



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

**AGENDA
CITY OF CONDON
REGULAR MEETING
128 SOUTH MAIN STREET, CITY HALL, CONDON, OREGON
Wednesday, April 3, 2019, 7:00 PM**

- 1. CALL REGULAR MEETING TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS TO AGENDA**
- 4. PUBLIC COMMENT**
 - 4.1. The council will hear unannounced matters from the floor and comments on the agenda items. Comments are limited to five (5) minutes.
- 5. CONSENT AGENDA**
 - 5.1. Approve the March 6, 2019 Regular Condon City Council minutes
 - 5.2. Review Accounts Payable for March 2019
 - 5.3. Review VISA Statements
- 6. OLD BUSINESS**
 - 6.1. CBEC Agreement & Fiber Committee Update
 - 6.2. Memorial Hall Acoustic Project Update
- 7. NEW BUSINESS**
 - 7.1. Ordinance 2019-03 - An Ordinance Amending the Transient Tax for Clarification of Intermediary Companies
 - 7.2. Approve Response Letter to the Oregon Division of Audits
 - 7.3. Discuss and Plan for Review & Revision of the Broadband Strategic Plan
- 8. STAFF REPORTS**
 - 8.1. Public Works - Public Works Superintendent Gibb Wilkins
 - 8.2. Administration - City Administrator Kathryn Greiner
 - 8.3. Police - Gilliam County Sheriff Gary Bettencourt
- 9. COUNCIL INFORMATION**
 - 9.1. DEQ Recycling Letter
 - 9.2. Budget Committee Meeting April 22, 2019
 - 9.3. Thank you letter from Cindy Osterlund for Children's Missoula Theatre Support
 - 9.4. Letter of Support of Frontier Regional 911



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9.5. Barbara Anderson Transient Tax Letter

10. NEXT REGULAR MEETING DATE

10.1. Next regular Condon City Council is Wednesday, May 1, 2019, 7 p.m. at Condon City Hall.

11. ADJOURN REGULAR MEETING

If necessary, Executive Session may be held in accordance with ORS 192.660(2)(c). As this is a regular meeting of the Condon City Council, other matters may be addressed as deemed appropriate by the Council. Assisted listening device is available for persons with impaired hearing and should be scheduled for council meetings three working days prior to the Council meeting. The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823.

Agenda prepared and distributed March 27, 2019



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City of Condon Regular Council Meeting Minutes Wednesday, March 6, 2019 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing; Councilors Dawn Parm, Michael Cronk, Brian Barnett, Jan Stinchfield & Donald Jamieson. Absent: Councilor Tom Fatland. Staff: Kathryn Greiner City Administrator & Gilliam County Sheriff Gary Bettencourt

3. ADDITIONS TO AGENDA

Added a letter from Carol Greenfield to correspondence.

4. PUBLIC COMMENT

- 4.1. The Council will hear discussion of unannounced matters from the floor and comments on the agenda items. Comments are limited to five (5) minutes.**

None

5. CONSENT AGENDA

- 5.1. Approve the February 6, 2019 Regular Council meeting minutes.**

A motion was made by Councilor Stinchfield to approve the February 6, 2019 regular council meeting minutes. The motion was seconded by Councilor Jamieson and approved unanimously.

- 5.2. Review February Accounts Payable**

Councilor Jamieson questioned the payment to Gentry Homes regarding the Memorial Hall project and CA Greiner said that the project is just over \$71,000 and this will bring the payments to approximately \$43,000. Councilor Stinchfield asked about the zero balances on the VISA and Councilor Cronk about the Wright Chevrolet bill for the 2010 Chevrolet. CA Greiner said the VISA was a month where no one went anywhere and the Chevrolet needed the air conditioning and cruise control fixed and this was a time that it was not needed to get it in for repairs.

- 5.3. Review VISA bills**

Questioned answered in the review of the accounts payable.

- 5.4. Approve Payments to Inland Development for Fiber Line**

CA Greiner explained that there may be two payments equaling \$228,320.78 to Inland Development Corporation that will be due prior to the April council meeting and asked the councilors to approve contingent on Adam Haas approval.

A motion was made by Councilor Jamieson to approve the payment of \$228,320.78 to Inland Development contingent on Adam Haas review and approval. The motion was seconded by Councilor Parm and approved unanimously.



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6. OLD BUSINESS

6.1. Fiber Update & CBEC Fiber Agreement

CA Greiner asked the council for some guidance based on emails that had been exchanged between her and Tommy Wolff, General Manager of Columbia Basin Electric Cooperative (CBEC) in the last week. She noted that she had sent Wolff potential deal points and technical specifications of the communication shelter drawn up by city telecom attorney Alan Galloway- and telecom consultant Adam Haas on Monday, February 25. CA Greiner said that Wolff was requesting a face-to-face meeting that would include CBEC and the city's fiber committees to address the points and specifications. CA Greiner had reservations about the two groups meeting when the document had specifications that is beyond the lay committee's knowledge and suggested to Wolff that if they had a meeting it would include the telecom attorney and technical staff from both organizations. An email from Galloway that CA Greiner read stated that the preferred way of dealing with the negotiations and discussion of the deal points was to be between the attorneys of both organizations. CA Greiner had Haas reach out to Wolff to go over the points, and was told that he preferred a face-to-face meeting on where to go from here and felt that we are "far off the mark." CA Greiner asked for guidance from the council on how to proceed.

Councilor Stinchfield asked if it was a possibility that Wolff meeting with Haas to go over the points that need to be discussed. Councilor Jamieson said that at the beginning of the project we were "tied up" up with CBEC to use their poles and once the project changed and suggested the city go back to the drawing board to see what the city wants to do with their fiber and determine what business the city wants to be in. Councilor Jamieson acknowledged that he wants to continue working with CBEC, and either come to an agreement on this deal or re-negotiate the dark fiber deal. He stressed that he doesn't want the city in the hut or fiber business. Councilor Stinchfield stated that she is not going to sit through a meeting going over technical terms and did not intend to back away from the proposed deal with CBEC. The consensus of the council that none of them were comfortable discussing the technical aspects of the contract. Gilliam County Judge, and city fiber committee member Elizabeth Farrar stated that there were sufficient reasons to have the carrier neutral facility.

CBEC director Lori Anderson stated that CBEC's goal remains the same to facilitate fiber to customers in their region and that the city and CBEC's strategic plans are similar in plans and goals. She added that she would take the message of the City Council back to the CBEC board of directors.

CA Greiner was directed to email Wolff and relay that the points need to go through the attorneys and offered Haas time to sit down with CBEC to go over the points and answer any questions.

6.2. Memorial Hall Acoustic Project Update

CA Greiner reported that the lighting has been selected and ordered and should arrive in next three weeks. She is coordinating the lighting with electrician Brennah Miller and anticipates that the project should be completed no later than May 1.

6.3. Review Intergovernmental Agreement with Gilliam County for Municipal Services - Rescind & Approve with Changes

CA Greiner explained that the Intergovernmental Agreement for the municipal court services passed at the February meeting required some changes at the county level. The new document has changes made that have been reviewed and approved by city's attorney Wyatt Baum and Gilliam County attorney Ruben Cleaveland. The previous IGA needs to be rescinded and approve of the new one with changes.

A motion was made by Councilor Stinchfield to rescind the IGA for municipal court services with Gilliam County that was approved in February and approve the IGA with changes. The motion was seconded by Councilor Parm and approved unanimously.

7. NEW BUSINESS



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7.1. Request of Transient Tax Review - Barb Anderson

Barbara Anderson who owns a vacation rental at 825 W. Fall Street, operating it through Airbnb requested the council eliminate the transient tax. She added that "Condon doesn't have a lot to offer" other than the park and she is providing a service for travelers and that Portland does not collect transient taxes if they have Airbnb. Judge Farrar stated that looking at the City of Portland website they do charge the transient tax to Airbnb providers and Councilor Jamieson brought up the Airbnb website that stated that they add on the local transient tax. Anderson said that the city's ordinance states they will not charge tax on private residence rental. K'Lynn Kennedy, executive director of the Condon Chamber of Commerce stated that Condon has more than the park to offer with events and proximity to outdoor activities. A short discussion was held and the consensus of the council was to maintain the transient tax with no repeal, but to have CA Greiner contact the League of Oregon Cities on how other cities work with Airbnb.

7.2. Gilliam County Fire Services Board Update - Councilor Jamieson

Councilor Jamieson sits on the Gilliam County Fire Services (GCFS) board and brought the most recent IGA to the council where the city provides money to operate this program. GCFS coordinator Shannon Coppock is retiring and their board has requested that the new coordinator be an employee of Gilliam County instead of run through North Gilliam Rural Fire Protection District. Judge Farrar noted that it was discussed in their meeting earlier in the day and it seems to have switched to the county doing the financial management instead of making their person an employee. Councilor Jamieson wanted to bring the council up to date and note that Gilliam County has agreed to review and update the IGA which may mean that the city will be asked to contribute more than previous years. Sheriff Bettencourt, GCFS board member stated that all entities will be asked to increase their contribution.

7.3. Golf Course Clubhouse Discussion

The council received two drawings of a proposed clubhouse at the golf course and it was decided to find out estimate costs of the designs. Councilor Barnett asked about the condition of the machine shed and to think about adding it on to the clubhouse to save money. Councilor Jamieson stated that the equipment sheds are in good condition.

8. STAFF REPORTS

8.1. Public Works - Public Works Superintendent Gibb Wilkins

PW Wilkins was absent and provided a written report. Councilor Barnett said that Robinson Brothers Construction had done a good job of assisting with some of the snow plowing and requested that a thank you note go to them.

8.2. Administration - City Administrator Kathryn Greiner

CA Greiner said that she had received a letter to her home from Frontier Regional 911 operator Carol Greenfield requesting letters of support for maintaining the 911 center in Condon. CA Greiner suggested that the city write a letter of support as they have done in the past. Sheriff Bettencourt, chairman of the FR911 board stated that he did not want to cause "pandemonium" as this was preliminary discussion at their scheduled meeting next week. CA Greiner said that she has heard this discussed the last several months and a generic letter of the importance seems appropriate. CA Greiner also said that Gilliam County transportation coordinator Marla Davies has asked about leasing the Ward Street Shop and she is moving forward to find out lease rates and what the county is requiring of the building.

8.3. Police - Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt said that the NORCOR inmates have been in town shoveling snow and that there was a burglary at Country Flowers.

9. COUNCIL INFORMATION

9.1. Letter to Port of Arlington - Water Line Extension



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Mayor Hassing stated that while at the Waste Management thank you reception in Arlington he spoke with Peter Mitchell, Port of Arlington Executive Director, whom said he received the letter from the city and is investigating funding for that project.

9.2. Barb Anderson Letter to Respond to Transient Tax

9.3. * Addition - Frontier Regional 911 Operator Correspondence**

10. NEXT REGULAR MEETING DATE

10.1. Next regular City Council meeting is Wednesday, April 3, 2019, 7 p.m. at Condon City Hall.

11. ADJOURN REGULAR MEETING

Mayor Hassing adjourned the meeting at 8:05 p.m.

Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	FEB 2019	Janitorial	02/28/2019	251.66	.00	
Total ARAMARK UNIFORM SERVICES:					251.66	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	FEB 2019	PW Cell Phone	02/06/2019	34.28	.00	
599	AT&T MOBILITY	FEB 2019	Police Cell Phone	02/06/2019	34.27	.00	
Total AT&T MOBILITY:					68.55	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	23346	Legal February	02/21/2019	301.00	.00	
831	BAUM SMITH LLC	23346	Legal February	02/21/2019	301.00	.00	
831	BAUM SMITH LLC	23346	Legal February	02/21/2019	301.00	.00	
Total BAUM SMITH LLC:					903.00	.00	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1034763	Golf Repairs	02/01/2019	229.85	.00	
859	BENNETT'S POINT S TIRE & AU	1034874	Water & Sewer Repairs	02/08/2019	23.10	.00	
859	BENNETT'S POINT S TIRE & AU	1034874	Water & Sewer Repairs	02/08/2019	23.10	.00	
859	BENNETT'S POINT S TIRE & AU	1034994	Streets	02/20/2019	45.60	.00	
859	BENNETT'S POINT S TIRE & AU	1034998	Water & Sewer Repairs	02/21/2019	13.18	.00	
859	BENNETT'S POINT S TIRE & AU	1034998	Water & Sewer Repairs	02/21/2019	13.18	.00	
Total BENNETT'S POINT S TIRE & AUTO:					348.01	.00	
BISHOP SANITATION							
876	BISHOP SANITATION	A-74873	Park Restroom	02/20/2019	150.00	.00	
Total BISHOP SANITATION:					150.00	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	54488	Copier Charge	02/28/2019	8.35	.00	
Total BOHN'S PRINTING:					8.35	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	35553	Biochemical Oxygen	01/08/2019	90.50	.00	
151	BOX R WATER ANALYSIS LAB	35912	Biochemical Oxygen	02/09/2019	90.50	.00	
151	BOX R WATER ANALYSIS LAB	35920	E coli Coliform Testing	02/09/2019	61.00	.00	
Total BOX R WATER ANALYSIS LAB:					242.00	.00	
CARLSON SIGN COMPANY							
905	CARLSON SIGN COMPANY	36989	Masonic Sign	02/28/2019	650.00	.00	
Total CARLSON SIGN COMPANY:					650.00	.00	
CIVICPLUS							
880	CIVICPLUS	181841	Councilor Paperless Packet progr	03/07/2019	1,380.00	.00	
880	CIVICPLUS	181841	Councilor Paperless Packet progr	03/07/2019	1,381.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
880	CIVICPLUS	181841	Councilor Paperless Packet progr	03/07/2019	1,381.00	.00	
Total CIVICPLUS:					4,142.00	.00	
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	FEB 2019	City Hall	02/20/2019	121.83	.00	
169	COLUMBIA BASIN ELECTRIC	FEB 2019	Park	02/20/2019	37.39	.00	
169	COLUMBIA BASIN ELECTRIC	FEB 2019	Memorial Hall	02/20/2019	111.37	.00	
169	COLUMBIA BASIN ELECTRIC	FEB 2019	Ward Street Shop	02/20/2019	36.18	.00	
169	COLUMBIA BASIN ELECTRIC	FEB 2019	GC Clubhouse	02/20/2019	28.79	.00	
169	COLUMBIA BASIN ELECTRIC	FEB 2019	Sewer Plant w pivot	02/20/2019	292.98	.00	
169	COLUMBIA BASIN ELECTRIC	FEB 2019	Disposal Plant	02/20/2019	488.78	.00	
169	COLUMBIA BASIN ELECTRIC	FEB 2019	City Farm	02/20/2019	1,189.92	.00	
169	COLUMBIA BASIN ELECTRIC	FEB 2019	Street Lights	02/20/2019	1,444.25	.00	
169	COLUMBIA BASIN ELECTRIC	FEB 2019	Reservoir Control	02/20/2019	32.57	.00	
169	COLUMBIA BASIN ELECTRIC	FEB 2019	Swimming Pool	02/20/2019	41.33	.00	
169	COLUMBIA BASIN ELECTRIC	FEB 2019	Library	02/20/2019	232.25	.00	
Total COLUMBIA BASIN ELECTRIC:					4,057.64	.00	
CONVERGE COMMUNICATIONS INC							
870	CONVERGE COMMUNICATIONS	20582	Project Management - county city	03/01/2019	1,905.83	.00	
870	CONVERGE COMMUNICATIONS	20583	Fiber Consulting	03/01/2019	2,295.97	.00	
Total CONVERGE COMMUNICATIONS INC:					4,201.80	.00	
DAVIS WRIGHT TREMAINE LLP							
882	DAVIS WRIGHT TREMAINE LLP	6611676	Fiber Project	02/19/2019	1,089.00	.00	
Total DAVIS WRIGHT TREMAINE LLP:					1,089.00	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	FEB 2019	Water Fuel	02/28/2019	58.35	.00	
224	DEVIN OIL COMPANY	FEB 2019	Sewer Fuel	02/28/2019	58.35	.00	
Total DEVIN OIL COMPANY:					116.70	.00	
GREINER, KATHRYN							
347	GREINER, KATHRYN	FEB 2019	Travel Reimbursement	03/08/2019	80.50	.00	
Total GREINER, KATHRYN:					80.50	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	FEB. 2019 #2	Water	02/28/2019	112.99	.00	
304	HATTENHAUER DIST.	FEB. 2019 #2	Sewer	02/28/2019	112.98	.00	
304	HATTENHAUER DIST.	FEB. 2019 #2	Water	02/28/2019	27.72	.00	
304	HATTENHAUER DIST.	FEB. 2019 #2	Sewer	02/28/2019	27.73	.00	
Total HATTENHAUER DIST.:					281.42	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	FEB 2019	Administration	03/01/2019	197.78	.00	
766	HOME TELEPHONE COMPANY	FEB 2019	Water	03/01/2019	146.10	.00	
766	HOME TELEPHONE COMPANY	FEB 2019	Sewer	03/01/2019	96.36	.00	
Total HOME TELEPHONE COMPANY:					440.24	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
M & A AUTO PARTS							
371	M & A AUTO PARTS	FEB 2019	Streets	02/28/2019	184.12	.00	
371	M & A AUTO PARTS	FEB 2019	Water	02/28/2019	100.31	.00	
371	M & A AUTO PARTS	FEB 2019	Water	02/28/2019	11.50	.00	
371	M & A AUTO PARTS	FEB 2019	Water	02/28/2019	62.52	.00	
371	M & A AUTO PARTS	FEB 2019	Sewer	02/28/2019	125.40	.00	
371	M & A AUTO PARTS	FEB 2019	Sewer	02/28/2019	68.88	.00	
371	M & A AUTO PARTS	FEB 2019	Sewer	02/28/2019	11.45	.00	
Total M & A AUTO PARTS:					564.18	.00	
MC ELROY, JOHN							
1060	MC ELROY, JOHN	MARCH 2019	Dep Refund 4557.01 321 S. Linco	03/08/2019	23.90	.00	
Total MC ELROY, JOHN:					23.90	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	FEB 2019	City Hall Propane	02/28/2019	671.14	.00	
377	MORROW COUNTY GRAIN GRO	FEB 2019	Memorial Hall Propane	02/28/2019	977.89	.00	
377	MORROW COUNTY GRAIN GRO	FEB 2019	Sewer Plant	02/28/2019	349.65	.00	
Total MORROW COUNTY GRAIN GROW.:					1,998.68	.00	
MURRAY'S CONDON PHARMACY							
394	MURRAY'S CONDON PHARMAC	FEB 2019	Office supplies	02/25/2019	5.96	.00	
Total MURRAY'S CONDON PHARMACY:					5.96	.00	
OFFICE DEPOT							
427	OFFICE DEPOT	278383036001	Janitorial	02/22/2019	100.79	.00	
Total OFFICE DEPOT:					100.79	.00	
OPEN COUNTRY FARM							
433	OPEN COUNTRY FARM	FEB 2019	Ice Melt	02/25/2019	15.98	.00	
Total OPEN COUNTRY FARM:					15.98	.00	
PACIFIC GOLF & TURF							
881	PACIFIC GOLF & TURF	01-68566	Golf Machinery Repairs Annual M	02/19/2019	9,969.86	.00	
Total PACIFIC GOLF & TURF:					9,969.86	.00	
THYSSENKRUPP ELEVATOR							
773	THYSSENKRUPP ELEVATOR	3004458623	Lift Chair	03/01/2019	240.00	.00	
Total THYSSENKRUPP ELEVATOR:					240.00	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	FEB 2019	Retreat Supplies	02/25/2019	15.57	.00	
Total TWO BOYS MEAT & GROCERY:					15.57	.00	
VISA							
559	VISA	FEB 2019 6910	Park Supplies	02/19/2019	90.36	.00	
559	VISA	FEB 2019 6910	Janitorial	02/19/2019	29.99	.00	
559	VISA	FEB 2019 8577	Admin Supplies	02/19/2019	175.00-	.00	
559	VISA	FEB 2019 8577	Admin Supplies	02/19/2019	45.80	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
559	VISA	FEB 2019 8577	Sewer supplies	02/19/2019	25.00	.00	
559	VISA	FEB 2019 8577	Water Supplies	02/19/2019	25.00	.00	
559	VISA	FEB 2019 8577	Vehicle Maintenance	02/19/2019	38.00	.00	
559	VISA	FEB 2019 8577	Vehicle Maintenance	02/19/2019	38.00	.00	
559	VISA	FEB 2019 8577	Golf Repair	02/19/2019	207.48	.00	
559	VISA	FEB 2019 8577	Water Supplies	02/19/2019	71.55	.00	
559	VISA	FEB 2019 8577	Sewer supplies	02/19/2019	71.54	.00	
Total VISA:					467.72	.00	
WRIGHT CHEVROLET, INC.							
587	WRIGHT CHEVROLET, INC.	28505	2005 Chev Repair	02/25/2019	65.92	.00	
587	WRIGHT CHEVROLET, INC.	28505	2005 Chev Repair	02/25/2019	65.92	.00	
Total WRIGHT CHEVROLET, INC.:					131.84	.00	
Grand Totals:					30,565.35	.00	

Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Account Summary

Billing Cycle		02/19/19
Days In Billing Cycle		28
Previous Balance		\$0.00
Purchases	+	120.35
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$0.00
Payments	-	\$0.00
Other Charges	+	\$0.00
Finance Charges	+	0.00
NEW BALANCE		\$120.35

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$9,879.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

* THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR *
* WAS...\$ 0.00 *

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$120.35
MINIMUM PAYMENT	\$120.35
PAYMENT DUE DATE	03/16/19

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Account Number: ##### 6910
Closing Date: 02/19/19
Credit Limit: \$10,000.00 Available Credit: \$9,879.00

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Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
02/01/19	02/03/19	5942	24692169032100589488267	AMZN Mktp US*MB3YK1Q52 Amzn.com/bill WA	\$45.48
02/04/19	02/04/19	5942	24692169035100193571539	AMZN Mktp US*MB7HG2DE2 Amzn.com/bill WA	\$74.87 ✓

p10
Ac'd 29.99
P 10

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 120.35

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and **Annual Percentage Rate (APR)** may vary.

p10 90.36
A40 29.99
120.35



**Bank of
Eastern Oregon**
Member FDIC/Equal Housing Lender

CITY OF CONDON
CITY OF CONDON 2
Account Number: ##### 8577
Page 1 of 4

FEB 26 2019

VISA

Account Summary

Billing Cycle		02/19/19
Days In Billing Cycle		28
Previous Balance		\$133.73
Purchases	+	522.37
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$175.00
Payments	-	\$133.73
Other Charges	+	\$0.00
Finance Charges	+	0.00

NEW BALANCE **\$347.37**

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$9,652.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

* THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR *
* WAS...\$ 0.00

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE **\$347.37**

MINIMUM PAYMENT **\$347.37**

PAYMENT DUE DATE **03/16/19**

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Account Number: #### #### 8577
Closing Date: 02/19/19
Credit Limit: \$10,000.00 Available Credit: \$9,652.00

Page 3 of 4

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
01/22/19	01/23/19	9399	74493989022207018000081	CREDIT VOUCHER CITY COUNTY INSURANCE SE SALEM OR CONDON OR W 10 S 10 A 140	\$175.00 -
01/23/19	01/24/19	9402	24445009024000745406591	USPS PO 4017920823 CONDON OR W 10 S 10	\$50.00 ✓
01/23/19	01/25/19	7011	24755429024160241567728	SUNRIVER RESORT SUNRIVER OR W S	\$143.09
01/24/19	01/25/19	5499	24492159024740171977319	SQ *LORI'S PLACE CONDON OR A 10	\$43.50 ✓
02/01/19	02/03/19	5099	24055229032083305957414	P & W GOLF SUPPLY LLC 847-943-2399 IL G 300	\$207.48
02/01/19	02/03/19	5085	24493989032207761100263	DEFUSCO INDUSTRIAL SUPPL TEMPE AZ W 265 S 245	\$76.00 ✓
02/12/19	02/12/19	6010	1 9043121348000120	PAYMENT - THANK YOU	\$133.73 -
02/14/19	02/15/19	9402	24445009046000960811610	USPS PO 4017920823 CONDON OR A 10	\$2.30 ✓

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 347.37

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

A 140 175.00
A 10 45.80
S 10 25.00
W 10 25.00
W 265 38.00
S 265 38.00
G 300 207.48
W 280 71.55
S 280 71.54

City of Condon
ORDINANCE No. 2019-03

AN ORDINANCE OF THE CITY OF CONDON
AMENDING CHAPTERS 112 THE CONDON MUNICIPAL CODE

The City of Condon Ordains as follows:

Except as specifically modified below, the provisions of Chapters 112 of the Condon Municipal Code shall remain unmodified and in effect.

“Hotel” shall be removed from the Ordinance and replaced with “Lodging Facility.”

Section 1. SECTION 112.01 Definitions is hereby amended as follows:

As used in this chapter:

“Lodging facility” means any structure, or any portion of any structure, which is occupied or intended or designed for short-term occupancy for dwelling, lodging or sleeping purposes and includes any hotel, motel, inn, condominium, house, cabin, apartment, public or private dormitory, fraternity, sorority, public or private club, space in a mobile home or trailer park, tent camping locations, or similar structures or spaces or portions thereof so occupied; provided such occupancy is for less than a 30- day period.

“Transient” means any individual who exercises occupancy or is entitled to occupancy in a lodging facility for a period of 30 consecutive calendar days or less, counting portions of calendar days as full days. The day a transient check out of lodging facility shall not be included in determining the 30-day period if the transient is not charged rent for that day by the operator. Any such individual so occupying space in a hotel shall be deemed to be a transient until the 30 days have expired unless there is an agreement in writing between the operator and the occupant providing for a longer period of occupancy.

“Lodging intermediary” means a person other than a lodging provider that facilitates the retail sale of lodging and:

- a) Charges for occupancy of the lodging facility;
- b) Collects the consideration charged for occupancy of the lodging; or
- c) Receives a fee or commission and requires the lodging provider to use a specified third-party entity to collect the consideration charged for occupancy of the lodging.

“Operator” a person who furnishes lodging.

Section 2. SECTION 112.02 is hereby amended as follows:

112.02 Tax Imposed

- 1) For the privilege of occupancy in any lodging, each occupant shall pay a tax in the amount of 5% (percent) of the total retail price, including all charges other than taxes, paid by a person for occupancy of the lodging.

- 2) The total retail price paid by a person for occupancy of a lodging facility that is part of a travel package may be determined by reasonable and verifiable standards from books and records kept in the ordinary course of the lodging tax collector's business.
- 3) The tax constitutes a debt owed by the occupant to the City, which is extinguished only by payment to the lodging tax collector. The occupant shall pay the tax to the lodging tax collector at the time the rent is paid.
- 4) The lodging tax collector shall enter the tax on her or his records when rent is collected. If rent is paid in installments, a proportionate share of the tax shall be paid by the occupant to the lodging tax collector with each installment. If, for any reason, the tax due is not paid to the lodging tax collector, the tax administrator may require that such tax shall be paid directly to the City.
- 5) In all cases, the rent paid or charged for occupancy shall exclude the sale of any goods, services, and commodities other than the furnishing of rooms, accommodations, and parking spaces in mobile home parks or trailer parks.

Section 3. SECTION 112.04 is hereby amended as follows:

SECTION 112.04 Collection of tax by lodging tax collector; rules for collection.

- 1) The lodging provider or lodging intermediary that collects the consideration charged for occupancy of a lodging facility, or a lodging intermediary as described in Section 112.01, as applicable, is responsible for collecting any lodging tax and shall file a return of the tax with the City of Condon Recorder, or with any tax administrator identified by the City, reporting the amount of tax due during the reporting period to which the return relates.
- 2) Every lodging tax collector renting rooms in this City, whether publicly or privately owned, the occupancy of which is not exempted under the terms of this Chapter, shall collect a tax from the occupant. The tax, collected or accrued by the lodging tax collector, constitutes a debt owing by the lodging tax collector to the City.
- 3) In all cases of credit or deferred payment of rent, the payment of tax to the lodging tax collector may be deferred until the rent is paid; and the lodging tax collector shall not be liable for the tax until credits are paid or deferred payments are made. Adjustments may be made for uncollectible rents and lodging taxes.
- 4) The city administrator shall enforce the provisions of this Chapter and shall have the power to adopt rules and regulations not inconsistent herewith, as may be necessary to aid in the enforcement.
- 5) For rent collected on portions of a dollar, the first one-third of tax shall be collected on 25 cents through 49 cents, inclusive; the second one-third of tax shall be collected on 50 cents through 74 cents, inclusive; and the third one-third of tax shall be collected on 75 cents to \$1.00.

Section 4. SECTION 112.05 is hereby removed.

Section 5. SECTION 112.06 is hereby removed.

Section 6. EFFECTIVE DATE. This ordinance will take effect after 30 days from and after its passage by the Council.

PASSED AND ADOPTED by the City of Condon City Council by a vote of _____ ayes and ____ nays this ____ day of April 2019.

Mayor Jim Hassing

ATTEST:

Kathryn Greiner, City Recorder

Office of the Secretary of State

Leslie Cummings, Ph.D.
Acting Secretary of State



Audits Division

Kip R. Memmott, MA, CGAP, CRMA
Director

255 Capitol St. NE, Suite 500
Salem, OR 97310

(503) 986-2255

March 15, 2019

The Mayor and City Council
City of Condon
PO Box 445
Condon, Oregon 97823

MAR 18 2019

When significant deficiencies, material weaknesses or other recommendations for improvements have been reported by auditors in a separate letter to management or in a report issued in accordance with Government Auditing Standards, the governing body of the municipality is required to adopt and file a plan of action plan with the Secretary of State within 30 days of delivery the report by the independent auditor (ORS 297.466).

The Summary of Revenues and Expenditures filed for the City of Condon's 2018 annual filing noted that one or more deficiencies were communicated to the municipality. However, we have not received a copy of the plan of action as adopted by the governing body.

Please file a copy of the 2018 plan of action for the city with our office as soon as possible. We appreciate your efforts in fulfilling the reporting requirements of Municipal Audit Law. If you have any questions or concerns, please call me at (503) 986-2255.

Sincerely,
OREGON AUDITS DIVISION

Amy Dale, CPA
Audit Manager

April 3, 2019

Amy Dale, CPA
Audit Manager
Oregon Secretary of State Audits Division
255 Capitol Street NE, Suite 500
Salem, OR 97310

Dear Ms. Dale:

In response to the City of Condon's letter dated March 15, 2019 addressing the 2017-18 audit noted that we have issues with segregation of duties.

Due to limited staff of one City Administrator that job duties require all facets of the accounting process and a part time utility billing clerk, it makes it difficult to have segregation of duties, but the following steps are taken for oversight:

- Council receives monthly accounts payable listing and quarterly financial statements.
- Bank statements are picked up by the utility billing clerk at the local bank branch instead of mailed.
- Bank reconciliations are in a file that is accessible to the council and utility billing clerk.
- All revenue is run through the utility billing clerk where she receipts, inputs into accounting system and makes bank deposits.
- All checks written require two signatures – one the City Administrator and the other one of three councilors on the bank's signature card.

The City of Condon will continue to allow access of the financial statements to the council for review.

Sincerely,

Jim Hassing
Mayor



Broadband Adoption & Utilization Strategic Plan

2016

April 6, 2016

By Condon City Council

PO Box 445 -:- 128 S. Main Street -:- Condon -:- Oregon 97823

BROADBAND VISION STATEMENT

Our strategic plan is for the City of Condon to leverage current regional technology planning efforts in broadband infrastructure and City investment in middle-mile fiber to enhance our city's economic vitality and quality of life through public and private partnerships.

CONDON'S BROADBAND STRATEGIC GOALS

1. Increase availability and awareness of high quality broadband services throughout Condon by driving demand through education and public outreach.
2. Close the digital divide in our community: Take actions towards universal digital literacy and access to affordable, robust broadband connections.
3. Improve to education and health outcomes by leveraging on-line opportunities.
4. Increase the number of new businesses entering the city and retain existing businesses through expansion of a technically fluent workforce.

OVERVIEW

"Like electricity a century ago, broadband is a foundation for economic growth, job creation, global competitiveness and a better way of life. It is enabling entire new industries and unlocking vast new possibilities for existing ones. It is changing how we educate children, deliver health care, manage energy, ensure public safety, engage government, and access, organize and disseminate knowledge."

--The Federal Communications Commission released America's Plan

In November 2015 the City of Condon Council appointed a "Fiber Committee" to investigate providing broadband capabilities within the City. The Committee forged forward with the goal of providing fast, affordable and reliable broadband that would be available to every resident and business.

Broadband has transformed the ability to communicate, participate, create, educate, inform, drive economic and community development and has become as essential as telephone and electricity.

It is the function of government to provide essential services within a community. In 2015 the Federal Communications Commission elevated broadband to an essential service, now on par with electricity, sewer and water. A July 28, 2015 map of the State of Oregon shows that Gilliam, Sherman and Wheeler counties are the only three counties in the state where residents are unable to subscribe to 25 megabytes of service. This inhibits the ability to perform even basic business, education and health related tasks within our community. The City of Condon is committed to providing strong leadership and an eager customer base in working to create a successful public/private partnership to that end.

THE STRATEGIC PLANNING PROCESS

The strategic broadband plan was completed with input from Condon city councilors, local business representatives, the regional schools Superintendent, health services leaders to develop the following

goals and strategies to obtain goals. Due to the small size of Condon several individuals have ties to more than one of the groups that participated – teacher is also an EMT, etc.

Goal #1 - Increase availability and awareness of high quality broadband services throughout Condon by driving demand through education and public input

Our Priority Action Agenda

1. **Explore partnerships with public or private entities to assist with the fiber middle mile to make broadband affordable and accessible.** Leverage other funds to assist with construction of middle-mile to control costs to service providers and ultimately customers.
2. **Drive demand for service through education and marketing the impacts and benefits of broadband.** Education is key to ‘unlocking’ latent demand for service, that would help make the business case for extending more capacity and services throughout the city.
3. **Explore partnerships to focus on demand activation and last mile accessibility.** Leverage other infrastructure, such as fiber assets owned by local power companies, telecommunications carriers, and local, state and federal government, to reduce cost of deployment through smart partnering and incentives.
4. **Explore all possibilities for leveraging existing public and private infrastructure to bridge rural last mile gaps.** The rural access problem is not limited to the City of Condon but exists in most rural areas of Oregon and in many rural areas across the nation.

Our Implementation Strategy

- Encourage competition to provide affordable, fast broadband service through private or governmental internet service providers with no bandwidth limitations imposed on any content provider.
- Drive ‘high capacity utilization’ by businesses through education about web conferencing, video sharing, use of social media and other ‘power’ uses of the internet for marketing and business development.
- Share fiber/broadband survey results with public and private entities that may provide broadband.
- Work with public and private resources to obtain funds to assure a “buy-in” on middle mile for the lowest possible cost.
- Form a cooperative effort to drive marketing and education on a public-private partnership basis to encourage adoption of broadband throughout the region.

Long Term Strategies

- Advocate for local policies or programs which extend rural broadband service to South Gilliam County residents.
- Partnership or pilot project with Oregon Public Broadcasting, Oregon Broadband Advisory Committee and Oregon **Broadband DD** to demonstrate a rural broadband project.

Goal #2 - Close the digital divide in our community: Take actions towards universal digital literacy and access to affordable, robust broadband connections

Our Priority Action Items

- **Develop and promote a policy for access to broadband in Condon and surrounding areas.** Establish a “broadband access for all” principle, which will guide policy and determine actions that might provide both affordability programs and initiatives to incentivize or subsidize development of rural broadband infrastructure.
- **Deploy an effective public awareness and outreach campaign that articulates broadband benefits and value proposition.** This outreach can draw on many sources for content, including the library system, OSU Extension Service, local government, Condon School District and Small Business Development Center (SBDC).
- **Establish partnerships to provide digital literacy training. Develop a community based Technology Users Group with the mission of helping others, “neighbor-to-neighbor”, with broadband/technology utilization skills.** Develop agreements with service providers, computer support service providers, coffee shops, Library, chamber and others to distribute the outreach materials. These materials should include specific information (how to set a password, how to check e-mail, how to use a browser, how to set up tablet or smart phone). Develop skills centers within libraries, computer labs at schools, “after school” programs, and at other locations to offer access to devices and support for use of broadband technologies.

Our Implementation Strategy

- Bring potential funding partners together for the development of a broadband adoption partnership to help implement recommendations in a public space such as the Gilliam County Public Library where residents can “test drive” high speed broadband.
- Enhance the Gilliam County Public Library’ and Condon School District’s digital literacy program capabilities by seeking funding resources and exploring new partnerships for building technology enrichment.
- Using recommendations of civic and education partners, explore the feasibility of an expanded City hosted, whether public or private sector provided. Wi-Fi network availability through public hotspots or community use facilities.

Long Term Strategies

- Stay current with future developments in broadband technology.
- Improve cellular service through future technology including 5G cellular technology.

Goal #3 - Improve health and education outcomes by leveraging telehealth and online learning.

Broadband is ushering in new modalities of education and health services. Health care services including vital signs, medication management, and face-to-face consultations between patients and doctors will be possible over a broadband link. Seniors won’t have to travel to a doctor’s office to be monitored. Consultations with major medical centers in other cities will be possible without having to leave Condon. On the education front, students will be able to take courses from educational

institutions anywhere in the world over broadband. Virtual schools are developing and educating students today in Oregon, and throughout the country. Distance education is a significant part of the state's 40-40-20' educational goals and Oregon State University wants to provide on-line courses in partnership with their Extension offices and have a state-wide campus. Schools need at least one gig of service to provide the bandwidth for programs and distance learning.

Our Priority Action Items

1. **Establish a policy to get broadband access to every address to support healthcare service delivery.** Work with the State, health care providers, insurers and others to actively promote service delivery via broadband.
2. **Establish a public/private consortium for collaboration and sharing best practices across the healthcare sectors.** Involve health care providers and state agencies to work together to address the policy/protocol issues holding back service delivery over broadband. These issues include federal privacy standards, lack of affordable broadband services and user devices, and lack of organizational skills and programs to offer on-line services.
3. **Initiate a pilot program to test assumptions and develop best practices for using broadband to improve healthcare outcomes.** Establish a cross-sector pilot project to demonstrate the education benefits of broadband adoption and to advance demand for these services within the city.
4. **Establish a policy to get broadband access to every address to support education service delivery.** Work with the state, health care providers, insurers and others to actively promote service delivery via broadband.
5. **Establish public/private consortium for collaboration and sharing best practices across the education sectors.** Involve educational institutions and state agencies to work together to address the policy/protocol issues holding back service delivery over broadband. These issues include lack of affordable broadband services and user devices and lack of programs to offer on-line services.
6. **Initiate a pilot program to test assumptions and develop best practices for using broadband to improve educational outcomes.** Establish a cross-sector pilot project to demonstrate the education benefits of broadband adoption and to advance demand for these services in the city.

Our Implementation Strategy:

- Involve South Gilliam County Health Clinic, Oregon Health Network, Mid-Columbia Medical Center, Gilliam County and other service organizations in framing a city-wide access policy to insure service is available and affordable to all homes, businesses and schools.
- Convene Information Technology professionals from all of the agencies mentioned above, as well as regional business IT professionals to identify best practices, standards and learning resources that can be put to use in promoting access to broadband.
- Involve Condon School District, North Central Education Service District, Gilliam County, Columbia Gorge Community College, Blue Mountain Community College, Eastern Oregon University and Oregon State University and any other educational institutions in framing a regional access policy to insure service is available to all homes, businesses and schools.
- Convene IT professionals within the organizations mentioned above and independent IT professionals that service the City of Condon and surrounding regions.

- Develop demonstration pilot projects including: Broadband access at Gilliam County Public Library and Condon School by offering on-line classes for school-age and adult learner.

GOAL #4 – Increase the number of new businesses entering the city and existing business retention and expansion by creation of a technically fluent workforce.

Adequate, high capacity broadband is essential to businesses large and small, to teleworkers and to Gilliam County’s important agriculture sector. High quality, high capacity broadband service will enable small businesses to flourish, and attract skilled workers and entrepreneurs to Condon. Quality of life is why people choose to live in Condon but many are prevented from building home businesses or telecommuting due to a lack of broadband service. Service has improved in the area in the last several years, though as more customers want more bandwidth it has gotten difficult if not impossible to get enough capacity to run a business efficiently. Broadband needs to be ubiquitously available to optimize economic development. Wireless broadband sufficient for agriculture applications is unavailable. Agriculture uses require a “big/fast mobile pipe” that is a “threshold above the norm”. Cell phone uses are also limited by the amount of data that can be sent over the current networks. Committee members want to incentivize telecommuters, new small to medium businesses and assist current business with the ability to have affordable, fast broadband. The City of Condon has inexpensive land and home prices, slow paced lifestyle and a safe environment to live while you telecommute. More part-time residents would spend more time and money in Condon if broadband service were affordable and available to them.

Our Priority Action Agenda:

1. **Provide collaboration on increasing adoption rates by establishing access “hubs”.** “Hubs” are single locations that have high speed broadband connections and that are open to the public. By establishing hubs we can expose more residents to using broadband. It is important to involve broadband providers in the effort to increase adoption by working with them to establish the neighborhood hubs along with education efforts on broadband benefits and skills.
2. **Recruit and support local entrepreneurs in technology fields to start or expand businesses in the city.** Develop partnerships to increase business awareness to broadband-linked opportunities, to assist with adoption and utilization skills, and to make technology more accessible to small business.
3. **Expand county wide collaboration within Gilliam County on broadband training, adoption and rural access initiatives.** Most likely partnerships are between the cities of Condon, Arlington, Lonerock and rural Gilliam County residents.

Our Implementation Strategy:

- Explore partnership opportunities between Arlington and Gilliam County, as well as the Small Business Development Center at Columbia Gorge Community College or Blue Mountain Community College, Gilliam County Public Library, Gilliam County Cattlemen, and other agriculture groups.

- Work local, State and Federal agencies as well as private companies to better link our educational institutions, workforce development entities, and local businesses to support development of a technically fluent workforce.

This plan was discussed and crafted by the following members in public meetings:

Mayor Jim Hassing – Representing City of Condon
 Councilor Jan Stinchfield – Representing City of Condon & Business Owners
 Councilor Donald Jamieson – Representing City of Condon & Business Owners
 Condon Police Chief Dale Scobert – Representing City of Condon & Public Safety
 Rita Rattray – Representing Business & Education
 Robert Waltenburg – Representing Education
 Rachel Weinstein – Representing Economic Development
 Elizabeth Farrar – Representing Business Owner

This plan was adopted 6th day of April, 2016 by the Condon City Council.

Signed:

<u> /Jim Hassing </u> Jim Hassing, Mayor	<u> 4/6/2016 </u> Date
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Attest:

<u> /Kathryn Greiner </u> Kathryn Greiner, City Administrator	<u> 4/6/2016 </u> Date
--	---



Oregon

Kate Brown, Governor

Department of Environmental Quality

Eastern Region The Dalles Office

400 East Scenic Drive, Suite 307

The Dalles, OR 97058

(541) 298-7255

FAX (541) 298-7330

TTY 711

March 13, 2019

Jim Winterbottom
District Manager, Waste Connections
Hood River Recycling and Transfer Station
3440 Guignard Drive
Hood River, OR 97031

RE: **Conditional Material Handling Concurrence**
Hood River Recycling and Transfer Station (SWDS Permit No. 347)
The Dalles Transfer Station (SWDS Permit No. 462)

Dear Mr. Winterbottom,

As you are aware, DEQ recycling disposal concurrences expire on **March 31, 2019**. DEQ is making the following changes to the concurrence process:

1. For entities that have a concurrence but are not actively disposing of recyclable material (just in case concurrences), these will expire on March 31, 2019. Moving forward we will not be issuing these types of concurrences. If the need arises for you to dispose of recyclable materials, you may apply for new concurrence.
2. Entities that plan to continue disposal beyond March 31, you will need to **re-apply** for a concurrence by March 31, 2019. To ensure your concurrence is in place by April 1, please re-apply as soon as possible. You can go to the link provided and complete the survey monkey <https://www.surveymonkey.com/r/recyclingmarkets>. After you have completed the survey, a DEQ staff will be in contact with you to discuss additional questions. We will follow the same process as before with two additional steps:
 - a) A re-notification of customers that their recyclables are being disposed of and not recycled. (Options include but not limited to: newspaper article or ad, social media, web site, email customers, direct mail customer, tag on cart). We may require up to 3 notification methods in order to reach the majority of customers. (i.e. direct mail to all customers would suffice while webpage may also need social media posts.)
 - b) An affirmative written confirmation from the impacted city and watershed that they are aware of the disposal request and they support it. An email from the city and watershed representative would suffice.

New concurrences will be valid through Sept. 30, 2019. If you have any questions, please contact Matt Slafkosky at 541-298-7255 ext. 236 or slafkosy.matt@deq.state.or.us.

Sincerely,



Ron Doughten
Manager, Eastern Region Materials Management

RD/ms

cc: James Denson, Waste Management, jdenson@wm.com
Kevin Green, Wasco County Landfill, KevinG@WasteConnections.com
Steve Kramer, Wasco County Commissioner, stevek@co.wasco.or.us
David Skakel, Tri-County HW & Recycling Program, davids@co.wasco.or.us
Lynn Ewing, City of Maupin, maupinmayor@gmail.com
Julie Krueger, City of The Dalles, jkrueger@ci.the-dalles.or.us
Gordon Zimmerman, Cascade Locks, gzimmerman@cascade-locks.or.us
Colleen Coleman, City of Mosier, colleen.coleman@cityofmosier.com
Arlene Burns, City of Mosier, Arlene.Burns@cityofmosier.com
Mike Matthews, Hood River County, mike.matthews@co.hood-river.or.us
Rachael Fuller, City of Hood River, r.fuller@cityofhoodriver.com
Kevin Liburdy, City of Hood River, Kevin@ci.hood-river.or.us
Michelle Colby, Gilliam County, michelle.colby@co.gilliam.or.us
Katheryn Greiner, City of Condon, cityofcondon@incable.com
Matt Slafkosky, DEQ - Eastern Region, slafkosky.matt@deq.state.or.us
Ken Lucas, DEQ - Eastern Region, Lucas.ken@deq.state.or.us
Kayla Von Borstel, Sherman County Court, countycourt@shermancounty.net

Let it Snow

Snowflakes

snow is glistening

March 12, 2019

City of Condon
PO Box 445
Condon, Oregon

Dear Katherine, Jim and Council Members,

Thank you so much for your financial support to bring the Missoula Children's Theater to Condon! Your generous grant was the impetus for this terrific performing arts residency program. I'm happy to report everyone (61 youth) who auditioned was able to have a role. In addition, every student in Condon Grade School participated in a drama workshop with the MCT staff.

How ironic the play produced in Condon was the *Snow Queen*! If not for the cold, we had the perfect outdoor setting for the story. I hope you got to see it because it was an amazing production with only 5 days of practice and staging!

As the contact person for Missoula Children's Theater, I was in the school most of the week. I can report all feedback from teachers, parents and performers was very positive. There was a little grumbling about how much time practices took, but 95% of the kids gave it their all.

Enclosed is the final budget for the Missoula Children's Theater. We raised close to \$1000 in donations from the audience and will use that as a start for funding the next visit of Missoula Children's Theater.

With sincere appreciation,

Cindy

Cindy Osterlund

Let it Snow

frosty air

winter wonderland

Missoula Children's Theater Final Budget

March 11, 2019

Income:

City of Condon Art Grant	2000.00
Condon Chamber of Commerce	500.00
Condon Education Foundation	1000.00
Condon Schools	75.00
Gilliam County Public Library	224.10
Total Income	3799.10

In-kind:

Barb and Randy Anderson	950.00
Housing for 7 nights	
Whatley Family	70.00
Dinner	
Jamieson Family	70.00
Dinner	
Promotion: Posters, Face book, news articles	100.00
Program printing	20.00
Total In-Kind Income	1210.00

Total Income and In-kind Income

5009.10

Expenses

MCT fee	3050.00
Extra Workshop	75.00
Snacks for performers	215.66
Groceries and meal stipend	498.44
Housing	950.00
Promotion, advertising	220.00
Total Expenses	<u>5009.10</u>

March 12, 2019

Frontier Regional 911
Gilliam County Sheriff Gary Bettencourt, Chair
PO Box 427
Condon, OR 97823

Dear Sheriff Bettencourt:

The City of Condon supports the Frontier Regional 911 PSAP remaining in Condon at the North Central Education Service District Building.

The PSAP employs several Condon and Gilliam County residents with family wage salary and benefits. The City acknowledges this is currently a discussion item not an action item, but the discussion has been floating throughout the community for several months if not longer, and we want to stress how valuable these jobs are to Condon.

City of Condon wrote a letter to our state legislators two years ago stating the same fact when there was a threat to combine or move the PSAP. Our support still stands with keeping the PSAP in the Condon.

If Frontier Regional 911 PSAP is considering moving from Condon, we ask that you allow us to be a part of the conversation.

Sincerely,

Kathryn Greiner
City Administrator

Administration

From: Froman Farms <fromanfarms@ortelco.net>
Sent: Tuesday, March 12, 2019 10:15 AM
To: administration@cityofcondon.com

Sent from [Mail](#) for Windows 10

To Condon City Council,

First off thank you for putting me on your agenda, I know you have much more important things to do.

I apologize for my inability to get my points out after being rudely interrupted and totally confused. When conversations with other host in Portland and what was pointed out conflicted, I was confused and didn't get my points out,,It was later pointed out I could have stayed.?? I have never been in a council meeting before and did not know that..

The Hosts I asked "do you pay transient tax to Portland" said no. after inquiring more when I got home, they have gone to :long term rentals; over 30 day stays. I did not know Airbnb did that.They could not keep short term as it had gotten too expensive. That was not relayed on the messages. Just ..No.. again, totally my bad.

I have asked Kathryn for a written interpretation of some points in the ordinance. Since there is currently no line space to add City taxes on the Airbnb site it is impossible for me to collect at time of booking as some are done out of country and months in advance..if I add to rent then it raises the percentage..its a lose-lose.

One of the points I was going to make was to have a set fee for the permit and forgo the horrible logistics of having to try and collect this TOT for private homes. The quarterly estimates are 30\$ so 120.00 a year and eliminate a lot of the logistics on both sides. At least until sites like Airbnb have a way of doing so. I'm sure by now Kathryn has acquired the information that it is not available to add city tax on a line item for most of the country.

I realize that you feel it necessary to keep this income stream, My reduction in rents to accommodate the fee can be made up in the slow times by shutting off water and sewer, so we can still offer this service and try to recoup some of our

expenses. The snafu at this point is collection...if it is **added** to the rent then I need a written Memorandum from the Council that the first 5% is exempt from the tax because “ **it is the tax**” that I have added.

Thank you for reading this and again I apologize for my inability to speak in public and hold a thought..

Barbara Anderson fromanfarms@ortelco.net