



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

**CITY OF CONDON
WORK SESSION AGENDA
FIBER COMMITTEE MEETING
Thursday, March 28, 2019, 4:00 PM
CONDON CITY HALL**

1. Call the Meeting to Order

Councilor Stinchfield called the meeting to order at 4:05 p.m.

Present: Councilor Jan Stinchfield; Councilor Donald Jamieson (4:20 p.m.), Rita Rattray, Gilliam County Judge Elizabeth Farrar (4:14 p.m.), City Telecom Consultant Adam Haas by telephone, Lori Anderson of CBEC & CA Greiner

2. Update of CBEC Agreement

Adam Haas, City of Condon telecom consultant reviewed a recent meeting with Tom Wolff, CEO of Columbia Basin Electric Cooperative (CBEC) regarding the proposed agreement of dark fiber lease and telecommunication shelter. Haas provided a summary of the meeting stating that he met with Wolff March 22 in Heppner to go over the technical points of the shelter and why the city was requesting them. Haas said that the city's attorney wanted more detail in the agreement due to CBEC's lack of technical expertise in the telecom business. He stated that the technical specifications came from a similar shelter agreement in Maupin that is operated by Light Speed Networks (LSN) and reviewed the specifications with what the intent was to have them in the agreement. Wolff concern was that they were too specific and CBEC has hired Commstructure, and is most likely contract with LSN for operation and assured that it would be built and managed to industry standards. In the discussion Wolff said that CBEC had options and did not need to go with the City of Condon, yet agreed with Haas that it would be better to have an agreement.

Haas suggested that he meet with Wolff to go through the agreement to see if they can simplify some of the terms. Haas said there are several caveats including that the negotiations may not go smoothly and they may not reach an agreement but he said that it would be worth the effort to get to an agreement; that the city's telecom attorney needs to have a say of what is going to be allowed according to the specific requests; and lastly that Wolff has stated that he does not want the agreement to go through CBEC's telecom attorney but instead through city staff and consultant to reach a simpler agreement. Haas said that Wolff does not want to pay for the City's racks in the shelter for which the committee did not think that this was a large expense to get what it needed for its customers.

Councilor Stinchfield stated that the final agreement needs to be approved by city's telecom attorney and asked Haas if he thought he could come to an agreement. CA Greiner stated that if the shelter agreement is less specific there needs to be a termination clause that is specific to claim more fees for the dark fiber if the shelter is not operated appropriately and Anderson stated that it needs to be a reciprocal termination which was agreed that it needs to run both ways. Rattray stated that she felt it important to continue with this relationship (city and CBEC). Councilor Jamieson asked if another company wanted to lease our dark fibers would they require the shelter requirements and Haas said not but he felt that in exchange for the Non Recurring Cost (NRC) of the dark fiber they needed more specificity but it would not be required. Haas said that with this line it matters "where it lands" and if the city can have a carrier neutral facility it may be more marketable and be easier for companies to lease the lines. Judge Farrar stated that although we trust CBEC we would like to achieve a facility that would be marketable.

Wolff and Haas also discussed partnering on costs at Arlington for the carrier neutral shelter but all agreed the one in Condon must be finalized first. The committee briefly discussed partnering with Gilliam County on their fibers for operation and the need for an Intergovernmental Agreement (IGA) and if they cannot reach an agreement on a shelter with CBEC the city and county can partner for an appropriate shelter.

Haas will meet with Wolff over internet to go over agreement after CA Greiner contacts Galloway to determine if he needs to weigh in on what is going to be needed to sign an agreement.



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3. Discuss Strategic Plan Update & Gilliam County-wide Strategic Plan

Discussed combining the strategic plan with Gilliam County and who would be on that committee - from which sectors. The committee specifically wants to have representatives from the health clinic, school, North Central Education Service District, rural resident, business representative and Gilliam County. It was determined after a short discussion that it is not realistic to move forward with a combination of city and county plans at this point as the county hasn't started their process. The City will proceed with their plan and have Rattray continue as rural/business; Anderson as business, Judge Farrar as Gilliam County, and CA Greiner will ask NCESD Superintendent Penny Grotting and representatives from the clinic and Condon School District.

4. Discuss Business Plan for Fiber Asset

Haas provided a draft business plan to start the discussion but it was determined this is going to be a separate discussion and involve the full city council. Councilor Jamieson stated that we are in the middle mile business with the lease on the dark fiber but do not want to be a part of a full business to deploy broadband. Haas stated that this is a valuable asset and need to work to get more people to use it. One item mentioned was to have inexpensive gig service available in the Commercial zone of Condon to promote placing your business in Condon rather than other cities and towns nearby.

5. Other

Councilor Stinchfield suggested that the strategic plan be done before the business plan and to see if Q-Life and the City of Maupin have updated their plans and get them if they have been completed.

CA Greiner will ask representatives from other entities to be a part of the strategic plan update and organize meetings in May after the budget meetings have been completed.

6. Adjourn

Meeting was adjourned at 5:05 p.m.