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**CITY OF CONDON
WORK SESSION AGENDA
FINANCE COMMITTEE MEETING
Friday, September 14, 2018, 12:00 PM
CONDON CITY HALL**

1. Call the Meeting to Order

1.1. Fiber Committee Members - Mayor Jim Hassing, Councilors Michael Cronk & Tom Fatland

Mayor Hassing called the Finance Committee to order at 12:14 p.m.

Present: Mayor Jim Hassing, Councilors Cronk & Fatland; staff CA Greiner and PW Wilkins

2. Discussion Items

2.1. Public Contracting Rules

Briefly discussed the Public Contracting Rules that were presented. CA Greiner stated that they are more clear and summarized better than the previous approved in 2005. Councilor Fatland asked about the section of the Public Contracting Rules under "Grants" as it appeared that the rules did not apply. CA Greiner had several questions regarding if all the bids had to be "sealed" as stated in several sections. She stated that in the Memorial Hall RFP that went out she was accepting faxed and emailed bids. CA Greiner had several other questions regarding the rules and will send them to city attorney Wyatt Baum. She asked that the committee members go through the rules and get her their questions by next week so they can be clarified by the time that council packets are sent out.

CA Greiner said that she would look into the process of approving the rules but it appears that they would need to be done as an ordinance which would take two readings or reading by title only.

2.2. E-Cycle Contract

CA Greiner received two quotes on bids for the e-cycles - MRM and Oregon State Contractor Program (SCP). Both companies will pay for gaylords, pallets, shrink wrap and transportation to pick up the loads. The responsibility of the city's transfer station crew is to sort the items appropriately to not be charged for disposing of items that are not on the list to recycle. MRM rates are \$0.01/lb. for display devices (TVs & monitors), \$0.15/lb. for computers and \$0.01/lb. for printers, keyboards and mice. SCP rate are \$0.18/lb. for computers - desktop or portable, \$0.05/lb. for TVs, monitors, mice and keyboards and \$0.08/lb. for printers. CA Greiner will send out a message to the city managers and see if they have any issues with SCP, and if not they would be the logical choice to make a recommendation to the council to pick as the company to contract with in 2019.

3. Other

Other items discussed was the auditors scheduled for September 24-25 and the housing project.

4. Adjourn

Meeting was adjourned at 1 p.m.