



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

**AGENDA
CITY OF CONDON
REGULAR MEETING
128 SOUTH MAIN STREET, CITY HALL, CONDON, OREGON
Wednesday, March 6, 2019, 7:00 PM**

- 1. CALL REGULAR MEETING TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS TO AGENDA**
- 4. PUBLIC COMMENT**
 - 4.1. The Council will hear discussion of unannounced matters from the floor and comments on the agenda items. Comments are limited to five (5) minutes.**
- 5. CONSENT AGENDA**
 - 5.1. Approve the February 6, 2019 Regular Council meeting minutes.**
 - 5.2. Review February Accounts Payable**
 - 5.3. Review VISA bills**
 - 5.4. Approve Payments to Inland Development for Fiber Line**
- 6. OLD BUSINESS**
 - 6.1. Fiber Update & CBEC Fiber Agreement**
 - 6.2. Memorial Hall Acoustic Project Update**
- 7. NEW BUSINESS**
 - 7.1. Request of Transient Tax Review - Barb Anderson**
 - 7.2. Gilliam County Fire Services Board Update - Councilor Jamieson**
 - 7.3. Golf Course Clubhouse Discussion**
- 8. STAFF REPORTS**
 - 8.1. Public Works - Public Works Superintendent Gibb Wilkins**
 - 8.2. Administration - City Administrator Kathryn Greiner**
 - 8.3. Police - Gilliam County Sheriff Gary Bettencourt**
- 9. COUNCIL INFORMATION**
 - 9.1. Letter to Port of Arlington - Water Line Extension**
 - 9.2. Barb Anderson Letter to Respond to Transient Tax**
- 10. NEXT REGULAR MEETING DATE**



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10.1. Next regular City Council meeting is Wednesday, April 3, 2019, 7 p.m. at Condon City Hall.

11. ADJOURN REGULAR MEETING

If necessary, Executive Session may be held in accordance with ORS 192.660(2)(). As this is a regular meeting of the Condon City Council, other matters may be addressed as deemed appropriate by the Council. Assisted listening device is available for persons with impaired hearing and should be scheduled for council meetings three working days prior to the Council meeting. The City of Condon is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to City of Condon Administrator, PO Box 445, Condon, OR 97823

Agenda prepared and distributed February 27, 2019



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City of Condon Regular Council Meeting Minutes Wednesday, February 6, 2019 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing, Councilors Dawn Parm, Michael Cronk, Jan Stinchfield, Donald Jamieson. Staff: CA Kathryn Greiner, PW Gibb Wilkins and Contractor Gilliam County Sheriff Gary Bettencourt

Absent: Councilors Tom Fatland & Brian Barnett

3. ADDITIONS TO AGENDA

None

4. PROCLAMATION - FEBRUARY NOBEL LAUREATE MONTH

4.1. Proclamation Nobel Laureate Month - Linus Pauling & William Parry Murphy

Mac Stinchfield read the Proclamation that February be proclaimed Nobel Laureate Month from this month forward in perpetuity to honor Condon's proud Nobel Heritage as the birth place of William Parry Murphy and Linus Carl Pauling.

5. PUBLIC COMMENT

5.1. The Council will hear discussion of unannounced matters from the floor and comments on the agenda items. Comments are limited to five (5) minutes.

Barb Anderson stated that she and her husband Randy Anderson purchased a home in West Condon that they operate as an Air B&B and were sent a letter stating that they owed City of Condon transient tax. Anderson stated that she wanted to know the process to change or eliminate the tax as she sees it as a penalty to tourists. She stated that the City gives the transient tax to the Condon Chamber of Commerce for operations and that no other businesses are taxed for tourism and that Gilliam County doesn't have a lot of tourism. She said "I don't see it as productive" and that she would rather pay more in dues to the Chamber than pay the tax.

6. CONSENT AGENDA



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6.1. Approve January 9, 2019 Regular Council Meeting Minutes & February 1, 2019 Work Session Minutes

Motion was made by Councilor Jamieson to approve the January 9, 2019 regular council meeting minutes. The motion was seconded by Councilor Cronk and approved unanimously.

Motion was made by Councilor Stinchfield to approve the minutes of the February 1, 2019 Retreat. The motion was seconded by Councilor Parm and approved unanimously.

6.2. Review the January Accounts Payable

Councilor Jamieson questioned the total paid to Converge Communications for the last year and CA Greiner estimated it has been approximately \$30,000. He asked about Davis Wright Tremaine which is telecom attorney Alan Galloway.

6.3. Review VISA Statements

No comments

7. OLD BUSINESS

7.1. Update & Discuss Dark Fiber Agreement with Columbia Basin Electric Cooperative

CA Greiner stated that this is covered in Adam Haas update, but that the agreement is moving forward.

7.2. Fiber Project Update - Adam Haas

Haas shared that fiber construction project is expected to be completed by the end of February, weather permitting. The Highway 19 work has been completed other than the last two miles. Trenching from Pennington Road to Clem Road has been completed and gone much quicker due to the absence of rock.

The terms of the CBEC and City of Condon agreement have been agreed upon and Haas is getting the information to the city's telecom attorney Alan Galloway who will then give the information to CBEC's telecom attorney to work on the final agreements.

Haas update on his discussion with representatives of LSN and they are interested in one fiber in the line and would pay \$500 a month with a negotiation if they get more customers in Condon. Councilor Jamieson expressed concern that if this is below market rate we need to make sure there is a rate schedule for others and suggested a fee schedule depending on customer numbers. He did point out that customers differ when you have a small residential account compared to a larger commercial account and this needs to be discussed.

Haas update also included meeting with CBEC's engineer regarding communication shelters on the north and south end of the project.

7.3. Memorial Hall Acoustic Project Update

CA Greiner reported that the construction crew and electrician have resumed on the Memorial Hall project after waiting on permits. PW Wilkins will meet with Jerry Gentry to pick out colors of the acoustic panels and ask the timeline for completion. Councilor Jamieson has visited with Gentry and said that there is an issue with the suspended ceiling framework that may require a change order as a subcontractor needs to be hired to adhere to seismic regulations.



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7.4. Review & Approve Intergovernmental Agreement for Municipal Court Services with Gilliam County

The Intergovernmental Agreement (IGA) for municipal court services has been reviewed by city's attorney Wyatt Baum, plus Gilliam County Justice of the Peace Cris Patonode and Gilliam County attorney Ruben Cleaveland and is waiting to go to the Gilliam County Court for approval. CA Greiner stated that fees will be split 60/40 between the county and city for nuisance violations, otherwise 100% of the fines and fees go to the county.

A motion was made by Councilor Stinchfield to approve the Intergovernmental Agreement between Gilliam County and the City of Condon for the delegation of the City's Municipal Court duties and functions to the County. The motion was seconded by Councilor Parm and approved unanimously.

8. NEW BUSINESS

8.1. Place Based Water Planning John Day River Basin - Hannah Fatland, Watershed Coordinator, Gilliam - East John Day Watershed Council

Hannah Fatland, Watershed Coordinator for Gilliam-East John Day Watershed Council presented to the council the place based planning for the Lower John Day Basin which includes the City of Condon's watershed in Hay Canyon. The plan is to address specific water challenges in the basin by a bottom to top approach to identify regional solutions to develop, conserve, store and utilize water to meet both instream and out-of-stream needs. The group selected organizations with water expertise then broke it down to four sub-committees - instream, municipal, agriculture and climate. Councilor Jamieson asked why there were no cities on the committee. Fatland stated that she is now reaching out to the municipalities as they were not originally in the plan. She said that PW Wilkins is now involved and that they are using the Gilliam County Natural Hazard Mitigation plan as resources. The group has gone through step one and two which were form the collaborative group and collect current water data and recently issued conclusions of the data. The next steps are to form the four subcommittees to collect the current demands and future needs which will lead to the last step of solutions and form a plan. The timeline is to have the plan completed by December 2019, though Fatland stated that she recently testified at the Oregon Legislature to extend the deadline to 2023. Fatland distributed "summarized conclusions" of the plan recently released and invited the council to their next meeting February 13.

8.2. Review & Award RFP for Paving Projects

City of Condon received three bids for a paving project that includes Spring Street from Main to Oregon; East Street from Summit to Gilliam; and Jefferson Street from Bayard to Court Streets. The total of the project, including alternatives were Munsen Paving LLC - \$190,308.96; Kerr Contractors, Inc. - \$121,100.00; and High Desert Aggregate and Paving, Inc. - \$131,312.00.

A motion was made by Councilor Jamieson to award the paving RFP to Kerr Contractors, Inc. in the amount of \$121,100.00. The motion was seconded by Councilor Stinchfield and approved unanimously.

8.3. Approve City of Condon 2019 Goals & Priorities

A motion was made by Councilor Stinchfield to approve the 2019 City of Condon Goals and Priorities. The motion was seconded by Councilor Parm and approved unanimously.

8.4. Bank of Eastern Oregon Check Signers - Remove Councilor Fatland and Add Councilor ??

A brief discussion of having check signers more readily available with Councilor Fatland on leave and Mayor Hassing not as available with a new job.

A motion was made by Councilor Jamieson to remove Councilor Tom Fatland from the Bank of Eastern Oregon Signature cards and add Councilor Stinchfield as a signer. The motion was seconded by Councilor Cronk and approved unanimously.

9. STAFF REPORTS



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9.1. Public Works - Public Works Superintendent Gibb Wilkins

PW Wilkins reported that 2.1 million gallons had been pumped in January which is near the average. He is involved with the local working group that was mentioned in Fatland's presentation and the crew has been working on cleaning up after the recent ice storm. The crew is prepping for the summer project on Spring Street from Main to Jefferson and he is trying to schedule the paving for after July 4. Due to the review of DEQ license, they found that there was some missing signed reports and the city will be receiving a letter of warning but no fines.

9.2. Administration - City Administrator Kathryn Greiner

CA Greiner reported that she is working to put an email out to interested parties for the broadband strategic plan update and will send out potential members to the council so they can see if there needs to be additional entities invited. She is working with Haas on rights-of-way issue with Inland Development and in the sample agreement they have 7% fee when the others are just 4% which is on the fee schedule. She noted that ordinances slated for review are trailer park, abandoned vehicles and sidewalk. These may be substantial changes to the city's ordinances in the next year. CA Greiner asked how the council wanted to respond to Barb Anderson's public comments. It was briefly discussed how the transient taxes are disbursed and that the chamber provides valuable services that would not be available without the transient tax funds. The council directed CA Greiner to draft a letter to Anderson which they will review prior to sending.

9.3. Police - Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt said that their newest deputy is going to the academy and will complete in June. He has promoted deputy Tory Flory to Sargent and that "not a lot have been going on in the city." He complimented the city on plowing the streets during the recent snowfall.

10. COUNCIL INFORMATION

10.1. Waste Management Thank You Reception February 13, 4-5:30, River's Edge Deli, Arlington

10.2. Oregon Dept. of Transportation Safe Routes to School Grant Awardees

11. NEXT REGULAR MEETING DATE

11.1. Next regular meeting is March 6, 2019, 7 p.m. at Condon City Hall.

12. ADJOURN REGULAR MEETING

Meeting was adjourned at 7:57 p.m.

Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ANDERSON, PERRY, & ASSOC.							
112	ANDERSON, PERRY, & ASSOC.	65862	General Services	02/04/2019	185.63	.00	
112	ANDERSON, PERRY, & ASSOC.	65862	General Services	02/04/2019	185.62	.00	
112	ANDERSON, PERRY, & ASSOC.	65863	Housing Project	02/04/2019	6,450.00	.00	
112	ANDERSON, PERRY, & ASSOC.	65864	Housing Project	02/04/2019	453.75	.00	
Total ANDERSON, PERRY, & ASSOC.:					7,275.00	.00	
ARAMARK UNIFORM SERVICES							
115	ARAMARK UNIFORM SERVICES	JAN 2019	Janitorial	01/31/2019	251.66	.00	
Total ARAMARK UNIFORM SERVICES:					251.66	.00	
AT&T MOBILITY							
599	AT&T MOBILITY	JAN 2019	PW Cell Phone	01/06/2019	33.57	.00	
599	AT&T MOBILITY	JAN 2019	PW Cell Phone	01/06/2019	33.56	.00	
Total AT&T MOBILITY:					67.13	.00	
BAUM SMITH LLC							
831	BAUM SMITH LLC	23215	Admin Legal	01/22/2019	240.00	.00	
831	BAUM SMITH LLC	23215	Street RFP	01/22/2019	300.00	.00	
831	BAUM SMITH LLC	23216	Shaw	01/22/2019	87.50	.00	
Total BAUM SMITH LLC:					627.50	.00	
BENNETT'S POINT S TIRE & AUTO							
859	BENNETT'S POINT S TIRE & AU	1034460	Golf Repairs	01/03/2019	318.81	.00	
859	BENNETT'S POINT S TIRE & AU	1034544	Golf Repairs	01/08/2019	161.95	.00	
Total BENNETT'S POINT S TIRE & AUTO:					480.76	.00	
BISHOP SANITATION							
876	BISHOP SANITATION	A-74222	Park Restroom	01/23/2019	150.00	.00	
Total BISHOP SANITATION:					150.00	.00	
BOHN'S PRINTING							
148	BOHN'S PRINTING	54276	Copier Charge	01/30/2019	5.69	.00	
Total BOHN'S PRINTING:					5.69	.00	
BOX R WATER ANALYSIS LAB							
151	BOX R WATER ANALYSIS LAB	35280	Biochemical Oxygen	12/10/2018	90.50	.00	
151	BOX R WATER ANALYSIS LAB	35564	E coli Coliform Testing	01/08/2019	36.00	.00	
Total BOX R WATER ANALYSIS LAB:					126.50	.00	
C.M. & W.O. SHEPPARD, INC.							
868	C.M. & W.O. SHEPPARD, INC.	84367	Golf Repair	01/08/2019	140.52	.00	
Total C.M. & W.O. SHEPPARD, INC.:					140.52	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
COLUMBIA BASIN ELECTRIC							
169	COLUMBIA BASIN ELECTRIC	JAN 2019	City Hall	01/23/2019	129.23	.00	
169	COLUMBIA BASIN ELECTRIC	JAN 2019	Park	01/23/2019	91.30	.00	
169	COLUMBIA BASIN ELECTRIC	JAN 2019	Memorial Hall	01/23/2019	98.89	.00	
169	COLUMBIA BASIN ELECTRIC	JAN 2019	Ward Street Shop	01/23/2019	38.31	.00	
169	COLUMBIA BASIN ELECTRIC	JAN 2019	GC Clubhouse	01/23/2019	28.79	.00	
169	COLUMBIA BASIN ELECTRIC	JAN 2019	Sewer Plant w pivot	01/23/2019	337.00	.00	
169	COLUMBIA BASIN ELECTRIC	JAN 2019	Disposal Plant	01/23/2019	579.13	.00	
169	COLUMBIA BASIN ELECTRIC	JAN 2019	City Farm	01/23/2019	1,143.13	.00	
169	COLUMBIA BASIN ELECTRIC	JAN 2019	Street Lights	01/23/2019	1,444.25	.00	
169	COLUMBIA BASIN ELECTRIC	JAN 2019	Reservoir Control	01/23/2019	31.59	.00	
169	COLUMBIA BASIN ELECTRIC	JAN 2019	Swimming Pool	01/23/2019	42.16	.00	
169	COLUMBIA BASIN ELECTRIC	JAN 2019	Library	01/23/2019	298.75	.00	
Total COLUMBIA BASIN ELECTRIC:					4,262.53	.00	
CONDON CHAMBER OF COMMERCE							
196	CONDON CHAMBER OF COMM	360	Bench Contribution	01/17/2019	3,000.00	.00	
Total CONDON CHAMBER OF COMMERCE:					3,000.00	.00	
D & A AUTO BODY							
216	D & A AUTO BODY	JAN 2019 1500	2000 Chev Repair	01/21/2019	525.81	.00	
216	D & A AUTO BODY	JAN 2019 1500	2000 Chev Repair	01/21/2019	525.81	.00	
Total D & A AUTO BODY:					1,051.62	.00	
DAVIS WRIGHT TREMAINE LLP							
882	DAVIS WRIGHT TREMAINE LLP	6605771	Fiber Project	01/14/2019	1,935.00	.00	
Total DAVIS WRIGHT TREMAINE LLP:					1,935.00	.00	
DEVIN OIL COMPANY							
224	DEVIN OIL COMPANY	JAN 2019	Sewer Fuel	01/31/2019	438.70	.00	
224	DEVIN OIL COMPANY	JAN 2019	Water Fuel	01/31/2019	438.69	.00	
Total DEVIN OIL COMPANY:					877.39	.00	
HATTENHAUER DIST.							
304	HATTENHAUER DIST.	JAN 2019	Sewer	01/31/2019	96.11	.00	
304	HATTENHAUER DIST.	JAN 2019	Water	01/31/2019	96.12	.00	
Total HATTENHAUER DIST.:					192.23	.00	
HOME TELEPHONE COMPANY							
766	HOME TELEPHONE COMPANY	JAN 2019	Administration	02/01/2019	195.70	.00	
766	HOME TELEPHONE COMPANY	JAN 2019	Water	02/01/2019	146.10	.00	
766	HOME TELEPHONE COMPANY	JAN 2019	Sewer	02/01/2019	96.36	.00	
Total HOME TELEPHONE COMPANY:					438.16	.00	
JOHN DEERE FINANCIAL							
248	JOHN DEERE FINANCIAL	P70414	Golf Repair & Maintenance	01/03/2019	877.59	.00	
Total JOHN DEERE FINANCIAL:					877.59	.00	
LEVI, DAY							
1058	LEVI, DAY	FEB 2019	Dep Refund 2204.03 320 S. Ward	02/11/2019	37.52	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total LEVI, DAY:					37.52	.00	
LORI'S PLACE							
893	LORI'S PLACE	28	Council Retreat	02/01/2019	170.00	.00	
Total LORI'S PLACE:					170.00	.00	
M & A AUTO PARTS							
371	M & A AUTO PARTS	JAN 2019	Memorial Hall Repair	01/31/2019	157.05	.00	
371	M & A AUTO PARTS	JAN 2019	Park	01/31/2019	26.49	.00	
371	M & A AUTO PARTS	JAN 2019	Golf Repair	01/31/2019	30.17	.00	
371	M & A AUTO PARTS	JAN 2019	Golf Repair	01/31/2019	14.62	.00	
371	M & A AUTO PARTS	JAN 2019	Water	01/31/2019	82.44	.00	
371	M & A AUTO PARTS	JAN 2019	Water	01/31/2019	55.31	.00	
371	M & A AUTO PARTS	JAN 2019	Sewer	01/31/2019	59.61	.00	
371	M & A AUTO PARTS	JAN 2019	Water	01/31/2019	54.56	.00	
371	M & A AUTO PARTS	JAN 2019	Sewer	01/31/2019	54.55	.00	
371	M & A AUTO PARTS	JAN 2019	Sewer	01/31/2019	46.64	.00	
Total M & A AUTO PARTS:					581.44	.00	
MORROW COUNTY GRAIN GROW.							
377	MORROW COUNTY GRAIN GRO	JAN 2019	Sewer Plant	01/31/2019	409.73	.00	
377	MORROW COUNTY GRAIN GRO	JAN 2019	Memorial Hall Propane	01/31/2019	804.21	.00	
377	MORROW COUNTY GRAIN GRO	JAN 2019	City Hall Propane	01/31/2019	674.94	.00	
Total MORROW COUNTY GRAIN GROW.:					1,888.88	.00	
OFFICE DEPOT							
427	OFFICE DEPOT	259293773001	Administration	01/16/2019	109.98	.00	
427	OFFICE DEPOT	259293773001	Pool Labor Posters	01/16/2019	54.99	.00	
427	OFFICE DEPOT	259294425001	Administration	01/15/2019	58.11	.00	
427	OFFICE DEPOT	259294426001	Water Supplies	01/15/2019	37.00	.00	
427	OFFICE DEPOT	259294426001	Sewer Supplies	01/15/2019	36.99	.00	
427	OFFICE DEPOT	26870191001	Office Supplies	02/01/2019	36.40	.00	
427	OFFICE DEPOT	26870191001	Office Supplies	02/01/2019	36.39	.00	
Total OFFICE DEPOT:					369.86	.00	
ONE CALL CONCEPTS, INC.							
904	ONE CALL CONCEPTS, INC.	09-00000997	Call before you dig service	01/02/2019	38.28	.00	
904	ONE CALL CONCEPTS, INC.	09-00000997	Call before you dig service	01/02/2019	38.28	.00	
Total ONE CALL CONCEPTS, INC.:					76.56	.00	
OREGON ASSOC. OF WATER UTILITY							
413	OREGON ASSOC. OF WATER U	25950	2019 Membership Dues	01/23/2019	320.00	.00	
Total OREGON ASSOC. OF WATER UTILITY:					320.00	.00	
SHOCKLY, AMI							
1059	SHOCKLY, AMI	FEB 2019	Dep Refund 4591.03 409 N Lincol	02/11/2019	68.70	.00	
Total SHOCKLY, AMI:					68.70	.00	
THE TIMES-JOURNAL							
540	THE TIMES-JOURNAL	JAN 2019	Administration	01/31/2019	30.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
540	THE TIMES-JOURNAL	JAN 2019	Planning	01/31/2019	66.00	.00	
540	THE TIMES-JOURNAL	JAN 2019	Golf	01/31/2019	78.00	.00	
540	THE TIMES-JOURNAL	JAN 2019	Street RFP	01/31/2019	33.00	.00	
Total THE TIMES-JOURNAL:					207.00	.00	
TWO BOYS MEAT & GROCERY							
548	TWO BOYS MEAT & GROCERY	JAN 2019	Shop Supplies	01/25/2019	25.58	.00	
Total TWO BOYS MEAT & GROCERY:					25.58	.00	
WRIGHT CHEVROLET, INC.							
587	WRIGHT CHEVROLET, INC.	28346	2010 Chev Repair	01/25/2019	390.58	.00	
587	WRIGHT CHEVROLET, INC.	28346	2010 Chev Repair	01/25/2019	390.59	.00	
Total WRIGHT CHEVROLET, INC.:					781.17	.00	
Grand Totals:					26,285.99	.00	

Dated: _____

Mayor: _____

City Administrator: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
VISA							
559	VISA	JAN 2019 8577	Admin Supplies	01/22/2019	30.60	.00	
559	VISA	JAN 2019 8577	Golf Repair travel	01/22/2019	9.88	.00	
559	VISA	JAN 2019 8577	Website renewal	01/22/2019	86.00	.00	
559	VISA	JAN 2019 8577	Shop Supplies	01/22/2019	7.25	.00	
Total VISA:					133.73	.00	
Grand Totals:					133.73	.00	

Dated: _____

Mayor: _____

City Administrator: _____

JAN 29 2019

Account Summary

Billing Cycle		01/22/19
Days In Billing Cycle		30
Previous Balance		\$402.40
Purchases	+	133.73
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$0.00
Payments	-	\$402.40
Other Charges	+	\$0.00
Finance Charges	+	0.00

NEW BALANCE **\$133.73**

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$9,866.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

* THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR
* WAS...\$ 0.00

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$133.73
MINIMUM PAYMENT	\$133.73
PAYMENT DUE DATE	02/16/19

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

A140 30.60
A 300 9.88
014-140 6000.00 86.00
S10 7.25

ON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE

Account Number: ##### 8577
Closing Date: 01/22/19
Credit Limit: \$10,000.00 Available Credit: \$9,866.00

Cardholder Account Summary					
Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
01/02/19	01/03/19	5812	24492159002854212940669	SQ *GRANNY'S DINER	\$30.60
01/03/19	01/06/19	5814	24427339004720005527318	CONDON OR TA #183 TROUTDALE FAST	\$9.88
01/11/19	01/11/19	6010	1 9011121236000150	TROUTDALE OR	\$402.40 -
01/14/19	01/15/19	7379	24906419014066641431863	PAYMENT - THANK YOU	\$86.00 ✓
01/15/19	01/16/19	9402	24445009016000744151420	EIG*ASMALLORANGE.COM 866-9642867 TX	\$7.25 ✓
				USPS PO 4017920823	
				CONDON OR	

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information						
Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 133.73

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.
² Your Annual Percentage Rate (APR) is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.



JAN 29 2019

Account Summary

Billing Cycle		01/22/19
Days In Billing Cycle		30
Previous Balance		\$907.90
Purchases	+	0.00
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$0.00
Payments	-	\$907.90
Other Charges	+	\$0.00
Finance Charges	+	0.00
NEW BALANCE		\$0.00

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$10,000.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

* THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR *
* WAS...\$ 0.00 *

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$0.00
MINIMUM PAYMENT	\$0.00
PAYMENT DUE DATE	02/16/19

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

BANK OF EASTERN OREGON
P O BOX 39
HEPPNER OR 97836 - 0039



Account Number

6910

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

01/22/19

New Balance

\$0.00

Total Minimum
Payment Due

\$0.00

Payment Due Date

02/16/19

\$

CITY OF CONDON
CITY OF CONDON 1
PO BOX 445
CONDON OR 97823-0445



MAKE CHECK PAYABLE TO:

VISA
PO BOX 4512
CAROL STREAM IL 60197-4512

12 4344 2212 1001 6910 00000000 00000000 3

Account Number: ##### 6910
Closing Date: 01/22/19
Credit Limit: \$10,000.00 Available Credit: \$10,000.00



Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
01/11/19	01/11/19	6010	1 9011121236000160	PAYMENT - THANK YOU	\$907.90 -

Additional Information About Your Account

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	G	\$ 0.00	1.3200%	15.84%	\$ 0.00	
CASH	F	\$ 0.00	1.3200%	15.84%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 0.00

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.
² Your Annual Percentage Rate (APR) is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

To The Editor:
cc Mayor of Condon:

We recently purchased a home in Condon. Since we are not living there as of yet, we decided to list it on AIRBNB to provide a service to the community, and recoup some of the utility expenses that are at the full rate even though its use is limited. Last month I received letter stating we owed the city of Condon 5% of our gross rent charges. I was confused and was told "IT'S the law" ...I met with City Council and presented my concerns. Which they promptly said "it was the wrong time for discussion." I requested the information on how to proceed.

It is called a Transient tax and the city imposed this in 2004. It is supposed to be added to the room charge and paid by the tourist. I feel the tourist is not deserving of a penalty for staying in Condon. We need all the help we can get to bring people here; K'lynn at the Chamber is doing a fantastic job promoting our area with limited 'draws' for tourists.

The retailers do not pay or collect a "Transient Tax" on goods sold to tourists.

I received a letter from the City Counsel Stating:

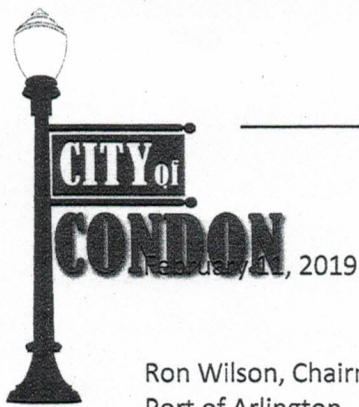
"The process of repealing the ordinance is at the will of the Mayor to put it on the agenda to discuss or to not bring it forward as a discussion item. If the Mayor puts this on the agenda for discussion, then the Council-- the city's elected officials--would vote to take any further action."

The letter went on to state I could write a letter to the Mayor requesting this issue to be brought up.

The AIRBNB site does not offer any place for a Tourist Penalty Tax to be added. I would have to bother guests to collect the 5% Penalty. I feel, in the ongoing effort to bring guests to our area we need to eliminate this added encumbrance to our visitors.

I am respectfully requesting this penalty be removed from our city's ordinances. Not only for PRIVATE homes used for tourist's accommodations but the motel and hotel also, that strive to provide great places to stay in such a small community.

Thank You Barbara Anderson



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

Ron Wilson, Chairman
Port of Arlington
PO Box 279
Arlington, OR 97812

Dear Chairman Wilson & Port Board of Directors:

The City of Condon Council met Friday, February 1 in a public work session to review the city's goals and priorities for 2019. One item that was brought up was the extension of a water line to Linus Pauling Field (Airport) located northeast of the boundary of the City of Condon.

Water to the airport near Condon was originally put on the city's list for economic development purposes – mainly for agriculture sprayers and possible airport fuel site. The issue at the time was that state law prohibited the city to supply water outside of its jurisdiction and the city would have had to annex or expand the UGB to allow the water to the airport. This law has since changed, and the city can now sell water outside of its jurisdiction.

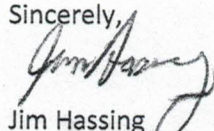
Once the law was changed the city realized that this was not a good use of City staff to do this project, but instead it was more appropriate for the Gilliam County economic development team. City Administrator Kathryn Greiner went to the Gilliam County Court March 2, 2016 and explained the situation and requested that Gilliam County or the county-wide Port of Arlington take responsibility for this economic development project. Greiner's presentation stated that the city would be able to help with administrative and public works staff, but since the presentation in 2016 the staffing levels have changed, and the City no longer has the capacity to assist with this project.

The Port of Arlington has received \$17,000 from Gilliam County for this water line extension project and according to Port Executive Director Peter Mitchell, the funds and project are still on the Port's list of projects. The city has given the Port of Arlington a project estimates from our engineers Anderson, Perry & Associates, and other information that we gathered prior to the law change.

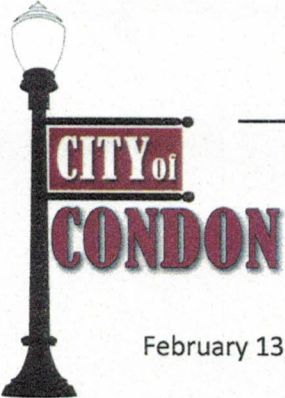
With any development that will subsequently use city services or extend the city system, the developer is responsible for costs of design and construction. Once the project is completed, the city will inspect the project and if to city standards they will accept ownership.

The City of Condon Council wishes the Port of Arlington the best of luck in getting the project completed.

Sincerely,


Jim Hassing
Mayor

Cc: Peter Mitchell



128 S Main St.
PO Box 445
Condon, OR 97823
P: 541-384-2711
F: 541-384-2700

February 13, 2019

Barbara Anderson
58046 Ferry Canyon Road
Condon, OR 97823

Dear Mrs. Anderson:

The council has asked me to respond to your request of changing or eliminating the transient tax that you stated at the February 1, 2019 Council meeting. The tax is covered under City of Condon Ordinance Chapter 112: Hotel, Motel and Transient Facilities Tax which was approved in 2004. I have enclosed a copy of the ordinance for your records.

The process of repealing the ordinance is at the will of the Mayor to put it on the agenda to discuss or to not bring it forward as a discussion item. If the Mayor puts this on the agenda for discussion, then the council – the city's elected officials -- would vote to take any further action.

You may write a letter to Mayor Jim Hassing at PO Box 445, Condon, OR 97823-0445 to formally request this issue to be brought forward.

The transient tax is a pass-through tax that must be posted at your residence to confirm that the City of Condon charges a 5% transient tax above the 1% State of Oregon tax. I have enclosed a certificate that appears you did not receive when you registered.

If you have any questions you may call 541-384-2711 or email administration@cityofcondon.com.

Sincerely,


Kathryn Greiner
City Administrator

Enclosures