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CITY OF CONDON
WORK SESSION AGENDA
PARKS & RECREATION COMMITTEE
Thursday, November 21, 2019, 5:00 PM
CONDON CITY HALL

1. Call the Meeting to Order

Mayor Jim Hassing called the Park & Recreation committee meeting to order at 5:02 p.m.

Present: Mayor Jim Hassing; Councilors Tom Fatland and Dawn Parm; Staff Public Works Superindentent Gibb Wilkins and City Administrator Kathryn Grei

2. Discuss Swimming Pool Operations and Capital Needs

2.1. Pool & Spa Quotes of Equipment & List of Needed Repairs

The committee received approximately $27,000 in quotes for repairs and materials from The Pool & Spa House, along with a list of projects that need completed. CA Greiner explained that the city could apply for a Gilliam County special project grant, but this requires 25% match that can be in-kind, materials or cash. The grant is open in the spring of 2020 and the funds not available to spend or be reimbursed until after July 1, 2020 when the pool has already been opened. She also noted that the pool is currently funded with funds from the county's Park & Recreation fund and that may be a possible funding source for the pool repairs. Since the school owns the facility, they need to be brought in on the funding of repair discussion. CA Greiner stated that the current contract has Gilliam County paying $50,000 toward the operations of the pool, less revenues received and in the last year there is approximately $5,000-6,000 remaining in the contract for needed repairs. If the costs go over $50,000 the contract may be re-opened for negotiation. Noted was that city staff for administration which includes payroll, accounts payable, budgeting, ordering and oversight of manager has never been billed and can be used for in-kind, plus public works staff time of repairs and maintenance.

Other items that were noted to be needed at the pool are painting the trim of the pool house, replacing the rotting poles on the north and south fence, refinish the locker room floors, fix shower in the girls locker room, insulate the boiler, replace pipes in the boiler room and look to resurface the pool. The pool was resurfaced in 2013 at the cost of $38,000. CA Greiner asked that the committee prioritize items from The Pool & Spa house recipients of what needs to be purchased prior to the pool opening in 2020.

The committee prioritized 1) Pipe hangers & secure strapping replacement $1,580.20; 2) Pool pump suction plumbing & valve replacement $1,640.47; 3) Natural gas heater repair $2,205.57 for a total of $5,426.24. CA Greiner will order these items while the quotes are still valid - March 2020.

3. Golf Course Operations & Capital Needs

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3.1. Clubhouse - Design

Committee members received the plan of a clubhouse that was designed and drawn by Vernon Grey and discussed the options of a new structure. CA Greiner stated that in the budget there is $100,000 for golf course improvements for the current year. The committee also received estimates of a "kit" that is sold at Costco for building structures that do not include the roofing material or the doors/windows to average $45,000 for a 24' x 36' structure. The structures would also not include electricity, plumbing or finishing work. Discussed that it may be more cost effective to just have a shell built by contractor. CA Greiner reminded the committee that any project over $50,000 is required to have prevailing wage which may drive the cost up. She also stated that Councilor Donald Jamieson suggested that the men's golf club may be form a non-profit group and build and operate the clubhouse at a lower cost. It was also discussed a patio could suffice until a structure has been built which would include an outdoor cooking area. This area could be moved west until a new structure is build. It was also discussed that this facility may only be used in good weather due to access.

Discussion of how the ownership, operation and agreements that would be necessary between the city and the club. It was the recommendation of the committee to ask the golf club to provide a proposal by the council's retreat in January 2020 to consider.

The committee also discussed improvements to the golf course with Councilor Fatland suggesting that the greens needed to be re-done at an estimated cost of $50,000 per green.

4. Other

None

5. Adjourn

Mayor Hassing adjourned the meeting at 5:55 p.m.