Spring Streets. Council discussed that there must be sidewalks on these lots, but could not be completed until housing plans were submitted to determine driveway placements. Restrictions on housing was discussed and CA Greiner said that she has spoken with the City's attorney Wyatt Baum and others and have determined they can be put into deed restrictions.

2.2. State of Housing In City of Condon

CA Greiner stated that houses seem to sell quickly in Condon in the \$130,000 to approximately \$200,000 price range. Although houses over \$200,000 have sold in the last two years in Condon, they tend to sit on the market for a longer period. Several new homes have been built in the last few years that have been well over the \$200,000 cost.

Fatland asked if the council had an idea of rentals and if they were needed in Condon. Councilors Jamieson and Stinchfield estimated between 25-30 rentals were available. CA Greiner said that she would work to get a more accurate count of rentals in Condon from the utility records. Fatland said that the census shows that approximately 1/4 of people's salaries are toward rent or a house payment. CA Greiner noted that the Oregon Solutions Housing project that was done several years ago thought that the rental rates could exceed \$1,000 a month, but did not know of many houses that exceeded that in Condon.

Through the Oregon Solutions project, CA Greiner noted that the average build price of a 1,300 square foot home was approximately \$175,000 so the margin of error may be slim. Discussed other options of modular home prices were estimated at close to the same price once utility costs had been factored into the costs.

Currently there are very few houses that go on the market in Condon, but if priced well they do not stay on the market for long. Rentals are hard to obtain for workers that cannot afford to purchase a house, nor know if they are going to be permanent residents. CA Greiner keeps in contact with local realtors on market trends and is aware of the housing due to utility customer requests.



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2.3. Potential Opportunities - City and Landowner

Councilors discussed that it needs to have an incentive for homes being built on these lots instead of speculators purchasing them, or neighbors buying them to retain their view. It was discussed that the lots could be sold for \$50,000 then rebate back \$30,000 if the house is built in an 18-month period. Councilor Jamieson suggested that the rebate be up to \$40,000 to make the lots affordable to build. CA Greiner suggested that \$30,000 be rebated, then allow a \$10,000 sidewalk allowance that is also put in the sidewalk must be completed by landowner in the deed restriction. The sidewalk must adhere to the City of Condon book of standards to assure quality and conformity. The rebate would not be available to the home owner until they were allowed to occupy it.

Fatland noted that the City could do a Tax Increment Finance District that would redirect future tax revenue to a special fund to develop properties in the city or in the area selected. Councilor Jamieson stated that the money wasn't the issue at this point, at least with the baseball field portion of the property. It may need to be investigated when the Council starts the Master Plan process of the Condon Grade School building that will be vacant in two years. CA Greiner asked if the Council wanted to discuss hiring an engineer to review if the grade school building could be rehabbed, torn down, or a mix of the two. Councilor Cronk said that the reports he has read it doesn't appear to have much value to rehabilitate. Councilor Stinchfield agreed that this is a step to be done to determine next steps with this property. CA Greiner said that with an evaluation done in the near future it would give the City time to find funds to do what needs to be done soon after the lease has expired.

Councilors also discussed the other city owned lots of this area that are on the east side of McKinley that are in the flood plain. At this time they will leave the lots undeveloped, but will maintain them. Options include community garden or walking path in those six lots.

CA Greiner suggested that the Council get plans in place and go to Gilliam County for infrastructure costs as economic development and housing needs. The City would have to have a 35% match which could be done with selling the lots and installation of utilities by City's Public Works staff. Councilor Jamieson stated that once the houses are built, the property taxes will contribute to the city over time to pay back the City's investment of development.

2.4. Next Steps - What is Needed to Move Forward

Next steps were mapped out for the baseball block as follows:

- The lots will need to be rezoned from Open Spaces/Public to Residential 1.
- Lot sizes will need to be re-mapped to 100' x 100' lots and interior lot lines to be removed.
- Investigate legality of selling lots for \$50,000 and rebate a portion back for completed houses and sidewalk allowances.
- Investigate deed restrictions of types of homes, home characteristics and what others have done to determine how this will be developed. Fatland and CA Greiner will work on a list of potential deed restrictions.
- Start the process to engineer the street and utilities to the lots. Determine if the work can be completed by City Public Works staff for water and sewer.
- Investigate who can do an evaluation of the Condon Grade School Building for future use.

3. Information

3.1. Comprehensive Plan Map

3.2. Tax & Property Map

3.3. School Property Map



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3.4. Sample RFP for Urban Planner - Hood River

4. Adjourn

Mayor Hassing adjourned the Housing work session at 4:59 p.m.



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City of Condon Regular Council Meeting Minutes Wednesday, August 5, 2020 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing; Councilors Tom Fatland, Dawn Parm, Michael Cronk, Donald Jamieson, Jan Stinchfield; City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins; Gilliam County Sheriff Gary Bettencourt.

Absent: Councilor Brian Barnett

3. ADDITIONS TO AGENDA

None

4. PUBLIC COMMENT

- 4.1. The Council may hear discussion of unannounced items from the floor and the comments on the agenda items. Comments are limited to five (5) minutes.

None,

5. CONSENT AGENDA

5.1. Review & Approve the July 1, 2020 Regular City Council Meeting Minutes

A motion was made by Councilor Jamieson to approve the July 1, 2020 regular City Council meeting minutes. The motion was seconded by Councilor Cronk and approved unanimously.

5.2. Review July Accounts Payable

Councilor Jamieson asked about the check to Jemma Goddard and CA Greiner noted that it was a refund of a utility deposit. No other questions on the accounts payable.

5.3. Review VISA Statements

VISA statements will be made available at the September meeting.

5.4. Review & Approve Kirby Nagelhaught Construction Company Progress Payment

CA Greiner stated that all invoices over \$50,000 must be approved by the council and when she did the agenda, she was not sure what the amount was going to be. Since it was under \$50,000 they did not need to approve it but she did attach it to the packet for them to view.

6. OLD BUSINESS



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6.1. Condon School District Grade School Lease Agreement

The Condon School District (CSD) lease was presented to the Council with several suggested changes. CA Greiner stated that Councilor Fatland noted a typo in Section 9 - Eminent Domain which was corrected and the school legal counsel agreed with the change from "landlord" to "tenant in 9.1 and 9.2.

CA Greiner noted that CSD board member Tim Campbell was present and asked if he was aware of the wording that was in disagreement with the Council regarding the cleaning and removal of fixtures at the time of lease completion. CA Greiner said that she had asked to have the word "shall" instead of "may" be substituted, that there would be a walk through of city and school representatives at the end of lease and to remove the last line of Section 15.2 regarding cost of any cleanup by the City. CA Greiner stated that although they were confident that the school would clean the building, it would be helpful to include such language so there is no questions at the end of the lease. Campbell noted that he did not have any issue with making the changes. Councilor Jamieson suggested that it may not need to be changed and was intent was clear. Councilor Fatland disagreed and asked that some of the wording be changed regarding the school's responsibility of cleaning. Campbell added that they will take all loose objects out and if they are not going to use them or are of no value, that they will go in a dumpster. They briefly discussed the walk through and agreed that it didn't need to be in the agreement but would put into the motion to provide the intent of the school and city when the lease was complete. Campbell was in agreement with the walk through at the completion of the lease. CA Greiner did note that the lease the City approved in July had not been reviewed by CSD legal counsel, so it would need to be rescinded with the motion of approval of the lease with changes.

A motion was made by Councilor Fatland to rescind the Condon School District lease that was approved at the July 1 meeting and approve the lease as amended with informal agreement between the school and city for a walk through at the end of the lease. The motion was seconded by Councilor Stinchfield and approved unanimously.

CA Greiner said that she would make the changes on the lease and have the Mayor sign and send to CSD the next day via email.

6.2. City Hall Remodel Update

CA Greiner said that the City Hall project is moving forward and had one issue with the firewall between the library and remodel, but it is being worked out with architect and contractor. The change orders were attached to the packet. Councilor Stinchfield noted that the current change orders were over \$37,000 and CA Greiner said that the largest portion was for the lead paint and asbestos removal.

6.3. Fiber Council Update

CA Greiner said that a Fiber Council meeting is scheduled for August 20, 4 p.m. to discuss how to move forward with using the dark fiber since they have not leased any at this point.

6.4. COVID-19 Update

CA Greiner noted that there was an agreement in their packet to accept the COVID-19 funds of \$25,000. She has completed a reimbursement request for \$8,200 of that amount for the money that was paid to the Condon Food Pantry, the business relief of city utility payments, portion of administration time and for the additional lifeguard at the pool, plus any cleaning supplies. She noted that the future purchases will be a system to broadcast meetings remotely, and a new City Hall front door with an automatic door opener. The new door will also have a keypad or the ability to lock the building to secure it once the remodel is complete. She anticipates the door will cost approximately \$5,000. These funds must be used by December 31, 2020. The Council was also asked if they wanted to extend the no late fees or shut offs due to COVID-19. It was the consensus of the Council to continue no late fees, business credit utility relief for two more months, the review.

7. NEW BUSINESS



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7.1. COVID - State of Oregon Agreement

A motion was made by Councilor Fatland to approve State of Oregon Grant Agreement Grant Number 1460. The motion was seconded by Councilor Stinchfield and approved unanimously.

7.2. Review & Approve Administrative Assistant Position Description

CA Greiner presented a position description for the new Administrative Assistant position and noted that it was reviewed by City County Insurance Services.

A motion was made by Councilor Stinchfield to approve the administrative assistant position description. The motion was seconded by Councilor Fatland and approved unanimously.

7.3. Review & Approve OLCC License Renewals - Condon Food Mart, Elks Lodge #1869 Condon, Hotel Condon and the Buckhorn, Murray's Condon Pharmacy, The Condon Round-up (3) & Two Boys Meat & Groceries.

Councilor Fatland asked Sheriff Bettencourt if he had any issues with any of the establishments and was told that he didn't not have any issues. CA Greiner explained that the The Condon Round-Up had three licenses to renew that included full premises, off site sales for beer and catering.

A motion was made by Councilor Jamieson to approve the OLCC license renewals for Condon Food Mart, Elks Lodge #1869, Hotel Condon and the Buckhorn, Murray's Condon Pharmacy, The Condon Round-Up (3) and Two Boys Meat & Grocery. The motion was seconded by Councilor Parm and approved unanimously.

7.4. Discuss ODOT Sidewalk ADA Ramp Design

PW Wilkins stated that Oregon Department of Transportation (ODOT) had gotten sued and are required to put in ADA ramps at all corners where there are sidewalks in Oregon along a state highway. ODOT chose to start with smaller cities with the intent to have these done by the end of 2020. As of today, he stated, the projects are postponed until April 2020. PW Wilkins had received preliminary designs that he had worked with the ODOT project manager, as the original plans were to move all light poles in Historic District at the city's expense. He received an email last Friday giving the City until Friday, August 14 to have a plan, estimates on cost and were told at the City's expense. PW Wilkins said that the engineers and design had been done by Google maps that had not been updated, nor had knowledge of the planning process that required Historical Review at the Planning Commission level. Previous plans had handrails on three of the ramps in front of Two Boys Meat & Grocery, Country Flowers and Hotel Condon. PW Wilkins also stated that in Oregon Statutes it states that ODOT rights-of-way in cities are curb to curb and ODOT designers were well off the asphalt and in places in city rights-of-way off the state highways.

After a meeting with ODOT project manager and designers earlier in the day, it was done to moving three of the historic light poles with redesign and scheduling ODOT to go to the Planning Commission in September. CA Greiner noted that the designs were done without any indication that ODOT was going to the Planning Commission or aware of a portion was in the Historic District that requires State Historical Preservation Office and local approval of any changes. PW Wilkins noted that there will not be bulb-outs at most intersections on Main Street in the Historic District and he is working with ODOT for current driveways or other issues on the other portions of the project.

PW Wilkins and CA Greiner will continue to keep the Council updated on this project and were directed that the City should not incur any costs of this project.

7.5. Discussion Housing Projects - Urban Planner & Work Session

CA Greiner recommended to the Council that the proposed meeting to make a Master Plan for the CSD property be done the same evening as the City's Planning Commission to utilize city planner Kirk Fatland to map out a strategy how to proceed. She noted that Fatland and Dan Meader of Tenneson Engineering are urban planners and have some ideas of how to proceed with the Master Plan. Councilor Fatland declared a conflict of interest as this is his son.

It was determined that CA Greiner will set a Housing work session for August 18, 4 p.m., prior to the City's Planning Commission meeting.



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8. STAFF REPORTS

8.1. Public Works - Public Works Superintendent Gibb Wilkins

PW Wilkins said 12 million gallons had been pumped in July which is average for this time of year. Of the 12 million pumped, 1 million gallons was used by the cemetery district. Councilor Fatland asked if the cemetery district upgraded their sprinkler system in the last several years as they had previously indicated. PW Wilkins was unaware of any upgrades, but he was going to draft a letter to the cemetery board regarding water conservation. Councilor Jamieson suggested that the excessive water users be charged an additional amount. PW Wilkins stated that he would like to work on a conservation plan with the Council this fall and also have a contract with the users that receive free water for accountability. Councilor Fatland asked if the Golf Course was going to be hooked up to city system, and PW Wilkins said that the engineers are scheduled to design the connection this fall, then would like to discuss a conservation plan for the course. PW Wilkins said that a storm drain was installed on Spring Street by McKinley and that the crew is starting to work on the Spring Street water replacement project. He noted that the circle has been hayed and recommended that they custom farm the pivot for at least one more year. He also updated the Council on the North Main Street sidewalk project that is down to one block and a small portion by the fire hall.

8.2. Police - Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt said that he sent out very few letters to residents regarding weeds as they mostly complied. He continues to work on vehicle removal and children to wear bike helmets. Councilor Parm asked if free helmets were still available with Sheriff Bettencourt stating that they were not at this time.

8.3. Administration - City Administrator Kathryn Greiner

CA Greiner reported that her and PW Wilkins had a conference call with State Representative Greg Smith that day and learned that he has earmarked in a special session transportation bill \$1.5 million for sidewalks in Condon. When asked if they should still apply for ODOT Safe Routes to School grant, he recommended that they do because if they do get it, the City can use the \$1.5 million on sidewalks in other parts of the City. CA Greiner has contacted the school to get the letter of support and match fund commitment.

CA Greiner also said that the Condon RV/Mobile Home Park is for sale and suggested that the Pioneer Community Development Corporation (PCDC) or the Port of Arlington take on this project. She said that it could be a positive housing project for either of those entities to assist with the housing shortage and improve the property with possible tiny homes. She stressed that this was not a City project that could be undertaken at this time, and she has reached out to PCDC staff and board member for interest. She intends to attend the PCDC meeting August 20 where she hopes that it is discussed. She has not reached out to the Port at this time as she was waiting for their joint meeting with Gilliam County that was scheduled for August 12. That meeting has since been cancelled and asked if the Council wanted her to reach out to the Port as an idea of a project in the South end of the county. Consensus of the Council was to have Greiner send the Port this information.

9. COUNCIL INFORMATION

9.1. Election Information

10. NEXT REGULAR MEETING DATE

10.1. The next regular meeting of the Condon City Council is Wednesday, September 2, 2020, 7 p.m.



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11. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 8:05 p.m.

Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ADVANCED PRECAST PRODUCTS LLC							
114	ADVANCED PRECAST PRODUC	25906	STREET	07/27/2020	655.00	.00	
114	ADVANCED PRECAST PRODUC	25907	Sewer	07/27/2020	678.00	.00	
Total ADVANCED PRECAST PRODUCTS LLC:					1,333.00	.00	
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	JULY 2020	Admin Janitorial	07/31/2020	328.72	.00	
Total ARAMARK UNIFORM SERVICES:					328.72	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	872564008X07	PW Cell Phone	07/06/2020	8.85	.00	
599	AT&T MOBILITY	872564008X07	PHONE	07/06/2020	8.84	.00	
Total AT&T MOBILITY:					17.69	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	26010	Admin Legal	07/28/2020	928.75	.00	
Total BAUM SMITH LLC:					928.75	.00	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1042059	2005 Chevy Repair	07/24/2020	169.56	.00	
859	BENNETT'S POINT S TIRE & AU	1042059	2005 Chevy Repair	07/24/2020	169.56	.00	
859	BENNETT'S POINT S TIRE & AU	1042080	Lawn Mower repair	07/20/2020	10.00	.00	
Total BENNETT'S POINT S TIRE & AUTO:					349.12	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	80013	Copier Charge	07/27/2020	24.39	.00	
Total BOHN'S PRINTING:					24.39	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	42060	Biochemical Oxygen	07/08/2020	99.00	.00	
151	BOX R WATER ANALYSIS LAB	42062	MPN/ Enumeration	07/08/2020	55.00	.00	
151	BOX R WATER ANALYSIS LAB	42069	E coli Coliform Testing	07/08/2020	36.50	.00	
151	BOX R WATER ANALYSIS LAB	42070	E coli Coliform Testing	07/08/2020	36.50	.00	
151	BOX R WATER ANALYSIS LAB	42071	E coli Coliform Testing	07/08/2020	36.50	.00	
151	BOX R WATER ANALYSIS LAB	42072	E coli Coliform Testing	07/08/2020	36.50	.00	
151	BOX R WATER ANALYSIS LAB	42073	E coli Coliform Testing	07/08/2020	36.50	.00	
151	BOX R WATER ANALYSIS LAB	42074	E coli Coliform Testing	07/08/2020	36.50	.00	
151	BOX R WATER ANALYSIS LAB	42075	E coli Coliform Testing	07/08/2020	36.50	.00	
151	BOX R WATER ANALYSIS LAB	42076	E coli Coliform Testing	07/08/2020	36.50	.00	
151	BOX R WATER ANALYSIS LAB	42077	E coli Coliform Testing	07/08/2020	36.50	.00	
151	BOX R WATER ANALYSIS LAB	42078	E coli Coliform Testing	07/08/2020	36.50	.00	
Total BOX R WATER ANALYSIS LAB:					519.00	.00	
City of Condon							
184	City of Condon	JULY 2020	Utility Payments Business Credit	08/01/2020	563.01	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total City of Condon:					563.01	.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	105	City Hall	07/23/2020	112.93	.00	
169	COLUMBIA BASIN ELECTRIC	105	Golf Course	07/23/2020	47.14	.00	
169	COLUMBIA BASIN ELECTRIC	105	MAIN ST PARK	07/23/2020	99.62	.00	
169	COLUMBIA BASIN ELECTRIC	105	Memorial Hall	07/23/2020	44.22	.00	
169	COLUMBIA BASIN ELECTRIC	105	Golf Course	07/23/2020	40.24	.00	
169	COLUMBIA BASIN ELECTRIC	105	Sewer Plant w pivot	07/23/2020	600.68	.00	
169	COLUMBIA BASIN ELECTRIC	105	Sewer Plant w pivot	07/23/2020	290.11	.00	
169	COLUMBIA BASIN ELECTRIC	105	Golf Course	07/23/2020	106.06	.00	
169	COLUMBIA BASIN ELECTRIC	105	City Farm	07/23/2020	3,015.43	.00	
169	COLUMBIA BASIN ELECTRIC	105	Street Lights	07/23/2020	1,444.25	.00	
169	COLUMBIA BASIN ELECTRIC	105	City Farm	07/23/2020	40.56	.00	
169	COLUMBIA BASIN ELECTRIC	105	Golf Course	07/23/2020	111.69	.00	
169	COLUMBIA BASIN ELECTRIC	105	Swimming Pool	07/23/2020	537.51	.00	
169	COLUMBIA BASIN ELECTRIC	105	Library	07/23/2020	245.38	.00	
Total COLUMBIA BASIN ELECTRIC:					6,735.82	.00	
COUNTRY FLOWERS							
204	COUNTRY FLOWERS	94236	Planning Lunch Expense	07/16/2020	4.50	.00	
Total COUNTRY FLOWERS:					4.50	.00	
DEPT. OF ENVIRON. QUALITY							
222	DEPT. OF ENVIRON. QUALITY	SW21-0057	Transfer Station Renewal	07/01/2020	50.00	.00	
Total DEPT. OF ENVIRON. QUALITY:					50.00	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	CL57559	Water Fuel	07/31/2020	245.60	.00	
224	DEVIN OIL COMPANY	CL57559	Sewer Fuel	07/31/2020	245.60	.00	
Total DEVIN OIL COMPANY:					491.20	.00	
ESTATE OF PHILIP APPELATE C/O DSL							
1502	ESTATE OF PHILIP APPELATE	JULY 2020	W/S DEPOSIT REFUND	08/03/2020	73.70	.00	
Total ESTATE OF PHILIP APPELATE C/O DSL:					73.70	.00	
GILLIAM COUNTY FIRE SVCS							
272	GILLIAM COUNTY FIRE SVCS	JULY 2020	Annual Payment 2020-2021	07/15/2020	8,000.00	.00	
Total GILLIAM COUNTY FIRE SVCS:					8,000.00	.00	
GILLIAM COUNTY ROAD DEPT.							
275	GILLIAM COUNTY ROAD DEPT.	720201928	Roadside spraying	07/20/2020	1,008.74	.00	
Total GILLIAM COUNTY ROAD DEPT.:					1,008.74	.00	
GILLIAM COUNTY SHERIFF							
276	GILLIAM COUNTY SHERIFF	JULY 2020	6 months Police Contract	07/29/2020	10,500.00	.00	
Total GILLIAM COUNTY SHERIFF:					10,500.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GMW INDUSTRIES, INC.							
768	GMW INDUSTRIES, INC.	985	4 HP MOTOR REPAIR	07/08/2020	350.00	.00	
Total GMW INDUSTRIES, INC.:					350.00	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	CL93938	Sewer	07/31/2020	6.66	.00	
304	HATTENHAUER DIST.	CL93938	Golf Fuel	07/31/2020	166.26	.00	
304	HATTENHAUER DIST.	CL93938	Park Fuel	07/31/2020	84.11	.00	
Total HATTENHAUER DIST.:					257.03	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	JULY 2020	Administration	08/01/2020	136.89	.00	
766	HOME TELEPHONE COMPANY	JULY 2020	Water	08/01/2020	111.45	.00	
766	HOME TELEPHONE COMPANY	JULY 2020	Sewer	08/01/2020	97.86	.00	
766	HOME TELEPHONE COMPANY	JULY 2020	Pool	08/01/2020	242.63	.00	
Total HOME TELEPHONE COMPANY:					588.83	.00	
INLAND CHEMICAL SERVICE							
324	INLAND CHEMICAL SERVICE	62020045	Park Supplies	06/30/2020	154.00	.00	
324	INLAND CHEMICAL SERVICE	62020052	Golf Supplies/Fertilizer	06/30/2020	141.66	.00	
Total INLAND CHEMICAL SERVICE:					295.66	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	AUG 2020	MRC Fiber Project	08/01/2020	2,000.00	.00	
Total INLAND DEVELOPMENT CORPORATION:					2,000.00	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	JULY 2020	Golf Repairs	07/30/2020	58.70	.00	
328	JAMIESON & MARSHALL	JULY 2020	Furnance Maintenance	07/30/2020	3.30	.00	
328	JAMIESON & MARSHALL	JULY 2020	Sewer Supplies	07/30/2020	62.88	.00	
Total JAMIESON & MARSHALL:					124.88	.00	
KIRBY NAGELHOUT CONSTRUCTION CO.							
1500	KIRBY NAGELHOUT CONSTRU	1538-001	City Hall Remodel Contract Paym	07/31/2020	44,959.55	.00	
Total KIRBY NAGELHOUT CONSTRUCTION CO.:					44,959.55	.00	
LRS ARCHITECTS							
862	LRS ARCHITECTS	17746	City Hall Remodel	07/31/2020	1,812.50	.00	
Total LRS ARCHITECTS:					1,812.50	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	JULY 2020	ADMIN	07/31/2020	2.29	.00	
371	M & A AUTO PARTS	JULY 2020	streets	07/31/2020	31.10	.00	
371	M & A AUTO PARTS	JULY 2020	Pool	07/31/2020	145.58	.00	
371	M & A AUTO PARTS	JULY 2020	Park	07/31/2020	13.03	.00	
371	M & A AUTO PARTS	JULY 2020	Golf MISC	07/31/2020	30.94	.00	
371	M & A AUTO PARTS	JULY 2020	Golf Supplies	07/31/2020	13.98	.00	
371	M & A AUTO PARTS	JULY 2020	Golf Repair	07/31/2020	43.77	.00	
371	M & A AUTO PARTS	JULY 2020	Water	07/31/2020	107.74	.00	
371	M & A AUTO PARTS	JULY 2020	Sewer	07/31/2020	96.76	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total M & A AUTO PARTS:					485.19	.00	
Miller & Sons Welding, Inc.							
385	Miller & Sons Welding, Inc.	E13245	Concrete	07/31/2020	845.00	.00	
Total Miller & Sons Welding, Inc.:					845.00	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	74277	Pool Propane	07/03/2020	357.75	.00	
377	MORROW COUNTY GRAIN GRO	74278	Pool Propane	07/14/2020	314.98	.00	
377	MORROW COUNTY GRAIN GRO	74282	Pool Propane	07/20/2020	325.95	.00	
377	MORROW COUNTY GRAIN GRO	92865	Pool Propane	07/09/2020	369.52	.00	
Total MORROW COUNTY GRAIN GROW.:					1,368.20	.00	
OFFICE DEPOT							
427	OFFICE DEPOT	104317012001	Janitorial	07/08/2020	113.28	.00	
427	OFFICE DEPOT	107247301001	Office Supplies	07/15/2020	76.39	.00	
427	OFFICE DEPOT	107250162001	Office Supplies	07/15/2020	87.35	.00	
427	OFFICE DEPOT	107250167001	Janitorial	07/17/2020	129.99	.00	
Total OFFICE DEPOT:					407.01	.00	
OXARC							
442	OXARC	31012396	Chlorine	07/31/2020	3,503.41	.00	
Total OXARC:					3,503.41	.00	
R&R Products							
473	R&R Products	2468331	Golf Supplies	07/16/2020	49.78	.00	
Total R&R Products:					49.78	.00	
SANDY MCKAY							
1503	SANDY MCKAY	JULY 2020	W/S DEPOSIT REFUND	07/27/2020	62.93	.00	
Total SANDY MCKAY:					62.93	.00	
SHELLIE JOHNSON							
1504	SHELLIE JOHNSON	JULY 2020	POOL SUPPLIES	07/31/2020	55.92	.00	
Total SHELLIE JOHNSON:					55.92	.00	
THE AUTOMATION GROUP							
1501	THE AUTOMATION GROUP	JULY 2020	Motor Install	07/22/2020	3,558.00	.00	
Total THE AUTOMATION GROUP:					3,558.00	.00	
THE POOL AND SPA HOUSE							
649	THE POOL AND SPA HOUSE	660170-1	Pool Repairs	07/31/2020	6,973.00	.00	
649	THE POOL AND SPA HOUSE	660171-1	Pool Repairs	07/31/2020	6,996.75	.00	
649	THE POOL AND SPA HOUSE	661029-1	Pool Repairs	07/21/2020	207.20	.00	
Total THE POOL AND SPA HOUSE:					14,176.95	.00	
THE TIMES-JOURNAL							
540	THE TIMES-JOURNAL	JULY 2020	Golf Scorecards	07/15/2020	50.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
540	THE TIMES-JOURNAL	JULY 2020	Water Quality Report Legal	07/15/2020	87.50	.00	
540	THE TIMES-JOURNAL	JULY 2020	Sewer	07/15/2020	87.50	.00	
540	THE TIMES-JOURNAL	JULY 2020	Transfer station	07/15/2020	36.00	.00	
Total THE TIMES-JOURNAL:					261.00	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	JULY 2020	GOLF	07/25/2020	36.75	.00	
548	TWO BOYS MEAT & GROCERY	JULY 2020	WATER	07/25/2020	6.25	.00	
548	TWO BOYS MEAT & GROCERY	JULY 2020	sewer Shop Supplies	07/25/2020	6.25	.00	
Total TWO BOYS MEAT & GROCERY:					49.25	.00	
VISA							
559	VISA	JULY 2020	Pool supplies	07/22/2020	95.96	.00	
559	VISA	JULY 2020	Water Office Supplies	07/22/2020	79.68	.00	
559	VISA	JULY 2020	Administration Supplies	07/22/2020	314.10	.00	
559	VISA	JULY 2020	Park Mower Part	07/22/2020	42.27	.00	
559	VISA	JULY 2020	Pool Wristbands	07/22/2020	118.86	.00	
559	VISA	JULY 2020	Golf Supplies	07/22/2020	54.68	.00	
559	VISA	JULY 2020	Sewer Supplies - swing valve	07/22/2020	98.45	.00	
559	VISA	JULY 2020	Park Lights	07/22/2020	34.99	.00	
559	VISA	JULY 2020	Administration Supplies	07/22/2020	23.00	.00	
559	VISA	JULY 2020	Administration Supplies	07/22/2020	179.88	.00	
559	VISA	JULY 2020	Water Supplies - battery charger	07/22/2020	720.25	.00	
559	VISA	JULY 2020	Pool supplies	07/22/2020	150.85	.00	
559	VISA	JULY 2020	Pool Repair	07/22/2020	9.95	.00	
559	VISA	JULY 2020	Pool Repair	07/22/2020	30.99	.00	
559	VISA	JULY 2020	Administration Supplies	07/22/2020	20.99	.00	
559	VISA	JULY 2020857	Administration Supplies	07/22/2020	80.00	.00	
559	VISA	JULY 2020857	Water Supplies	07/22/2020	799.97	.00	
559	VISA	JULY 2020857	Sewer Supplies	07/22/2020	799.98	.00	
Total VISA:					3,654.85	.00	
Grand Totals:					109,793.58	.00	

Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 2



RECEIVED

Account Number: #### #### 8577
Page 1 of 4

AUG - 3 2020

Account Summary

Billing Cycle	07/22/20	
Days In Billing Cycle	31	
Previous Balance	\$633.12	
Purchases	+	1,679.95
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$0.00
Payments	-	\$633.12
Other Charges	+	\$0.00
Finance Charges	+	0.00

NEW BALANCE \$1,679.95

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$8,320.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE. NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE

\$1,679.95

MINIMUM PAYMENT

\$1679.95

PAYMENT DUE DATE

08/16/2020

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
06/22/20	06/22/20	5045	24204290174000057157753	MSFT * E0500BGRFM email subscrip	\$80.00 A10
				800-6427676 WA	
07/02/20	07/02/20	6010	1 0184121267000060	PAYMENT - THANK YOU	\$633.12 -
07/17/20	07/19/20	5399	24492150199637664283007	MADRAS MARINE INC concrete saw	\$1,599.95
				WWW.MADRASMAR OR	

A10 80.00
W270 799.97
S270 799.98
1679.95

CLIPPING COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 1,679.95

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.



Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

RECEIVED

CITY OF CONDON
CITY OF CONDON 1
Account Number: ##### 6910
Page 1 of 4



AUG - 3 2020

Account Summary **CITY OF CONDON**

Billing Cycle	07/22/20
Days In Billing Cycle	31
Previous Balance	\$3,310.83
Purchases	+ 1,974.90
Cash	+ 0.00
Special	+ 0.00
Balance Transfers	+ 0.00
Credits	- \$3,310.83
Payments	+ \$0.00
Other Charges	+ 0.00
Finance Charges	+ 0.00

NEW BALANCE \$1,974.90

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$7,812.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Account Inquiries



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Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE

\$1,974.90

MINIMUM PAYMENT

\$1974.90

PAYMENT DUE DATE

08/16/2020

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
06/24/20	06/25/20	5942	24692160176100669547813	AMZN Mktp US*MS3X53791 pool umbrellas	\$95.96 pool 110
				Amzn.com/bill WA	
06/24/20	06/25/20	5399	24055220176083720028515	SMARTSIGN 718-797-1900 NY Signage-Water	\$79.68 w23
06/26/20	06/28/20	7692	24055220179207288600038	OXARC, INC-PASCO COUNTER	\$314.10 A40
				PASCO WA Fire ext. inspections	
06/29/20	07/01/20	5533	24247600182500600856495	SHANKSLAWN park mower parts	\$42.27 P10
				888-375-4455 PA	

ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

Account Number: ##### 6910
Closing Date: 07/22/20
Credit Limit: \$10,000.00 Available Credit: \$7,812.00



Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
06/30/20	07/01/20	5942	24692160182100783891842	AMZN Mktp US*MJ42C33U1 Amzn.com/bill WA <i>pool wristbands</i>	\$118.86 <i>pool</i>
07/01/20	07/02/20	5251	24492150184852866366677	RR PRODUCTS INC 520-889-3593 AZ <i>GOLF supplies</i>	\$54.68 <i>G150</i>
07/02/20	07/02/20	6010	1 0184121267000070	PAYMENT - THANK YOU	\$3,310.83 -
07/02/20	07/03/20	5072	24431060184200000179561	DISCOVER TRADING CO INC 559-323-7953 CA <i>Swing valve</i>	\$98.45 <i>SSW</i>
07/07/20	07/08/20	5942	24692160189100611847704	AMZN Mktp US*MJ59936F1 Amzn.com/bill WA <i>park lights</i>	\$34.99 <i>pld</i>
07/08/20	07/09/20	5942	24692160190100307701832	AMZN Mktp US*MJ4521261 Amzn.com/bill WA <i>spray bottles</i>	\$23.00 <i>A40</i>
07/09/20	07/10/20	5734	24692160191100793786106	ADOBE *800-833-6687 ADOBE.LY/ENUS CA <i>software for forms</i>	\$179.88 <i>A10</i>
07/17/20	07/20/20	5039	24801660201018016147101	TIGER SUPPLIES 973-8548635 NJ <i>Battery charger</i>	\$720.25 <i>W265</i>
07/20/20	07/22/20	5200	24610430203010195005777	THE HOME DEPOT #4026 THE DALLES OR <i>pool hose, water</i>	\$150.85 <i>pld</i>
07/20/20	07/22/20	5999	24453510203030012441376	MAUPINS STOVES & SPAS THE DALLES OR <i>Pool repair</i>	\$9.95 <i>pool</i>
07/20/20	07/22/20	5999	24453510203030012441392	MAUPINS STOVES & SPAS THE DALLES OR	\$30.99 <i>300</i>
07/21/20	07/22/20	5942	24692160203100250798566	AMZN Mktp US*MV3B29PC0 Amzn.com/bill WA <i>tabs for binders</i>	\$20.99 <i>A10</i>

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 1,974.90

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

pool 16 214.82
park 10 228.11
A 10 200.87
A 40 337.10
W 230 79.68
S 540 98.45
pool 300 40.94
W 265 720.25
G 150 54.68

1974.90

Kathryn Greiner

From: Derek Hiser <derek@pdxima.com>
Sent: Wednesday, August 19, 2020 8:39 AM
To: Kathryn Greiner
Subject: Planning Commissioner position sought

Kathryn,

Sorry for the delay in getting this email off to you. Thanks you for taking the time to speak with me last week about all of the different positions that I may be able to contribute.

I am interested in volunteering to be a Planning Commissioner for the city as well as the budget committee.

In the past I have served as a Planning Commissioner and Traffic Safety Commissioner for the City of The Dalles as well as served as a Councilman for the City of Mosier.

Now that I have fully moved to Condon, I will be volunteering for many public offices and serving on boards that may be able to utilize my past experience as well.

Look forward to seeing you again soon.

Sincerely,

Derek Hiser

~~503-705-5665~~

~~P.O. Box 663~~

~~Condon, OR 97823~~

**CITY OF CONDON
RESOLUTION 2021-03**

**A RESOLUTION REITERATING THE NEED OF A RESERVE FUND AND THE INTENDED
SOURCES AND USES OF FUNDS ACCUMULATED THEREIN**

The City of Condon Resolves as follows:

- Equipment Reserve Fund (008). This fund is to purchase equipment for all departments – public works, golf, police, park, fire and general office or administrative equipment. The funds are transferred in from the General (001), Water (006) and Sewer (007) funds.
- Sewer Reserve Fund (010). This fund was set up to replace the wastewater plant. The funds are collected as a \$1 per sewer unit charge per month on all active accounts. This also includes interest income. This fund will remain in place until needed.
- Water Equipment Reserve Fund (080). This fund is to allow for purchases of equipment or system costs of the water system. Funds are transfers from General and Water fund and interest income.
- Sewer Equipment Reserve Fund (090). This fund is to allow for purchases of equipment or system costs of the sewer system. Funds are transfers from the Sewer fund and interest income.
- Debt Service Reserve Fund (100). The fund is for payments of the debt of wastewater projects and must hold a reserve of a year's payment. Funds are transferred from the Sewer fund and interest income.

THEREFORE BE IT RESOLVED by the governing body of the City of Condon that the Council approves the reserve funds set forth to continue.

Passed by the City Council and signed by the Mayor this 2nd day of September 2020.

Jim Hassing, Mayor

Date

ATTEST:

Kathryn Greiner, City Administrator

Date

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT, made and entered into this 2nd day of September 2020, by and between **GILLIAM COUNTY**, a political subdivision of the State of Oregon, hereinafter called "County," and **CITY OF CONDON**, a municipal corporation of the State of Oregon, hereinafter called "City,"

WITNESSETH

WHEREAS, City entered into an agreement with Condon School District No. 25J to lease, operate and maintain a public swimming pool located within the City of Condon, Oregon; and

WHEREAS, County is willing to assist City by providing financing for said operation and maintenance;

NOW, THEREFORE, in consideration of the mutual covenants of the parties, each to the other giving, the parties do hereby agree as follows:

1. City has agreed to lease and operate the swimming pool from October 1, 2020 September 30, 2023.
2. County agrees to provide funding to City in an amount up to **Sixty Thousand Dollars (\$60,000.00)** for annual operations of the Condon Swimming Pool, including operating expenses and supplies, general maintenance and repairs, which include the spring start-up and the end of season close-down. In the event operating costs contemplated by this agreement increase above Sixty Thousand Dollars, the parties agree to renegotiate the funding to cover the disparity created by the increase.
3. City will send County one invoice per year, one effective July 1 to June 30. It will be submitted no later than August 15, following the end of the fiscal year.
4. The City will deduct all revenue and receipts for swimming pool admissions and lessons during the swim season from the expenses that it bills the County.
5. The parties agree should the City and Condon School District 25J fail to continue their underlying lease regarding the operation of the swimming pool as referenced above, the parties obligations under this Agreement will terminate.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate this day and year first above written.

GILLIAM COUNTY

CITY OF CONDON

By _____
Elizabeth Farrar, County Judge

By _____
Jim Hassing, Mayor



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

FIBER COUNCIL
Thursday, August 20, 2020, 4:00 PM
CONDON CITY HALL

1. Call the Meeting to Order & Roll Call of Members

Chair Rita Rattray called the meeting to order at 4:02 p.m.

Present: Fiber Council Members Jan Stinchfield, Donald Jamieson, Elizabeth Farrar and Rita Rattray. Staff: City Administrator Kathryn Greiner.

Absent: Fiber Council Member Joshua Hendricks.

Guests: John Neys, Arlington TV Cooperative; Marcus Bott, Oregon Telephone Company; on Zoom - Andy Fletcher, Columbia Basin Electric Cooperative; Dan Bubb, Gorge.Net; Steve Shaffer.

1.1. You may also join us in a via Zoom

<https://us02web.zoom.us/j/81317795060?pwd=cUFFd1VFdWVSM2ltMFZBekpPZmUzQT09>

Meeting ID: 813 1779 5060

Passcode: 473656

2. Discuss Moving Forward On Dark Fiber Use

2.1. Final Dark Fiber Lease

CA Greiner explained that due to COVID the requests for dark fiber use has been stalled. Farrar asked the providers that were present to give an update on their projects to see if they can use the dark fiber line.

Bott, of Oregon Telephone Company (OTC) said that his company looked into using the Council's dark fiber, but due to pandemic and other construction projects, he has not revisited use of the fiber. Farrar asked is his company provided wireless to Lonerock which Bott said that they do and have customers at the airbase and looking to providing service in Mayville area.

Stinchfield asked if they vaults were going to be used in the dark fiber run from Arlington to Condon with Jamieson stating that they were owned by Windwave and CBEC. Neys said that they may be able to use a vault near the Rock Creek School house and near Mikkalo. Neys said that they would have 11 access points for wireless system.

Fletcher deferred to Bubb who is working on the system in Wheeler County and is using the dark fiber in Zayo's line that CBEC has access to. Bubb said that they have a federal grant from the CARES Act, which also must be completed by the end of 2020 that would provide access points on the line than spans through portions of Morrow, Gilliam, and Wheeler counties. He anticipates one site in Mayville that has a range of 3-5 miles and will have speeds of 25/25 mbps.

CA Greiner pointed out that none of these projects are using Council fiber. It was the consensus that CA Greiner reach back out to Link Oregon and cell companies to determine their need of fiber. Bubb stated that cell companies have contracts with providers and may be more useful to contact the providers for the cell towers. LSN, Windwave were both mentioned as possible contacts.

Jamieson stated that he would still like to see the City put out a Request for Proposals for an alternative broadband option in Condon. Farrar stated that with the current work in the county by three providers the county would wait until after the end of



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

the 2020 year to see where the gaps are to see if there needs to be a county RFP completed. She added that the Council's fibers may be used for the PSAP (Frontier Regional 911 call center in Condon), Link Oregon and cell towers.

CA Greiner said that as a board member of the Greater Eastern Oregon Development Corporation she wanted providers to know that there are loan funds available to businesses that must be distributed in the next two years, 3% interest and maximum of \$250,000 loan.

Shaffer asked if the City's proposed RFP was for an ISP. Jamieson stated that would be the intent and that the last one was open. Shaffer also asked by RTG was not contacted and CA Greiner said that she had not heard from them in several months, but she would add them to the list of the public meetings of the Fiber Council.

Neys stated that Arlington TV Cooperative (ATVCC) received a grant to provide wireless service to rural Arlington. He said that he would like to do wireless in the south end but needs enough customers to make it pay to expand. Farrar asked how far south in ATVCC was going to expand and was told to the Clem area. They have until the end of the year to complete this project or the money must be returned. Jamieson asked the cost and speeds of the wireless and was told by Neys that it would 30/30 mbps and cost \$78 a month.

3. Information

3.1. Sherman County Request for Proposals - 2018

3.2. Rates of Local ISP - Wireless and Hard Wired

3.3. Condon RFP 2016

4. Adjourn

Chair Rattray adjourned the meeting at 4:46 p.m.

Chair Rita Rattray

Attest: Kathryn Greiner

Date: _____