



128 S Main St.
PO Box 445
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P: 541-384-2711
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City of Condon Regular Council Meeting Minutes Wednesday, February 6, 2019 7:00 PM

1. CALL REGULAR MEETING TO ORDER

Mayor Jim Hassing called the meeting to order at 7 p.m.

2. ROLL CALL

Present: Mayor Jim Hassing, Councilors Dawn Parm, Michael Cronk, Jan Stinchfield, Donald Jamieson. Staff: CA Kathryn Greiner, PW Gibb Wilkins and Contractor Gilliam County Sheriff Gary Bettencourt

Absent: Councilors Tom Fatland & Brian Barnett

3. ADDITIONS TO AGENDA

None

4. PROCLAMATION - FEBRUARY NOBEL LAUREATE MONTH

4.1. Proclamation Nobel Laureate Month - Linus Pauling & William Parry Murphy

Mac Stinchfield read the Proclamation that February be proclaimed Nobel Laureate Month from this month forward in perpetuity to honor Condon's proud Nobel Heritage as the birth place of William Parry Murphy and Linus Carl Pauling.

5. PUBLIC COMMENT

5.1. The Council will hear discussion of unannounced matters from the floor and comments on the agenda items. Comments are limited to five (5) minutes.

Barb Anderson stated that she and her husband Randy Anderson purchased a home in West Condon that they operate as an Air B&B and were sent a letter stating that they owed City of Condon transient tax. Anderson stated that she wanted to know the process to change or eliminate the tax as she sees it as a penalty to tourists. She stated that the City gives the transient tax to the Condon Chamber of Commerce for operations and that no other businesses are taxed for tourism and that Gilliam County doesn't have a lot of tourism. She said "I don't see it as productive" and that she would rather pay more in dues to the Chamber than pay the tax.

6. CONSENT AGENDA



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6.1. Approve January 9, 2019 Regular Council Meeting Minutes & February 1, 2019 Work Session Minutes

Motion was made by Councilor Jamieson to approve the January 9, 2019 regular council meeting minutes. The motion was seconded by Councilor Cronk and approved unanimously.

Motion was made by Councilor Stinchfield to approve the minutes of the February 1, 2019 Retreat. The motion was seconded by Councilor Parm and approved unanimously.

6.2. Review the January Accounts Payable

Councilor Jamieson questioned the total paid to Converge Communications for the last year and CA Greiner estimated it has been approximately \$30,000. He asked about Davis Wright Tremaine which is telecom attorney Alan Galloway.

6.3. Review VISA Statements

No comments

7. OLD BUSINESS

7.1. Update & Discuss Dark Fiber Agreement with Columbia Basin Electric Cooperative

CA Greiner stated that this is covered in Adam Haas update, but that the agreement is moving forward.

7.2. Fiber Project Update - Adam Haas

Haas shared that fiber construction project is expected to be completed by the end of February, weather permitting. The Highway 19 work has been completed other than the last two miles. Trenching from Pennington Road to Clem Road has been completed and gone much quicker due to the absence of rock.

The terms of the CBEC and City of Condon agreement have been agreed upon and Haas is getting the information to the city's telecom attorney Alan Galloway who will then give the information to CBEC's telecom attorney to work on the final agreements.

Haas update on his discussion with representatives of LSN and they are interested in one fiber in the line and would pay \$500 a month with a negotiation if they get more customers in Condon. Councilor Jamieson expressed concern that if this is below market rate we need to make sure there is a rate schedule for others and suggested a fee schedule depending on customer numbers. He did point out that customers differ when you have a small residential account compared to a larger commercial account and this needs to be discussed.

Haas update also included meeting with CBEC's engineer regarding communication shelters on the north and south end of the project.

7.3. Memorial Hall Acoustic Project Update

CA Greiner reported that the construction crew and electrician have resumed on the Memorial Hall project after waiting on permits. PW Wilkins will meet with Jerry Gentry to pick out colors of the acoustic panels and ask the timeline for completion. Councilor Jamieson has visited with Gentry and said that there is an issue with the suspended ceiling framework that may require a change order as a subcontractor needs to be hired to adhere to seismic regulations.



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7.4. Review & Approve Intergovernmental Agreement for Municipal Court Services with Gilliam County

The Intergovernmental Agreement (IGA) for municipal court services has been reviewed by city's attorney Wyatt Baum, plus Gilliam County Justice of the Peace Cris Patonode and Gilliam County attorney Ruben Cleaveland and is waiting to go to the Gilliam County Court for approval. CA Greiner stated that fees will be split 60/40 between the county and city for nuisance violations, otherwise 100% of the fines and fees go to the county.

A motion was made by Councilor Stinchfield to approve the Intergovernmental Agreement between Gilliam County and the City of Condon for the delegation of the City's Municipal Court duties and functions to the County. The motion was seconded by Councilor Parm and approved unanimously.

8. NEW BUSINESS

8.1. Place Based Water Planning John Day River Basin - Hannah Fatland, Watershed Coordinator, Gilliam - East John Day Watershed Council

Hannah Fatland, Watershed Coordinator for Gilliam-East John Day Watershed Council presented to the council the place based planning for the Lower John Day Basin which includes the City of Condon's watershed in Hay Canyon. The plan is to address specific water challenges in the basin by a bottom to top approach to identify regional solutions to develop, conserve, store and utilize water to meet both instream and out-of-stream needs. The group selected organizations with water expertise then broke it down to four sub-committees - instream, municipal, agriculture and climate. Councilor Jamieson asked why there were no cities on the committee. Fatland stated that she is now reaching out to the municipalities as they were not originally in the plan. She said that PW Wilkins is now involved and that they are using the Gilliam County Natural Hazard Mitigation plan as resources. The group has gone through step one and two which were form the collaborative group and collect current water data and recently issued conclusions of the data. The next steps are to form the four subcommittees to collect the current demands and future needs which will lead to the last step of solutions and form a plan. The timeline is to have the plan completed by December 2019, though Fatland stated that she recently testified at the Oregon Legislature to extend the deadline to 2023. Fatland distributed "summarized conclusions" of the plan recently released and invited the council to their next meeting February 13.

8.2. Review & Award RFP for Paving Projects

City of Condon received three bids for a paving project that includes Spring Street from Main to Oregon; East Street from Summit to Gilliam; and Jefferson Street from Bayard to Court Streets. The total of the project, including alternatives were Munsen Paving LLC - \$190,308.96; Kerr Contractors, Inc. - \$121,100.00; and High Desert Aggregate and Paving, Inc. - \$131,312.00.

A motion was made by Councilor Jamieson to award the paving RFP to Kerr Contractors, Inc. in the amount of \$121,100.00. The motion was seconded by Councilor Stinchfield and approved unanimously.

8.3. Approve City of Condon 2019 Goals & Priorities

A motion was made by Councilor Stinchfield to approve the 2019 City of Condon Goals and Priorities. The motion was seconded by Councilor Parm and approved unanimously.

8.4. Bank of Eastern Oregon Check Signers - Remove Councilor Fatland and Add Councilor ??

A brief discussion of having check signers more readily available with Councilor Fatland on leave and Mayor Hassing not as available with a new job.

A motion was made by Councilor Jamieson to remove Councilor Tom Fatland from the Bank of Eastern Oregon Signature cards and add Councilor Stinchfield as a signer. The motion was seconded by Councilor Cronk and approved unanimously.

9. STAFF REPORTS



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9.1. Public Works - Public Works Superintendent Gibb Wilkins

PW Wilkins reported that 2.1 million gallons had been pumped in January which is near the average. He is involved with the local working group that was mentioned in Fatland's presentation and the crew has been working on cleaning up after the recent ice storm. The crew is prepping for the summer project on Spring Street from Main to Jefferson and he is trying to schedule the paving for after July 4. Due to the review of DEQ license, they found that there was some missing signed reports and the city will be receiving a letter of warning but no fines.

9.2. Administration - City Administrator Kathryn Greiner

CA Greiner reported that she is working to put an email out to interested parties for the broadband strategic plan update and will send out potential members to the council so they can see if there needs to be additional entities invited. She is working with Haas on rights-of-way issue with Inland Development and in the sample agreement they have 7% fee when the others are just 4% which is on the fee schedule. She noted that ordinances slated for review are trailer park, abandoned vehicles and sidewalk. These may be substantial changes to the city's ordinances in the next year. CA Greiner asked how the council wanted to respond to Barb Anderson's public comments. It was briefly discussed how the transient taxes are disbursed and that the chamber provides valuable services that would not be available without the transient tax funds. The council directed CA Greiner to draft a letter to Anderson which they will review prior to sending.

9.3. Police - Gilliam County Sheriff Gary Bettencourt

Sheriff Bettencourt said that their newest deputy is going to the academy and will complete in June. He has promoted deputy Tory Flory to Sargent and that "not a lot have been going on in the city." He complimented the city on plowing the streets during the recent snowfall.

10. COUNCIL INFORMATION

10.1. Waste Management Thank You Reception February 13, 4-5:30, River's Edge Deli, Arlington

10.2. Oregon Dept. of Transportation Safe Routes to School Grant Awardees

11. NEXT REGULAR MEETING DATE

11.1. Next regular meeting is March 6, 2019, 7 p.m. at Condon City Hall.

12. ADJOURN REGULAR MEETING

Meeting was adjourned at 7:57 p.m.

Jim Hassing, Mayor

ATTEST: _____ Date _____
Kathryn Greiner City Administrator