



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

**AGENDA
CITY OF CONDON
REGULAR MEETING
128 SOUTH MAIN STREET, CITY HALL, CONDON, OREGON
Wednesday, June 3, 2020, 7:00 PM**

1. CALL REGULAR MEETING TO ORDER

- 1.1. THIS MEETING WILL NOW BE AT THE VETERAN'S MEMORIAL HALL - 120 S. MAIN STREET, CONDON, OR**

Cancelled Zoom Meeting - Join Zoom Meeting

<https://us02web.zoom.us/j/85872794976?pwd=ZUJSchNVWS9lWjhrSWd4b1cyWHFkZz09>

2. ROLL CALL

3. ADDITIONS TO AGENDA

4. PUBLIC COMMENT

- 4.1. The Council may hear discussion of unannounced items from the floor and the comments on the agenda items. Comments are limited to five (5) minutes.**

5. PUBLIC HEARING - BUDGET & STATE REVENUE SHARING

- 5.1. Open Hearing**
5.2. Public Input on Budget & State Revenue Sharing
5.3. Close Hearing

6. CONSENT AGENDA

- 6.1. Approve Regular Condon City Council Meeting Minutes of May 6, 2020**
6.2. Review the May 12, 2020 Accounts Payable
6.3. Review the VISA Statements

7. OLD BUSINESS

- 7.1. Fiber Council Update**
7.2. Housing Committee Update - Condon School District
7.3. COVID-19 Update - City Hall Re-Open in Phase I & Phase II
7.4. Caselle - Online Bid - - Point & Pay Option

8. NEW BUSINESS

- 8.1. Waste Connections Annual Franchise Rate Review - Jim Winterbottom**
8.2. Review & Approve Resolution 2020-07 - Resolution Adopting the 2020-21 Budget and Making Appropriations



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- 8.3. Review & Approve Resolution 2020-08 - A Resolution Declaring the City's Election to Receive State Revenues
- 8.4. Resolution No. 2020-09 - A Resolution of the City of Condon Declaring Certain Fixed Assets as Surplus Property - Walk Behind Saw.
- 8.5. First & Second Reading of Ordinance 2020-03 - Ordinance Chapter 93.02(L)(1) - Trees, Brush & Grass
- 8.6. Discuss Park & Recreation Issues - Golf Course, Park & Community Swimming Pool
- 8.7. Review & Approve the Oregon Public Works Emergency Response Cooperative Assistance Agreement
- 8.8. ROW Agreement with Windwave Technologies, Inc./Inland Development Corporation
- 8.9. Review & Approve the Art & Music Grant Letters
9. STAFF REPORTS
 - 9.1. Public Works - Public Works Superintendent Gibb Wilkins
 - 9.2. Police - Gilliam County Sheriff Gary Bettencourt
 - 9.3. Administration - City Administrator Kathryn Greiner
10. COUNCIL INFORMATION
 - 10.1. Public Safety Committee Minutes 5-12-2020
11. NEXT REGULAR MEETING DATE
 - 11.1. Wednesday, July 1, 2020, 7 p.m. at Condon City Hall
12. ADJOURN REGULAR MEETING

If necessary, Executive Session may be held in accordance with ORS 192.660(2)(c). As this is a regular meeting of the Condon City Council, other matters may be addressed as deemed appropriate by the Council. Assisted listening device is available for persons with impaired hearing and should be scheduled for council meetings three working days prior to the Council meeting. The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823

Agenda prepared and distributed May 29, 2020



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City of Condon Regular Council Meeting Minutes Wednesday, May 6, 2020 7:00 PM

1. CALL REGULAR MEETING TO ORDER - Zoom Meeting

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing. Councilors Tom Fatland, Brian Barnett, Dawn Parm, Michael Cronk, Jan Stinchfield & Donald Jamieson; staff Public Works Superintendent Gibb Wilkins and City Administrator Kathryn Greiner; Gilliam County Sheriff Gary Bettencourt. (All via Zoom)

3. ADDITIONS TO AGENDA

None

4. PUBLIC COMMENT

- 4.1. The Council may hear discussion of unannounced items from the floor and the comments on the agenda items. Comments are limited to five (5) minutes.**

None.

5. CONSENT AGENDA

5.1. Review & Approve April 1, 2020 Regular City Council Meeting Minutes

A motion was made by Councilor Stinchfield to approve the April 1, 2020 Regular City Council meeting minutes. The motion was seconded by Councilor Jamieson and approved unanimously.

5.2. Review April 10, 2020 Accounts Payable

Councilor Fatland asked about the bill to ViSCO and D&A Auto for street light repair. PW Wilkins stated that it was to replace the streetlight on lower Main Street that was knocked over by a drunk driver in February. The costs will be reimbursed by restitution and insurance.

5.3. Review VISA Statements

No comments upon review.

6. OLD BUSINESS

6.1. Fiber Council Update

Fiber Council minutes were included in the packet for councilors. CA Greiner noted that this was discussed at Gilliam County Court earlier in the day where the Commissioners directed Judge Elizabeth Farrar to move forward on a plan for a project that would extend broadband to rural Gilliam County residents. Judge Farrar had noted that there may be federal grant funds later in the fall to expand broadband.

Councilor Fatland inquired of Columbia Basin Electric Cooperative (CBEC) interest in leasing fiber. Councilor Stinchfield



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(Fiber Council member) noted that it appears that CBEC is no longer interested in leasing the fiber but will facilitate and assist any company that wants to use their poles to rural customers.

CA Greiner noted that there are two things regarding fiber that the council needs to be addressed - strategic broadband plan and an offer of broadband connect from Inland Development in exchange for the franchise fee required by the City. She stated that the strategic plan has not been updated and the Fiber Council made the decision that this would come back to the City for the update. CA Greiner is working on revising what has been done in the plan, then will need the council to review and made additions and corrections.

CA Greiner also stated that she had a discussion with Blake Lawrence, CEO and CFO Lynn Rodriguez of Inland Development/Windwave regarding their owed right-of-way fee where it was offered in exchange for the monthly fee Inland Development to give the City a 200 meg circuit. CA Greiner explained that she is proposing to connect the City, Memorial Hall, Ward Street Shop and Gilliam County Library. It would save an estimate of \$200 a month which would be more than the anticipated ROW fee. She added that this could also connect to City shop and reservoirs with a wireless network. Councilor Fatland thought that this would be a good idea and said that the strategic plan had always been to provide competition which this could be a start. Councilor Stinchfield noted that this offered was good start and may be able to bring other providers into Condon to provide competition. CA Greiner suggested that city attorney Wyatt Baum be contacted to write up an agreement for the exchange of a circuit. Councilor Barnett asked if there would be any issues with equipment and operation, with CA Greiner saying she doesn't anticipate operating a system to other individuals at this time. It was the consensus of the Council to have CA Greiner contact Baum and move forward with an agreement.

6.2. Review Business Utility Credit Program & Condon Food Pantry Utility Program

CA Greiner reported that there were five businesses that have applied to the business utility tax credit program which begins with April's payment. She noted that the Condon Food Pantry has only used approximately \$600 of the \$2,000 donated and received a thank you note from Teddy Fennern of the pantry. The Council will be updated again at the June meeting.

7. NEW BUSINESS

7.1. Resolution 2020-06 - A Resolution of the City of Condon Declaring Certain Fixed Assets as Surplus Property - Two John Deere Mowers

PW Wilkins explained that the two mowers declared surplus were older from park and golf course that have been replaced recently and are going to the Gilliam County Fairboard.

A motion was made by Councilor Tom Fatland to approve Resolution 2020-06 - A Resolution of The City of Condon Declaring Certain Fixed Assets as Surplus Property - Two John Deere Mowers. The motion was seconded by Councilor Dawn Parm and approved unanimously.

7.2. Discuss Web-Based Payments with Caselle

Council was presented with a bid to implement a web based payment system that works with existing accounting software Caselle. The bid was for \$6,000 that included the module with Caselle, Express Pay system to create online accounts for customers and training. CA Greiner explained that in addition to the upfront costs, additional monthly costs of support plus credit card and bank fees will add \$400 a month to the cost of the system. She added that she would work with Express Pay to find a vendor for the cards that would be most economical. Councilor Barnett asked if there is a website they could look at to see what the system would look like and if the council decided to back out of the program could it at any time. CA Greiner will inquire of a website for councilor's to view and said that the City could terminate the program at any time, but would not be refunded the \$6,000 installation and training costs. CA Greiner stated that the City has 90 days to accept the bid and that the City of Boardman has been on Caselle and uses this bill pay system. She will call Boardman to see if they are pleased with it and if it saves staff time. CA Greiner will do some more research on the program, speak with representatives of Boardman and encouraged the council to let her know of any questions prior to the June meeting so she can get answers. This was tabled until the June 3 meeting.



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7.3. Condon School District Housing Project

CA Greiner had attached the first draft of the sale deed agreement between the City of Condon and Condon School District, but since that time there has been additional language regarding the bond. City Attorney Baum has reviewed the current and suggested that a portion of the bond language be stricken and the school to revise their language in this section. CA Greiner said that there has been a lot of the studies and other documents handed over regarding the old Grade School building and asked how to proceed either to start with the City's Housing Committee, or take everything to the full counsel. Councilor Barnett, also on the Housing Committee asked to see the documents. CA Greiner will send housing documents to the Housing Committee members and as final draft is done, send to the Council.

8. STAFF REPORTS

8.1. Public Works - Public Works Superintendent Gibb Wilkins

PW Wilkins stated that 4.2 million gallons of water were pumped in April which is 1 million gallons over the 10 year average for this month. He said that the orchard grass that was planted at the pivot is coming up and they anticipate harvest in late June. He noted that the golf course wells are registering that they are out of water after one month of service, after pumping approximately 650,000 gallons when last year they ran out of water after pumping 6.9 million gallons. He said that they are looking into hooking up the golf course sprinkler systems to the city's water system and needed guidance on the next steps. Councilor Fatland asked if this should go to the Park & Recreation Committee for discussion. PW Wilkins said that this issue would not be solved immediately. Councilor Barnett asked if the city water system could handle the increase water usage at the golf course and Councilor Stinchfield asked how it can be determined we are out of water. PW Wilkins said that they have only been watering the greens and tee boxes while allowing the wells to recharge the last week. Councilor Jamieson stated that there is an airline that can determine the water level and that the wells range from 350-500 feet in depth at the course. The Public Works staff will continue to monitor the golf course wells and investigate if water depth needs to be determined. Councilor Cronk noted that he has recorded only 3.5 inches of rain since October 1, 2019 which indicates a drought year. PW Wilkins stated that he has been working on weed control at City Farm and the crew will be replacing half a block of sewer and one block of water on North Potter Street. A short discussion of using the water that runs the pivot to water golf course. It was determined that the Park and Recreation Committee will meet one day the week of May 18 at 6 p.m. with date to be determined.

8.2. Police - Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt reported that he is working on disabled and abandoned vehicles in the City and discussed social distancing rules regarding COVID-19 and state mandates. He said that there is a meeting of a group, possible at the City Park, scheduled for May 16 to promote opening businesses in Condon. Councilor Fatland asked to be advised when it is and Sheriff Bettencourt will get information to CA Greiner to distribute to Councilors. Councilor Fatland said that he had heard there is a positive case in Gilliam County of COVID-19. Sheriff Bettencourt said that only positive case was an employee at Waste Management that lives in Morrow County and two people were tested this week in Arlington. The Oregon Health Authority tells the Sheriff's office and Judge Farrar if there is a positive COVID-19 case. It was determined that there will be a Public Safety Committee meeting Tuesday, May 12, 6 p.m.

8.3. Administration - City Administrator Kathryn Greiner

CA Greiner reported that she would like to schedule a Finance Committee meeting, soon to discuss employee compensation for next fiscal year and the effect of COVID-19 on the City's revenues. She suggested with the committee meetings scheduled in May that the Finance Committee pick a date the second week of June. The auditors recommended that one of the councilors review the bank reconciliations and bank statements for oversight. Councilor Stinchfield volunteered to do this task and asked for the journal entries too. CA Greiner will email her the information then she can approve or have questions via email.

CA Greiner also said that the Gilliam County Court discussed economic development earlier in the day based on the City's letter that was sent last month asking them to be the City's partner. She explained that Judge Farrar had presented a plan that would make the County Judge the Economic Development Officer and having the Chief of Staff assist, plus the community development position would be revised to be an assistant. The Court tabled the discussion to give the Commissioners more time to hear concerns of the public and review the information on restructuring job descriptions.



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9. COUNCIL INFORMATION

9.1. Draft Budget Committee 4-21-2020 Meeting Minutes

10. NEXT REGULAR MEETING DATE

10.1. Next Regular Condon City Council council meeting is Wednesday, June 3, 2020. This will also include the 2020-21 City of Condon Budget Hearing.

11. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 8:04 p.m.

Jim Hassing, Mayor

Date _____

ATTEST: _____ Date _____
Kathryn Greiner City Administrator

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	APRIL 2020	Janitorial	04/30/2020	493.08	.00	
Total ARAMARK UNIFORM SERVICES:					493.08	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	APRIL 2020	PW Cell Phone	04/06/2020	7.59	.00	
599	AT&T MOBILITY	APRIL 2020	PW Cell Phone	04/06/2020	7.59	.00	
Total AT&T MOBILITY:					15.18	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	25470	Admin Legal	04/20/2020	322.50	.00	
831	BAUM SMITH LLC	25470	Fiber Legal - IGA	04/20/2020	30.00	.00	
831	BAUM SMITH LLC	25470	Development fees	04/20/2020	427.50	.00	
Total BAUM SMITH LLC:					780.00	.00	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1040872	Transfer Station Fuel Myers	04/24/2020	39.00	.00	
Total BENNETT'S POINT S TIRE & AUTO:					39.00	.00	
BISHOP SANITATION							
876	BISHOP SANITATION	A-87130	Park Restroom	04/15/2020	327.50	.00	
876	BISHOP SANITATION	A-87398	GC Restroom	04/22/2020	120.00	.00	
Total BISHOP SANITATION:					447.50	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	57986	Copier Charge	04/27/2020	16.98	.00	
Total BOHN'S PRINTING:					16.98	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	40909	Biochemical Oxygen	04/20/2020	99.00	.00	
151	BOX R WATER ANALYSIS LAB	41205	MPN/ Enumeration	04/29/2020	55.00	.00	
Total BOX R WATER ANALYSIS LAB:					154.00	.00	
City of Condon							
184	City of Condon	APRIL 2020	Utility Payments Business Credit	04/30/2020	682.03	.00	
Total City of Condon:					682.03	.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	City Hall	04/28/2020	125.69	.00	
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	Golf Course	04/28/2020	45.76	.00	
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	Park	04/28/2020	53.09	.00	
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	Memorial Hall	04/28/2020	62.99	.00	
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	Golf Course	04/28/2020	41.16	.00	
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	Sewer Plant w pivot	04/28/2020	404.52	.00	
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	Disposal Plant	04/28/2020	586.07	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	Golf Course	04/28/2020	59.82	.00	
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	City Farm	04/28/2020	1,361.87	.00	
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	Street Lights	04/28/2020	1,444.25	.00	
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	Reservoir Control	04/28/2020	42.70	.00	
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	Golf Course	04/28/2020	111.24	.00	
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	Pool	04/28/2020	57.60	.00	
169	COLUMBIA BASIN ELECTRIC	APRIL 2020	Library	04/28/2020	254.17	.00	
Total COLUMBIA BASIN ELECTRIC:					4,650.93	.00	
CRONK, MICHAEL							
792	CRONK, MICHAEL	APRIL 2020	Table & Chair Trailer repairs	05/12/2020	1,108.06	.00	
Total CRONK, MICHAEL:					1,108.06	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	APRIL 2020	Water	04/30/2020	563.37	.00	
224	DEVIN OIL COMPANY	APRIL 2020	Sewer Fuel	04/30/2020	563.37	.00	
Total DEVIN OIL COMPANY:					1,126.74	.00	
FERGUSON ENTERPRISES							
254	FERGUSON ENTERPRISES	0867410	Water Improvement	04/08/2020	5,656.18	.00	
Total FERGUSON ENTERPRISES:					5,656.18	.00	
FIVE STAR PRINT & PROMO							
902	FIVE STAR PRINT & PROMO	6071	Utility Bills 5500	03/20/2020	456.11	.00	
902	FIVE STAR PRINT & PROMO	6071	Utility Bills 5500	03/20/2020	456.10	.00	
Total FIVE STAR PRINT & PROMO:					912.21	.00	
GMW INDUSTRIES, INC.							
768	GMW INDUSTRIES, INC.	793	125 HP Turbine Pump Received 4	02/18/2020	2,437.00	.00	
Total GMW INDUSTRIES, INC.:					2,437.00	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	APRIL 2020	Golf	04/30/2020	138.66	.00	
304	HATTENHAUER DIST.	APRIL 2020	Park Fuel	04/30/2020	67.07	.00	
Total HATTENHAUER DIST.:					205.73	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	APRIL 2020	Administration	05/01/2020	187.88	.00	
766	HOME TELEPHONE COMPANY	APRIL 2020	Sewer	05/01/2020	96.18	.00	
766	HOME TELEPHONE COMPANY	APRIL 2020	Water	05/01/2020	157.99	.00	
Total HOME TELEPHONE COMPANY:					442.05	.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	MAY 2020	MRC Fiber Project	05/04/2020	2,000.00	.00	
Total INLAND DEVELOPMENT CORPORATION:					2,000.00	.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	APRIL 2020	Sewer Supplies	04/24/2020	66.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total JAMIESON & MARSHALL:					66.00	.00	
LRS ARCHITECTS							
862	LRS ARCHITECTS	17227	City Hall Remodel	04/30/2020	267.50	.00	
Total LRS ARCHITECTS:					267.50	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	APRIL 2020	Golf Supplies	04/30/2020	78.73	.00	
371	M & A AUTO PARTS	APRIL 2020	Golf Repair	04/30/2020	43.44	.00	
371	M & A AUTO PARTS	APRIL 2020	Golf Supplies	04/30/2020	38.98	.00	
371	M & A AUTO PARTS	APRIL 2020	Sewer	04/30/2020	109.97	.00	
371	M & A AUTO PARTS	APRIL 2020	Water	04/30/2020	23.24	.00	
371	M & A AUTO PARTS	APRIL 2020	Water	04/30/2020	68.22	.00	
371	M & A AUTO PARTS	APRIL 2020	Sewer	04/30/2020	68.22	.00	
371	M & A AUTO PARTS	APRIL 2020	Sewer	04/30/2020	34.73	.00	
371	M & A AUTO PARTS	APRIL 2020	Water	04/30/2020	34.73	.00	
Total M & A AUTO PARTS:					500.26	.00	
McKAY, TOM							
840	McKAY, TOM	APRIL 2020 FA	Farming Pivot	04/22/2020	1,280.00	.00	
Total McKAY, TOM:					1,280.00	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	APRIL 2020	City Hall Propane	04/30/2020	263.94	.00	
377	MORROW COUNTY GRAIN GRO	APRIL 2020	Sewer Plant	04/30/2020	278.41	.00	
377	MORROW COUNTY GRAIN GRO	APRIL 2020	Memorial Hall Propane	04/30/2020	171.72	.00	
Total MORROW COUNTY GRAIN GROW.:					714.07	.00	
MURRAY'S CONDON PHARMACY							
394	MURRAY'S CONDON PHARMAC	APRIL 2020	Office supplies	04/25/2020	2.40	.00	
Total MURRAY'S CONDON PHARMACY:					2.40	.00	
OFFICE DEPOT							
427	OFFICE DEPOT	468502107001	Toner	03/31/2020	126.66	.00	
427	OFFICE DEPOT	468502107001	Toner	03/31/2020	126.66	.00	
427	OFFICE DEPOT	468502107001	Toner	03/31/2020	126.67	.00	
427	OFFICE DEPOT	471015345001	Office Supplies	04/06/2020	9.85	.00	
427	OFFICE DEPOT	471015802001	Office Supplies	04/06/2020	34.99	.00	
427	OFFICE DEPOT	471015803001	Office Supplies	04/07/2020	42.38	.00	
427	OFFICE DEPOT	474339189001	Janitorial	04/10/2020	49.98	.00	
427	OFFICE DEPOT	474339352001	Office Supplies	04/10/2020	2.62	.00	
427	OFFICE DEPOT	481256902001	Vacuum	04/22/2020	159.99	.00	
427	OFFICE DEPOT	481257180001	Janitorial	04/22/2020	16.92	.00	
Total OFFICE DEPOT:					696.72	.00	
OPEN COUNTRY FARM							
433	OPEN COUNTRY FARM	APRIL 2020	Park Supplies	04/25/2020	176.94	.00	
Total OPEN COUNTRY FARM:					176.94	.00	

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OXARC							
442	OXARC	30951278	Chlorine	04/30/2020	1,056.02	.00	
442	OXARC	30951278	Chlorine	04/30/2020	1,056.03	.00	
Total OXARC:					2,112.05	.00	
PECK, RICK							
1087	PECK, RICK	MAY 2020	Refund 3354.03 303 S. Oregon	05/12/2020	72.19	.00	
Total PECK, RICK:					72.19	.00	
SNIPES MTN. SAND							
513	SNIPES MTN. SAND	256163	GC Sand	04/17/2020	144.00	.00	
513	SNIPES MTN. SAND	256166	GC Sand	04/29/2020	144.00	.00	
Total SNIPES MTN. SAND:					288.00	.00	
TENNESON ENGINEERING							
533	TENNESON ENGINEERING	20-42	Meador Duplex HOA Johnson ann	04/10/2020	2,427.25	.00	
Total TENNESON ENGINEERING:					2,427.25	.00	
THE POOL AND SPA HOUSE							
649	THE POOL AND SPA HOUSE	645979-1	Pool Chemicals & Supplies	04/17/2020	2,721.60	.00	
649	THE POOL AND SPA HOUSE	645982-1	Pool Chemicals & Supplies	04/21/2020	865.20	.00	
Total THE POOL AND SPA HOUSE:					3,586.80	.00	
THE TIMES-JOURNAL							
540	THE TIMES-JOURNAL	APRIL 2020 B	Budget Committee Meeting	04/30/2020	132.00	.00	
540	THE TIMES-JOURNAL	APRIL 2020 TS	Transfer station	04/30/2020	72.00	.00	
Total THE TIMES-JOURNAL:					204.00	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	APRIL 2020	Janitorial	04/25/2020	9.89	.00	
Total TWO BOYS MEAT & GROCERY:					9.89	.00	
VISA							
559	VISA	APRIL 2020 69	Park Supplies	04/21/2020	163.69	.00	
559	VISA	APRIL 2020 69	Administration Supplies	04/21/2020	343.57	.00	
559	VISA	APRIL 2020 69	Computer Tech - Setting up Email	04/21/2020	424.50	.00	
559	VISA	APRIL 2020 69	Golf Repairs	04/21/2020	69.36	.00	
559	VISA	APRIL 2020 85	Microsoft Email & Zoom	04/21/2020	229.90	.00	
559	VISA	APRIL 2020 85	Golf Repairs drip irrigation	04/21/2020	388.54	.00	
559	VISA	APRIL 2020 85	Key Lock system	04/21/2020	245.74	.00	
Total VISA:					1,865.30	.00	
Grand Totals:					35,436.04	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



APR 27 2020

A10 229.90
G300 388.54
A40 245.74

Account Summary

Billing Cycle		04/21/20
Days In Billing Cycle		30
Previous Balance		
Purchases		\$3,024.89
Cash	+	864.18
Special	+	0.00
Balance Transfers	+	\$0.00
Credits	+	\$0.00
Payments	-	\$0.00
Other Charges	-	\$3,024.89
Finance Charges	+	\$0.00
NEW BALANCE		\$864.18

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$9,135.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE. NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

YOU MAY SKIP THIS MONTH'S MINIMUM PAYMENT ON YOUR ACCOUNT. FINANCE CHARGES WILL CONTINUE TO ACCRUE.

CITY OF CONDON

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$864.18
MINIMUM PAYMENT	\$0.00
PAYMENT DUE DATE	05/16/2020

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
03/22/20	03/23/20	5045	24430990082400812010861	MSFT * E0500AOZZL 800-642-7676 WA	\$80.00
03/23/20	03/24/20	5968	24493980084026450260923	ZOOM.US 888-799-9666 CA	\$149.90

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

email account
monthly charge
year zoom
subscription

CITY OF CONDON 2
 Account Number: ##### 8577
 Closing Date: 04/21/20
 Credit Limit: \$10,000.00 Available Credit: \$9,135.00



Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
03/31/20	04/01/20	5072	24492150091637052625560	SP * CLK SUPPLIES, LLC	
04/01/20	04/02/20	5261	24717050092150923146972	CLKSUPPLIES.M ID	\$245.74
04/13/20	04/13/20	6010	1 0104121942000030	DRIP DEPOT INC	
04/10/20	04/14/20	5261	24717050104131046011349	541-7278867 OR	\$296.06
				PAYMENT - THANK YOU	
				DRIP DEPOT INC	
				541-7278867 OR	
					\$3,024.89 -
					\$92.48

Key system
Golf irrigation
G300
Golf irrigation
G300

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE				0.00%	\$ 0.00	
TOTAL					\$ 0.00	\$ 864.18

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.
² Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

RECEIVED

APR 27 2020

VISA

163.69
343.57
424.50
69.36

P10
A10
A50
C300

Account Summary

Billing Cycle		04/21/20
Days In Billing Cycle		30
Previous Balance		
Purchases	+	\$890.92
Cash	+	1,001.12
Special	+	0.00
Balance Transfers	+	\$0.00
Credits	+	\$0.00
Payments	-	\$0.00
Other Charges	-	\$890.92
Finance Charges	+	\$0.00

NEW BALANCE \$1,001.12

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$8,544.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

YOU MAY SKIP THIS MONTH'S MINIMUM PAYMENT ON YOUR ACCOUNT. FINANCE CHARGES WILL CONTINUE TO ACCRUE.

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
04/01/20	04/02/20	5942	24692160092100696514837	Amazon.com*X10L683M3	\$63.79
04/03/20	04/03/20	5942	24692160094100454462805	Amzn.com/bill WA	
				AMZN Mktp US*FY3WJ1AH3	\$99.90
				Amzn.com/bill WA	

fertilizer spreader
key lock set
(to rekey locks)

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 0150



Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 1
Account Number: ##### 6910
Closing Date: 04/21/20
Credit Limit: \$10,000.00 Available Credit: \$8,544.00

VISA

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
04/03/20	04/05/20	9402	24137460095000930853062	USPS PO 4017920823	\$15.60
04/07/20	04/08/20	5942	24692160098100060099021	CONDON OR	
04/13/20	04/13/20	6010	1 0104121942000020	AMZN Mktp US*3X54C00L3	\$39.98
04/13/20	04/14/20	5968	24906410104092043065570	Amzn.com/bill WA	
04/17/20	04/19/20	5942	24431060108083702418427	PAYMENT - THANK YOU	
04/19/20	04/20/20	5942	24431060110083327119307	CRB*CARBONITE BACKUP	\$890.92 -
04/20/20	04/21/20	5999	24498130111027015996526	877-6654466 MA	\$287.99
				AMZN MKTP US*9D9N20593 AM	\$56.41
				AMZN.COM/BILL WA	
				AMZN MKTP US*OX8I799A3 AM	\$12.95
				AMZN.COM/BILL WA	
				SOLUTIONS IT	
				541-296-2753 OR	

Postage for budgets
computer microphone
Back-up
water timer
drip irrigation
email tech support

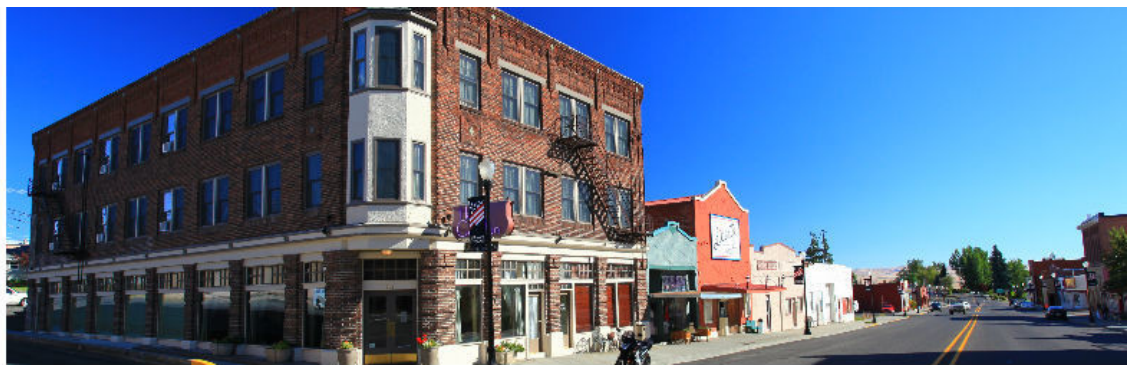
Additional Information

CITY OF CONDON

COVID-19 - GILLIAM COUNTY PHASE I

1. **City Hall** will re-open Thursday, June 4, 2020. Window and interior office doors will remain closed/locked for office of staff use only.
 - a. **Staff office space** - Visitor logs will be maintained for people that come into the office with date & time to support contact tracing. We still strongly encourage email or telephone for questions. Visitors must adhere to social distancing and encouraged to wear a face mask.
2. **Payments** - An on-line payment option will be available in 60 days for debit/credit cards and e-checks – fees will apply. ACH payment for utility accounts is still available at no cost. If cash is used to make a payment, we recommend that one person at a time be in the foyer.
3. **Transfer Station/Recycle Depot** – Fees will resume at the Transfer Station of the start June 6, 2020. Payment bucket will be available and ability to charge if you are in good standing with a City of Condon utility account. Urge customers to have exact change and keep social distance of customers and City staff.
4. **Park** – Restrooms are open of June 1 with necessary cleaning schedule done by staff. Playground is still closed due to inadequate cleaning available. Required posters have been put up at the Park for COVID symptoms and social distancing requirements.
5. **Golf Course** – Remains open at this time with postings of COVID symptoms and social distancing requirements. No golf course rentals for functions that would exceed the capacities allowed by Governor Brown's orders. Bathroom by entrance is the one bathroom that will be open until further notice.
6. **City Council meetings** – will resume in person at the July 1 meeting in the Memorial Hall to adhere to social distancing. Hand sanitizer will available at meetings and public will be asked to sit in the chairs as placed.

point&pay



Point & Pay Pricing Proposal

City of Condon, OR

May 26, 2020

Mark Ruis, Sr. Account Manager | 503.236.7069 | mrui@pointandpay.com

Point & Pay Profile

In collaboration with the Polk County Florida Tax Collector's office, Point & Pay was founded in 1999 to provide customers the ability to renew their vehicle registration online. Within a few years, we expanded our software-as-a-Service (SaaS) solution to a platform capable of hosting many clients throughout the Southeast, and soon after, offer in-person and IVR-phone payment solutions as well. We highlight additional information on our company history below.



2010

Acquired by North American Bancard and substantial reinvestment begins with relocation to Tampa, Florida.



2012 - 2013

New website products and integration toolkits are developed. Point & Pay wins the first in a series of INC 500/5000 recognitions and the client count quickly exceeds 1,000.



2016

Point & Pay acquires the mobile-focused billing and payments platform Paydici and begins integrating their products; client count exceeds 2,000.



Today

Offering the most comprehensive suite of billing and payments solutions in the market; client count exceeds 3,000, including 100+ on the new billing and mobile-focused platforms.

Our Mission to Clients We Serve Nationwide

Point & Pay approaches client relationships as a partnership, and our mission is to provide powerful payment solutions that offer the most trusted, capable, and innovative platform in the industry. We also position ourselves as the payments company that helps clients' achieve their long-term plan to enhance the customer experience and electronic engagement. Our mission is to prioritize and meet client timelines and milestones for all projects, and are proud of our history in achieving success for implementing electronic billing payment solutions 100% on budget.

All payment channel solutions identified below include 24/7 access to numerous real-time standard reports and also provide the ability for clients to create customized and/or ad-hoc reports.

Channel Solutions



ONLINE

From fully-featured stand-alone portals to streamlined checkout tools, our products are simple and efficient.

- ✓ Seamless integration with software systems
- ✓ Designate an exclusive toll-free number
- ✓ Payment confirmation with unique number



MOBILE

Our mobile optimized interfaces adapt to size and SMS/text abilities enable customers to pay whenever.

- ✓ Real-time bill look-up prior to manual shut off
- ✓ Accept payments from anywhere at any time
- ✓ Emailed receipt at the time of transaction



IN PERSON

Point & Pay offers a broad lineup of both web and hardware-based products that are secure and reliable.

- ✓ Integrated interface with cashiering software
- ✓ Strong encryption controls
- ✓ Compatibility with several in-house printers



VOICE

Offering automated systems and scalable call centers, we provide support staff to answer on your behalf.

- ✓ Seamless IVR integration with software
- ✓ Designate an exclusive toll-free number
- ✓ Payment confirmation with unique number

Convenience Fee Schedule for All Payment Channels

One of Point & Pay's most highly utilized pricing structures is our convenience fee model that is compliant with all major credit card rules and regulations. Our system always passes the fee to the customer, and we automatically calculate and collect those fees on behalf of the City. Point & Pay also offers the ability to consolidate payment channels in one deposit.

Transaction Type	Transaction Pricing
Credit/Debit Cards 	3% \$2.00 min
Electronic Check/ACH 	\$2.00 per transaction

Absorbed Fee Schedule

With our absorbed pricing structure, the City is responsible for payment of the customer's transaction cost and we bill these fees on a monthly basis. Point & Pay is able to consolidate payment channels in one deposit with our absorbed pricing as well.

Transaction Type	Transaction Pricing
Credit/Debit Cards 	N/A
Electronic Check/ACH 	N/A

Program Fees

Point & Pay offers the following pricing for the implementation and support of its core products.

Item	Cost	Frequency
Web and In-person Implementation Fee Standard Portal	\$500.00	One Time
Web and In-person Hosting, Maintenance, and Compliance	\$0	Per Month
IVR Implementation Fee	\$0	One Time
IVR Hosting, Maintenance, and Compliance	\$0	Per Month
Invoicing (if required)	\$10.00	Per Month
Additional items such as customized reports, integration components, etc. to be quoted upon request.		

Equipment Costs

Please see the following equipment and associated costs.

PCI-encrypted Swipe Card Readers	FREE – initial supply of 1 readers. Each additional \$75.00
Ingenico Terminals iCT220	\$250 each



WASTE CONNECTIONS
Connect with the Future®

City of Condon
128 S Main Street
Condon, Or. 97823

May 26, 2020

To: Mayor Hassing and Council members

Dear Mayor Hassing and Council members:

The Dalles Disposal would like to respectfully request a rate adjustment averaging approximately 2.15% to help offset rising operational costs. We request this adjustment to be effective July 1, 2020. Some examples of these increases include, but are not limited to, wages, health care, truck and equipment maintenance and repair.

We use the Federal Bureau of Labor Statistics CPI index for Portland/Salem to benchmark our changes in operational costs. This index is computed as of June 30 and December 31. The most recent June to June comparison increased 2.53%, and we believe this is a good indicator of our overall experience. We have incorporated these increases into the attached proposed rate schedule.

Individual rates change by different percentages based upon the disposal weight component of each rate. A service with no weight (eg, a carry out charge) might increase 2.20%, while a per ton drop box overage charge will only increase 0.4%. All the other rates will increase by some combination of the two percentages, averaging out at about 2.15%.

We would like to be scheduled on the council agenda at your earliest convenience to discuss our proposal. We appreciate the continued opportunity to provide the City of Condon with high quality solid waste service.

Sincerely,

Jim Winterbottom
District Manager



Waste Connections of Oregon, Inc.
dba The Dalles Disposal
Proposed City of Condon Rates
Effective July 1, 2020

SERVICE	CURRENT RATE	2.15%	TOTAL INCREASE	NEW RATE
		BUSINESS INCREASE		
RESIDENTIAL & COMMERCIAL				
CANS/ROLLCARTS				
Weekly				
- (1) 32 gal can	\$17.63	\$0.38	\$0.38	\$18.01
- (2) 32 gal can	\$35.29	\$0.76	\$0.76	\$36.05
- 90 gal rollcart	\$42.66	\$0.92	\$0.92	\$43.58
- Each add'l can/cart added at price of 1st unit				
EOW				
- (1) 32 gal can	\$14.73	\$0.32	\$0.32	\$15.05
- 90 gal rollcart	\$26.44	\$0.57	\$0.57	\$27.01
Monthly				
- (1) 32 gal can	\$10.86	\$0.23	\$0.23	\$11.09
- 90 gal rollcart	\$22.05	\$0.47	\$0.47	\$22.52
Call In				
- (1) 32 gal can	\$10.86	\$0.23	\$0.23	\$11.09
- 90 gal rollcart	\$22.05	\$0.47	\$0.47	\$22.52
CONTAINERS				
1 Yd Containers				
- Call In	\$16.29	\$0.35	\$0.35	\$16.64
- EOW	\$29.46	\$0.63	\$0.63	\$30.09
- 1XPW	\$58.87	\$1.27	\$1.27	\$60.14
- Monthly	\$16.29	\$0.35	\$0.35	\$16.64
1 1/2 Yd Containers				
- Call In	\$20.62	\$0.44	\$0.44	\$21.06
- EOW	\$38.28	\$0.82	\$0.82	\$39.10
- 1XPW	\$73.65	\$1.58	\$1.58	\$75.23
- Monthly	\$20.62	\$0.44	\$0.44	\$21.06
2 Yd Containers				
- Call In	\$23.55	\$0.51	\$0.51	\$24.06
- EOW	\$47.09	\$1.01	\$1.01	\$48.10
- 1XPW	\$88.38	\$1.90	\$1.90	\$90.28
- Monthly	\$23.55	\$0.51	\$0.51	\$24.06
3 Yd Containers				
- Call In	\$41.25	\$0.89	\$0.89	\$42.14
- EOW	\$76.54	\$1.64	\$1.64	\$78.18
- 1XPW	\$147.25	\$3.16	\$3.16	\$150.41
- Monthly	\$41.25	\$0.89	\$0.89	\$42.14

Waste Connections of Oregon, Inc.
dba The Dalles Disposal
Proposed City of Condon Rates
Effective July 1, 2020

2.15%

SERVICE	CURRENT RATE	BUSINESS INCREASE	TOTAL INCREASE	NEW RATE
SPECIAL CHARGES				
* The following additional charges are assessed to customers whose cans, rollcarts or containers pose a potential safety risk to our employees due to the difficult and unsafe location of their service containers.				
Additional Charges:				
- Extra can/bag/box	\$5.89	\$0.13	\$0.13	\$6.02
- Loose yardage per yd (Over-the-top extra around conts-cans-rollcarts or on the ground)	\$14.75	\$0.32	\$0.32	\$15.07
- Rollcart rental charge	\$2.71	\$0.06	\$0.06	\$2.77
- Rollcart delivery	\$11.36	\$0.24	\$0.24	\$11.60
- Container rental charge	\$7.41	\$0.16	\$0.16	\$7.57
- Container delivery	\$33.12	\$0.71	\$0.71	\$33.83
- Off road fee	\$1.22	\$0.03	\$0.03	\$1.25
- Gate/door fee	\$1.22	\$0.03	\$0.03	\$1.25
- Drive In (25 feet)	\$1.22	\$0.03	\$0.03	\$1.25
- Drive In (50 feet)	\$1.22	\$0.03	\$0.03	\$1.25
- Return trip can	\$7.78	\$0.17	\$0.17	\$7.95
- Return trip rollcart	\$10.31	\$0.22	\$0.22	\$10.53
- Special off route trip fee	\$24.24	\$0.52	\$0.52	\$24.76
- Delinquent fee (30 days from billing)	\$14.53	\$0.31	\$0.31	\$14.84
- NSF/dishonored check fee	\$33.70	\$0.72	\$0.72	\$34.42
- New acct set up fee	\$6.03	\$0.13	\$0.13	\$6.16
- Change in service (Name/address/service)	\$6.03	\$0.13	\$0.13	\$6.16
DROP BOXES				
- 20 yd haul	\$312.28	\$6.71	\$6.71	\$318.99
- 30 yd haul	\$467.72	\$10.05	\$10.05	\$477.77
- 40 yd haul	\$623.16	\$13.39	\$13.39	\$636.55
- 48 yd haul	\$747.77	\$16.07	\$16.07	\$763.84
- Delivery	\$101.68	\$2.18	\$2.18	\$103.86
- Relocate	\$101.68	\$2.18	\$2.18	\$103.86
- Fuel surcharge per trip	\$56.93	\$1.22	\$1.22	\$58.15
- Demurrage per day after 30 days	\$16.33	\$0.35	\$0.35	\$16.68

CITY OF CONDON RESOLUTION 2020-08

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

The City of Condon resolves as follows:

Section 1: Pursuant to ORS 221.770, the city hereby elects to receive state revenues for the fiscal year 2019-20.

Passed by the Common Council the 3th day of June, 2020.

Approved by the Mayor this 3rd day of June, 2020.

Jim Hassing, Mayor

Date

Kathryn Greiner, City Administrator

Date

I certify that a public hearing before the Budget Committee was held on April 21, 2020 and a public hearing before the City Council was held on June 3, 2020, giving the citizens an opportunity to comment on use of State Revenue Sharing.

Kathryn Greiner, City Administrator

Date: _____

**CITY OF CONDON
RESOLUTION NO. 2020-09**

**A RESOLUTION OF THE CITY OF CONDON DECLARING CERTAIN FIXED
ASSETS AS SURPLUS PROPERTY**

WHEREAS the fixed assets listed below have exceeded their life expectancy;

THEREFORE BE IT RESOLVED by the governing body of the City of Condon that the City does hereby declare the following equipment surplus for the purpose of disposal:

- MK Diamond Walk Behind Saw – Model #156496 MK-2020HSD Serial Number 0582674

Passed by the City Council and signed by the Mayor this 3rd day of June 2020.

_____ Date: _____
Jim Hassing, Mayor

_____ Date: _____
Kathryn Greiner, City Administrator

**Ordinance 2020-03
City of Condon**

Ordinance §93.02 (L)(1) – TREES, BRUSH & GRASS

The owner, person in possession, or the agent of the owner of any tract or parcel of land improved or unimproved shall, on and after May 1 or each year, keep, cut and remove therefrom all dead bushes, dead trees, stumps and other items likely to cause fire and to spread fire, and shall cause the grass and vegetation to be cut to a height of less than 10 inches at least once each year after May 1 and before **June 15**.

This was enacted with an emergency clause on June 3, 2020 and will be an Ordinance in 30 days.

Aye votes _____ Nay Votes _____ Abstention _____

Jim Hassing, Mayor

Date _____

Attest:

Kathryn Greiner, City Administrator

Date



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

**CITY OF CONDON
WORK SESSION AGENDA
PARKS & RECREATION COMMITTEE
Wednesday, May 20, 2020, 4:00 PM
CONDON CITY HALL**

1. Call the Meeting to Order Join Zoom Meeting

<https://us02web.zoom.us/j/85916684639?pwd=ZUhmZDNDTVNDNzM0RFJnSFhCaTBCQT09>

Meeting called to order by Mayor Jim Hassing at 4:04 p.m.

Present: Mayor Jim Hassing, Councilors Dawn Parm & Councilor Tom Fatland (via zoom), City Administrator Kathryn Greiner, PW Superintendent Gibb Wilkins and Pool Manager Shellie Johnson.

2. Discuss Golf Course Water & Operation

PW Wilkins stated that he had not had the time to do an extensive review of the water issue at the golf course after it was suspect that the course may have run out of water. Staff reset the irrigation schedule from 13 hours a day 3 times a week to 6 hours a day every day, and only put water on the greens, t-boxes and stations near the greens. The fairways were not watered in the last several weeks and wells pumped more water in May than April indicating that the wells did not have ample time to recharge and were not out of water. Staff will continue to monitor the water situation at the golf course.

2.1. Water Situation - Wells & Connection to City System

PW Wilkins stated that he is not opposed to connecting to the city water system, but would like to see a conservation plan of not only the golf course, but other high-use customers. Councilor Fatland stated that there are areas that do not need watered and those areas need to be mapped out. A discussion was held on getting a Master Plan for the golf course. Councilor Fatland said that some of the items he would request on the plan was to make the course water efficient, need new greens, determine what needs to be watered and maintain what is there. CA Greiner asked if they wanted to hire a golf course designer/landscape architect or pull together a staff/council plan. Councilor Fatland stated that he didn't want to pay for someone to do a plan of items that "we already know." It was determined that staff will put together some ideas of what is needed to make the course playable at this time and what they would like to see and work with P&R Committee and Council to determine how to move forward with Master Plan.

2.2. Other Golf Course Issues

Councilor Fatland asked about the status of a new clubhouse and CA Greiner stated that it had been put on hold due to a definite plan of how to move forward with it.

3. Discuss Community Swimming Pool Operations



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

3.1. Operating the Swimming Pool Under COVID-19

CA Greiner stated that under Phase I re-opening guidelines, swimming pools cannot open. She has been in discussion with Pool Manager Johnson regarding having swimmers come through the north gate instead of through bathhouse; outside shower and hand washing station, to use the bathrooms at the pool or use the park restrooms, how to get people in and out of the pool safely with limited contact. Johnson added that she would rather use the bathrooms at the pool and keep a cleaning schedule which will be outlined for pool use when available.

Councilor Fatland asked about lifeguard training and Johnson replied that she has contacted the person that does the training and hadn't gotten a response. The trainer works at the Boardman pool which is also unable to open. Pool repairs are being done the first week in June by The Pool and Spa personnel and the pool will not be available for training until after that is completed. Johnson will try to schedule training in mid-June for lifeguards.

Staff will watch for Phase II regulations and continue to request pool opening clarification. Johnson did note that she did not see it feasible to have swimming lessons this year due to COVID.

3.2. Swimming Pool Liner Proposal

PW Wilkins received a proposal from Mid-America Pool Renovation, Inc. for re-plaster or line the swimming pool. The cost was \$28,000 for white plaster; \$32,000 for Diamond Brite plaster; and \$78,000 for a liner of "inter-glass Reinforced Polymeric System, which they are the exclusive manufacturer. Estimates do not include mobilization at 3% and possible other installation costs. The liner has a 25 year warranty and will cover the current cracks and leaks of the pool. The pool was re-plastered in 2013 and has started cutting the feet of users. CA Greiner said that Condon School District is putting in a capital improvement grant for the pool in October and they will be responsible for the match. She estimates that the costs is going to be close to \$100,000 and requires a \$35,000 match of cash or in-kind.

It was the consensus of the Committee to pursue a grant for a liner as it would be worth the cost to have a long term solution.

3.3. Other Swimming Pool Issues

None

4. Discuss Park Operations

4.1. Other Park Operation Issues

CA Greiner stated that with Phase I of re-opening the bathrooms at the park can open as long as they are cleaned two times a day. That is the schedule of the park crew at this point and the issue would be to have it cleaned on the weekends. The rules state that if the bathrooms cannot be cleaned two times a day, then they have to be locked. She suggested that the pool staff clean them when it opens and until that happens the City Hall janitor will be approached to see if she is interested in extra hours. It was also discussed in getting volunteers for the twice daily cleaning. Currently, port-a-potties are being used at the park and golf course for employee safety, but those will be scheduled to be picked up in June when the cleaning will take place.

5. Adjourn

Mayor Hassing adjourned the meeting at 5:04 p.m.



Phase Two Reopening Guidance

Sector: Licensed Swimming Pools, Licensed Spa Pools and Sports Courts

Specific Guidance for Licensed Swimming Pools, Licensed Spa Pools and Sports Courts

Phase 2 Reopening Guidance – Licensed Swimming Pools, Licensed Spa Pools and Sports Courts

This guidance applies to both general- and limited-use pools and sports courts in counties approved for Phase 2.

There are two types of licensed pools in Oregon: general use and limited use.

- General-use pools are typically larger facilities such as municipal swimming pools or community center pools.
- Limited-use pools are operated in connection with a companion facility, such as an apartment complex, hotel/motel, private club, association or organizational camp where the pool is limited to residents, patrons or members.

Sports courts are both public and privately-owned facilities for use of sports. Sports that involve participants coming into bodily contact are prohibited to be played on sports courts.

Operations:

Pool and sport court operators are required to:

- Review and implement the [Oregon General Guidance for Employers on COVID-19](#).
- Prohibit workers with any of the COVID-19 symptoms (fever, cough, shortness of breath, etc.) from working or entering premises.

Prohibit visitors with any of the symptoms associated with the COVID-19 virus from entering the premises. If a visitor has symptoms of COVID-19, staff must ask them to leave the pool, provide the visitor with a face covering or mask, and help the visitor minimize their contact with staff and other visitors before exiting the facility. Immediately disinfect all areas used by the sick visitor.

- Post [clear signs](#) listing COVID-19 symptoms, asking staff and visitors with symptoms to stay home, and listing who to contact if they need assistance. Operators may post warning signs in visible locations of how to stop the spread of COVID-19 virus (including the sharing of items such as goggles, and other hard to clean items).

- Require employees to practice healthy hygiene to reduce the spread of COVID-19 including washing their hands frequently and covering their sneezes and coughs.
- Ensure equipment is in good condition, according to any applicable maintenance and operations manuals and standard operating procedures.
- Close water fountains, except for those designed to refill water bottles in a contact-free manner. Water bottles may not come into contact with the water fountain.
- [Use signs](#) to require physical distancing throughout facility, including but not limited to reception areas, eating areas and near bathrooms.
- Require staff (including lifeguards¹) to wear a [mask, face covering or face shield](#) when NOT in the water.
- For spa pools, limit the use of the pool to one household unit at a time. Operators may consider scheduling reservations in 15-minute increments.
- For sports courts, frequently clean and disinfect shared equipment. This includes, but is not limited to, equipment such as bats, balls and rackets. Use disinfectants that are included on the Environmental Protection Agency (EPA) approved list for the SARS-CoV-2 virus that causes COVID-19.
- For sports courts, prohibit sports that involve participants coming into bodily contact with one another.

Distance and Occupancy:

Pool and sport court operators are required to:

- Maintain physical distancing of at least six (6) feet between people.
- Inform visitors that members of the same party can participate in activities together and do not have to stay six (6) feet apart.
- Assign a physical distancing monitor to ensure compliance with all distancing requirements, including at entrances, exits, restrooms and any other area where people may gather.
- Develop a plan to limit the number of visitors admitted into the pool and/or sport court area so that six (6) feet of physical distancing can be maintained. Operators may consider requiring reservations to limit the number of individuals in the pool area.
- Alter pool deck layouts to ensure visitors and staff can keep six (6) feet of physical distance.
- If using the pool for lap swim, only allow one lap swimmer per lane

¹ The [Oregon Administrative Rules](#) that regulate pools in Oregon have different requirements for each type of pool. For example, most limited use pools do not require a lifeguard. If your facility is not required to have a lifeguard, you may disregard that part of the guidance.

Cleaning and Disinfection:

Pool and sport court operators are required to:

- Thoroughly clean all areas of pool and sport courts prior to reopening after extended closure.
 - Specifically, for pools:
 - ♦ Prevent Legionella: If a facility has been closed for a prolonged period:
 - Flush your water system, both hot and cold water. The purpose of flushing is to replace all water inside building piping with fresh water.
 - Flush until the hot water reaches its maximum temperature.
 - Care should be taken to minimize splashing and aerosol generation during flushing.
 - Other water-using devices, such as ice machines, may require additional cleaning steps in addition to flushing, such as discarding old ice. Follow water-using device manufacturers' instructions.
- Use disinfectants that are included on the [Environmental Protection Agency \(EPA\) approved list](#) for the SARS-CoV-2 virus that causes COVID-19. No product will be labeled for COVID-19 yet, but many products will have a label or information available on their websites about their effectiveness for human coronavirus.
- Frequently clean and disinfect work areas, high-traffic areas, and commonly touched surfaces in areas accessed by staff and visitors, including counters, tables, lounge chairs handrails, door handles, water fountains, showers, pool toys and other commonly touched surfaces.
- Regularly clean restrooms and ensure they are supplied with soap, paper towels and hand sanitizer for planned use.
- Ensure hand sanitizer is available at locations around the facility for both staff members and visitors.
- Have maintenance staff or a pool maintenance company regularly check the pool recirculation equipment for proper operation and disinfectant levels prior to the opening of the pool.
- Prohibit lifeguards **Error! Bookmark not defined.** from cleaning and sanitizing while on duty.

Locker Rooms:

Pool and sport court operators may choose to:

Allow swimmers to utilize the locker room before and after swimming.

If locker room use is allowed, pool and sport court operators are required to:

- Develop a plan to limit the number of individuals using showers and changing rooms at the same time.
- Focus on keeping at least six (6) feet of physical distance between people, which is approximately 30 square feet per person.
- Use the total square footage of the locker room to determine the maximum occupancy of the locker room.
- Assign a physical distancing monitor to ensure visitors follow all physical distancing requirements, including at entrances, exits, restrooms and any other area where people may gather.

Additional Resources:

- [OHA Guidance for the General Public](#)
- [OHA General Guidance for Employers](#)
- [Mask and Face Covering Guidance for Business, Transit, and the Public](#)
- [Example signs you can post](#)

For individuals with disabilities or individuals who speak a language other than English, OHA can provide documents in alternate formats such as other languages, large print, braille or a format you prefer. Contact Mavel Morales at 1-844-882-7889, 711 TTY or OHA.ADAModifications@dhsosha.state.or.us.



Oregon

Kate Brown, Governor

Department of Transportation

Maintenance & Operations Branch

455 Airport Rd. SE, Bldg K

Salem, OR 97301

Phone: (503) 986-7915

Fax: (503) 986-3055

RECEIVED

May 15, 2020

MAY 20 2020

Jim Hassing
Gilliam County City Hall
P.O. Box 445
Condon, OR 97823

CITY OF CONDON

Dear City Hall:

Your jurisdiction's participation in the Oregon Public Works Emergency Response Cooperative Assistance Agreement is up for renewal. The agreement is valid for five years from the date you sign it. Your agency's commitment to the agreement has either expired or will expire shortly.

The mutual aid agreement:

- Enables public works agencies to support each other during an emergency.
- Provides the mechanism for immediate response for requests and offers of mutual aid.
- Sets up the documentation needed to seek maximum reimbursement possible.

Public works agencies in Oregon may sign the agreement or cancel their participation as they wish. The Oregon Department of Transportation (ODOT) maintains the list of all parties to the agreement. Any agency may cancel its participation by giving written notice and submitting it to the addresses listed below.

To renew or cancel your agency's participation in the agreement, email the completed signature page to:
Emergency.Operations@odot.state.or.us

If you would prefer to mail the signature page, please send it to:

Emergency Operations, PWA
ODOT Maintenance and Operations Branch
455 Airport Road, SE Bldg. K
Salem, OR 97301

If you have any questions about the agreement, please call Christina LeClerc, ODOT Statewide Emergency Operations Manager, at (503) 986-4488.

Sincerely,

Luci Moore
State Maintenance Engineer

OREGON PUBLIC WORKS EMERGENCY RESPONSE COOPERATIVE ASSISTANCE AGREEMENT

THIS AGREEMENT is between the government agencies (local, county, or state) that have executed the Agreement, as indicated by the signatures at the end of this document.

WITNESSETH:

WHEREAS, parties to this agreement are responsible for the construction and maintenance of public facilities such as street, road, highway, sewer, water, and related systems during routine and emergency conditions; and

WHEREAS, each of the parties owns and maintains equipment, and employs personnel who are trained to provide service in the construction and maintenance of street, road, highway, sewer, water, and related systems and other support;

WHEREAS, in the event of a major emergency or disaster as defined in ORS 40 1.025 (5), the parties who have executed this Agreement may need assistance to provide supplemental personnel, equipment, or other support; and

WHEREAS, the parties have the necessary personnel and equipment to provide such services in the event of an emergency; and

WHEREAS, it is necessary and desirable that this Agreement be executed for the exchange of mutual assistance, with the intent to supplement not supplant agency personnel;

WHEREAS, an Agreement would help provide documentation needed to seek the maximum reimbursement possible from appropriate federal agencies during emergencies;

WHEREAS, ORS Chapter 402.010 provides for Cooperative Assistance Agreement among public and private agencies for reciprocal emergency aid and resources; and

WHEREAS, ORS Chapter 190 provides for intergovernmental agreements and the apportionment among the parties of the responsibility for providing funds to pay for expenses incurred in the performance of the agreed upon functions or activities;

NOW THEREFORE, the parties agree as follows:

1. Request

If confronted with an emergency situation requiring personnel, equipment or material not available to it, the requesting party (Requestor) may request assistance from any of the other parties who have executed this Agreement.

- 1) Written notice of intent to terminate this Agreement must be given to all other parties on the master list of parties at least 30 days prior to termination date. This notice shall automatically terminate the Agreement as to the terminating party on the date set out in the notice unless rescinded by that party in writing prior to that date.
- 2) Termination will not affect a party's obligations for payment arising prior to the termination of this Agreement.

11. Non-exclusive

This Agreement is not intended to be exclusive among the parties. Any party may enter into separate cooperative assistance or mutual aid agreements with any other entity. No such separate Agreement shall terminate any responsibility under this Agreement.

12. Parties to This Agreement

Participants in this Agreement are indicated on the following pages, one party per page.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Public Works Cooperative Assistance to be executed by duly authorized representatives as of the date of their signatures.

STATE OF OREGON
DEPARTMENT OF TRANSPORTATION



October 1, 2018

Luci Moore
Statewide Maintenance Engineer

Date

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Public Works Cooperative Assistance to be executed by duly authorized representatives as of the date of their signatures.

Agency

County, Oregon

Authorized Representative

Date

Designated Primary Contact:

Office:

Contact:

Phone Number:

Emergency 24 Hour Phone Number:

Fax Number:

E-mail address (if available):

**AGREEMENT BETWEEN CITY OF CONDON
AND
WINDWAVE TECHNOLOGIES, INC., AND INLAND DEVELOPMENT
CORPORATION**

This Agreement is between the Condon, Oregon ("City"), an Oregon Municipal Corporation, whose address is 128 S. Main Street, Condon, OR 97823 and Windwave Technologies, Inc., ("Windwave"), an Oregon Corporation, whose address is 73500 Rupe Kennedy Rd, Boardman, OR 97818. Collectively "The Parties."

RECITALS

- A. On July 7, 2017 the City passed Ordinance No. 2017-02, attached hereto as Exhibit A and incorporated herein, which governed utility facilities in the public rights of way.
- B. On _____, 20____, Windwave began providing utility services in the City Right-of-Way pursuant to Ordinance No. 2017-02.
- C. Pursuant to Section 96.130 of Ordinance No. 2017-02, the City has the ability to charge a Right-of-Way Fee in an amount set by City Council.
- D. Pursuant to Resolution 2020-03, attached hereto as Exhibit B and incorporated herein, Windwave is required to pay to the City an amount equal to four (4%) percent of their Gross Revenues or \$1.50 per linear foot.
- E. The City and Windwave have agreed that in exchange for paying the Right-of-Way Fee as described above, Windwave will provide the City a 200 mbps circuit in exchange for the 4% Franchise Fee.

TERMS OF AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

- 1. **Effective Date; Duration.** This Agreement shall become effective when signed by both parties. Unless sooner terminated, this Agreement shall expire on June ____, 2030.
- 2. **Services.** Windwave will provide 200 Mbps Internet to the City and install the service at City Hall located at 128 S. Main Street, Condon, Oregon in exchange for city Franchise Fees for the term stated above.

The parties Agree that nothing in this Agreement shall modify the existing Ordinance and Resolution attached hereto apart from the Right-of-Way Fee as set forth above.

CITY OF CONDON, OREGON

WINDWAVE TECHNOLOGIES, INC

By: _____
Its: _____

By: _____
Its: _____



2020 Art and Music Grant Request

Grant Proposal:

Continuation of Condon Child Care's 'Worlds of Color Through the Eyes of Children' Art Program

Condon Child Care is a non-profit early education and child care provider. Our facility has provided services to our community since 2001. We enroll children ages 6 weeks thru 12 years in our various programs. Throughout our 2019-2020 program year Condon Child Care was able to utilize the funds awarded us, by Condon City Council and the Gilliam County Cultural Coalition, to successfully offer the children in our care an opportunity to explore a variety of art medium. We would appreciate the opportunity to continue this experience.

The children have truly enjoyed the art lessons and we found them to be a valuable addition to our program. Our students were very excited each month when their art teacher arrived to teach them a variety of art techniques and allowed them to explore with texture and color. We intend to host a children's art show once safety measures have decreased to the point that it will be possible. This event is intended to show the community the works of art created by the children as well as offer a fundraising opportunity for Condon Child Care. The art work will be sold and proceeds will be used to support our organization.

We are requesting \$1,500 so that we can continue offering an art program to the children of Condon Child Care. During our 2020-2021 program year we will keep offering monthly art lessons to the students in our program and will again plan an art exhibit so that our community can view the art work as well as help support Condon Child Care. With the necessary restrictions required during our current pandemic, we are uncertain if we will be able to bring an art teacher into our facility each month or if the lessons will be provided via an electronic medium, but we are committed to continuing these valuable learning opportunities for the children in our care. We would greatly appreciate financial assistance from Condon City Council to help our program continue.

Thank you for this opportunity.

Condon Child Care
Margaret Takagi, Financial Manager
PO Box 401
Condon, OR 97823
541-384-4737

CONDON SCHOOL DISTRICT 25J

210 E. Bayard Street
Condon, OR 97823
541-384-2441 Phone
541-384-2504 FAX

Michelle Geer, Superintendent/Principal
Lori Myers, Business Manager

RECEIVED

May 14, 2020

MAY 19 2020

City of Condon
Attn: Kathryn Greiner
P.O. Box 445
Condon, OR 97823

CITY OF CONDON

City of Condon:

Condon School District would like to take this opportunity to apply for the Arts and Music Grant Program for Youth for the 2020-2021 school year in the amount of \$5,000.

These funds would be used for contracting with a musician to be in the grade school teaching music and providing opportunities for our 106 K-8 grade students. In addition to these music classes provided to students, we would provide individual music lessons after school for students who wish to participate, including any high school student that is interested. In the past, the students have provided two music concerts for the community, which we hope to continue.

We believe, that with the assistance of this grant, the students are exposed to music and an opportunity that many of these students wouldn't otherwise receive. As in the past, Condon will attempt to partner with Ethos to provide that teacher for us in the 2020-2021 school year.

Condon School District very much appreciates the assistance from the City of Condon for supporting this program over the years and hope to have your continued support.

If you have any questions or if you need any additional information, please don't hesitate to give me a call.

Thank you.

Sincerely,



Lori Myers
Business Manager
Condon School District

Gilliam County Public Library

134 S. Main, PO Box 34 Condon, OR 97823
541.384.6052 gclibrary@co.gilliam.or.us



May 31, 2020

City of Condon
Attn: Kathryn Greiner
PO Box 445
Condon OR 97823

City of Condon

The Gilliam County Public Library would like to take this opportunity to apply for the Arts and Music Grant Program for Youth for the 2020-21 Fiscal Year in the amount of \$3000.

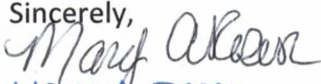
These funds will help bring The Missoula Children's Theater back to our community in the fall of 2020. Without knowing if this will be possible, due to the CO-VID10 pandemic, we will use the money for other presentations. The funds from the grant will help us bring in poetry, other theatre companies, including the Traveling Lantern Theater, and other performances directed in our youth's direction.

We believe that with the assistance of this grant, the youth are exposed to the joys and expression of new cultures and experiences that only theater can bring to our community. Like in the past, we are hoping to partner with the Condon Education Foundation and the Chamber of Commerce to help bring these events to Condon.

The Gilliam County Public Library Board of Directors and staff appreciates the assistance from the City of Condon for supporting our programs over the years and hope to have your continued support.

If you have any questions or need any additional information, please don't hesitate to give me a call.

Thank you.

Sincerely,

Mary A. Reser
Library Director
Gilliam County Public Library
PO Box 34/134 S. Main Street
Condon OR 97823
541-384-6052

2020 MSRS

May

	County	Arlington	Condon
Alarm	1	1	0
Medical	0	0	0
Assist Fire Dept.	4	1	1
Animal Problem	7	4	1
Assist Person	63	11	7
Assist Officer	12	2	0
Assist Outside Agency	14	0	1
Civil Matter	10	0	10
Disturbance	6	4	1
Juvenile	0	0	0
Suspicious Circumstances	17	6	2
Traffic Problem	49	5	2
Lost or Found Property	0	0	0
Traffic Stop (No Citation)	180	8	24
Civil Service	3	0	0
K9 Deployment	0	0	0
Security Check	26	3	0
Fingerprints	0	0	0
Impound Release	0	0	0
Training	11	0	0
Court/Court Security/Transport	1	0	0
All Other	25	7	10
TOTAL	429		
Arlington City Limits	52		
Condon City Limits	59		

TRAFFIC CITATIONS

I-84	84
Hwy. 19	23
Condon	23
Arlington	5
Hwy. 206	13
Hwy. 74	1
Cedar Springs Road	0
Blalock Road	0
Lonerock Road	0
Rhea Lane	0
Lower Rock Creek Road	0
Middle Rock Creek Road	0
TOTAL	149

INCIDENT REPORTS

County Total	25
City of Arlington	6
City of Condon	8

Other Citations

Minor in Possession of Marijuana	0
Minor in Possession of Alcohol	0



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

**CITY OF CONDON
WORK SESSION AGENDA
PUBLIC SAFETY COMMITTEE
Tuesday, May 12, 2020, 6:00 PM
CONDON CITY HALL**

1. Call the Meeting to Order - Zoom

1.1. <https://us02web.zoom.us/j/85066394753?pwd=VmpSQnBvMkZRL2dsNmtqSEpWQW1xUT09>

Mayor Jim Hassing called the meeting order at 6 p.m.

Present: Mayor Jim Hassing, Councilors Brian Barnett & Fatland (Zoom); Gilliam County Sheriff Gary Bettencourt; Public Works Superintendent Gibb Wilkins and City Administrator Kathryn Greiner

2. Discuss COVID-19 Issues

Sheriff Bettencourt stated that the previous week Gilliam County Court had submitted a request to Governor Kate Brown's office to go into Phase I of re-opening businesses in Gilliam County. This would relate to restaurants, bars, massage/salon operators and require extra sanitation, social distancing, disposal or posted menus. Salons will be able to open but precautions of wiping surfaces down after each customer and limiting to their facility to one person at a time.

Councilor Fatland said that Sheriff Bettencourt asked at the May council meeting for guidance and wondered what he would need and noted that a meeting was to be held regarding re-opening Condon with a group in town. Sheriff Bettencourt stated that now that the re-opening request has been submitted he has guidance on gatherings and people have been generally good about complying with the stay at home orders. He said that he talked to the organizer of the gathering and they were not going to meet at this point. Councilor Fatland had concerns of meeting on public property and exceeding the number allowed for a gathering and insurance issues of the city. CA Greiner stated that she had heard earlier that day that the city's insurance would not insurance any event with more than 10-25 people, which would not allow the city to cover any July 4 events.

Sheriff Bettencourt stated that the county and his department are being guided by North Central Public Health, who helped write the re-opening plan for Gilliam County. He is also a member of the Gilliam County Fairboard which is meeting tomorrow to discuss if the fair will be cancelled. They too have insurance issues where they will not be covered for gatherings at the fairgrounds.

Committee members discussed if there would be a fireworks show July 4. Councilor Fatland said that they are shot out of town and the call should be the Chambers. CA Greiner said that even though they are shot off outside of city limits it would be the gathering of people to watch which may be an issue. Sheriff Bettencourt said that most people are following the social distancing rules and does not have an issue with it. Mayor Hassing suggested that they discuss the fireworks at the June council meeting to determine if there were any decisions to be made at that time.

Discussion of masks are going to be required to go into stores, and Sheriff Bettencourt stated that under the rules of re-opening in Phase I the county would follow the CDC and State of Oregon guidelines and mask requirements may be included.

Councilor Barnett researched that the County may be able to re-open in Phase I May 15, then have to wait 21 days to see if they can move on to Phase II. He also noted that he had spoke with the owner of the Condon Motel that was in need of PPE. Sheriff Bettencourt said that he had talked to the owner, given her PPE and told her as a place for possible quarantine, she could get additional PPE. He noted that the Rhodeway Inn in Arlington did not want to participate, and Hotel Condon would if needed, but was not in favor of doing this unless necessary.



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

Councilor Fatland suggested that if Condon goes to Phase I meetings could then be held in the Memorial Hall to adhere to social distancing and other requirements seemed to be spelled out by State. Sheriff Bettencourt said there has been an increase in traffic during the weekends.

The Committee also discussed what region Condon and Gilliam County were included, what is needed to adhere to the rules of contact tracing, masks and if Cottonwood Canyon has been opened for day use.

3. Other

Sheriff Bettencourt asked for direction on some of the nuisances of vehicles and the property near the Condon Day Care owned by John Reser. He is dealing with several different properties with abandoned vehicles and is starting to contact the owners to get them moved. On the Reser property there is old refrigerators, weeds, and no fence to keep people out. Sheriff Bettencourt is going to visit with Reser to see if he will clean it up and remove the refrigerator.

Sheriff Bettencourt also asked that the nuisance ordinance be changed to have people comply by June 15 instead of what is stated July 15. It becomes a fire hazard in July when things are dry and he has an issue getting people wanting to mow when it gets so dry.

4. Adjourn

Mayor Hassing adjourned the committee meeting at 6:52 p.m.