CITY of CONDON

128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

AGENDA
CITY OF CONDON
REGULAR MEETING
128 SOUTH MAIN STREET, CITY HALL, CONDON, OREGON
Wednesday, March 4, 2020, 7:00 PM

1. **CALL REGULAR MEETING TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS TO AGENDA**
4. **PUBLIC COMMENT**
   - 4.1. **The Council may hear discussion of unannounced items from the floor and the comments on the agenda items. Comments are limited to five (5) minutes.**
5. **CONSENT AGENDA**
   - 5.1. **Review & Approve the Minutes of the February 5, 2020 Regular Council Meeting**
   - 5.2. **Review Accounts Payable of February 11, 2020**
   - 5.3. **Review VISA Statements**
6. **OLD BUSINESS**
   - 6.1. **Housing Committee Update - Set Meeting with Condon School District**
   - 6.2. **Fiber Council Update**
7. **NEW BUSINESS**
   - 7.1. **Insurance Agent of Record - John Anderson, Wheatland Insurance**
   - 7.2. **Award Bid for City Hall Remodel Project**
8. **STAFF REPORTS**
   - 8.1. **Public Works - Public Works Superintendent Gibb Wilkins**
   - 8.2. **Police - Gilliam County Sheriff Gary Bettencourt**
   - 8.3. **Administration - City Administrator Kathryn Greiner**
9. **COUNCIL INFORMATION**
   - 9.1. **Eastern Oregon Regional Solutions Invitation - 3-13-2020 Memorial Hall**
10. **NEXT REGULAR MEETING DATE**
    - 10.1. **Next Regular Condon City Council meeting is Wednesday, April 1, 2020, 7 p.m. at Condon City Hall.**
11. **ADJOURN REGULAR MEETING**

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If necessary, Executive Session may be held in accordance with ORS 192.660(2)() As this is a regular meeting of the Condon City Council, other matters may be addressed as deemed appropriate by the Council. Assisted listening device is available for persons with impaired hearing and should be scheduled for council meetings three working days prior to the Council meeting. The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823

Agenda prepared and distributed February 25, 2020

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PO Box 445
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City of Condon
Regular Council Meeting Minutes
Wednesday, February 5, 2020
7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing: Councilors Dawn Parm, Michael Cronk, Brian Barnett, Jan Stinchfield; Donald Jamieson & Tom Fatland (by Skype); Staff City Administrator Kathryn Greiner, Public Works Superintendent Gibb Wilkins; Gilliam County Sheriff Gary Bettencourt

3. PROCLAMATION - FEBRUARY NOBEL LAUREATE MONTH

3.1. Proclamation Nobel Laureate Month - Linus Pauling & William Parry Murphy

Mac Stinchfield read the Proclamation of February as Nobel Laureate Month.

4. PUBLIC COMMENT

4.1. The Council may hear discussion of unannounced items from the floor and the comments on the agenda items. Comments are limited to five (5) minutes.

None

5. ADDITIONS TO AGENDA

None

6. CONSENT AGENDA

6.1. Review & Approve the January 8, 2020 Regular City Council Minutes

A motion was made by Councilor Stinchfield to approve the January 8, 2020 regular council meeting minutes. The motion was seconded by Councilor Jamieson and approved unanimously.

6.2. Review Accounts Payable - January 10, 2020

Councilor Jamieson asked if Gilliam County was paying the electricity for the Ward Street Shop. CA Greiner will get that changed as it has not been done yet. Councilor Cronk asked about the heating bill of the Memorial Hall and suggested that weather stripping be put on the back door to eliminate heat loss.

6.3. Review VISA Statements

Councilor Cronk asked about the tow/tire chains purchased and PW Wilkins stated that they were from a company in Hillsboro that were heavy duty to go on the dump truck. Councilor Jamieson inquired of the membership for Amazon Prime and was told by CA Greiner that we do enough business with Amazon now to pay for the membership.

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7. OLD BUSINESS

7.1. 2018-19 Audit Presentation Kori Sarrett, Accurity CPAs

Kori Sarrett, CPA of Accuity CPAs was present to discuss the 2018-19 audit. She stated that they did their field work in September and city staff was well prepared with documents and records. The City ended the year with $4.2 million in cash and the water and sewer fund balances were sufficient. Cash flow was positive and the end fund balance was $1.1 million which is over one year of expenses covered. The one compliance issue continues to be segregation of duties. Sarrett stressed that with the segregation issue the councilors would need to continue to have oversight over the finances. The one issue with the financials was that the Memorial Hall electrical cost in the renovation was over the $10,000 contract limit with not bids. Sarrett said that a new auditing standard regarding leases may cause extra time next year.

7.2. Fiber Council Update

Councilor Stinchfield said that the Fiber Council is awaiting the completion of the dark fiber lease. CA Greiner said that the lease is with the Gilliam County attorney and is hoping that it will be completed within the next week.

8. NEW BUSINESS

8.1. Review and Approve 2020 City of Condon Goals & Priorities

CA Greiner noted that she added under facilities on the Goals & Priorities a machine storage shop at the sewer plant. It was omitted from the discussion Friday, but is going to go in the 2020-21 budget with the lease of the Ward Street shop. Councilor Stichfield asked about the water and sewer lines to the Fairway Housing development and it was pointed out that it is on the back burner until they have a discussion with the school regarding their property.

In the retreat it was discussed that the council could offer to take the Condon Grade School building and baseball field adjacent to the school to do a housing development. Councilor Cronk stated that it would be good to get started on it to see if this is an option. The baseball field block has paved streets on three sides, sewer and water main lines easily accessible that the development would be a smaller in price and size of the Fairway Housing. If the city can work out an agreement with the school district to take on the baseball field in 2020, then work on the school building to determine if it can be saved or not to develop that block when the school moves to one campus. Councilor Fatland asked if the decision has been final as he has concerns. CA Greiner will draft up letter stating what they would like to see and asked Councilor Fatland to review it and the minutes from the work session then send his additional concerns. Once this has been done, the city will schedule a Housing Committee meeting with school administration to discuss.

8.2. Condon Chamber of Commerce Request 2020-21

Condon Chamber Executive Director K'Lynn Lane was present and requested $2,500 for summer concert series, and Christmas decoration for light poles of $1,694 for a total contribution of $4,194. CA Greiner noted that the transient fund currently has approximately $20,500 in the city fund for tourism activities and tourism facilities that would cover this cost. The funds would be taken from the 2020-21 budget - available after July 1, 2020. CA Greiner did note that another item that the city was going to fund through this was a storage trailer for the tables, chairs and portable stage that can be parked at the city shop and moved where needed. Councilor Cronk stated that he was investigating cost of a trailer to hold the city items and it is approximately $9,500. CA Greiner said that she is going to apply for a grant from Gilliam County and hopefully a portion of the trailer can be paid by grant funds.

Lane explained that the chamber is hosting four concerts this summer with total cost of $8,500. It is estimated that the city contributes approximately $15,000 a year to the Chamber of Commerce.

A motion was made by Councilor Fatland to approve the funds to the Condon Chamber of Commerce as requested paid out of the 2020-21 transient tax funds.. The motion was seconded by Councilor Parm and approved unanimously.

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9. STAFF REPORTS

9.1. Public Works - Public Works Superintendent Gibb Wilkins

PW Wilkins said that 2.5 million gallons of water were pumped in January and that booster pump has been serviced and is back in working order. He is attending an ODOT meeting tomorrow to discuss the ODOT grant for sidewalks on North Main that was approved for the 2018-21 period. The bidding process is expected to not go out until June 2021 and there is discussion of making the intersection of Walnut and Main a 4-way stop. He said that at the Lower John Day ACT meeting on Monday it was discussed that due to a lawsuit, ODOT is scheduled to 500-plus sidewalk ramps in 2020 with 59 due in Condon. He attached a map and addressed concerns that this issue may affect city sidewalks and streets in the future. PW Wilkins is in discussion with Anderson, Perry to discuss the specifications for the sidewalk ramps to updated in the city's standards book.

9.2. Administration - City Administrator Kathryn Greiner

CA Greiner noted that she will be attending a housing workshop with Councilor Barnett in Hermiston Monday, February 10; a planning commission meeting February 18 is discussing a Conditional Use Permit to place a duplex in a residential zone and attending the CIS conference in Salem later this month. She said that the City Council will receive new emails with cityofcondon.com on it and will coordinate to forward their gmail to the new emails.

9.3. Police - Gilliam County Sheriff Gary Bettencourt

Sheriff Bettnecourt said that he will be out of town, along with Deputy Flory February 17-21; that his two new deputies are still at the academy and that a DARE program was started at Condon High School this week. He is also working with city staff to determine if there is work for the NORCOR crew when they are done at Waste Management. His concern of the work crew is finding jobs in the area in the winter months.

10. COUNCIL INFORMATION

None

11. NEXT REGULAR MEETING DATE

11.1. Next Regular Condon City Council meeting is Wednesday, March 4, 2020, 7 p.m. at Condon City Hall.

12. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 7:50 p.m.

________________________________Date ________
Jim Hassing, Mayor

ATTEST: ________________________________ Date ______________
Kathryn Greiner City Administrator

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ACCUITY, LLC							
759	ACCUITY, LLC	AUDIT FINAL J	Audit	01/31/2020	3,000.00	3,000.00	02/11/2020
759	ACCUITY, LLC	AUDIT FINAL J	Audit	01/31/2020	4,000.00	4,000.00	02/11/2020
759	ACCUITY, LLC	AUDIT FINAL J	Audit	01/31/2020	3,000.00	3,000.00	02/11/2020
	Total ACCUITY, LLC:				10,000.00	10,000.00	
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	JAN 2020	Janitorial	01/31/2020	314.17	314.17	02/11/2020
	Total ARAMARK UNIFORM SERVICES:				314.17	314.17	
AT&T MOBILITY							
599	AT&T MOBILITY	JAN 2020	PW Cell Phone	01/06/2020	6.42	6.42	02/11/2020
599	AT&T MOBILITY	JAN 2020	PW Cell Phone	01/06/2020	6.42	6.42	02/11/2020
	Total AT&T MOBILITY:				12.84	12.84	
BAUM SMITH LLC							
831	BAUM SMITH LLC	25002	ODOT contract & Home Telephon	01/22/2020	331.50	331.50	02/11/2020
831	BAUM SMITH LLC	25002	Fiber Legal - dark fiber lease	01/22/2020	285.00	285.00	02/11/2020
	Total BAUM SMITH LLC:				616.50	616.50	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1039529	Pivot tire	01/02/2020	395.00	395.00	02/11/2020
859	BENNETT'S POINT S TIRE & AU	1039618	Lawn Mower repair	01/09/2020	13.25	13.25	02/11/2020
	Total BENNETT'S POINT S TIRE & AUTO:				408.25	408.25	
BISHOP SANITATION							
876	BISHOP SANITATION	A-85230	Park Restroom	01/22/2020	150.00	150.00	02/11/2020
	Total BISHOP SANITATION:				150.00	150.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	57345	Copier Charge	01/29/2020	14.05	14.05	02/11/2020
	Total BOHN'S PRINTING:				14.05	14.05	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	39980	Biochemical Oxygen	01/14/2020	99.00	99.00	02/11/2020
151	BOX R WATER ANALYSIS LAB	39996	E coli Coliform Testing	01/15/2020	63.50	63.50	02/11/2020
	Total BOX R WATER ANALYSIS LAB:				162.50	162.50	
C.M. & W.O. SHEPPARD, INC.							
868	C.M. & W.O. SHEPPARD, INC.	94928	Golf Repair	01/23/2020	147.34	147.34	02/11/2020
	Total C.M. & W.O. SHEPPARD, INC.:				147.34	147.34	
CIVICPLUS							
880	CIVICPLUS	195832	Councilor Paperless Packet progr	02/19/2020	1,380.33	1,380.33	02/11/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
880	CIVICPLUS	195832	Councilor Paperless Packet progr	02/19/2020	1,380.33	1,380.33	02/11/2020
880	CIVICPLUS	195832	Councilor Paperless Packet progr	02/19/2020	1,380.34	1,380.34	02/11/2020
	Total CIVICPLUS:				4,141.00	4,141.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	JAN 2020	City Hall	01/22/2020	146.33	146.33	02/11/2020
169	COLUMBIA BASIN ELECTRIC	JAN 2020	Park	01/22/2020	64.66	64.66	02/11/2020
169	COLUMBIA BASIN ELECTRIC	JAN 2020	Memorial hall	01/22/2020	91.85	91.85	02/11/2020
169	COLUMBIA BASIN ELECTRIC	JAN 2020	Golf Course	01/22/2020	33.03	33.03	02/11/2020
169	COLUMBIA BASIN ELECTRIC	JAN 2020	Sewer Plant w pivot	01/22/2020	354.76	354.76	02/11/2020
169	COLUMBIA BASIN ELECTRIC	JAN 2020	Disposal Plant	01/22/2020	660.15	660.15	02/11/2020
169	COLUMBIA BASIN ELECTRIC	JAN 2020	City Farm	01/22/2020	1,164.13	1,164.13	02/11/2020
169	COLUMBIA BASIN ELECTRIC	JAN 2020	Street Lights	01/22/2020	1,444.25	1,444.25	02/11/2020
169	COLUMBIA BASIN ELECTRIC	JAN 2020	Swimming Pool	01/22/2020	55.10	55.10	02/11/2020
169	COLUMBIA BASIN ELECTRIC	JAN 2020	Library	01/22/2020	328.06	328.06	02/11/2020
169	COLUMBIA BASIN ELECTRIC	JAN 2020	Ward Street Shop	01/22/2020	35.53	35.53	02/11/2020
169	COLUMBIA BASIN ELECTRIC	JAN 2020	Reservoir Control	01/22/2020	42.25	42.25	02/11/2020
	Total COLUMBIA BASIN ELECTRIC:				4,420.10	4,420.10	
CONDON CHAMBER OF COMMERCE							
196	CONDON CHAMBER OF COMM	FEB. 2019 PAR	Flow Through MH Set up	02/07/2020	115.00	115.00	02/11/2020
	Total CONDON CHAMBER OF COMMERCE:				115.00	115.00	
COUNTRY FLOWERS							
204	COUNTRY FLOWERS	JAN 2020	Meeting Expense	01/31/2020	69.60	69.60	02/11/2020
	Total COUNTRY FLOWERS:				69.60	69.60	
DAILY JOURNAL OF COMMERCE							
226	DAILY JOURNAL OF COMMERC	744610980	City Hall Remodel	02/05/2020	237.80	237.80	02/11/2020
	Total DAILY JOURNAL OF COMMERCE:				237.80	237.80	
DEMARTINI, RICHARD							
1080	DEMARTINI, RICHARD	FEB 2020	Double billed -Refund of 2+ years	02/11/2020	933.49	933.49	02/11/2020
	Total DEMARTINI, RICHARD:				933.49	933.49	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	JAN 2020	Water Fuel	01/31/2020	307.95	307.95	02/11/2020
224	DEVIN OIL COMPANY	JAN 2020	Sewer Fuel	01/31/2020	307.95	307.95	02/11/2020
224	DEVIN OIL COMPANY	JAN 2020	Water	01/31/2020	166.05	166.05	02/11/2020
224	DEVIN OIL COMPANY	JAN 2020	Sewer Bulk	01/31/2020	166.05	166.05	02/11/2020
	Total DEVIN OIL COMPANY:				948.00	948.00	
DORNBOS SIGN, INC							
950	DORNBOS SIGN, INC	INV47992	Historic Street Signs	01/20/2020	521.90	521.90	02/11/2020
	Total DORNBOS SIGN, INC:				521.90	521.90	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	JAN 2020	Golf Fuel	01/31/2020	80.86	80.86	02/11/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total HATTENHAUER DIST.:				80.86	80.86	
HELEN ASHER TRUSGT							
1081	HELEN ASHER TRUSGT	FEB 2020	Refund 1074.01 701 E Summit	02/11/2020	2.46	2.46	02/11/2020
	Total HELEN ASHER TRUSGT:				2.46	2.46	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	JAN 2020	Administration	02/01/2020	180.81	180.81	02/11/2020
766	HOME TELEPHONE COMPANY	JAN 2020	Water	02/01/2020	110.25	110.25	02/11/2020
766	HOME TELEPHONE COMPANY	JAN 2020	Sewer	02/01/2020	150.32	150.32	02/11/2020
	Total HOME TELEPHONE COMPANY:				441.38	441.38	
INDUSTRIAL CHEM LABS							
914	INDUSTRIAL CHEM LABS	295251	Sewer Root chemicals	12/20/2019	457.96	457.96	02/11/2020
	Total INDUSTRIAL CHEM LABS:				457.96	457.96	
INLAND CHEMICAL SERVICE							
324	INLAND CHEMICAL SERVICE	012020016	Grass Seed	01/31/2020	1,300.00	1,300.00	02/11/2020
	Total INLAND CHEMICAL SERVICE:				1,300.00	1,300.00	
INLAND DEVELOPMENT CORPORATION							
897	INLAND DEVELOPMENT CORP	FEB 2020	MRC Fiber Project	02/11/2020	2,000.00	2,000.00	02/11/2020
	Total INLAND DEVELOPMENT CORPORATION:				2,000.00	2,000.00	
JAMIESON & MARSHALL							
328	JAMIESON & MARSHALL	JAN 2020	Water Supplies	01/30/2020	3.55	3.55	02/11/2020
	Total JAMIESON & MARSHALL:				3.55	3.55	
JOHN DEERE FINANCIAL							
248	JOHN DEERE FINANCIAL	P78129 P7838	Golf Repair & Maintenance	01/31/2020	915.29	915.29	02/11/2020
	Total JOHN DEERE FINANCIAL:				915.29	915.29	
LRS ARCHITECTS							
862	LRS ARCHITECTS	16508	City Hall Remodel	01/31/2020	227.50	227.50	02/11/2020
	Total LRS ARCHITECTS:				227.50	227.50	
M & A AUTO PARTS							
371	M & A AUTO PARTS	JAN 2020	Park	01/31/2020	5.38	5.38	02/11/2020
371	M & A AUTO PARTS	JAN 2020	Water	01/31/2020	76.32	76.32	02/11/2020
371	M & A AUTO PARTS	JAN 2020	Sewer	01/31/2020	78.05	78.05	02/11/2020
371	M & A AUTO PARTS	JAN 2020	Water	01/31/2020	700.41	700.41	02/11/2020
371	M & A AUTO PARTS	JAN 2020	Sewer	01/31/2020	700.39	700.39	02/11/2020
371	M & A AUTO PARTS	JAN 2020	Water	01/31/2020	20.68	20.68	02/11/2020
371	M & A AUTO PARTS	JAN 2020	Sewer	01/31/2020	19.49	19.49	02/11/2020
371	M & A AUTO PARTS	JAN 2020	Golf Repair	01/31/2020	1.80	1.80	02/11/2020
371	M & A AUTO PARTS	JAN 2020	Golf Supplies	01/31/2020	28.62	28.62	02/11/2020
371	M & A AUTO PARTS	JAN 2020	Golf Repair	01/31/2020	269.01	269.01	02/11/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total M & A AUTO PARTS:				1,900.15	1,900.15	
MELANIE'S SUCH & SUCH							
380	MELANIE'S SUCH & SUCH	3493	CBEC Retirement Gift	01/30/2020	52.00	52.00	02/11/2020
	Total MELANIE'S SUCH & SUCH:				52.00	52.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	JAN 2020	Memorial Hall Propane	01/31/2020	449.91	449.91	02/11/2020
377	MORROW COUNTY GRAIN GRO	JAN 2020	City Hall Propane	01/31/2020	743.44	743.44	02/11/2020
377	MORROW COUNTY GRAIN GRO	JAN 2020	Sewer Plant	01/31/2020	253.46	253.46	02/11/2020
	Total MORROW COUNTY GRAIN GROW.:				1,446.81	1,446.81	
MURRAY'S CONDON PHARMACY							
394	MURRAY'S CONDON PHARMAC	JAN 2020	Office supplies	01/25/2020	2.39	2.39	02/11/2020
	Total MURRAY'S CONDON PHARMACY:				2.39	2.39	
OFFICE DEPOT							
427	OFFICE DEPOT	411175957001	Supplies	12/04/2019	28.58	28.58	02/11/2020
427	OFFICE DEPOT	411175957001	Supplies	12/04/2019	28.58	28.58	02/11/2020
427	OFFICE DEPOT	423517253001	Office Supplies	01/07/2020	59.99	59.99	02/11/2020
427	OFFICE DEPOT	423517457001	Office Supplies	01/03/2020	25.96	25.96	02/11/2020
	Total OFFICE DEPOT:				143.11	143.11	
OREGON ASSOC. OF WATER UTILITY							
413	OREGON ASSOC. OF WATER U	28146	Short School Wilkins	01/27/2020	162.50	162.50	02/11/2020
413	OREGON ASSOC. OF WATER U	28146	Shot School Wilkins	01/27/2020	162.50	162.50	02/11/2020
	Total OREGON ASSOC. OF WATER UTILITY:				325.00	325.00	
PACIFIC GOLF & TURF							
881	PACIFIC GOLF & TURF	88830	Golf Machinery Repairs Annual M	01/10/2020	24.18	24.18	02/11/2020
881	PACIFIC GOLF & TURF	89281	Golf Machinery Repairs Annual M	01/21/2020	122.72	122.72	02/11/2020
	Total PACIFIC GOLF & TURF:				146.90	146.90	
POST MASTER							
463	POST MASTER	FEB 2020	Postage Trust Account	02/11/2020	250.00	250.00	02/11/2020
463	POST MASTER	FEB 2020	Postage Trust Account	02/11/2020	250.00	250.00	02/11/2020
463	POST MASTER	FEB 2020	Postage Trust Account	02/11/2020	250.00	250.00	02/11/2020
	Total POST MASTER:				750.00	750.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	JAN 2020	Janitorial	01/25/2020	25.17	25.17	02/11/2020
548	TWO BOYS MEAT & GROCERY	JAN 2020	Meeting Expense	01/25/2020	15.37	15.37	02/11/2020
	Total TWO BOYS MEAT & GROCERY:				40.54	40.54	
VISA							
559	VISA	JAN 2020 857	Park	01/22/2020	127.47	127.47	02/11/2020
559	VISA	JAN 2020 857	Golf	01/22/2020	10.95	10.95	02/11/2020
559	VISA	JAN 2020 857	Water Supplies	01/22/2020	25.80	25.80	02/11/2020
559	VISA	JAN 2020 857	Finance Charge - Mailed check no	01/22/2020	65.39	65.39	02/11/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
559	VISA	JAN 2020 6910	Amazon Prime & Small Orange W	01/22/2020	213.60	213.60	02/11/2020
559	VISA	JAN 2020 6910	Sewer Supplies	01/22/2020	58.20	58.20	02/11/2020
559	VISA	JAN 2020 6910	Water Supplies	01/22/2020	58.19	58.19	02/11/2020
559	VISA	JAN 2020 6910	Water Travel	01/22/2020	125.00	125.00	02/11/2020
559	VISA	JAN 2020 6910	Sewer Travel	01/22/2020	125.00	125.00	02/11/2020
559	VISA	JAN 2020 6910	Finance Charge - Mailed check no	01/22/2020	18.18	18.18	02/11/2020
Total VISA:					827.78	827.78	
Grand Totals:					34,276.22	34,276.22	

Dated: ____

Mayor: ____

City Admininstrator: ____

Report Criteria:
- Detail report.
- Invoices with totals above $0.00 included.
- Paid and unpaid invoices included.

Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 2
Account Number: #### #### #### 8577

VISA

RECEIVED

JAN 28 2020

CITY OF CONDON

Account Summary

Billing Cycle		01/22/20
Days In Billing Cycle		31
Previous Balance		$4,924.19
Purchases	+	164.22
Cash	+	0.00
Special	+	$0.00
Balance Transfers	+	$0.00
Credits	-	$0.00
Payments	-	$0.00
Other Charges	+	$0.00
Finance Charges	mailed not delivered	65.39
NEW BALANCE		**$5,153.80**

Credit Summary

Total Credit Line	$10,000.00
Available Credit Line	$4,846.00
Available Cash	$0.00
Amount Over Credit Line	$0.00
Amount Past Due	**$4,924.19**
Disputed Amount	$0.00

Account Inquiries

Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at:
www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA , FL 33630-3495

Payment Summary

NEW BALANCE	$5,153.80
MINIMUM PAYMENT	$5153.80
PAYMENT DUE DATE	02/16/2020

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

P10 127.47
G150 10.95 > 164.22
W270 25.80
A10 65.39

Important Information About Your Account

PLEASE NOTE MINIMUM PAYMENT DUE. WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS MAY BE REFLECTED IN YOUR CREDIT REPORT.

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

****
* THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR *
* WAS...$ 13.85 *
****

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 2

VISA

Account Number: #### #### #### 8577
Closing Date: 01/22/20
Credit Limit: $10,000.00 Available Credit: $4,846.00

1143

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
01/10/20	01/12/20	5814	24427330011710061554371	MCDONALD'S F28762 WASCO OR Travel - PW	$10.95
01/10/20	01/12/20	0763	24269790011000994229747	MID COLUMBIA PRODUCERS - WASCO OR coverall - shop	$25.80
01/16/20	01/19/20	5200	24610430017010186609344	HOMEDEPOT.COM 800-430-3376 GA grass seed	$127.47

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM[1]	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR)[2]	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	$ 4,953.68	1.3200%	15.84%	$ 65.39	
CASH	F	$ 0.00	1.3200%	15.84%	$ 0.00	
FEES/**INTEREST CHARGE**					$ 0.00	
TOTAL				15.84%	$ 65.39	$ 5,153.80

[1] ICM Interest Charge Method: See reverse side of Page 1 for explanation.
[2] Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 1
Account Number: #### #### #### 6910

VISA

RECEIVED

JAN 28 2020

CITY OF CONDON

Account Summary

Billing Cycle		01/22/20
Days In Billing Cycle		31
Previous Balance		$1,238.10
Purchases	+	579.99
Cash	+	0.00
Special	+	$0.00
Balance Transfers	+	$0.00
Credits	-	$12.99 -
Payments	-	$0.00
Other Charges	+	$0.00
Finance Charges Got marked		18.18
NEW BALANCE		**$1,823.28**

Credit Summary

Total Credit Line	$10,000.00
Available Credit Line	$7,926.00
Available Cash	$0.00
Amount Over Credit Line	$0.00
Amount Past Due	**$1,225.11**
Disputed Amount	$0.00

Account Inquiries

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www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA , FL 33630-3495

Payment Summary

NEW BALANCE	**$1,823.28**
MINIMUM PAYMENT	**$1823.28**
PAYMENT DUE DATE	**02/16/2020**

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

S 270 58.20
W 270 58.15
A 150 213.60

W 280 125
S 280 125
579.99

Important Information About Your Account

PLEASE NOTE MINIMUM PAYMENT DUE. WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS MAY BE REFLECTED IN YOUR CREDIT REPORT.

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A10 18.18

****
*** THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR ***
*** WAS...$ 0.00 ***
****

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

Bank of Eastern Oregon
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 1

Account Number: #### #### #### 6910
Closing Date: 01/22/20
Credit Limit: $10,000.00 Available Credit: $7,926.00

VISA

1079

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
12/22/19	12/23/19	5942	24692169356100809787900	Amazon.com*B221T42S3 Amzn.com/bill WA calendar	$21.22 S270
12/28/19	12/29/19	5942	24692169362100670473442	AMZN Mktp US*E08HM0VD3 Amzn.com/bill WA Memory card	$8.99 W270 S270
12/29/19	12/30/19	5968	24692169363100247845790	Amazon Prime*SR8DZ69E3 Amzn.com/bill WA	$12.99
01/10/20	01/12/20	5968	24692160010100850859944	Amazon Prime*1M3SI4Q73 Amzn.com/bill WA prime membership	$119.00 A150
01/11/20	01/12/20	7379	24906410011086355752793	EIG*ASMALLORANGE.COM 866-9642867 TX web domain	$94.60 A 150
01/10/20	01/12/20	5968	74692160010100762289607	CREDIT VOUCHER Amazon Prime Amzn.com/bill WA	~~$12.99~~
01/13/20	01/14/20	5942	24692160013100587177039	AMZN Mktp US*069LL7TC3 Amzn.com/bill WA Flip cell phone	$73.19 W270 S270
01/21/20	01/22/20	8299	24492150022852667463596	PAYPAL *EORAWWAPNCW 402-935-7733 CA W280 S280	$250.00

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM[1]	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR)[2]	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	$ 1,377.12	1.3200%	15.84%	$ 18.18	
CASH	F	$ 0.00	1.3200%	15.84%	$ 0.00	
FEES/**INTEREST CHARGE**					$ 0.00	
TOTAL				15.84%	$ 18.18	$ 1,823.28

[1] ICM Interest Charge Method: See reverse side of Page 1 for explanation.
[2] Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

City of Condon, Oregon
City Hall Remodel Project

BID OPENING
Thursday, February 20, 2020 , 3:35 pm

BIDDER	TOTAL BID PRICE	Date/Time Received
L. Scott Goodrich Construction	$312,364.00	2/20/20 12:12 am KG
CB Construction	$310,400.00	2/20/20 1:40pm KG
Kirby Nagelhout	$230,000	2/20/20 1:47pm KG

Witness: Kathryn Greiner, City Admin
Gibb Wilkins, PW Supt.

City of Condon Public Works Report to March 4th 2020 City Council Meeting

1. 2.1 Million Gallons of drinking water pumped from City Farm, slightly above average
2. Superintendent attended CIS Conference in Salem February 25th to 28th. Took classes on ADA accessibility, Human Resources and Cyber Security and will be attending short school for water and wastewater certification at Sunriver this week, March 3rd to March 6th
3. Golf Course reels back from sharpening and general maintenance, no major repairs required this year. Purchased verti cutter reels for greens mowers
4. Purchased trees to be planted at golf course and park
5. Completed general maintenance on all equipment
6. Gearing up to begin reseeding of select greens at golf course this week
7. Burning Barrel Open will be held at the Golf Course on March 21st
8. Paving bid for Court Street project will go out this month
9. Purchased street signs to replace damaged signs and signs on Main Street, looking at doing an inventory of signs that need replaced or upgraded
10. Weed control performed at Wastewater Treatment Plant and at City Farm
11. Replaced damaged dog waste bag dispenser at city park
12. Columbia Basin replaced damaged transformer at reservoir, and we had a power outage at City Farm due to blown fuse on Columbia Basin's line

2020 MSRS

February

	County	Arlington	Condon
Alarm	3	0	0
Medical	4	4	0
Assist Fire Dept.	2	0	0
Animal Problem	4	3	0
Assist Person	24	2	3
Assist Officer	7	1	1
Assist Outside Agency	7	2	0
Civil Matter	5	0	4
Disturbance	5	3	2
Juvenile	5	5	0
Suspicious Circumstances	6	4	1
Traffic Problem	12	0	0
Lost or Found Property	0	0	0
Traffic Stop (No Citation)	95	12	6
Civil Service	5	1	4
K9 Deployment	0	0	0
Security Check	5	1	0
Fingerprints	0	0	0
Impound Release	0	0	0
Training	13	1	8
Court/Court Security/Transport	4	1	0
All Other	23	7	2

TOTAL	229
Arlington City Limits	47
Condon City Limits	31

TRAFFIC CITATIONS

I-84	107
Hwy. 19	4
Condon	0
Arlington	0
Hwy. 206	0
Hwy. 74	0
Cedar Springs Road	0
Blalock Road	0
Ferry Canyon Road	0
TOTAL	111

Other Citations

Possession of Less Than One Ounc	0
Minor in Possession of Alcohol	0

INCIDENT REPORTS

County Total	19
City of Arlington	6
City of Condon	6

Kathryn Greiner

From: STICE Nate * GOV <Nate.STICE@oregon.gov>
Sent: Monday, February 24, 2020 10:40 AM
To: STICE Nate * GOV
Subject: Please share: Gilliam County Outreach Meeting. March 13

Dear Gilliam County Stakeholder,

Please share with city, county, special district, and other interested stakeholders.

Governor Kate Brown's Eastern Oregon Regional Solutions Team invites you to participate in an outreach meeting on March 13 from 9:30-11:30 am at The City of Condon's Memorial Hall, 128 S Main St, Condon, OR 97823.

This meeting will bring together representatives of state, regional, and local agencies as well as representatives of state and federal elected officials to discuss your community and economic develop projects and priorities. Participants will include:

- The Office of Governor Kate Brown
- Senator Ron Wyden's Office
- Business Oregon
- The Oregon Department of Environmental Quality
- The Oregon Department of Land Conservation and Development
- The Oregon Department of Transportation
- The East Cascades Workforce Investment Board
- The Greater Eastern Oregon Economic Development Corporation
- And others

Our goal is to learn about your projects and discuss how we can help move them forward. No RSVP is necessary, but appreciated. Please send a note to nate.stice@oregon.gov if you can make it.

Best,

Nate Stice
Regional Solutions (Hood River, Wasco, Sherman, Gilliam, Wheeler)
Office of Governor Kate Brown
971-283-8817